The Bradley County Commission meets in **Regular (Voting) Session** on **February 3, 2025** at the Bradley County Courthouse in Cleveland, Tennessee at 7:00 P.M. EST. Bradley County Mayor, D. Gary Davis; Bradley County Clerk, Donna A. Simpson; and Bradley County Attorney, Crystal Freiberg are present. Chairman T. Crye calls the meeting to order.

Kay Horner, Awakening America Ministries gives the invocation followed by the Pledge of Allegiance lead by Commissioner Bobby Goins.

On roll call, the following Commissioners are present: **DANIEL BEATY; MIKE HUGHES; LOUIS ALFORD; THOMAS L. CRYE; MILAN M. BLAKE; DENNY COLLINS; SCOTT GILBERT; HOWARD LEWIS THOMPSON; BOBBY GOINS; CINDY SLATER; TIM MASON; TOMMY LEDFORD; and BILL WINTERS. TOTAL PRESENT: 13; ABSENT: 1.** There is a quorum present and Chairman Crye calls for the first order of business.

Commissioner B. Goins **Motions to Approve the Minutes for January 21, 2025 Regular (Voting) Session;** Commissioner T. Mason seconds the motion. On roll call, the Commission votes as follows: D. Beaty, aye; M. Hughes, aye; L. Alford, aye; T. Crye, aye; M. Blake, aye; D. Collins, aye; S. Gilbert, aye; H. Thompson, aye; B. Goins, aye; C. Slater, aye; T. Mason, aye; T. Ledford, aye; and B. Winters, aye. **TOTAL FOR: 13; OPPOSED: NONE; ABSENT: 1.** ***The motion passes.***

Commissioner C. Slater **Motions to Approve the Mayor Re-Appointments for the Economic Development Council [Commissioners Bill Winters and Josh Rogers];** Commissioner L. Alford seconds the motion. On roll call, the Commission votes as follows: D. Beaty, aye; M. Hughes, aye; L. Alford, aye; T. Crye, aye; M. Blake, aye; D. Collins, aye; S. Gilbert, aye; H. Thompson, aye; B. Goins, aye; C. Slater, aye; T. Mason, aye; T. Ledford, aye; and B. Winters, aye. **TOTAL FOR: 13; OPPOSED: NONE; ABSENT: 1.** ***The motion passes.***

RE-APPOINTMENTS [ECONOMIC DEVELOPMENT COUNCIL] RECORDED AS AN ATTACHMENT

Commissioner C. Slater **Motions to Approve the Consent Agenda for February 3, 2025 Regular Voting Session; Commissioner H. Thompson Seconds the Motion.** On roll call, the Commission votes as follows: D. Beaty, aye; M. Hughes, aye; L. Alford, aye; T. Crye, aye; M. Blake, aye; D. Collins, aye; S. Gilbert, aye; H. Thompson, aye; B. Goins, aye; C. Slater, aye; T. Mason, aye; T. Ledford, aye; and B. Winters, aye. **TOTAL FOR: 13; OPPOSED: NONE; ABSENT: 1.** ***The motion passes.***

CONSENT AGENDA 2-3-2025 RECORDED AS AN ATTACHMENT

The Voting Session (Meeting) Agenda for February 3, 2025 has no agenda items to be voted. There is no more business to come before the Commission and Chairman T. Crye motions to adjourn at 7:15 P.M. EST.

VOTING SESSION (MEETING) AGENDA 2-3-2025 RECORDED AS AN ATTACHMENT [NO ITEMS]

Thomas L. Crye, Chairman

Donna A. Simpson, County Clerk

2-3-2025

Mayor and County Commission Appointments for Economic Development Council

Bill Winters	Josh Rogers
Name	**Name**
PO Box 11167	PO Box 11167
Address	**Address**
Cleveland, TN 37364	Cleveland, TN 37364
City, State, Zip	**City, State, Zip**
423-421-6134	423-303-2345
Phone (Work)	**Phone (Work)**
N/A	N/A
Fax	**Fax**
bwinters@bradleycounty tn.gov	joshrogers@bradleycountytn.gov
Email	**Email**

2-3-25
Date

Signature

Bradley County Commission
Thomas Crye, Chairperson
CONSENT AGENDA
February 3, 2025, at 7:00p.m.
Bradley County Courthouse

DISPOSAL OF ASSETS

1. General Sessions request to dispose of GLX2030 Swingline Shredder asset number 15494 (see page 4)
2. Sheriff request to dispose of 2015 Ford Explorer asset 15142 (see pages 5-17)
3. Register of Deeds request to dispose of 4515X Printer asset 11248 (see page 18)
4. Circuit Court request to dispose of Fujitsu ScanSnap N7100 Scanner asset 15493 (see page 19)
5. Circuit Court request to dispose of Savin 816SPF Copier asset 14208 (see page 20)
6. Circuit Court request to dispose of Kardex Shelf Filing Range asset 12724 (see page 21)
7. Circuit Court request to dispose of Formax FD130 Check Signer asset 10135 (see page 22)
8. Circuit Court request to dispose of 70" LED/LCD tv asset 15615 (see page 23)

NOTARIES PUBLIC

9. Notaries public (will be presented at the meeting)

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Gen. Sessions Crim. CONTACT PERSON: Karla Stewart

DATE: 1-17-25 PHONE NUMBER (423) 728-7221

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. Black Swingline shredder, Model # GLX2030

Serial Number: YF15610H

Asset Number: 15494

Current Value: $ -0-

Please Circle: Surplus or Scrap or Transfer

Original Price: $ 1,552.00

Purchase Date: 8-23-2017

Item Location (Building and/or Office): Clerk's Office @ Judicial Complex

Does the item include memory? No If memory, date cleaned by department: _____

Disposition of Property Described Above

Price: $ _____

Auctioned/Scraped by _____

Disposal Date: _____

If transfer, which department _____

Approved by: Karla K. Miller 1-17-26

Department head/Elected official Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

8.3.2020

CHANGE OF VEHICLE STATUS FORM

This form is to be completed when a vehicle is transferred or disposed of in accordance with Bradley County general fixed assets policies and procedures. After you have reached your assigned divisional vehicle allotment, each vehicle received by transfer or surplus without release of another vehicle in exchange constitutes a fleet increase for your division.

