



*Bradley County Commission*  
**Thomas Crye, Chairperson**  
**VOTING SESSION AGENDA**  
October 16, 2023, at 12:00p.m.  
Bradley County Courthouse

1. Call to order
2. Invocation
3. Pledge of allegiance – Commissioner Louie Alford
4. Roll call
5. Approval of minutes
6. Report from county mayor
7. Consent agenda (see pages 3-14)
8. Reports from committees and/or districts
9. Unfinished business
10. Approval of agenda
11. Agenda items
  - A. Motion to approve the Finance Committee recommendation to remove the medical background requirement for the Mayor's two (2) HCI Committee appointments – Commissioner Milan Blake
  - B. Motion to approve the Finance Committee recommendation to shift the HCI investment cycle from calendar year to fiscal year – Commissioner Milan Blake
12. Communication from the audience (Chairperson will recognize and allow five minutes to anyone wishing to speak)

13. Announcements

14. Adjourn

Next meeting: Work Session – October 23, at 7:00p.m., Bradley County Courthouse

Upcoming Events

\*Finance Committee, tomorrow, 11:30a.m., Courthouse

\*Board of Education, October 19, 5:30p.m., Central Office



*Bradley County Commission*  
**Thomas Crye, Chairperson**  
CONSENT AGENDA  
October 16, 2023, at 12:00p.m.  
Bradley County Courthouse

**BUDGET AMENDMENTS**

1. County Mayor (see page 5)
2. Adult Recovery Court (see page 6)
3. Adult Recovery Court (see page 7)
4. EMS (see page 8)
5. Circuit Court Clerk (see page 9)
6. Health Department (see page 10)
7. Sheriff (see page 11)
8. Sheriff (see page 12)
9. Sheriff (see page 13)
10. Sheriff (see page 14)

**NOTARIES PUBLIC**

11. Notaries public (will be presented at the meeting)

Bradley County, Tennessee

Finance Committee

County Commission

Date: 10/3/2023

11:30 a.m.

Room

D. Gary Davis	<u>A</u>	Tim Mason	<u>X</u>
Milan Blake	<u>X</u>	Louie Alford	<u>X</u>
Cindy Slater	<u>X</u>	Bill Winters	<u>A</u>

Items discussed at this meeting:

	PAGE	MOTION	SECOND	VOTE
1 County Mayor Budget Amendment Request	2	CS	TM	4-0-1
2 Adult Drug Court Budget Amendment Request	3	CS	LA	4-0-1
3 Adult Drug Court Budget Amendment Request	4	TM	CS	4-0-1
4 EMS Budget Amendment Request	5-7	LA	CS	4-0-1
5 Circuit Court Clerk Budget Amendment Request	8	CS	TM	4-0-1
6 Health Dept Budget Amendment Request	9	CS	LA	4-0-1
7 Sheriff Department Budget Amendment Request	10-12	**COMBINE 7 8 9 7 10**		4-0-1
8 Sheriff Department Budget Amendment Request	13-15	**COMBINE 7 8 9 7 10**		4-0-1
9 Sheriff Department Budget Amendment Request	16-18	**COMBINE 7 8 9 7 10**		4-0-1
10 Sheriff Department Budget Amendment Request	19-21	TM	LA	4-0-1
Motion to removed the requirement for the both the Mayor's HCI appointments to have medical backgrounds		CS	LS	4-0-1
Motion that the HCI investment schedule change to Fiscal Year from calendar year		LA	TM	4-0-1
Motion to purchase a second TV for the Commission room and pay for this from 101-51100-599		LA	CS	4-0-1

Recommendations to be made to full Commission:

	PAGE			
1 County Mayor Budget Amendment Request	2	CS	TM	4-0-1
2 Adult Drug Court Budget Amendment Request	3	CS	LA	4-0-1
3 Adult Drug Court Budget Amendment Request	4	TM	CS	4-0-1
4 EMS Budget Amendment Request	5-7	LA	CS	4-0-1
5 Circuit Court Clerk Budget Amendment Request	8	CS	TM	4-0-1
6 Health Dept Budget Amendment Request	9	CS	LA	4-0-1
7 Sheriff Department Budget Amendment Request	10-12	**COMBINE 7 8 9 7 10**		4-0-1
8 Sheriff Department Budget Amendment Request	13-15	**COMBINE 7 8 9 7 10**		4-0-1
9 Sheriff Department Budget Amendment Request	16-18	**COMBINE 7 8 9 7 10**		4-0-1
10 Sheriff Department Budget Amendment Request	19-21	TM	LA	4-0-1
Motion to removed the requirement for the both the Mayor's HCI appointments to have medical backgrounds		CS	LS	4-0-1
Motion that the HCI investment schedule change to Fiscal Year from calendar year		LA	TM	4-0-1
Motion to purchase a second TV for the Commission room and pay for this from 101-51100-599		LA	CS	4-0-1

