The Bradley County Commission meets in **Regular Session on August 18, 2025** at the Bradley County Courthouse in Cleveland, Tennessee at 12 O'clock NOON EST. Bradley County Attorney, D. Gary Davis; Bradley County Clerk, Donna A. Simpson; and Bradley County Attorney, Crystal Freiberg are present.

The invocation is given by Commissioner S. Gilbert followed by the Pledge of Allegiance lead by Commissioner M. Hughes.

On roll call, the following Commissioners are present: **DANIEL BEATY; MIKE HUGHES; LOUIE ALFORD; THOMAS L. CRYE; MILAN M. BLAKE; DENNY COLLINS; SCOTT GILBERT; BOBBY GOINS; CINDY SLATER; TIM MASON; TOMMY LEDFORD; JOSH ROGERS; and BILL WINTERS. TOTAL PRESENT: 13; ABSENT: 1.** There is a quorum present and Chairman T. Crye calls for the first order of business.

Commissioner B. Goins makes a **Motion to Approve the Minutes for August 4, 2025 Regular Voting Session;** Commissioner M. Hughes seconds the motion. On roll call, the Commission votes as follows: D. Beaty, aye; M. Hughes, aye; L. Alford, aye; T. Crye, aye; M. Blake, aye; D. Collins, aye; S. Gilbert, aye; B. Goins, aye; C. Slater, aye; T. Mason, aye; T. Ledford, aye; J. Rogers, aye; and B. Winters, aye. **TOTAL FOR: 13; OPPOSED: NONE; ABSENT: 1.** ***The motion passes.***

Commissioner C. Slater makes a **MOTION TO APPROVE THE MAYOR'S RESOLUTION 2025-34 APPOINTING JUDICIAL COMMISSIONER [ADAM LEWIS];** Commissioner J. Rogers seconds the motion. On roll call, the Commission votes as follows: D. Beaty, aye; M. Hughes, aye; L. Alford, aye; T. Crye, aye; M. Blake, aye; D. Collins, aye; S. Gilbert, nay; B. Goins, aye; C. Slater, aye; T. Mason, aye; T. Ledford, aye; J. Rogers, aye; and B. Winters, aye. **TOTAL FOR: 12; OPPOSED: 1; ABSENT: 1.** ***The motion passes.***

RESOLUTION 2025-34 RECORDED AS AN ATTACHMENT

Commissioner C. Slater makes a **Motion to Approve the Mayor's Re-Appointment on the Healthy Community Initiative Committee;** Commissioner M. Hughes seconds the motion. On roll call, the Commission votes as follows: D. Beaty, aye; M. Hughes, aye; L. Alford, aye; T. Crye, aye; M. Blake, aye; D. Collins, aye; S. Gilbert, aye; B. Goins, aye; C. Slater, aye; T. Mason, aye; T. Ledford, aye; J. Rogers, aye; and B. Winters, aye. **TOTAL FOR: 13; OPPOSED: NONE; ABSENT: 1.** ***The motion passes.***

HCI COMMITTEE RE-APPOINTMENT FOR DAN RAWLS EXPIRING 8-31-29 RECORDED AS AN ATTACHMENT

Commissioner M. Hughes makes a **Motion to Approve the Consent Agenda for August 18, 2025 Regular Session;** Commissioner B. Goins seconds the motion. On roll call, the Commission votes as follows: D. Beaty, aye; M. Hughes, aye; L. Alford, aye; T. Crye, aye; M. Blake, aye; D. Collins, aye; S. Gilbert, aye; B. Goins, aye; C. Slater, aye; T. Mason, aye; T. Ledford, aye; J. Rogers, aye; and B. Winters, aye. **TOTAL FOR: 13; OPPOSED: NONE; ABSENT: 1.** ***The motion passes.***

CONSENT AGENDA 8-18-2025 RECORDED AS AN ATTACHMENT

Commissioner S. Gilbert makes a **Motion to Approve the Voting Session (Meeting) Agenda for August 18, 2025;** Commissioner B. Winters seconds the motion. D. Beaty, aye; M. Hughes, aye; L. Alford, aye; T. Crye, aye; M. Blake, aye; D. Collins, aye; S. Gilbert, aye; B. Goins, aye; C. Slater, aye; T. Mason, aye; T. Ledford, aye; J. Rogers, aye; and B. Winters, aye. **TOTAL FOR: 13; OPPOSED: NONE; ABSENT: 1.** ***The motion passes.***

VOTING SESSION (MEETING) AGENDA 8-18-2025 RECORDED AS AN ATTACHMENT

Commissioner M. Blake makes a **Motion To Approve (Item A) Finance Committee Recommendation To Not Fund At This Time The Approximately $75,000.00 Project To Clear, Level, And Gravel/Pave The Fire Facility Property Located At Minnis Road;** Commissioner M. Hughes seconds the motion. On roll call, the Commission votes as follows: D. Beaty, aye; M. Hughes, aye; L. Alford, aye; T. Crye, aye; M. Blake, aye; D. Collins, aye; S. Gilbert, nay; B. Goins, aye; C. Slater, aye; T. Mason, aye; T. Ledford, aye; J. Rogers, aye; and B. Winters, aye. **TOTAL FOR: 12; OPPOSED: 1; ABSENT: 1.** ***The motion passes.***

There is no more business to come before the Commission and Chairman T. Crye motions to adjourn at 12:20 P.M. EST.

_____

Thomas L. Crye, Chairman

_____

Donna A. Simpson, County Clerk

RESOLUTION 2025-34
RESOLUTION APPOINTING JUDICIAL COMMISSIONER

WHEREAS, Tennessee Code Annotated § 40-1-111 provides that the county legislative body may appoint one (1) or more judicial commissioners for a term of no greater than four (4) years whose duties include, but are not limited to, issuance of warrants upon a finding of probable cause; and

WHEREAS, Adam Lewis was previously appointed by this body on September 20, 2021 for a four (4) year term as judicial commissioner for Bradley County and is nearing the end of said term of appointment; and

WHEREAS, each judicial commissioner who is appointed to serve pursuant to Tennessee Code Annotated § 40-1-111 must complete twelve (12) hours of continuing education each calendar year, ten (10) hours of which must be completed by attendance at conferences or courses sponsored or approved by the Judicial Commissioners Association of Tennessee and the remaining two (2) hours may be completed by attendance at classes sponsored by either the Judicial Commissioners Association of Tennessee or the Tennessee Court Clerks Association, or by local in-service education; and

WHEREAS, Adam Lewis is willing to continue as judicial commissioner and to attend the requisite Judicial Commissioner Association of Tennessee training to be fully trained in making probable cause findings and understand the necessity of being neutral and detached in fulfilling the role of a judicial commissioner.