SALE_____ SCRAP ✓ TRANSFER _____ TRADE-IN _____

DEPARTMENT: Sheriff's Office CONTACT PERSON: Cassandra Olive

DATE: 1/21/2025 PHONE NUMBER: (423) 728-7335

VEHICLE: VIN NUMBER: 1FM5K8AR9FGA88733 ASSET #: 15142

YEAR: 2015

MAKE: Ford MODEL: Explorer

MILEAGE: 148,359

DATE ACQUIRED: 12/29/2014

Enhancements to vehicle: All emergency equipment will be removed.

If vehicle is disposed of as wrecked/scraped, please specifically explain method of disposal and include photographs: Insurance needs title to get a salvage title. We have opted to keep vehicle for parts. Once parts are removed vehicle will be scraped.

Condition of vehicle: _____

Approved by: Cassandra Olive 1/21/2025

Department head/Elected official Date

Disposition of Property Described Above:

Sale Price: _____ Date: _____

Prepared by: _____

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.
County Commission approval is required prior to disposal.
Completed form must accompany budget amendment request.

FREEDAR

AUTOMOBILE LOSS NOTICE

DATE (MM/DD/YYYY): 07/16/2024

AGENCY
Athens Insurance
110 W. Washington Avenue
Athens, TN 37303

CONTACT NAME:
PHONE (A/C, No, Ext): (423) 745-3062
FAX (A/C, No): (423) 745-8888
E-MAIL ADDRESS:
CODE: SUBCODE:
AGENCY CUSTOMER ID: BRADCOU-02

INSURED LOCATION CODE

DATE OF LOSS AND TIME: 03/16/2024 6:20 X AM PM

CARRIER: Local Govt Insurance Pools
NAIC CODE: N/A

POLICY NUMBER: TN0030

POLICY TYPE: Commercial Package

INSURED

NAME OF INSURED (First, Middle, Last): Bradley County

INSURED'S MAILING ADDRESS: P.O. Box 1167 Cleveland, TN 37364-1167

DATE OF BIRTH | FEIN (if applicable) | MARITAL STATUS / CIVIL UNION (if applicable)

PRIMARY PHONE # ☐ HOME ☐ BUS ☐ CELL SECONDARY PHONE # ☐ HOME ☐ BUS ☐ CELL

PRIMARY E-MAIL ADDRESS:
SECONDARY E-MAIL ADDRESS:

CONTACT

CONTACT INSURED

NAME OF CONTACT (First, Middle, Last): CASSANDRA OLIVE

CONTACT'S MAILING ADDRESS

PRIMARY PHONE # ☐ HOME ☒ BUS ☐ CELL SECONDARY PHONE # ☐ HOME ☐ BUS ☐ CELL

(423) 728-7335

WHEN TO CONTACT

PRIMARY E-MAIL ADDRESS: CBURGISS@BRADLEYCOUNTYTN.GOV
SECONDARY E-MAIL ADDRESS: ALEWIS@BRADLEYCOUNTYTN.GOV

LOSS

LOCATION OF LOSS
STREET: TN 306
CITY, STATE, ZIP: CLEVELAND, TN
COUNTRY: United States of America

POLICE OR FIRE DEPARTMENT CONTACTED: THP DISTRICT 2 - CHATTANOOGA

REPORT NUMBER: 224019940

DESCRIBE LOCATION OF LOSS IF NOT AT SPECIFIC STREET ADDRESS:

DESCRIPTION OF ACCIDENT (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
MV STRUCK DEER. SEE ATTACHED POLICE REPORT AND ESTIMATE

INSURED VEHICLE

VEH #	YEAR	MAKE	MODEL	BODY TYPE	V.I.N.	PLATE NUMBER	STATE
	2015	FORD	EXPLORER		1FM5K8AR9FGA88733		TN

OWNER'S NAME AND ADDRESS ☐ (Check if same as insured)
Bradley County
P.O. Box 1167
Cleveland, TN 37364-1167

PRIMARY PHONE # ☐ HOME ☐ BUS ☐ CELL SECONDARY PHONE # ☐ HOME ☐ BUS ☐ CELL

PRIMARY E-MAIL ADDRESS:
SECONDARY E-MAIL ADDRESS:

DRIVER'S NAME AND ADDRESS ☐ (Check if same as owner)
BRANDON DAVID ROBBINS
168 CORRINGTON LN
La Follette, TN 37766

PRIMARY PHONE # ☐ HOME ☐ BUS ☐ CELL SECONDARY PHONE # ☐ HOME ☐ BUS ☐ CELL

PRIMARY E-MAIL ADDRESS:
SECONDARY E-MAIL ADDRESS:

RELATION TO INSURED (Employee, family, etc.)	DATE OF BIRTH	DRIVER'S LICENSE NUMBER	STATE	PURPOSE OF USE	USED WITH PERMISSION? (Y/N)

DESCRIBE DAMAGE
FRONT END

1. WAS A STANDARD CHILD PASSENGER RESTRAINT SYSTEM (CHILD SEAT) INSTALLED IN THE VEHICLE AT THE TIME OF THE ACCIDENT?	Y / N
2. WAS THE CHILD PASSENGER RESTRAINT SYSTEM (CHILD SEAT) IN USE BY A CHILD DURING THE TIME OF THE ACCIDENT?	Y / N
3. DID THE CHILD PASSENGER RESTRAINT SYSTEM (CHILD SEAT) SUSTAIN A LOSS AT THE TIME OF THE ACCIDENT?	Y / N

ESTIMATE AMOUNT: | WHERE CAN VEHICLE BE SEEN?: | WHEN CAN VEHICLE BE SEEN?:

OTHER INSURANCE ON VEHICLE - CARRIER: | POLICY NUMBER:

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OTHER VEHICLE / PROPERTY DAMAGED NON - VEHICLE? X AGENCY CUSTOMER ID: BRADCOU-02 FREEDAR

VEH # YEAR MAKE: BODY TYPE: PLATE NUMBER STATE

MODEL: V.I.N.:

DESCRIBE PROPERTY (Other Than Vehicle) OTHER VEH/PROP INS? (Y/N) N

CARRIER OR AGENCY NAME NAIC CODE POLICY NUMBER

OWNER'S NAME AND ADDRESS PRIMARY PHONE # ☐ HOME ☐ BUS ☐ CELL SECONDARY PHONE # ☐ HOME ☐ BUS ☐ CELL

PRIMARY E-MAIL ADDRESS:

SECONDARY E-MAIL ADDRESS:

DRIVER'S NAME AND ADDRESS ☐ (Check if same as owner) PRIMARY PHONE # ☐ HOME ☐ BUS ☐ CELL SECONDARY PHONE # ☐ HOME ☐ BUS ☐ CELL

PRIMARY E-MAIL ADDRESS:

SECONDARY E-MAIL ADDRESS:

DESCRIBE DAMAGE

ESTIMATE AMOUNT WHERE CAN DAMAGE BE SEEN?