Commission Voting Date: 10/16/2023

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**BRADLEY COUNTY, TENNESSEE  
BUDGET AMENDMENT FORM**

Date: 4-Sep-23

Requestor: COUNTY MAYOR

Sub Fund: \_\_\_\_\_  
(If applicable)

<b>INCREASE / DECREASE</b> (circle one)	Amount: <u>1,816.20</u>
Type: <u>FUND BALANCE</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name) <u>128</u> <u>34512</u> <u>Restricted for General Gov. American Recovery</u>	
Line item (number & name) _____	

<b>INCREASE / DECREASE</b> (circle one)	Amount: <u>1,816.20</u>
Type: _____ <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name) <u>128</u> <u>58836</u> <u>AMERICAN RESCUE PLAN #6</u>	
Line item (number & name) <u>790</u> <u>OTHER EQUIPMENT</u>	

**Description of amendment (be specific):**  
Alarm for the Annex \$19,200 included in the budget.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

<b>FINANCE COMMITTEE RECOMMENDATION:</b>		
Approved: _____	Denied: _____	Date _____

**BRADLEY COUNTY, TENNESSEE  
BUDGET AMENDMENT FORM**

3

Date: 19-Sep-23

Requestor: Adult Recovery Court

Sub Fund: \_\_\_\_\_  
(If applicable)

<b>INCREASE / DECREASE</b> (circle one)		Amount: \$ <u>2,842.62</u>
Type: <u>Revenue</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
<b>Account (fund, number, name)</b>	<u>101</u>	<u>42280</u> <u>DUI Fines</u>
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
<b>INCREASE / DECREASE</b> (circle one)		Amount: \$ <u>2,842.62</u>
Type: <u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
<b>Account (fund, number, name)</b>	<u>101</u>	<u>53330</u> <u>Adult Recovery Court</u>
Line item (number & name)	<u>399</u>	<u>Other Charges</u>
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____

<b>INCREASE / DECREASE</b> (circle one)		Amount: \$ _____
Type: _____ <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
<b>Account (fund, number, name)</b>	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____

Description of amendment (be specific):  
Request amount to be used toward treatment

<b>FINANCE COMMITTEE RECOMMENDATION:</b>		
Approved: _____	Denied: _____	Date: _____

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# BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

4

Date: 21-Sep-23

Requestor: Adult Recovery Court

Sub Fund: \_\_\_\_\_  
(If applicable)

<b>INCREASE / DECREASE</b> (circle one)		Amount: \$ <u>60,587.02</u>
Type: <u>Reserves</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
<b>Account (fund, number, name)</b>	<b>101</b>	<b>34520</b>
Line item (number & name)	<u>101</u>	<u>34620</u>
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
<b>INCREASE / DECREASE</b> (circle one)		Amount: \$ <u>60,587.02</u>
Type: <u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
<b>Account (fund, number, name)</b>	<b>101</b>	<b>53330</b>
Line item (number & name)	<u>399</u>	<u>Adult Recovery Court</u>
Line item (number & name)	_____	<u>Other Charges- \$60,587.02</u>
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____

<b>INCREASE / DECREASE</b> (circle one)		Amount: \$ _____
Type: _____ <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
<b>Account (fund, number, name)</b>	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____

Description of amendment (be specific):  
Request Amount to be used toward treatment and drug screening. Balance \$0

<b>FINANCE COMMITTEE RECOMMENDATION:</b>		
Approved: _____	Denied: _____	Date: _____

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# BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: September 20, 2023

Requestor: <u>Bradley County EMS</u>	Sub Fund: _____ <small>(If applicable)</small>
<b>INCREASE</b> / DECREASE (circle one)	Amount: <u>\$5,978.02</u>
Type: <u>Revenue</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name) <u>101</u> <u>49700</u> <u>Ambulance/Emergency Medical Services</u>	
Line item (number & name) _____ <u>Insurance Recovery</u>	

Requestor: _____	Sub Fund: _____ <small>(If applicable)</small>
<b>INCREASE</b> / DECREASE (circle one)	Amount: <u>\$5,978.02</u>
Type: <u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name) <u>101</u> <u>55130</u> <u>Ambulance/Emergency Medical Services</u>	
Line item (number & name) <u>338</u> <u>Maintenance &amp; Repair-Vehicles</u>	

**Description of amendment (be specific):**

Request to move insurance payout check #0000060921 from Insurance Recovery to Maintenance & Repair-Vehicles in order to complete repairs to Truck 510.