NOW, THEREFORE BE IT RESOLVED by the County Legislative Body of Bradley County meeting in session at Bradley County Tennessee, Tennessee, on this 18th day of August, 2025, that:

Section 1: Adam Lewis is hereby appointed as a judicial commissioner with the duties and powers set forth in Tenn. Code Ann. § 40-1-111, including reviewing any affidavit of complaint made in writing sworn before them by a law enforcement officer pursuant to Tenn. Code Ann. § 40-1-111 and making a probable cause determination in said warrants.

Section 2: The term of office for this appointee shall begin on August 18, 2025 and shall end upon the expiration of four (4) years or the appointee's termination of employment with Bradley County, whichever is less. Vacancies shall be filled as necessary by the Bradley County Legislative Body.

This Resolution shall take effective upon adoption, the public welfare requiring it.

00282

Adopted this 18th day of August, 2025.

Thomas Crye, Chairman

Donna A. Simpson, County Clerk

RATIFY OR VETO:

D. Gary Davis, County Mayor

Bradley County Commission Committees
Appointed by the *County Mayor*
*with confirmation from the County Commission

Healthy Community Initiative		Scott Oliver	County Mayor Appt.	8/27	
Two Appointments by Mayor		Dan Rawls	County Mayor Appt.	8/31/2029	Re-Appoint
Four Year Term					
By Resolution 1/16/2007					

Bradley County Commission
Thomas Crye, Chairperson
CONSENT AGENDA
August 18, 2025, at 12:00p.m.
Bradley County Courthouse

BUDGET AMENDMENTS

1. Finance Department (see page 6)
2. Finance Department (see page 7)
3. Juvenile Court (see page 8)
4. EMS (see page 9)
5. EMS (see page 10)
6. Sheriff (see page 11)
7. Sheriff (see page 12)
8. Sheriff (see page 13)
9. Sheriff (see page 14)
10. Sheriff (see page 15)
11. Sheriff (see page 16)
12. Sheriff (see page 17)
13. EMS (see page 18)
14. EMS (see page 19)

REQUESTS TO DISPOSE OF ASSETS

15. Sheriff request to dispose of 2011 Chevrolet Impala asset 15363 (see page 20)
16. Sheriff request to dispose of 2007 Ford Crown Victoria asset 15264 (see page 21)

NOTARIES PUBLIC

17. Notaries public (will be presented at the meeting)

Bradley County, Tennessee

Finance Committee

Date: 8/4/2025 11:00 a.m. County Commission Room

D Gary Davis	X	Tim Mason	X
Milan Blake	X	Louie Alford	X
Cindy Slater		Denny Collins	X

Items discussed at this meeting:

		PAGE	MOTION	SECOND	VOTE
1	Finance Budget Amendment Request	3	DC	LA	4-0-1
2	Finance Budget Amendment Request	4	TM	LA	4-0-1
3	Juvenile Court Budget Amendment Request	5	TM	DC	4-0-1
4	EMS Budget Amendment Request	6	TM	LA	4-0-1
5	EMS Budget Amendment Request	7	LA	DC	4-0-1
6	Sheriff Department Budget Amendment Request	8	TM	DC	4-0-1
7	Sheriff Department Budget Amendment Request	9-10	TM	LA	4-0-1
8	Sheriff Department Budget Amendment Request	11-12	LA	DC	4-0-1
9	Sheriff Department Budget Amendment Request	13-14	TM	LA	4-0-1
10	Sheriff Department Budget Amendment Request	15-16	TM	DC	4-0-1
11	Sheriff Department Budget Amendment Request	17-20	LA	DC	4-0-1
12	Sheriff Department Budget Amendment Request	21-41	LA	TM	4-0-1
13	EMS Budget Amendment Request Combine 13-14	42-43	TM	LA	4-0-1
14	EMS Budget Amendment Request Combine 13-14	44-45			
15	Corrected Budget Resolution 2025-2026	46-51	DC	LA	4-0-1
16	Closing Payroll Liability Accounts		DC	LA	4-0-1
17	Motion to Table Fire Hall Parking Lot Project		LA	DC	3-1-1
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	Recommendations to be made to full Commission:	PAGE			
1	Finance Budget Amendment Request	3	DC	LA	4-0-1
2	Finance Budget Amendment Request	4	TM	LA	4-0-1
3	Juvenile Court Budget Amendment Request	5	TM	DC	4-0-1
4	EMS Budget Amendment Request	6	TM	LA	4-0-1
5	EMS Budget Amendment Request	7	LA	DC	4-0-1
6	Sheriff Department Budget Amendment Request	8	TM	DC	4-0-1
7	Sheriff Department Budget Amendment Request	9-10	TM	LA	4-0-1
8	Sheriff Department Budget Amendment Request	11-12	LA	DC	4-0-1
9	Sheriff Department Budget Amendment Request	13-14	TM	LA	4-0-1
10	Sheriff Department Budget Amendment Request	15-16	TM	DC	4-0-1
11	Sheriff Department Budget Amendment Request	17-20	LA	DC	4-0-1
12	Sheriff Department Budget Amendment Request	21-41	LA	TM	4-0-1
13	EMS Budget Amendment Request **Combine 13-14**	42-43	TM	LA	4-0-1
14	EMS Budget Amendment Request **Combine 13-14**	44-45			
15	Corrected Budget Resolution 2025-2026	46-51	DC	LA	4-0-1
16	Closing Payroll Liability Accounts		DC	LA	4-0-1
17	Motion to Table Fire Hall Parking Lot Project		LA	DC	3-1-1
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Commission Voting Date: 8/18/2025

3

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 22-Jul-25

Requestor: Finance

Sub Fund: _____ (If applicable)

INCREASE / **DECREASE** (circle one) Amount: $ **57,201.00**

Type: Reserve
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	101	34510	Reserve for Maintaining Storage & Duplication of Records
Line item (number & name)			

INCREASE / **DECREASE** (circle one) Amount: $ **57,201.00**

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	**101**	**51240**	**Archives**	
Line item (number & name)	162		Clerical Personnel	28,888.00
Line item (number & name)	201		Social Security	2,210.00
Line item (number & name)	204		State Retirement	3,195.00
Line item (number & name)	206		Life Insurance	21.00
Line item (number & name)	207		Medical Insurance	9,297.00
Line item (number & name)	307		Communications	10.00
Line item (number & name)	330		Operating Lease Payment	1,000.00
Line item (number & name)	335		Maintenance & Repair - Building	1,000.00
Line item (number & name)	336		Maintenance & Repair - Equipment	300.00
Line item (number & name)	347		Pest Control	180.00
Line item (number & name)	399		Other Contracted Services	1,000.00
Line item (number & name)	435		Office Supplies	300.00
Line item (number & name)	452		Utilities	8,000.00
Line item (number & name)	707		Building Improvements	1,800.00

Description of amendment (be specific):

Use of Reserves to pay the expense of the Archives Budget.
This leaves a balance of $220,069.66 in Reserve.