INJURED

NAME & ADDRESS	PHONE (A/C, No)	INS	OTH VEH	OTH VEH	AGE	EXTENT OF INJURY

WITNESSES OR PASSENGERS

NAME & ADDRESS	PHONE (A/C, No)	INS	OTH VEH	OTH VEH	OTHER (Specify)

REPORTED BY: CASSANDRA OLIVE

REPORTED TO: Darlene Freeman

REMARKS (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

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7

Darlene Freeman

From: Chris Liner
Sent: Tuesday, July 16, 2024 10:24 AM
To: Darlene Freeman
Subject: FW: Accident - Bradley County Government
Attachments: Accident Report 8733.pdf; Estimate 8733.pdf

Darlene,
Please see the email below and attached reports.

Thanks,
Chris

CHRIS LINER | LICENSED AGENT

Cell: 423-506-2252 | EmaiL: cliner@athensins.com
Office: 423-745-3062 | Fax: 423-745-8888
Commercial | Life | Health | Home | Auto | Workers' Comp

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From: Adam Lewis <alewis@bradleycountytn.gov>
Sent: Tuesday, July 16, 2024 10:05 AM
To: Chris Liner <cliner@athensins.com>
Subject: Fwd: Accident

Chris,

Can you forward this to the appropriate person?

Cassandra is not sure if this has been turned in before or not. She can be contacted directly for any questions.

Begin forwarded message:

From: Cassandra Burgiss-Stone <CBurgiss@bradleycountytn.gov>
Subject: Accident

Scanned: 07/16/2024 KAY RIGGS 00462

Date: July 16, 2024 at 9:57:37 AM EDT
To: Adam Lewis <alewis@bradleycountytn.gov>

Can you send the following information to insurance for me? Let them know they can contact me if they have any questions.

Thanks,

Cassandra Olive

Budget Director

Bradley County Sheriff's Office

2290 Blythe Ave SE

Cleveland, TN 37311

Office - (423) 728-7335

Fax - (423) 473-1505

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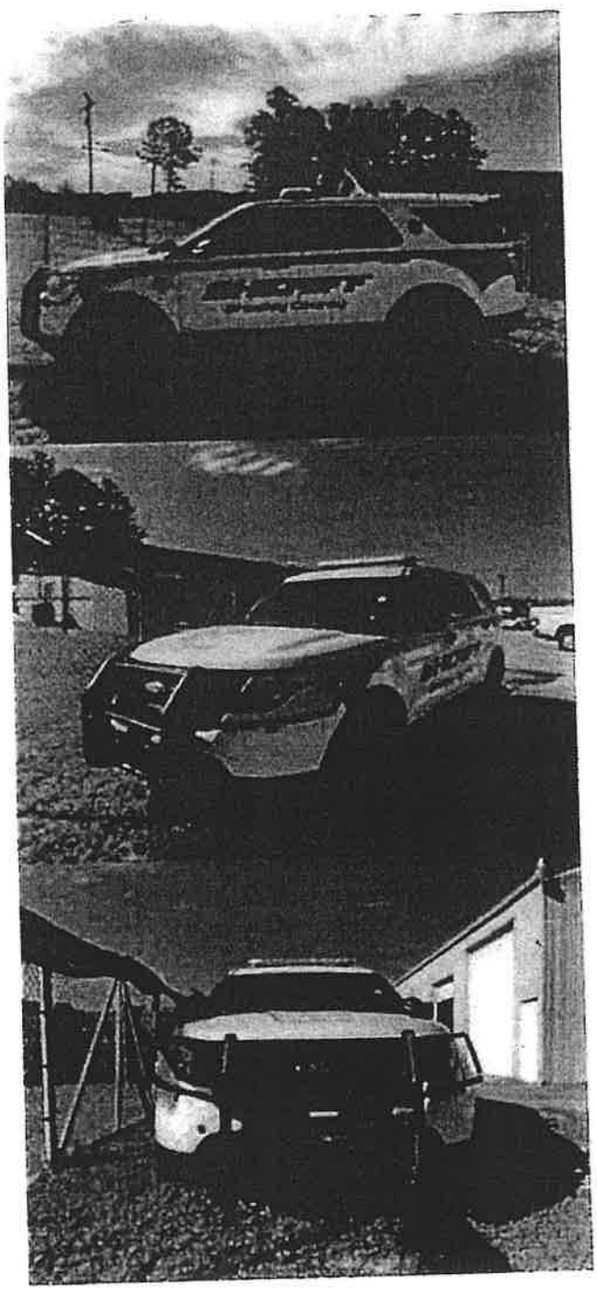

