



*Bradley County Commission*  
**Thomas Crye, Chairperson**  
**VOTING SESSION AGENDA**  
December 4, 2023, at 7:00p.m.  
Bradley County Courthouse

1. Call to order
2. Invocation
3. Pledge of allegiance – Commissioner Denny Collins
4. Roll call
5. Approval of minutes
6. Report from county mayor
7. Consent agenda (see pages 2-3)
8. Reports from committees and/or districts
9. Unfinished business
10. Approval of agenda
11. Agenda items  
  
\*\*No agenda items\*\*
12. Communication from the audience (Chairperson will recognize and allow five minutes to anyone wishing to speak)
13. Announcements
14. Adjourn

Next meeting: Work Session – December 11, at 12:00p.m., Bradley County Courthouse

Upcoming Events - None



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**CONSENT AGENDA**  
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**REQUESTS TO DISPOSE OF ASSETS**

1. Planning request to dispose of HP Elite Desk computer asset number 15087 (see page 3)

**NOTARIES PUBLIC**

2. Notaries public (will be presented at the meeting)

**SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM**

*Note: For Vehicle Disposition Use "Change of Vehicle Status Form"*

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: PBS  
DATE: 11/22/23

CONTACT PERSON: T Vineyard  
PHONE NUMBER: 423-728-7106

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

**Complete Description** – Include color, materials, measurements, condition, etc. \_\_\_\_\_

HP EliteDesk Computer

Serial Number: MXL4151R24

Please Circle: Surplus or Scrap or Transfer

Asset Number: 16087

Original Price: \$ 1220.00

Current Value: \$ 0

Purchase Date: \_\_\_\_\_

Item Location (Building and/or Office): PBS

Does the item include memory? Y If memory, date cleaned by department 11/22/23

**Disposition of Property Described Above**

Price: \$ \_\_\_\_\_

Disposal Date: \_\_\_\_\_

Auctioned/Scraped by \_\_\_\_\_

If transfer, which department \_\_\_\_\_

Approved by: Ronald A. Wilson 11/22/2023  
Department head/Elected official Date

**SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING**

*Must submit form to Finance Office/Purchasing one week prior to voting session.*

*Completed form must accompany budget amendment request.*