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 8/4/25

10/04

6

4

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 15-Jul-25

Requestor: Finance Sub Fund _____ (If applicable)

INCREASE / DECREASE (circle one) Amount: $ 14,613.80

Type: Fund Balance
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	128	34512	Restricted for General Govt.-American Rescue Plan Act
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			

INCREASE / DECREASE (circle one) Amount: $ 14,613.80

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	**128**	**58847**	American Rescue Plan Act - Grant G
Line item (number & name)	713		Highway Construction
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			

Description of amendment (be specific):
Amount was liquidated from prior year PO for road striping. A new PO has been created for a different vendor.

FINANCE COMMITTEE RECOMMENDATION:
Approved: ✓ Denied: _____ Date: 8/4/25

10/04

5

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 25 July 2025

Requestor: Vickie Towne Juvenile Court

Sub Fund:

INCREASE
Revenue

Amount: $ $3,150.00

Account (fund, number, name) 101 46990 Other State Revenues

INCREASE
Expense

Amount: $ $3,150.00

Account (fund, number, name) 101 53500 Juvenile Court

Line item (number & name) 310 Contracts with Other Public Agencies
Access & Visitation Grant

Access & Visitation Grant

This grant is 100% reimbursable. Funding is made possible through the Federal Access & Visitation Grant administered through the TN Department of Human Services. The focus is on parenting time issues of families & non-custodial parents. The contract term is from 1 October, 2024 to 30 September, 2025. In 2024-2025 fiscal year $1,850 was utilized for supervised visitations through Harbor Safe House. We are requesting the balance of $3,150 be placed in our budget to continue this service till September 30, 2025.

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: Date: 8/4/25

E

6

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 7/21/25

Requestor: EMS Sub Fund: _____ (If applicable)

INCREASE / DECREASE (circle one) Amount: $ 20,000.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 # 55130 EMS

Line item (number & name) 338 Maintenance & Repair Vehicles

INCREASE / DECREASE (circle one) Amount: $ 20,000.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 55130 EMS

Line item (number & name) 335 Maintenance & Repair Building

Description of amendment (be specific):

Moving funds to line for building maintenance expenses

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date 8/4/25

10/04

9

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 7/21/25

Requestor: EMS Sub Fund: _____ (If applicable)

INCREASE / DECREASE (circle one) Amount: $ 100.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 # 55130 EMS

Line item (number & name) 499 Other Supplies & Materials

INCREASE / DECREASE (circle one) Amount: $ 100.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 55130 EMS

Line item (number & name) 429 Instructional Supplies

Description of amendment (be specific):

Funds needed to cover the expense of CPR certification cards

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date 8/4/25

10

8

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 1-Jul-25

Requestor: BRADLEY COUNTY SHERIFF'S OFFICE Sub Fund: _____ (If applicable)

INCREASE / **DECREASE** (circle one) Amount: $ 5,000.00

Type: RESERVE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 34520 RESTRICTED FOR ADMINISTRATION OF JUSTICE

Line item (number & name) _____ _____

INCREASE / **DECREASE** (circle one) Amount: $ 5,000.00

Type: EXPENSE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 53920 COURTHOUSE SECURITY

Line item (number & name) 499 OTHER SUPPLIES AND MATERIALS

Line item (number & name) _____ _____

Description of amendment (be specific):
MONIES WILL BE USED TO INSTALL 1/2 LEXANNE GLASS AROUND THE SECURITY DESK AT THE JUSTICE CENTER.

TOTAL IN RESERVE LINE AFTER AMENDMENT = $61,824.98

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 8/4/25

10/04

11

9

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 8-Jul-25

Requestor: BRADLEY COUNTY SHERIFF'S OFFICE Sub Fund: _____ (If applicable)

INCREASE / **DECREASE** (circle one) Amount: $ 6,000.00

Type: REVENUE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	101	46990	OTHER STATE REVENUE	$6,000.00
Line item (number & name)				

INCREASE / **DECREASE** (circle one) Amount: $ $6,000.00

Type: EXPENSE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	101	54110	SHERIFF'S	
Line item (number & name)	106		DEPUTY(IES)	$6,000.00
Line item (number & name)				

Description of amendment (be specific):
THIS IS A RETENTION GRANT THAT THE STATE IS OFFERING TO CERTAIN LAW ENFORCEMENT DEPUTIES. THIS IS A PAYMENT OF SEVERAL FOR GARETT CHOATE AND JASON WOODS

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 8/4/25

10/04

00294

12

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 1-Jul-25

Requestor: BRADLEY COUNTY SHERIFF'S OFFICE

Sub Fund* _____ (if applicable)

INCREASE / DECREASE (circle one) Amount: $ 500.00

Type: FUND BALANCE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 39000 FUND BALANCE

Line item (number & name) _____

INCREASE / DECREASE (circle one) Amount: $ 500.00

Type: EXPENSE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 54110 SHERIFF

Line item (number & name) 499 OTHER SUPPLIES AND MATERIALS

Line item (number & name) _____

Description of amendment (be specific):
MONIES WERE DONATED FOR EMPLOYEE COOK OUT. RECEIVED AT END OF FISCAL YEAR SO PUT IN FUND BALANCE TO USE FISCAL YEAR 2025.2026

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 8/4/25

13

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 1-Jul-25

Requestor: BRADLEY COUNTY SHERIFF'S OFFICE Sub Fund: _____ (If applicable)