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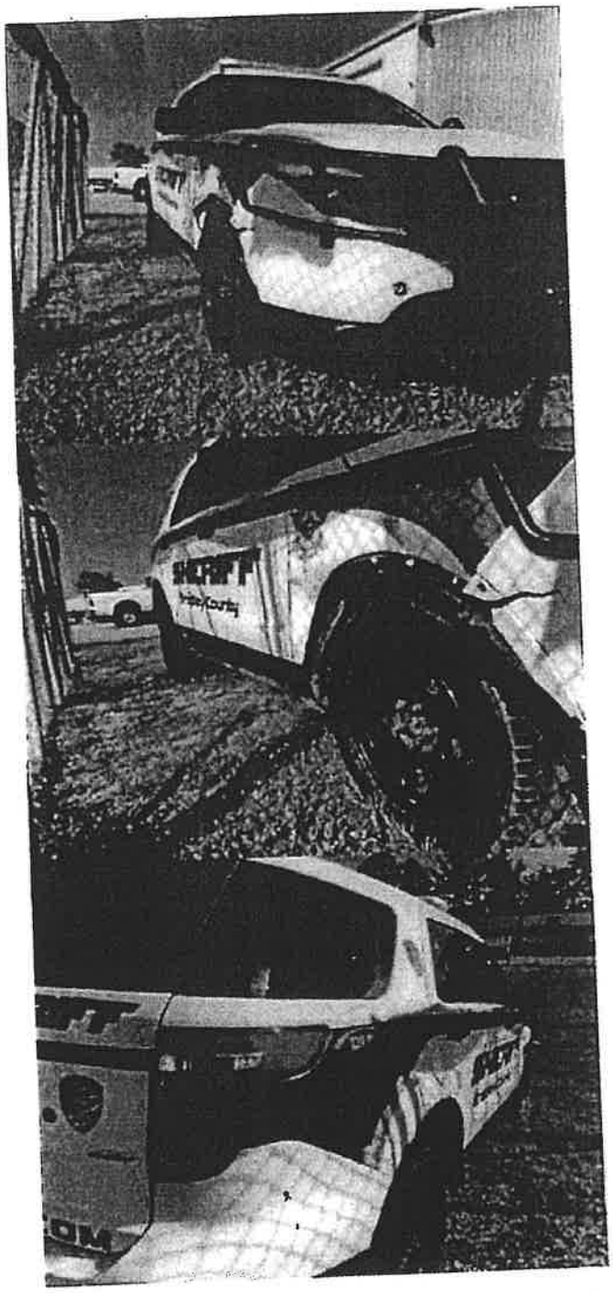

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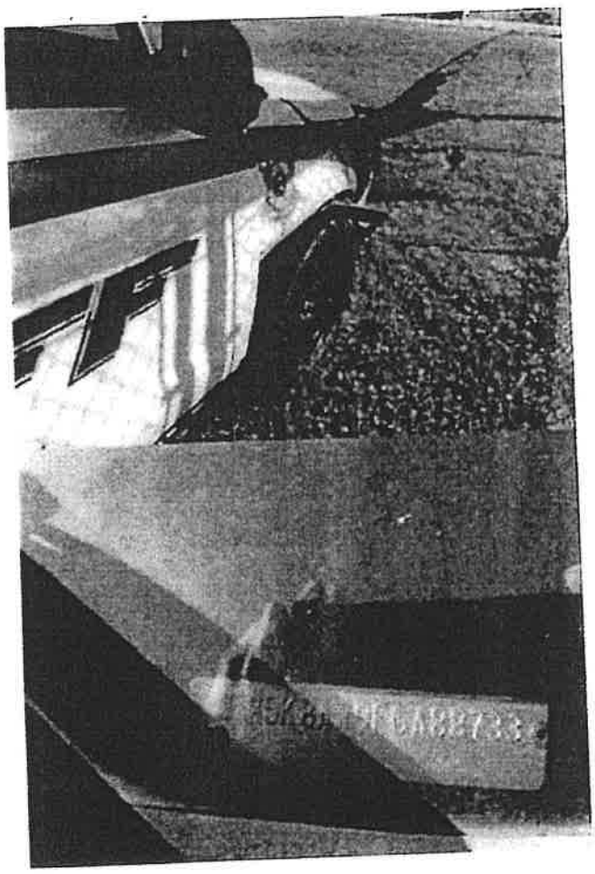

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KAY BIGGS

Accepted Date 3/17/2024 9:25 PM
Generated Date 3/17/2024 9:25 PM
Report Form Level 3

Master Record Number	400065955
Type Of Crash	Property Damage
Approved By	43

Tennessee Electronic Traffic Crash Report

Incident Information

Date of Crash: 3/16/2024	Day Of Crash: Saturday	Local Agency Number: THP0200	Reporting Agency Name: THP District 2 - Chattanooga	Agency Tracking Number: 224019940
Time of Crash: 06:20	Time Notified: 06:50	Time Arrived: 07:16	County: Bradley	City: Not In City Limit
Total Vehicles: 1	Total Occupants: 1	Total Non-Occupants: 0	Total Killed: 0	Total Injured: 0
Total UnInjured: 1				
Hit and Run: No	Solved: No	Police Pursuit: No	School Bus Involved: No	Photos Taken: Yes
By: Police	Photographer Name: Bradley S.o. On Duty Lt.			
Area: Not Applicable	Interchange Related: No	Intersection Type: Not at Intersection		
Block Number	Roadway Number	Roadway Name: Tn-306	Suffix	Mile Marker: 0.00
Estimated Distance: 20.00	Distance Type: Feet	Direction: North	From Highway/Intersection: No Pone Valley Rd Nw	Suffix / Intersect Number
Roadway Local Id	Intersect Local Id			
Relation To Junction: Non-Junction	Relation to Roadway: On Roadway	Route Signing		
Work Zone: None	Construction Zone			
Construction Location	Workers Present			
First Harmful Event: Deer	Trafficway Type: Trafficway-OPEN			
Weather Conditions: Rain	Light conditions: Dark-Not Lighted	Latitude: 35.332440	Longitude: -84.869700	Rail Crossing Id
Manner of Collision: Not Collision with Motor Vehicle in Transport				
1st Collision Factor	2nd Collision Factor	3rd Collision Factor		

Incident Management

Secondary Crash: No	Secondary Crash Type	Blockage Occurred: No	
Roadway / Lanes Blocked	Roadway Lanes/ Cleared		
Lanes Blocked			
Incident Started	Incident Cleared		

Investigating Officer Details

Investigation Complete: Yes	Rank: Trooper	First Name: Kevin	Middle Initial: W	Last Name: Hoppe	Suffix
Badge Number: 389kh	District/Zone: 2nd/1	Car Number: 2284	Report Date: 03/17/2024		

Vehicle Number	Number of Occupants	Driver Presence
1	1	Driver Operated Government Vehicle

Driver Information

First Name	Middle Initial	Last Name	Suffix	Date Of Birth	Age
Brandon	David	Robbins		11/29/1995	28

Address Line 1	Address Line 2	City	State	Zip Code
168 Corrington Ln		La Follette	TN	377666678

Phone Number	Race	Ethnicity	Gender
4237287300	Caucasian|Mexican|Puerto Rican|Other White	Non-Hispanic	M

Drivers License Number	Drivers License State	Expiration Date	Drivers License Class	Drivers License Status
121854341	TN	2024	Dm	Valid

Safety Equipment	Airbag	Seat Position
Shoulder And Lap Belt Used	AirBag Available-No Deployment	Front Seat-Left Side