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**FINANCE COMMITTEE RECOMMENDATION:**

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Date \_\_\_\_\_

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# BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 11-Sep-23

Requestor: Circuit Court Clerk-

Sub Fund: \_\_\_\_\_  
(if applicable)

<b>INCREASE / DECREASE</b> (circle one)	Amount: <u>41,790.79</u>
Type: <u>Fund Balance</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name) <u>101 39000 Undesignated Fund Balance</u>	
Line item (number & name) _____	

<b>INCREASE / DECREASE</b> (circle one)	Amount: <u>41,790.79</u>
Type: <u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name) <u>101 53120 Circuit Court Clerk</u>	
Line item (number & name) <u>317 Data Processing Services</u> <u>41,790.79</u>	
Line item (number & name) _____	
Line item (number & name) _____	

Description of amendment (be specific):

These funds are necessary to supplement the reserve line for the daily operations of the courts.

\_\_\_\_\_

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FINANCE COMMITTEE RECOMMENDATION:		
Approved: _____	Denied: _____	Date: _____

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# BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 20-Sep-23

Requestor: A7 Health Dept.

Sub Fund: \_\_\_\_\_  
(If applicable)

<u>INCREASE</u> / DECREASE (circle one)	Amount \$ <u>\$13,500</u>
Type: <u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name) <u>101</u> <u>55110</u> <u>Local Health Center</u>	
Line item (number & name) <u>307</u> <u>Communication</u>	
<u>INCREASE</u> / <u>DECREASE</u> (circle one)	Amount: \$ <u>\$13,500</u>
Type: <u>Fund Balance</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name) <u>101</u> <u>39000</u> <u>Undesignated Fund Balance</u>	
Line item (number & name) _____	

**Description of amendment (be specific):**

Request for Communciation line 307 to be increased from 1,500 to 15,000 due to typing error in original budget request. This budget supports the VOIP phone systems and internet systems; vital to the functions of the health department.

<b>FINANCE COMMITTEE RECOMMENDATION:</b>		
Approved: _____	Denied: _____	Date _____



13

# BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 13-Sep-23

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: \_\_\_\_\_  
(If applicable)

<b>INCREASE</b> / DECREASE	(circle one)		Amount: <u>229.76</u>
Type:	<u>Revenue</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
<b>Account (fund, number, name)</b>	<u>101</u>	<u>43194</u>	<b>Service Charges</b>
Line item (number & name)	_____	_____	Ocoee Middle School <span style="float: right;">229.76</span>
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____

<b>INCREASE</b> / DECREASE	(circle one)		Amount: \$ <u>229.76</u>
Type:	<u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
<b>Account (fund, number, name)</b>	<u>101</u>	<u>54110</u>	<b>Sheriff's</b>
Line item (number & name)	<u>189</u>	_____	Overtime <span style="float: right;">187.15</span>
Line item (number & name)	<u>201</u>	_____	Soc Sec <span style="float: right;">14.32</span>
Line item (number & name)	<u>204</u>	_____	State Retirement <span style="float: right;">25.49</span>
Line item (number & name)	<u>206</u>	_____	Life Ins. <span style="float: right;">1.40</span>
Line item (number & name)	<u>207</u>	_____	Medical Ins. <span style="float: right;">1.40</span>
	<u>338</u>	_____	Vehicle Maintenance <span style="float: right;">0.00</span>
	<u>307</u>	_____	Communication <span style="float: right;">0.00</span>

<b>INCREASE</b> / DECREASE	(circle one)		Amount: \$ <u>229.76</u>
Type:	_____		
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>		
<b>Account (fund, number, name)</b>	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____

Description of amendment (be specific):  
Reimbursement received for extra duty for Ocoee Middle School.  
Tony Moore

<b>FINANCE COMMITTEE RECOMMENDATION:</b>		
Approved: _____	Denied: _____	Date: _____

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# BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