INCREASE / DECREASE (circle one) Amount: $ 500.00

Type: FUND BALANCE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 39000 FUND BALANCE

Line item (number & name) _____

INCREASE / DECREASE (circle one) Amount: $ 500.00

Type: EXPENSE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 54110 SHERIFF

Line item (number & name) 499 OTHER SUPPLIES AND MATERIALS

Line item (number & name) _____

Description of amendment (be specific):
MONIES WERE DONATED FOR EMPLOYEE COOK OUT. RECEIVED AT END OF FISCAL YEAR SO PUT IN FUND BALANCE TO USE FISCAL YEAR 2025.2026

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 8/4/25

00296

14

15

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 1-Jul-25

Requestor: BRADLEY COUNTY SHERIFF'S OFFICE Sub Fund: _____ (if applicable)

INCREASE / DECREASE (circle one) Amount: $ 1,000.00

Type: FUND BALANCE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 39000 FUND BALANCE

Line item (number & name) _____

INCREASE / DECREASE (circle one) Amount: $ 1,000.00

Type: EXPENSE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 54110 SHERIFF

Line item (number & name) 431 LAW ENFORCEMENT SUPPLIES

Line item (number & name) _____

Description of amendment (be specific):
DONATIONS WERE PRIOR TO YEAR SO WE ASKED IT GO INTO THE FUND BALANCE TO BE USED THIS CURRENT FISCAL YEAR. THIS IS A DONATION FROM FOOD CITY FOR OUR K-9.

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 8/4/25

15

17

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 1-Jul-25

Requestor: BRADLEY COUNTY SHERIFF'S OFFICE Sub Fund _____ (if applicable)

INCREASE / DECREASE (circle one) Amount: $ 14,693.00

FUND BALANCE
Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 39000 FUND BALANCE

Line item (number & name) _____

INCREASE / DECREASE (circle one) Amount: $ 14,693.00

Type: REVENUE
Revenue, Expense, Fund Balance, Reserve)

Account (fund number, name)	101	54110	SHERIFF'S OFFICE	
Line item (number & name)	709		DATA PROCESSING EQUIPMENT	$14,693.00
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				

Description of amendment (be specific):
JAG GRANT FOR IT WORK AND SUPPLIES

CHECK CAME IN AT END OF FISCAL YEAR 2024 - 2025 AND WAS PUT INTO THE FUND BALANCE TO BE USED IN FISCAL YEAR 2025 - 2026.

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 8/4/25

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BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

[illegible] Jul-25

[illegible] BRADLEY COUNTY SHERIFF Sub Fund _____

[illegible] / DECREASE (circle one) Amount: $ 2,280.00

[illegible] FUND BALANCE

Account (fund, number, name)	101 39000	FUND BALANCE	2,280.00
Line item number & name			
Line item number & name			
Line item number & name			
Line item number & name			
Line item number & name			

[illegible] / DECREASE (circle one) Amount: $ 2,280.00

EXPENSE

Account (fund, number, name)	101 54110	SHERIFF'S	
Line item number & name	718	Motor Vehicles	2,280.00
Line item number & name			
Line item number & name			
Line item number & name			
Line item number & name			
Line item number & name			

[illegible] amendment be specified:

[illegible] FOR TOTALED VEHICLE

[illegible] FORD EXPLORER VIN 1FM5K8AR6GGB65138

[illegible] WAS PUT IN FUND BALANCE TO BE USED FISCAL YEAR 2025.2026

[illegible] RECOMMENDATION

[illegible] Denied: _____ Date _____

17

43

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 7/9/25

Requestor: EMS Sub Fund: _____ (if applicable)

INCREASE / DECREASE (circle one) Amount: $ 400.00

Type: Revenue
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 # 43194 Services Rendered

Line item (number & name) _____ _____

INCREASE / DECREASE (circle one) Amount: $ 400.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 55130 EMS

Line item (number & name) 499 Other Supplies & Materials

Description of amendment (be specific):

Services rendered for Walker Valley High School graduation
Employees worked: Michelle Anderson and Mary Anderson

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date 8/4/25

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 7/1/25

Requestor: EMS Sub Fund: _____ (if applicable)

INCREASE / DECREASE (circle one) Amount: $ 400.00

Type: Revenue
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 # 43194 Services Rendered

Line item (number & name) _____ _____

INCREASE / DECREASE (circle one) Amount: $ 400.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 55130 EMS

Line item (number & name) 499 Other Supplies & Materials

Description of amendment (be specific):

Services rendered for Bradley Central High School graduation
Employees worked: Hailee Sharp and John Ford

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date 8/4/25

CHANGE OF VEHICLE STATUS FORM

This form is to be completed when a vehicle is transferred or disposed of in accordance with Bradley County general fixed assets policies and procedures. After you have reached your assigned divisional vehicle allotment, each vehicle received by transfer or surplus without release of another vehicle in exchange constitutes a fleet increase for your division.

SALE _____ SCRAP _____ TRANSFER ✓ TRADE-IN _____

DEPARTMENT: Sheriff's Office CONTACT PERSON: Cassandra Olive

DATE: 8/11/2025 PHONE NUMBER: (423) 728-7335

VEHICLE: VIN NUMBER: 2G1WD5EMXB1239479 ASSET #: 15363

YEAR: 2011

MAKE: Chevrolet MODEL: Impala

MILEAGE: 145,554

DATE ACQUIRED: 8/10/2016

Enhancements to vehicle: _____

If vehicle is disposed of as wrecked/scraped, please specifically explain method of disposal and include photographs: We would like to donate a vehicle to each high School for their criminal justice class. Vehicle will be

Condition of vehicle: removed from insurance and an agreement will be signed between the schools and Sheriff's Office

Approved by: Cassandra Olive 8/11/2025

Department head/Elected official Date

Disposition of Property Described Above:

Sale Price: _____ Date: _____

Prepared by: _____

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.
County Commission approval is required prior to disposal.
Completed form must accompany budget amendment request.

CHANGE OF VEHICLE STATUS FORM

This form is to be completed when a vehicle is transferred or disposed of in accordance with Bradley County general fixed assets policies and procedures. After you have reached your assigned divisional vehicle allotment, each vehicle received by transfer or surplus without release of another vehicle in exchange constitutes a fleet increase for your division.