Endorsement 1	Complied With	Endorsement 2	Complied With	Endorsement 3	Complied With

Restriction 1	Complied With	Restriction 2	Complied With	Restriction 3	Complied With

Ejected	Ejection Path	Trapped/Extricated	
Not Ejected		Not Trapped	

Injury Code	Medical Transport	Ambulance/Hospital	EMS Run#
No Injury	Not Transported		

Incident Responder?	Incident Responder Type
No	

Driver Conditions and Actions

Hit and Run	Driver/Vehicle Maneuver	Distraction Action	Distraction Source
No Hit And Run	Going Straight	Not Distracted	

Driver's 1st Condition	Driver's 2nd Condition	Driver's 3rd Condition
Appeared Normal		

Driver's 1st Action	Drivers 2nd Action	
None		

Driver's 3rd Action	Driver's 4th Action	Driver's 5th Action

Alcohol and Drugs

Officer Suspect Alcohol Use	Determination Method	Alcohol Test Status	
No	Observed	Test Not Given	

1st Alcohol Test Type	1st Alcohol Test Result	2nd Alcohol Test Type	2nd Alcohol Test Result

Officer Suspect Drug Use	Determination Method	Drug Test Status	
No	Observed	Test Not Given	

1st Drug Test Type	1st Drug Test Result	2nd Drug Test Type	2nd Drug Test Result	3rd Drug Test Type	3rd Drug Test Result

Driver Violations

1st Violation	1st Violation Category	1st Violation Description	1st Violation Statute
2nd Violation	2nd Violation Category	2nd Violation Description	2nd Violation Statute
3rd Violation	3rd Violation Category	3rd Violation Description	3rd Violation Statute
4th Violation	4th Violation Category	4th Violation Description	4th ViolationStatute
5th Violation	5th Violation Category	5th Violation Description	5th ViolationStatute

Vehicle Information

Owner First Name	Owner Middle Name	Owner Last Name			Owner Suffix
Bradley		BRADLEY COUNTY SHERIFFS OFFICE			
Address Line 1	Address Line 2	City	State	Zip Code	Phone Number
2290 BLYTHE AVE SE		CLEVELAND	TN	373110925	4237287300

Vehicle Year	Vehicle Make	Vehicle Model	Color
2015	FORD	EPR	White

VIN	License Plate Number	State	Plate Expiration	Body Style
1FM5K8AR9FGA88733	9652GC	Tennessee	PERM	Compact Utility

HAZMAT?	FMCSA Reportable?	Unit Type
No	No	Motor Vehicle In-Transport

Gross Weight	Vehicle Configuration
10000 or Less-No Haz-8 Or Less	
Vehicle Operation Type	**Cargo Body Type**
Government Owned/Used	

1st Factor	2nd Factor	3rd Factor
NONE		
Vehicle Special Use	**Type of Special Use**	**Emergency Use**
Police	Non-Emergency Transport	No

Towed	Towed Location
Towed Due To Vehicle Damage	Bradley County

1st Trailer	1st Trailer License Plate Information	2nd Trailer	2nd Trailer License Plate Information

Insurance 1	Insurance 1 Type	Insurance 1 Carrier	Insurance 1 Start Date	Insurance 1 End Date
LGPCF-0072-2023	Owner	Local Government Property	7/1/2023	7/1/2024
Insurance 2	Insurance 2 Type	Insurance 2 Carrier	Insurance 2 Start Date	Insurance 2 End Date
Insurance 3	Insurance 3 Type	Insurance 3 Carrier	Insurance 3 Start Date	Insurance 3 End Date

Vehicle Damage and Roadway Characteristics

Most Harmful Event			Fire in Vehicle
Deer			No
Events 1	Events 2	Events 3	
Deer			
Events 4	Events 5	Events 6	
Point of First Impact	Extent of Damage	Officer Damage Estimate	
Front End	Disabling Damage	Greater Than Threshold	

Areas of Vehicle Damage		
Front End		
Travel Direction	Traveling On	
East	Lower River Road	
Trafficway Flow	Roadway Surface Type	Number of Travel Lanes
Two-Way Not Divided	Asphalt	Two Lanes

Trafficway Hazards		
Animal In Roadway		
Traffic Control Devices	Traffic Control Device Functioning	Roadway Route Signing
No Control	No Controls	State Route
Roadway Surface Conditions	Roadway Character Alignment	Roadway Character Profile
Wet	Straight	Uphill Grade
Speed Limit	Access control	
55	No Control	

Commercial Carrier Information

US DOT	Carrier Name	Carrier Type	ICC MC	TN DOS

Total Axles #	Address Line 1	Address Line 2	City	State	Zip Code	Phone Number

	HAZMAT Class	Placard	Placard #	Released	Hazardous Materials Released
1st Hazardous Materials					
2nd Hazardous Materials					
3rd Hazardous Materials					

Narrative

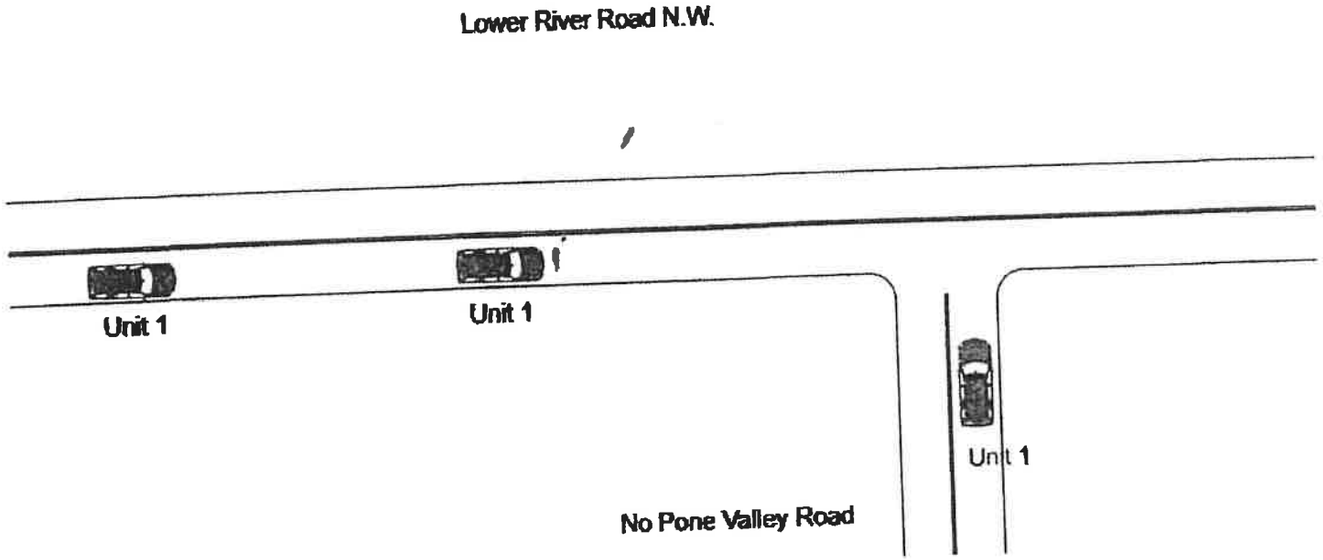
Vehicle 1 was being driven east on Lower River Road in Bradley County Tennessee. A large deer ran into the traffic and resulting in a crash. The driver advised he had no time to brake prior to the crash. The Bradley County Sheriff's Department towed the patrol unit.