16

Date: 13-Sep-23

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: \_\_\_\_\_  
(If applicable)

<b>INCREASE</b>	/	<b>DECREASE</b>	<small>(circle one)</small>		Amount: <u>5,771.54</u>
Type: <u>Revenue</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>					
<b>Account (fund, number, name)</b>		<u>101</u>	<u>43194</u>	<b>Service Charges</b>	
Line item (number & name)				<u>First Baptist Church</u>	<u>5,771.54</u>
Line item (number & name)				_____	
Line item (number & name)				_____	
Line item (number & name)				_____	
Line item (number & name)				_____	
Line item (number & name)				_____	

<b>INCREASE</b>	/	<b>DECREASE</b>	<small>(circle one)</small>		Amount: \$ <u>5,771.54</u>
Type: <u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>					
<b>Account (fund, number, name)</b>		<u>101</u>	<u>54110</u>	<b>Sheriff's</b>	
Line item (number & name)		<u>189</u>		<u>Overtime</u>	<u>4,065.77</u>
Line item (number & name)		<u>201</u>		<u>Soc Sec</u>	<u>311.03</u>
Line item (number & name)		<u>204</u>		<u>State Retirement</u>	<u>553.76</u>
Line item (number & name)		<u>206</u>		<u>Life Ins.</u>	<u>30.49</u>
Line item (number & name)		<u>207</u>		<u>Medical Ins.</u>	<u>30.49</u>
		<u>338</u>		<u>Maintenance &amp; Repair Serives - Vehic.</u>	<u>390.00</u>
		<u>399</u>		<u>Other Contracted Services</u>	<u>390.00</u>

<b>INCREASE</b>	/	<b>DECREASE</b>	<small>(circle one)</small>		Amount: \$ <u>5,771.54</u>
Type: _____ <small>(Revenue, Expense, Fund Balance, Reserve)</small>					
<b>Account (fund, number, name)</b>		_____			
Line item (number & name)		_____			
Line item (number & name)		_____			

**Description of amendment (be specific):**  
Reimbursement received for extra duty for First Baptist.  
Tony Moore, Tim Myers, Mario Santos, Paul Silveira, and Andy Smith

Approved: _____	Denied: _____	Date: _____
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13

### BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 13-Sep-23

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: \_\_\_\_\_  
(if applicable)

<b>INCREASE</b> / DECREASE	(circle one)	Amount: <u>6,800.57</u>
Type: <u>Revenue</u>	<small>(Revenue, Expense, Fund Balance, Reserve)</small>	
<b>Account (fund, number, name)</b>	<b>101</b>	<b>43194</b>
Line item (number & name)		<b>Service Charges</b>
Line item (number & name)		<b>Jacob's Tent</b> <u>6,800.57</u>
Line item (number & name)		
Line item (number & name)		
Line item (number & name)		
Line item (number & name)		
Line item (number & name)		

<b>INCREASE</b> / DECREASE	(circle one)	Amount: \$ <u>6,800.57</u>
Type: <u>Expense</u>	<small>(Revenue, Expense, Fund Balance, Reserve)</small>	
<b>Account (fund, number, name)</b>	<b>101</b>	<b>54110</b>
Line item (number & name)	<u>189</u>	<b>Sheriff's</b>
Line item (number & name)	<u>201</u>	<b>Overtime</b> <u>4,800.09</u>
Line item (number & name)	<u>204</u>	<b>Soc Sec</b> <u>367.21</u>
Line item (number & name)	<u>206</u>	<b>State Retirement</b> <u>653.77</u>
Line item (number & name)	<u>207</u>	<b>Life Ins.</b> <u>36.00</u>
Line item (number & name)	<u>338</u>	<b>Medical Ins.</b> <u>36.00</u>
	<u>399</u>	<b>Vehicle Maintenance</b> <u>453.75</u>
		<b>Other Contracted Services</b> <u>453.75</u>

<b>INCREASE</b> / DECREASE	(circle one)	Amount: \$ <u>6,800.57</u>
Type: _____	<small>(Revenue, Expense, Fund Balance, Reserve)</small>	
<b>Account (fund, number, name)</b>	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____

Description of amendment (be specific):  
Reimb. Received for Deputies Working Special Detail at Jacob's Tent.  
James Bradford, Dennis Goins, Jasper McDonald, Tony Moore, Jamie Thurman

<b>FINANCE COMMITTEE RECOMMENDATION:</b>		
Approved: _____	Denied: _____	Date: _____