SALE_____ SCRAP _____ TRANSFER ✓ TRADE-IN _____

DEPARTMENT: Sheriff's Office CONTACT PERSON: Cassandra Olive

DATE: 8/11/2025 PHONE NUMBER: (423) 728-7335

VEHICLE: VIN NUMBER 2FAHP71W37X154844 ASSET #: 15264

YEAR: 2007

MAKE: Ford MODEL Crown Vic

MILEAGE: 188,366

DATE ACQUIRED: 2/2/2016

Enhancements to vehicle: _____

If vehicle is disposed of as wrecked/scraped, please specifically explain method of disposal and include photographs: We would like to donate a vehicle to each high school for their criminal justice class. Vehicle will be

Condition of vehicle: removed from insurance and an agreement will be signed between the schools and Sheriff's Office.

Approved by: Cassandra Olive 8/11/2025

Department head/Elected official Date

Disposition of Property Described Above:

Sale Price: _____ Date: _____

Prepared by: _____

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.
County Commission approval is required prior to disposal.
Completed form must accompany budget amendment request.

BRADLEY COUNTY CLERK
DONNA A. SIMPSON COUNTY CLERK
PO BOX 46
CLEVELAND TN 37364
Telephone 423-728-7226
Fax 423-478-8845

Notaries to be elected August 18,2025

BETTYE CALHOUN
AMANDA KAYE DENNIS
TYLER DRAKE
CRYSTAL HULLANDER
KACY S MCKENZIE
JAMES MEDLIN
OLIVIA PARFAIT
QUINCY LANCE QUARLES
SUZANNE M SHEA
DAWN M TAYLOR
GRACE TINSLEY
KARI L WIDDIFIELD
MAE T WILKINS

PERSONAL SURETY

Bradley County Commission
Thomas Crye, Chairperson
VOTING SESSION AGENDA
August 18, 2025, at 12:00p.m.
Bradley County Courthouse

1. Call to order
2. Invocation – Commissioner Scott Gilbert
3. Pledge of Allegiance – Commissioner Mike Hughes
4. Roll call
5. Approval of minutes
6. Report from County Mayor
7. Consent agenda (see pages 3-19)
8. Reports from committees and/or districts
9. Unfinished business
10. Approval of agenda
11. Agenda items

    A. Motion to approve Finance Committee recommendation to not fund at this time the approximately $75,000.00 project to clear, level, and gravel/pave the Fire Facility property located at Minnis Road – Commissioner Milan Blake

12. Communication from the audience (Chairperson will recognize and allow five minutes to anyone wishing to speak)
13. Announcements
14. Adjourn

Next meeting: Work Session – Monday, August 25, at 7:00p.m., Courthouse

Upcoming Events
*Planning Commission, August 21, at noon, Commission Room

Bradley County, Tennessee

Finance Committee

Date: 8/4/2025 11:30 p.m. County Commission Room

D. Gary Davis	X	Tim Mason	X
Milan Blake	X	Louie Alford	X
Cindy Slater		Denny Collins	X

Items discussed at this meeting:

		PAGE	MOTION	SECOND	VOTE
1	Finance Budget Amendment Request	3	DC	LA	4-0-1
2	Finance Budget Amendment Request	4	TM	LA	4-0-1
3	Juvenile Court Budget Amendment Request	5	TM	DC	4-0-1
4	EMS Budget Amendment Request	6	TM	LA	4-0-1
5	EMS Budget Amendment Request	7	LA	DC	4-0-1
6	Sheriff Department Budget Amendment Request	8	TM	DC	4-0-1
7	Sheriff Department Budget Amendment Request	9-10	TM	LA	4-0-1
8	Sheriff Department Budget Amendment Request	11-12	LA	DC	4-0-1
9	Sheriff Department Budget Amendment Request	13-14	TM	LA	4-0-1
10	Sheriff Department Budget Amendment Request	15-16	TM	DC	4-0-1
11	Sheriff Department Budget Amendment Request	17-20	LA	DC	4-0-1
12	Sheriff Department Budget Amendment Request	21-41	LA	TM	4-0-1
13	EMS Budget Amendment Request Combine 13-14	42-43	TM	LA	4-0-1
14	EMS Budget Amendment Request Combine 13-14	44-45			
15	Corrected Budget Resolution 2025-2026	46-51	DC	LA	4-0-1
16	Closing Payroll Liability Accounts		DC	LA	4-0-1
17	Motion to Table Fire Hall Parking Lot Project		LA	DC	3-1-1
18					
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42					

	Recommendations to be made to full Commission:	PAGE			
1	Finance Budget Amendment Request	3	DC	LA	4-0-1
2	Finance Budget Amendment Request	4	TM	LA	4-0-1
3	Juvenile Court Budget Amendment Request	5	TM	DC	4-0-1
4	EMS Budget Amendment Request	6	TM	LA	4-0-1
5	EMS Budget Amendment Request	7	LA	DC	4-0-1
6	Sheriff Department Budget Amendment Request	8	TM	DC	4-0-1
7	Sheriff Department Budget Amendment Request	9-10	TM	LA	4-0-1
8	Sheriff Department Budget Amendment Request	11-12	LA	DC	4-0-1
9	Sheriff Department Budget Amendment Request	13-14	TM	LA	4-0-1
10	Sheriff Department Budget Amendment Request	15-16	TM	DC	4-0-1
11	Sheriff Department Budget Amendment Request	17-20	LA	DC	4-0-1
12	Sheriff Department Budget Amendment Request	21-41	LA	TM	4-0-1
13	EMS Budget Amendment Request **Combine 13-14**	42-43	TM	LA	4-0-1
14	EMS Budget Amendment Request **Combine 13-14**	44-45			
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17	Motion to Table Fire Hall Parking Lot Project		LA	DC	3-1-1
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Commission Voting Date: 8/18/2025

5

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 22-Jul-25

Requestor: Finance Sub Fund: _____ (If applicable)

INCREASE / DECREASE (circle one) Amount: $ **57,201.00**

Type: Reserve
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	101	34510	Reserve for Maintaining Storage & Duplication of Records
Line item (number & name)			

INCREASE / DECREASE (circle one) Amount: $ **57,201.00**

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	**101**	**51240**	**Archives**	
Line item (number & name)	162		Clerical Personnel	28,888.00
Line item (number & name)	201		Social Security	2,210.00
Line item (number & name)	204		State Retirement	3,195.00
Line item (number & name)	206		Life Insurance	21.00
Line item (number & name)	207		Medical Insurance	9,297.00
Line item (number & name)	307		Communications	10.00
Line item (number & name)	330		Operating Lease Payment	1,000.00
Line item (number & name)	335		Maintenance & Repair - Building	1,000.00
Line item (number & name)	336		Maintenance & Repair - Equipment	300.00
Line item (number & name)	347		Pest Control	180.00
Line item (number & name)	399		Other Contracted Services	1,000.00
Line item (number & name)	435		Office Supplies	300.00
Line item (number & name)	452		Utilities	8,000.00
Line item (number & name)	707		Building Improvements	1,800.00

Description of amendment (be specific):
Use of Reserves to pay the expense of the Archives Budget.
This leaves a balance of $220,069.66 in Reserve.