Master Record Number/Incident ID=400065955

COLLISION/DIAGRAM (3/18/2024) COMPLETE/ALL DOCS (3/18/2024) COLLISION (3/18/2024) DIAGRAM (3/18/2024) Map

Not To Scale

N



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KAY BIGGS
00471

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

SALE_____ SCRAP _____ TRANSFER _____ TRADE-IN ✓

DEPARTMENT: Register of Deeds CONTACT PERSON: Missy

DATE: 1-8-25 PHONE NUMBER: 423-728-7241

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. 4515x Printer this printer is refurbished and the company doesn't make this model any more

Serial Number: 67989 Item Location (Building/Office) Courthouse Rm 102

Asset Number: N/A *11249 Original Price: $ 2,500 *$2550 -EP

Current Value: $ 200.00 * NO Remaining value in system Purchase Date: 2/23/2011

Does the item include memory? NO -EP If memory, date cleaned by department: _____

Disposition of Property Described Above

Price: $_____ Disposal Date: _____

Auctioned/Scraped by _____ If transfer, which department _____

Approved by: Nina Swafford 1-8-2025

Department head/Elected official Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.
County Commission approval is required prior to disposal.

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT Circuit Court

CONTACT PERSON Karla Stewart

DATE 1-17-2025

PHONE NUMBER: 423-728-7221

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc.

Fujitsu ScanSnap N7100 Scanner

Serial Number: MCC005883

Please Circle: Surplus or Scrap or Transfer

Asset Number: 15493

Original Price: $ 52,578.89

Current Value: $ 0.00

Purchase Date: 9/15/2017

Item Location (Building and. or Office): Circuit Office at Judicial Complex

Does the item include memory? No

If memory, date cleaned by department:

Disposition of Property Described Above

Price: $

Disposal Date:

Auctioned/Scraped by

If transfer, which department

Approved by: Department head/Elected official

1-17-25 Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

8.3.2020

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Circuit Court CONTACT PERSON: Karla Stewart

DATE: 1-17-2025 PHONE NUMBER: 423-728-7221

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc.

Savin 816SPF Copier

Serial Number: M0179203249 Please Circle: Surplus or Scrap/or Transfer

Asset Number: 14208 Original Price: $ $1,400.00

Current Value: $ 0.00 Purchase Date: 8/25/2010

Item Location (Building and/or Office): Sessions Chambers

Does the item include memory? No If memory, date cleaned by department:

Disposition of Property Described Above

Price: $ Disposal Date:

Auctioned/Scraped by If transfer, which department

Approved by: Karla H. Mueller 1-17-25

Department head/Elected official Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

8.3.2020

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal

DEPARTMENT: Circuit Court CONTACT PERSON: Karla Stewart

DATE 1-17-2025 PHONE NUMBER 423-728-7221

List and describe each item to be declared scrap/ surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc.

Kardex Shelf Filing Range

Serial Number: LT-8815-8 Please Circle: Surplus or Scrap or Transfer

Asset Number: 12724 Original Price: $ $1,474.00

Current Value: $ 0.00 Purchase Date: 10/02/2007

Item Location (Building and/or Office): Clerk's Offices @ Judicial Complex

Does the item include memory? No If memory, date cleaned by department:

Disposition of Property Described Above

Price: $ Disposal Date:

Auctioned/Scraped by: If transfer, which department

Approved by: Karla H. Stewart 1-17-25

Department head/Elected official Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

8.3.2020

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Circuit Court CONTACT PERSON: Karla Stewart

DATE: 1-17-2025 PHONE NUMBER: 423-728-7221

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc.

Formas FD130 Check Signer

Serial Number: 200E3301 Please Circle: Surplus or Scrap or Transfer

Asset Number: 10135 Original Price: $ $3,295.00

Current Value: $ 0.00 Purchase Date: 3/27/2008

Item Location (Building and/or Office): Sessions Chambers

Does the item include memory? No If memory, date cleaned by department:

Disposition of Property Described Above

Price: $ Disposal Date:

Auctioned/Scraped by If transfer, which department

Approved by: Karla H. Miller 1-17-25

Department head/Elected official Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

8.3.2020

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Circuit Court CONTACT PERSON: Karla Stewart

DATE: 1-17-2025 PHONE NUMBER: 423-728-7221

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. 70" LED/LCD TV

Serial Number: 809RMJF1452 Please Circle: Surplus or Scrap or Transfer

Asset Number: 15615 Original Price: $ 53,201.88

Current Value: $ 0.00 Purchase Date: 8/31/2018

Item Location (Building and/or Office): Courthouse

Does the item include memory? No If memory, date cleaned by department: _____

Disposition of Property Described Above

Price: $ _____ Disposal Date: _____

Auctioned/Scraped by _____ If transfer, which department _____

Approved by: Karla H. Mullis 1-17-25

Department head/Elected official Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

8.3.2020

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BRADLEY COUNTY CLERK
DONNA A. SIMPSON COUNTY CLERK
PO BOX 46
CLEVELAND TN 37364
Telephone 423-728-7226
Fax 423-478-8845

