



*Bradley County Commission*  
**Thomas Crye, Chairperson**  
VOTING SESSION AGENDA  
April 1, 2024, at 7:00p.m.  
Bradley County Courthouse

1. Call to order
2. Invocation –
3. Pledge of allegiance – Commissioner Josh Rogers
4. Roll call
5. Approval of minutes
6. Report from county mayor
7. Consent agenda (see page 3)
8. Reports from committees and/or districts
9. Unfinished business
10. Approval of agenda
11. Agenda items
  - A. Motion to approve the Audit Committee recommendation to submit a letter to the Mideast Area Audit Manager to request assistance with resolving an issue (see page 4) – Commissioner Louie Alford
  - B. Motion to release to Sergeant Tom Wasson his duty handgun upon his retirement on June 30, 2024 (see page 5) – Commissioner Louie Alford
  - C. Motion to approve the Fire Committee and Building and Land Committee recommendation to take from the table the resolution authorizing the Mayor to negotiate a written agreement with the city of Cleveland to exchange property located at 260 Inman Street for the city agreeing to construct a fire facility on

property owned by the county located at 365 Minnis Road (see page 6) –  
Commissioner Mike Hughes

D. Motion to approve the Fire Committee recommendation to approve the sale of two (2) International 1995 fire engines to Polk County for fifteen thousand dollars (\$15,000.00) each (see pages 7-9) – Commissioner Mike Hughes

12. Communication from the audience (Chairperson will recognize and allow five minutes to anyone wishing to speak)
13. Announcements
14. Adjourn

Next meeting: Work Session – April 8, at 12:00p.m., Bradley County Courthouse

Upcoming Events

- \*Bradley County Schools Roadshow, tomorrow, at 9:00am, Walker Valley High School
- \*The Caring Place ribbon cutting, April 4, at 4:00pm, 2400 Bower Lane SE
- \*Juvenile Committee, April 5, at 11:00am, Juvenile Center Courtroom
- \*How Slaw and Art Y'all Festival, April 6, noon-8pm, Downtown
- \*Farmers on First, April 7, 11am-2pm, First Street Square



*Bradley County Commission*  
**Thomas Crye, Chairperson**  
CONSENT AGENDA  
April 1, 2024, at 7:00p.m.  
Bradley County Courthouse

NOTARIES PUBLIC

1. Notaries public (will be presented at the meeting)



**LOUIE ALFORD, 2<sup>ND</sup> DISTRICT  
BRADLEY COUNTY COMMISSION**

Post Office Box 1167  
Cleveland, TN 37364-1167  
Phone (423) 728-7105  
Fax (423) 728-7161

April 2, 2024

Mr. Steve Reeder  
Mideast Area Audit Manager  
Comptroller of the Treasury  
1100 England Drive  
Cookeville, TN 38501

Re: Bradley County Audit Clerk and Master finding 2023-003

Dear Mr. Reeder:

The Bradley County Audit Committee met recently to review the audit for fiscal year ending June 30, 2023. Finding 2023-003, a repeat finding for the office of Clerk and Master, states the execution docket trial balances did not reconcile with general ledger accounts. Bradley County Clerk and Master Holly Thompson seeks guidance on appropriate corrective action to resolve this matter which extends back to two previous Clerk and Master administrations. Thompson explained there are approximately thirteen thousand dollars (\$13,000.00) in unaccounted funds. To date, requests for Local Government TnCIS assistance have gone unanswered.

Mr. Reeder, we appreciate your auditors identifying a deficiency, but would also appreciate guidance on developing an appropriate corrective action plan. Are you or your auditors available to meet with Clerk and Master Thompson to determine options to fully resolve the issue? Our Audit Committee and Clerk and Master Thompson are eager to rectify the matter and appreciate any insight and direction you may offer.

Sincerely,

Louie Alford  
Audit Committee Chairman

cc: Holly Thompson, Bradley County Clerk and Master  
D. Gary Davis, Bradley County Mayor



## BRADLEY COUNTY SHERIFF'S OFFICE

### BRADLEY COUNTY JUSTICE COMPLEX

2290 Blythe Avenue, SE  
Cleveland, TN 37311  
[www.BradleySheriff.com](http://www.BradleySheriff.com)



Telephone # (423) 728-7300

Fax # (423) 473-1505

March 8, 2024

Bradley County Commission  
Courthouse Annex Bldg.  
155 Broad Street  
Cleveland, TN 37364

Dear County Commission,

This letter serves as a request to release Sergeant Tom Wasson his duty handgun upon his retirement from the Bradley County Sheriff's Office on June 20, 2024, respectively. Sergeant Tom Wasson has served Bradley County for 30 years.

Sergeant Tom Wasson's duty handgun is a Glock model 35, serial number ENN729US.

Thank you for your consideration in this matter. I look forward to your response.

Sincerely,

Sheriff Steve Lawson



**RESOLUTION 2024-07**  
**RESOLUTION AUTHORIZING BRADLEY COUNTY MAYOR TO NEGOTIATE A WRITTEN AGREEMENT WITH THE CITY OF CLEVELAND TO EXCHANGE PROPERTY LOCATED AT 260 INMAN STREET FOR THE CITY AGREEING TO CONSTRUCT A FIRE FACILITY ON PROPERTY OWNED BY THE COUNTY LOCATED AT 365 MINNIS ROAD**

**WHEREAS**, the County is the owner of real property located at 260 Inman Street currently used as the Bradley County Fire-Rescue Station 8 Headquarters; and

**WHEREAS**, the County would agree to convey the Inman Street Property to the City of Cleveland in exchange for the City agreeing to construct a fire facility on property owned by the County located at 365 Minnis Road; and

**WHEREAS**, Bradley County and the City of Cleveland will need to execute a written agreement clearly setting forth the understanding and agreement of the parties.