FINANCE COMMITTEE RECOMMENDATION:
Approved: ✓ Denied: _____ Date: 8/4/25

10/04

4

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 15-Jul-25

Requestor: Finance Sub Fund: _____ (If applicable)

INCREASE / DECREASE (circle one) Amount: $ 14,613.80

Type: Fund Balance
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	128	34512	Restricted for General Govt.-American Rescue Plan Act
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			

INCREASE / DECREASE (circle one) Amount: $ 14,613.80

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	128	58847	American Rescue Plan Act - Grant G
Line item (number & name)	713		Highway Construction
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			

Description of amendment (be specific):
Amount was liquidated from prior year PO for road striping. A new PO has been created for a different vendor.

FINANCE COMMITTEE RECOMMENDATION:
Approved: ✓ Denied: _____ Date: 8/4/25

10/04

5

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 25 July 2025

Requestor: Vickie Towne Juvenile Court

Sub Fund:

INCREASE
Revenue

Amount: $ $3,150.00

Account (fund, number, name) 101 46990 Other State Revenues

INCREASE
Expense

Amount: $ $3,150.00

Account (fund, number, name) 101 53500 Juvenile Court

Line item (number & name) 310 Contracts with Other Public Agencies
Access & Visitation Grant

Access & Visitation Grant

This grant is 100% reimbursable. Funding is made possible through the Federal Access & Visitation Grant administered through the TN Department of Human Services. The focus is on parenting time issues of families & non-custodial parents. The contract term is from 1 October, 2024 to 30 September, 2025. In 2024-2025 fiscal year $1,850 was utilized for supervised visitations through Harbor Safe House. We are requesting the balance of $3,150 be placed in our budget to continue this service till September 30, 2025.

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: Date: 8/4/25

6

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 7/21/25

Requestor: EMS Sub Fund: _____ (If applicable)

INCREASE / DECREASE (circle one) Amount: $ 20,000.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 # 55130 EMS

Line item (number & name) 338 Maintenance & Repair Vehicles

INCREASE / DECREASE (circle one) Amount: $ 20,000.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 55130 EMS

Line item (number & name) 335 Maintenance & Repair Building

Description of amendment (be specific):

Moving funds to line for building maintenance expenses

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date 8/4/25

10/04

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 7/21/25

Requestor: EMS Sub Fund: _____ (If applicable)

INCREASE / DECREASE (circle one) Amount: $ 100.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 # 55130 EMS

Line item (number & name) 499 Other Supplies & Materials

INCREASE / DECREASE (circle one) Amount: $ 100.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 55130 EMS

Line item (number & name) 429 Instructional Supplies

Description of amendment (be specific):

Funds needed to cover the expense of CPR certification cards

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date 8/4/25

8

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 1-Jul-25

Requestor: BRADLEY COUNTY SHERIFF'S OFFICE Sub Fund: _____ (If applicable)

INCREASE / DECREASE (circle one) Amount: $ 5,000.00

Type: RESERVE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 34520 RESTRICTED FOR ADMINISTRATION OF JUSTICE

Line item (number & name) _____ _____

INCREASE / DECREASE (circle one) Amount: $ 5,000.00

Type: EXPENSE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 53920 COURTHOUSE SECURITY

Line item (number & name) 499 OTHER SUPPLIES AND MATERIALS

Line item (number & name) _____ _____

Description of amendment (be specific):
MONIES WILL BE USED TO INSTALL 1/2 LEXANNE GLASS AROUND THE SECURITY DESK AT THE JUSTICE CENTER.

TOTAL IN RESERVE LINE AFTER AMENDMENT = $61,824.98

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 8/4/25

10/04

4

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 8-Jul-25

Requestor: BRADLEY COUNTY SHERIFF'S OFFICE Sub Fund: _____ (If applicable)

INCREASE / **DECREASE** (circle one) Amount: $ 6,000.00

Type: REVENUE (Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	101	46990	OTHER STATE REVENUE	$6,000.00
Line item (number & name)				

INCREASE / **DECREASE** (circle one) Amount: $ $6,000.00

Type: EXPENSE (Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	101	54110	SHERIFF'S	
Line item (number & name)	106		DEPUTY(IES)	$6,000.00
Line item (number & name)				

Description of amendment (be specific):
THIS IS A RETENTION GRANT THAT THE STATE IS OFFERING TO CERTAIN LAW ENFORCEMENT DEPUTIES. THIS IS A PAYMENT OF SEVERAL FOR GARETT CHOATE AND JASON WOODS

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 9/4/25

10/04

10

FA-0234 {Rev 07/08}

Warrant Date: 6/2/2025

Warrant Amount: $6,000.00

State of Tennessee

Remittance Advice

Warrant No: **0008689702**

Supplier Number: 0000000016

Agency Information	Invoice Date	Invoice ID	Voucher Number	Paid Amount
Commerce & Insurance (615) 741-2241 Recruitment and Retention Grant	5/8/2025	77833-2516	00160466	$6,000.00

Garett Choate
Jason Woods

P000B1NR-000037-0101-00

7/9/25

THIS MULTI-TONE AREA OF THE DOCUMENT CHANGES SHADE GRADUALLY AND EVENLY WITH DARK TO LIGHT WITH DARKER AREAS ON TOP AND BOTTOM. THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW.