Notaries to be elected February 03,2025

SALLY ADAMAITIS-DAVIS
JACKIE BELLINGHIERE
STEVE BLACK
SAMUEL CADE BLASSINGAME
SAMANTHA BOWDEN
ALEXUS CALLAHAN
BARBARA COLLETTI
CHANDRA COURTNEY
MCKENZIE CURTIS
JOANNE DALE
SHARHONDA L DUNLAP
SAMANTHA EVANS
CASSANDRA GILLILAND
HAYLEE GOINS
JASON ALAN HOBBS
PAULINE JUSTICE
DEBORAH KNEZEVICH
CRYSTAL L MARTIN
CAROLYN MCCONVILLE
SHELENA MCKIBBENS
MELISSA JEAN MILLER
ADRIAN PIMENTEL
REBEKAH RICHMOND
DURAN SHERLIN
JESSICA SMITH
GRETCHEN SMITH
STEPHANIE TATUM
KATRINA TRUE

PERSONAL SURETY

Bradley County Commission
Thomas Crye, Chairperson
VOTING SESSION AGENDA
February 3, 2025, at 7:00p.m.
Bradley County Courthouse

1. Call to order
2. Invocation – Kay Horner, Awakening America Ministries
3. Pledge of Allegiance – Commissioner Bobby Goins
4. Roll call
5. Approval of minutes
6. Report from County Mayor
7. Consent agenda (see pages 3-23)
8. Reports from committees and/or districts
9. Unfinished business
10. Approval of agenda
11. Agenda items

    No agenda items

12. Communication from the audience (Chairperson will recognize and allow five minutes to anyone wishing to speak)
13. Announcements
14. Adjourn

Next meeting: Work Session – Monday, February 10, at 12:00p.m., Bradley County Courthouse

Upcoming Events
*Veteran Court graduation, tomorrow, 12:30p.m., Justice Center Criminal Court Room
*HCI Committee, February 6, 5:30p.m., Commission Conference Room
*Finance Committee, February 10, immediately following Work Session, Commission Room

Bradley County Commission
Thomas Crye, Chairperson
WORK SESSION MINUTES
January 27, 2025, at 7:00p.m.
Bradley County Courthouse Commission Room

Members present: Louie Alford, Milan Blake, Chairman Thomas Crye, Scott Gilbert, Bobby Goins, Mike Hughes, Tommy Ledford, Josh Rogers, Cindy Slater, Howard Thompson, Vice Chairman Bill Winters, and non-voting ex officio member D. Gary Davis

Members absent: Daniel Beaty, Denny Collins, Tim Mason

Chairman Thomas Crye called the meeting to order and welcomed guests.

Following the invocation prayed by Vice Chairman Bill Winters, Commissioner Mike Hughes led the Pledge of Allegiance.

REPORT FROM COUNTY MAYOR
County Mayor D. Gary Davis had no report.

REPORTS FROM COMMITTEES AND/OR DISTRICTS
7th District
Commissioner Josh Rogers and Vice Chairman Winters had no report.

6th District
Commissioner Tommy Ledford offered condolences to the family of Don Cross.

5th District
Commissioner Cindy Slater recognized School Board Appreciation Week and celebrated the leadership, vision, and service of the Bradley County Board of Education.

Commissioner Slater introduced Troop 444 from Wesley Methodist Church, an all-girl Scouting American troop currently working on the Citizenship in Community badge, led by Ally Creed and Anthony Miller.

Commissioner Bobby Goins had no report.

4th District
Commissioners Howard Thompson and Scott Gilbert had no report.

3rd District
Commissioner Milan Blake announced the Road Committee will meet February 12, 2025, in the Commission Room at 9:00a.m.

Commissioner Blake requested a timeline including remaining action steps for the Growth Policy Coordinating Committee.

Commissioner Blake requested an opinion from the county attorney detailing the municipality's options if the County Commission were to deny a plan of services agreement for annexation requests of parcels within the Urban Growth Boundary. Chairman Crye added to the request an opinion on how Attorney General Opinion 2025-004 affects our options.

Commissioner Blake announced the Finance Committee will meet immediately following the noon Work Session on February 10, 2025, in the Commission Room.

2nd District
Commissioner Louie Alford announced the Law Enforcement Committee will meet January 28, 2025, at noon at the Sheriff's Office Conference Room. Commissioner Alford noted the agenda includes a review of the recently completed fencing project.

Commissioner Alford announced the Audit Committee will meet on February 3, 2025, at noon in the Commission Room.

Commissioner Alford opined the current Urban Growth Boundary remains largely unaffected and questioned why the county would wish to expand the boundary.

1st District
Commissioner Mike Hughes had no report.

AGENDA ITEMS
There were no agenda items.

COMMUNICATION FROM THE AUDIENCE
There was no communication from the audience.

ANNOUNCEMENTS

*Voting Session – February 3, 2025, at 7:00p.m., Courthouse

*Law Enforcement Committee, January 28, 2025, at noon, Sheriff's Conference Room

*Audit Committee, February 3, at noon, Courthouse

*Road Committee, February 12, at 9:00a.m., Courthouse

*Finance Committee, February 10, following noon Work Session, Courthouse

There being no further business, the meeting adjourned at 7:18p.m.

Law Enforcement Committee
Louie Alford, Chairperson
MINUTES
January 28, 2025, at noon
Bradley County Justice Center Conference Room

Members present: Chairman Louie Alford, Denny Collins, Cindy Slater, Howard Thompson, Bill Winters, and non-voting ex officio member D. Gary Davis

Members absent: None

Others present: Grant Bromley, Milan Blake, Cassandra Burgiss, Jon Collins, Thomas Crye, Bill Dyer, Robert Jones, Chay Kimsey, Adam Lewis, Lorri Moultrie, Sheriff Steve Lawson, Amber Owens, Dewayne Scoggins, John Stone, and Kevin White

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Chairman Louie Alford called the meeting to order and welcomed committee members and guests.

Howard Thompson seconded a motion by Bill Winters to approve the March 19, 2024, minutes as presented. Motion passed unanimously.

AGENDA ITEMS
Amber Owens reported that the Sheriff's Office applied for Tennessee Corrections Institute (TCI) Tier 1 accreditation funds which, if approved, would result in an extra three dollars ($3.00) per day per state inmate. The TCI Board of Control approved the application and the application and it is now awaiting approval from the Tennessee Department of Corrections. Owens estimated, that if approved, the potential for additional revenue could be around one hundred seventy-one thousand two hundred fifty-two dollars ($171,252.00) per year.