**NOW, THEREFORE, BE IT RESOLVED** by the Bradley County Legislative Body meeting in regular session at Cleveland, Tennessee, on this 18<sup>th</sup> day of March, 2024, that the Bradley County Mayor be and is hereby authorized to negotiate a written agreement with the City of Cleveland to exchange property located at 260 Inman Street for the City agreeing to construct a fire facility on property owned by the County located at 365 Minnis Road.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect from and after its passage, the public welfare requiring it.

ADOPTED this 18<sup>th</sup> day of March, 2024.

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Thomas Crye, Chairman

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Donna A. Simpson, County Clerk

APPROVE/VETO:

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D. Gary Davis, County Mayor



## Bradley County Fire & Rescue

Post Office Box 1167  
Cleveland, TN 37364-1167  
Phone: 423-728-7067 Fax: 423-728-7069

Jeff Stewart - Fire Chief

3/22/2024

Commissioners of Bradley County,

With the recent purchases of the new Freightliner Engines, we have taken the older models that were replaced by the new purchases out of service and are seeking permission to sell these two older model International Fire Engines that have served this county well since August of 1995. Both of these trucks are in good running condition and would make a valuable asset to a Fire Department of lesser call volume. Polk County Government has agreed to purchase both engines at a cost of fifteen thousand dollars each, totaling in an amount of thirty thousand dollars for both engines. Both counties have agreed on the sale, pending the approval of Mayor Davis and the Commissioners of Bradley County. By selling these trucks through this process this would secure funding faster as apposed to selling through an auction process, as well as provide a huge asset to our neighboring community that also serves as a mutual aid response to our county as well.

Sincerely,

Fire Chief Jeff Stewart

**CHANGE OF VEHICLE STATUS FORM**

This form is to be completed when a vehicle is transferred or disposed of in accordance with Bradley County general fixed assets policies and procedures. After you have reached your assigned divisional vehicle allotment, each vehicle received by transfer or surplus without release of another vehicle in exchange constitutes a fleet increase for your division.

PLEASE CIRCLE: DISPOSAL OR TRANSFER

DEPARTMENT: Bradley Co Fire Rescue CONTACT PERSON: Jeff Stewart

DATE: 3-22-24 PHONE NUMBER: 423-716-3451

VEHICLE ACQUIRED: VIN NUMBER: \_\_\_\_\_ ASSET #: 1836

TAG NUMBER: \_\_\_\_\_ YEAR: 1995 PRICE: \_\_\_\_\_

MAKE: International MODEL: \_\_\_\_\_

DATE ACQUIRED: \_\_\_\_\_ ACCOUNT/LINE: \_\_\_\_\_

If vehicle is acquired from another department, list the department: \_\_\_\_\_

Enhancements to vehicle: \_\_\_\_\_

DISPOSED VEHICLE: VIN NUMBER: 1HTSDADN4SH211895 ASSET #: \_\_\_\_\_


#001836

MILEAGE: 87,086 DISPOSAL DATE: 3-22-24

If vehicle is transferred to another department, list the department: \_\_\_\_\_

If vehicle is disposed of as wrecked/scraped, please specifically explain method of disposal and include photographs: \_\_\_\_\_

Condition of vehicle: Good Condition, vehicle is 29yrs old, parts are hard to find, bought two new trucks to replace with.

Approved by:  3-22-24  
Department head/Elected official Date

Disposition of Property Described Above:

Sale Price: \$15,000 Date: 3-22-24

Prepared by: Jeff Stewart

**SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING**

*Must submit form to Finance Office/Purchasing one week prior to voting session.*

*Completed form must accompany budget amendment request.*



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PLEASE CIRCLE: DISPOSAL OR TRANSFER

DEPARTMENT: Bradley Co Fire Rescue

CONTACT PERSON: Jeff Stewart

DATE: 3-22-24

PHONE NUMBER: 423-716-3451

VEHICLE ACQUIRED: VIN NUMBER: \_\_\_\_\_ ASSET #: 1832

TAG NUMBER: \_\_\_\_\_ YEAR: 1995 PRICE: \_\_\_\_\_

MAKE: International MODEL: \_\_\_\_\_

DATE ACQUIRED: \_\_\_\_\_ ACCOUNT/LINE: \_\_\_\_\_

If vehicle is acquired from another department, list the department: \_\_\_\_\_

Enhancements to vehicle: \_\_\_\_\_

DISPOSED VEHICLE: VIN NUMBER: 1HTSDADN8SH211897 ASSET #: \_\_\_\_\_  
#001832

MILEAGE: 33,261 DISPOSAL DATE: 3-22-24

If vehicle is transferred to another department, list the department: \_\_\_\_\_

If vehicle is disposed of as wrecked/scraped, please specifically explain method of disposal and include photographs: \_\_\_\_\_

Condition of vehicle: Good Condition, vehicle is 29yrs old, parts are hard to find, bought two new trucks to replace with.

Approved by:   
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Date

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