Payable Warrant No: 0008689702

56403904

State of Tennessee
Commissioner of Finance and Administration
To the Treasurer of the State of Tennessee

101-40990

87-26
640

Date	Pay Amount
6/2/2025	$6,000.00****

Exactly ****Six thousand Dollars And zero Cents****

Pay To The Order Of:

Bradley County Sheriff Department
2290 Blythe Ave
Cleveland, TN 37311

00316

[redacted]

//

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 1-Jul-25

Requestor: BRADLEY COUNTY SHERIFF'S OFFICE Sub Fund: _____ (If applicable)

INCREASE / DECREASE (circle one) Amount: $ 500.00

Type: FUND BALANCE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 39000 FUND BALANCE

Line item (number & name) _____ _____

INCREASE / DECREASE (circle one) Amount: $ 500.00

Type: EXPENSE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 54110 SHERIFF

Line item (number & name) 499 OTHER SUPPLIES AND MATERIALS

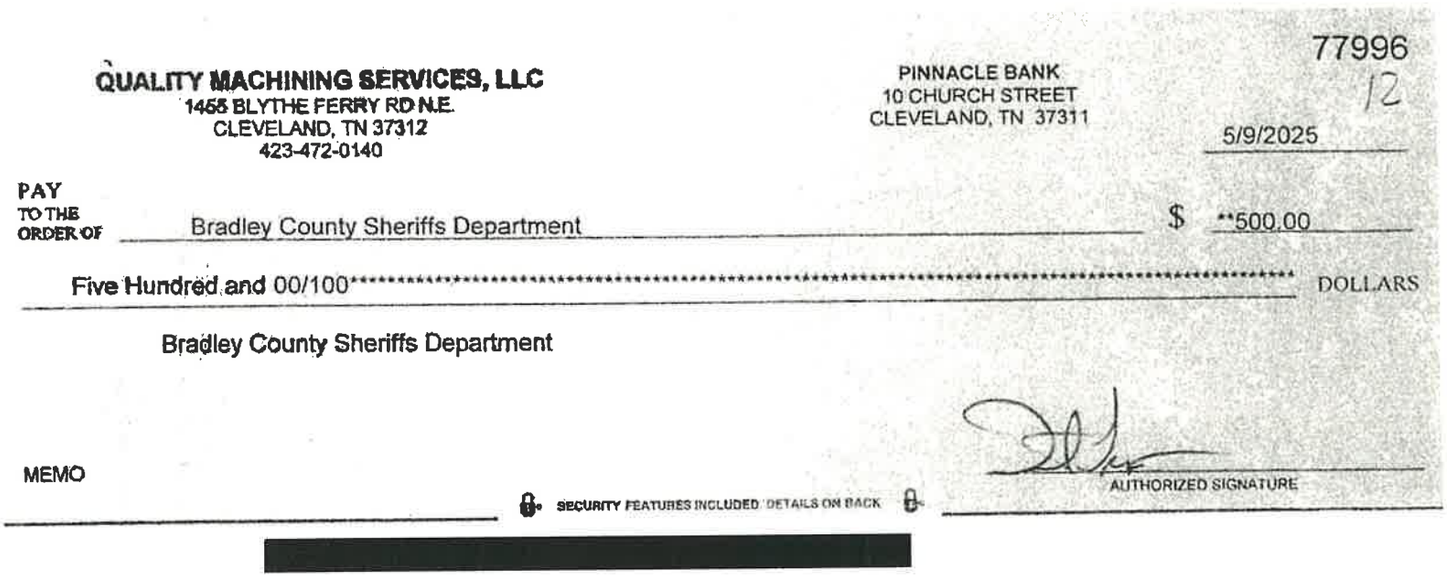
Line item (number & name) _____ _____

Description of amendment (be specific):
MONIES WERE DONATED FOR EMPLOYEE COOK OUT. RECEIVED AT END OF FISCAL YEAR SO PUT IN FUND BALANCE TO USE FISCAL YEAR 2025.2026

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 8/4/25

00317



QUALITY MACHINING SERVICES, LLC
1455 BLYTHE FERRY RD N.E.
CLEVELAND, TN 37312
423-472-0140

PINNACLE BANK
10 CHURCH STREET
CLEVELAND, TN 37311

77996
12

5/9/2025

PAY TO THE ORDER OF Bradley County Sheriffs Department $ **500.00

Five Hundred and 00/100********** DOLLARS

Bradley County Sheriffs Department

MEMO

SECURITY FEATURES INCLUDED. DETAILS ON BACK.

AUTHORIZED SIGNATURE

[redacted]

Quality Machining Services, LLC
Bradley County Sheriffs Department

5/9/2025

77996
500.00

Pinnacle Bank Checki

500.00

15

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 1-Jul-25

Requestor: BRADLEY COUNTY SHERIFF'S OFFICE Sub Fund: _____ (If applicable)

INCREASE / DECREASE (circle one) Amount: $ 500.00

Type: FUND BALANCE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 39000 FUND BALANCE

Line item (number & name) _____

INCREASE / DECREASE (circle one) Amount: $ 500.00

Type: EXPENSE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 54110 SHERIFF

Line item (number & name) 499 OTHER SUPPLIES AND MATERIALS

Line item (number & name) _____

Description of amendment (be specific):
MONIES WERE DONATED FOR EMPLOYEE COOK OUT. RECEIVED AT END OF FISCAL YEAR SO PUT IN FUND BALANCE TO USE FISCAL YEAR 2025.2026

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 8/4/25

10/15

1096

14

CONSULTING
P.O. Box 2534
Cleveland, TN 37320

Simmons Bank
MEMBER FDIC
81-43/829

05/08/2025

PAY TO THE ORDER OF Bradley County Sheriff Department

$ **500.00

Five hundred and 00/100********** DOLLARS

Security features. Details on back.

Bradley County Sheriff Department

AUTHORIZED SIGNATURE

MEMO Donation

[redacted]

LJ Consulting

1096

05/08/2025	**Bradley County Sheriff Department** DONATION	500.00

Simmons Bank - LJC	Donation	500.00

Finance Committee

Milan Blake, Chairperson

MINUTES

August 11, 2025, at 11:00a.m.

Bradley County Courthouse Commission Room

Members present: Louie Alford, Chairman Milan Blake, Denny Collins, Tim Mason, Cindy Slater, and non-voting ex officio member D. Gary Davis

Members absent: None

Others present: Bill Bubblitz, Thomas Crye, Adam Lewis, Lorri Moultrie

Chairman Milan Blake called the meeting to order. Following the invocation prayed by Denny Collins, Cindy Slater led the Pledge of Allegiance.

REPORT FROM COUNTY MAYOR

Mayor D. Gary Davis had no report.

