



*Bradley County Commission*  
**Johnny Mull, Chairman**  
WORK SESSION AGENDA  
January 24, 2022, at 7:00p.m.  
Bradley County Courthouse

1. Call to order
2. Pledge of Allegiance
3. Invocation
4. Report from County Mayor
5. Reports from Committees and/or Districts
6. Agenda Items
  - A. Master utility plan – Commissioner Dennis Epperson
  - B. 4<sup>th</sup> District Parks and Recreation Advisory Board appointment (see pages 3-5) – Commissioner Charlotte Peak
  - C. 2022 Bradley County Road List (see attached packet) – Commissioner Tim Mason
7. Communication from the audience
8. Announcements
9. Adjourn

Next meeting: Voting Session –Monday, February 7, 2022, at 7:00p.m., Courthouse

Upcoming Events

\*Finance Committee, February 7, 2022, at 11:30a.m., Courthouse

\*Greenway bridge ribbon cutting, January 27, 11:50a.m., Westmore Church of God

\*Check presentation to City Fields/Habitat for Humanity, January 27, 3:00p.m., Avery Johnson Park

\*Tire Clean Up, January 29, 9:00a.m., Hilcrest Memorial Gardens

Charlotte & Howard,

Thank you for the opportunity to serve on the county recreational board. In the past year, we have made some good policy changes that will hopefully prevent many future occurrences of confusion or unfairness.

With regret, I must resign from this committee effective January 1, 2022. I have relocated my family outside of the 4th District of Bradley County and feel that representation on this committee should come from someone continuing to live in the district. My children are still involved in 4th District schools and athletics and I never like to leave a role or position without a solid plan of continuance. I very much endorse Bartlee Norton to succeed me in this role. He and I have worked closely over the years through Bradley Allstars and have coached alongside one another as we raise our children in the 4th District. He is caring and capable.

Again, thank you for this opportunity to work with something I love and believe in. County rec athletics matters in this community and I hope to continue to see it restored to what it once was.

Dr. J. Adam Lowe

# Bartlee E. Norton, LNHA

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## Nursing Home Administrator Key Qualities

Survey Preparedness	Strategic Marketing	Policy Creation	Staff Coaching
Training & Development	Public Relations	Financial Management	Problem Solver

## WORK HISTORY

### **Etowah Health Care Center** (Etowah TN)

**August 2010-November 2013**

*Dually Certified 120 bed nursing home and rehabilitation facility dealing with VA, Medicare & Medicaid, Private Insurance and Private payer sources with over 120 staff members.*

### **Licensed Nursing Home Administrator**

- Developed Marketing campaign to include revised website, facility video, and new network email system
- Implemented new security camera system
- Lead process for getting building dually certified
- Excellent survey results
- Maintained steady census and stayed above budgeted yearly expectations
- Developed and Implemented a Co-Op Internship with local community college

### **Carestone Assisted Living** (Brentwood & Chattanooga TN)

**August 2009-August 2010**

*Brentwood was an Assisted Living licensed for 118 total beds with 16 of those being a specialty dementia care locked unit. Chattanooga site licensed for 89 total beds with 20 of those being a specialty dementia care locked unit.*

### **Executive Director**

- Managed daily operations
- Completed move in paperwork with residents and their loved ones
- Marketed to local hospitals and re-established a broken relationship with a local hospital.
- Review and completion of facility contracts
- Managed both facilities for a time.

### **Life Care Corporate/Red Bank** (Cleveland & Red Bank TN)

**September 2005 -August 2009**

*One of the nation's largest privately held skilled nursing care providers with over 40,000 associates in 222 locations in 28 states. Red Bank is a licensed 148 bed nursing home and rehabilitation facility.*

- **AIT**-Completed the Administrator In Training program at Life Care of Red Bank
- **Director of Community Relations**- Developed marketing program and materials, set up contract marketing with advertisement in Billboards and radio. Set up routine marketing schedule and trained new admissions director.
- **Executive Assistant to the VP of Corporate and Community Relations**

## Education, Volunteer and Leadership Experience

Bachelors in Business Administration from Lee University  
Served as a board member and President on the Red Bank Chamber of Commerce (2009)  
Ambassador for the Chattanooga Chamber of Commerce  
Committee member for the Alzheimer's Association Memory Walk

Served as Operations Director for local *Operation Christmas Child* charity (2005)

Voted President of the Etowah Rotary Club (2012-2013)

Served as Secretary for the Chattanooga Health Care Association and voted President (2012)

Served on the Public Relations Committee for Tennessee Health Care Assoc. (2010-2013)

Travel Baseball Coach with Tennessee Force for 2 years to Current (Ages 8-9)

Basketball Coach for Taylor Elementary For 4 Years to Current (Grades 2nd-5<sup>th</sup>)

Selected as a representative for the McMinn County 20 under 40 2013 class as one of the top 20 successful business leaders in the county under the age of 40.