Dewayne Scoggins reported that the three hundred seventy-five (375) jail locks, which were installed in 2003, are no longer mass-produced, resulting in costly and slow replacement. Scoggins presented two options to resolve the issue: purchasing new locks for one million four hundred thousand dollars ($1,400,000.00), which includes installation and retrofitting, or purchasing twenty (20) locks for seventy-six thousand dollars ($76,000.00). Sheriff Steve Lawson said he hopes to reallocate funds prior to the fiscal year end in order to purchase the twenty (20) locks.

Scoggins presented a quote to upgrade server storage and replace analog cameras at a cost of three hundred sixty-three thousand dollars ($363,000.00). Sheriff Lawson stated that he hopes to move one hundred fifty thousand dollars ($150,000.00) by year end to fund the project.

Cassandra Burgiss reported that three (3) of the four (4) Axon contracts will expire in 2025, and suggested consolidating all Axon contracts into a single agreement. Burgiss presented two options: Option 1 is a ten (10) year contract, with the first five (5) years costing one hundred ninety-nine thousand six hundred dollars ($199,600.00) and the remaining years costing two hundred thirty-three thousand four hundred dollars ($233,400.00). Option 2 is a ten (10) contract, but with a flat cost of two hundred sixteen thousand five hundred dollars ($216,500.00) for all years. Sheriff Lawson expressed his desire to outfit patrol cars with Axon cameras as the current ones require upgrades.

Scoggins reported that the Martha Wright-Reed Act and new FCC guidelines, set to take effect in April 2026, will significantly reduce the cap on the cost of Securus Technologies services for inmates. Scoggins estimated the potential annual decrease in revenue to be one hundred fifty-six thousand dollars ($156,000.00).

Robert Jones reported that the FCC may block signals for the five (5) drones currently used by the Sheriff's Office due to a new law requiring drones to be American-made. Jones estimated the cost of American-made drones to range between twenty-five thousand dollars ($25,000.00) to forty-five thousand dollars ($45,000.00). Sheriff Lawson noted that the drones currently used by the department will be grandfathered in but suggested purchasing one (1) American-made drone in the next budget.

Chay Kimsey reported that the grant funding the for the use of Clear Intelligence Software will end this budget year. Kimsey requested eleven thousand dollars ($11,000.00) to continue the annual subscription for use of the platform.

Jones explained that there are hidden costs associated with the ten (10) license plate readers (LPR) used by the Sheriff's Office, including pole fees, SIM cards, and electricity, which total twenty-five thousand four hundred thirty-one dollars ($25,431.00) annually.

Sheriff Lawson presented a list of unbudgeted maintenance items that will be included in the next budget request. These items include a body scanner ($11,225.00), fingerprint machine ($2,300.00), MTI Control Board ($25,000.00), drone parts and maintenance ($10,000.00), LPR Cameras ($25,431.00), and other items with costs to be determined.

Sheriff Lawson reported that the jail population continues to remain near capacity and informed the committee that it is time to start planning for a jail expansion. Sheriff

Lawson suggested adding a one-level dormitory with one hundred (100) beds for minimum-security inmates.

Burgiss acknowledged the aforementioned needs but confirmed that the priority is inmate medical services. Burgiss reported that the current three (3) year contract with Fast Access, signed on September 1, 2023, capped annual increases at three percent (3%). However, greater increases have been implemented due to a merger with another company. Burgiss stated that the department hopes to manage the unexpected increases within the existing budget and confirmed that the services will be bid out in 2026.

OTHER BUSINESS
Burgiss notified the committee the TCI Tier 1 accreditation, if approved, will require quarterly meeting of the Law Enforcement Committee.

COMMUNICATION FROM THE AUDIENCE
There was no communication from the audience.

There being no further business, the meeting adjourned at 1:04p.m.

Audit Committee
Louie Alford, Chairperson
MINUTES
February 3, 2025, at noon
Bradley County Courthouse Commission Room

Members present: Chairman Louie Alford, Milan Blake, Scott Gilbert, Cindy Slater, Alan Smith, Buster Stuart, Dr. Dewayne Thompson, Bill Winters, and non-voting ex officio member D. Gary Davis

Members absent: None

Others present: Grant Bromley, Caleb Burgiss, Thomas Crye, Adam Lewis, Lorri Moultrie, Ellen Smith

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Chairman Louie Alford called the meeting to order and welcomed committee members and guests.

Cindy Slater seconded a motion by Dr. Dewayne Thompson to approve the March 20, 2024, minutes as presented. Motion passed unanimously.

AGENDA ITEMS
Bradley County Mayor D. Gary Davis reported that the Bradley County Financial Reports for the year ending June 30, 2024, have been audited by the State of Tennessee and have been determined to be fairly presented in accordance with Generally Accepted Accounting Principles, with no instances of material misstatements. Mayor Davis highlighted that the county's Statement of Net Position increased by seventeen million dollars ($17,000,000.00) to eighty million five hundred sixty-seven thousand dollars ($80,567,000.00). Mayor Davis also reported a decreased in county debt of seven million five hundred fifty-eight thousand dollars ($7,558,000.00), bringing the total debt to fifty-nine million seven hundred twenty-two thousand dollars ($59,722,000.00), with fifty-one million dollars ($51,000,000.00) of that debt allocated for education purposes. Mayor Davis confirmed that Bradley County maintained its AA2 rating from Moody's and an AA rating from Standard & Poor's. Mayor Davis also reported that the undesignated fund balance stands at twenty-seven percent (27%), surpassing the twenty-five percent (25%) goal.

Mayor Davis confirmed plans to work with the auditors in the spring to sufficiently reconcile payroll to the ledger. Mayor Davis also reported that corrective action has been taken to address and resolve the finding related to the Register of Deeds Office.

Mayor Davis reported the separate IT Audit received no findings.

Milan Blake noted that the net position in this audit showed a greater increase than in the previous five (5) audits, attributing the greater than normal growth to the use of American Rescue Plan Act funds. Blake added that the total debt is the lowest it has been in twenty (20) years.

Alan Smith congratulated Bradley County on the audit, stating it is the cleanest audit he has seen with respect to findings. Dr. Thompson agreed, calling it an exceptionally good audit.

There being no further business, the meeting adjourned at 12:25p.m.