AGENDA ITEMS

Chairman Blake reported that the recent Finance Committee recommendation to table the request for $75,000.00 to fund clearing, leveling, and paving/graveling of the Fire Facility property on Minnis Road did not pass the full Commission. Chairman Blake noted that American Rescue Plan Act funds and Fund 189 funds remain available. Mayor Davis confirmed the approximate cost of the project is $75,000.00, but stated there are other projects in need of the funds. Collins seconded a motion by Alford to deny the request to fund the project at this time. Motion passed unanimously.

COMMUNICATION FROM THE AUDIENCE

There was no communication from the audience.

NEXT MEETING

*September 2, 2025, at 11:30a.m., Courthouse

There being no further business, the meeting adjourned at 11:18a.m.

Bradley County Commission
Thomas Crye, Chairperson
WORK SESSION MINUTES
August 11, 2025, at noon
Bradley County Courthouse Commission Room

Members present: Louie Alford, Daniel Beaty, Milan Blake, Denny Collins, Chairman Thomas Crye, Scott Gilbert, Mike Hughes, Tommy Ledford, Tim Mason, Josh Rogers, Cindy Slater, Howard Thompson, and non-voting ex officio member D. Gary Davis

Members absent: Bobby Goins, Vice Chairman Bill Winters

Chairman Thomas Crye called the meeting to order. Following the prayer by Crossroads Community Church Pastor Mickey Clark, Commissioner Howard Thompson led the Pledge of Allegiance.

REPORT FROM COUNTY MAYOR
Mayor D. Gary Davis presented the Commission a letter from the Tennessee Comptroller of the Treasury confirming receipt of a certified copy of the fiscal year 2026 budget. LETTER RECORDED AS ATTACHMENT.

REPORTS FROM COMMITTEES AND/OR DISTRICTS
1st District
Commissioners Daniel Beaty and Mike Hughes had no report.

2nd District
Commissioner Louie Alford had no report.

3rd District
Commissioner Milan Blake placed on the August 18, 2025, Voting Session agenda the Finance Committee recommendation to not fund at this time the clearing, leveling, and graveling/paving of the Fire Facility property located on Minnis Road at an estimated cost of $75,000.00.

Commissioner Denny Collins had no report.

4th District
Commissioner Scott Gilbert expressed disagreement with the Finance Committee recommendation to not fund the clearing of the Minnis Road property.

Commissioner Howard Thompson had no report.

5th District
Commissioner Cindy Slater had no report.

6th District
Commissioner Tim Mason reported the Tennessee Department of Transportation (TDOT) litter program collected 14,520 pounds of litter and recycled 700 pounds of material from 702 miles of county roads, 252 miles of state roads, and 80 miles of city roads.

Commissioner Tommy Ledford had no report.

7th District
Commissioner Josh Rogers welcomed back teachers and students and wished them a great school year.

AGENDA ITEMS
There were no agenda items.

COMMUNICATION FROM THE AUDIENCE
There was no communication from the audience.

ANNOUNCEMENTS
*Next meeting – Voting Session, August 18, 2025, at noon, Courthouse
*Chamber Coffee – tomorrow, at 8:30a.m., 775 Raider Drive

There being no further business, the meeting adjourned at 12:06p.m.

TENNESSEE
COMPTROLLER
OF THE TREASURY

JASON E. MUMPOWER
Comptroller

August 7, 2025

Honorable Gary Davis, Mayor
and Honorable Board of Commissioners
Bradley County
P.O. Box 1167
Cleveland, TN 37364

Dear Mayor Davis and Board of Commissioners:

This letter acknowledges receipt of a certified copy of the fiscal year 2026 budget.

We have reviewed the budget and have determined that projected revenues and other available funds are sufficient to meet anticipated expenditures. Our review of the budget is based solely on the information we have received. With regard to programs included in the budget such as education, roads, and corrections, we have not attempted to determine that the local government has complied with specific program statutes or guidelines, or with any financing requirements prescribed by any state or federal agency. Please note local officials are required to ensure the budget remains balanced throughout the fiscal year and that all maintenance of effort requirements are met – our office has not reviewed or approved any maintenance of effort programs in this budget. Budget amendments must be uploaded to our online portal for formal acknowledgement after they are approved by the local governing body (tn.gov/cot/budget-submissions).

This letter constitutes approval, by this office, for the County's fiscal year 2026 budget as adopted by the County Commission.

Budget Considerations

During our review of the budget we identified the following items for your attention.

Fund Balance Policy

During our review we noted that the General Purpose School Fund is budgeted to end the fiscal year with a fund balance that is less than two months of expenditures. We recommend the governing body adopt a fund balance policy for all fund types with a requirement to maintain not less than two months of the regular operating revenue or expenditures for operating funds. You may determine more than two months is appropriate and the nature of each fund will determine the appropriate minimum amount that should be maintained.

Budgeted Reserve 9.5%
Required Reserve 5%

CORDELL HULL BUILDING | 425 Rep. John Lewis Way N. | Nashville, Tennessee 37243

Bradley County
Budget Review Letter
August 7, 2025

Submission Process

The County submitted four separate "adoption" documents as part of the budget packet. If possible, next year please be sure to consolidate these required documents into a single pdf file when uploading your budget.

American Rescue Plan Spending

The governing body budgeted the use American Rescue Plan (ARP) funds. This budget approval is not an approval for the planned use of the ARP funds and the governing body, with the assistance of its attorney, should determine that the planned use complies with Federal regulations concerning the use of ARP funds. ARP funds spent contrary to Federal regulations must be returned.

ARP funds are non-recurring and should only be used for one-time expenses. When purchasing capital items, ongoing maintenance and operating expenses should be analyzed to show future demand on recurring revenues.

Commendation

We commend the governing body for adopting this year's budget prior to the beginning of the budget year. Timely adoption will result in better management of public dollars in the coming year by immediately instituting appropriate budgetary controls. Adopting the budget in a timely manner allows your financial staff more time to close the official accounting records and have those records available for audit no later than two months after the close of your fiscal year as required by Tenn. Code Ann. § 9-2-102.

If you should have questions or need assistance, please refer to our online resources or feel free to contact your financial analyst, William Wood, at 615.401.7893 or [redacted].

Sincerely,

Sheila A. Reed

Sheila Reed, Director
Division of Local Government Finance

cc: Caleb Burris, Finance Director, Bradley County

SR:ww

Cordell Hull Building | 425 Rep. John Lewis Way N. | Nashville, Tennessee 37243