



Bradley County Commission
VOTING SESSION AGENDA
September 6, 2022, at 7:00p.m.
Bradley County Courthouse

1. Call to order
2. Pledge of Allegiance
3. Invocation – Grace Point Pastor Phil Griffin
4. Roll Call
5. Election of Chair
6. Election of Vice Chair
7. Approval of Minutes
8. Report from County Mayor
9. Consent Agenda (see pages 3-5)
10. Reports from Committees and/or Districts
11. Unfinished Business
12. Approval of Agenda
13. Agenda Items
 - A. Resolution authorizing the Mayor to execute an interlocal agreement with the City of Cleveland regarding the 2022 Byrne Justice Assistance Grant (JAG) program award (see page 6) – Commissioner Cindy Slater
 - B. Resolution to amend resolution 2016-45 regarding the membership of the Emergency Services internal standing committee of the Bradley County Commission (see page 7) – Commissioner Milan Blake

C. Motion to accept the Finance Committee recommendation to pay the Trustee surety bond from Commission line 599 for four (4) years of coverage – Commissioner Milan Blake

D. Motion to accept the Finance Committee recommendation to submit to the Election Commission Chairperson a letter regarding the overspending of their budget, requesting they not exceed their budget this fiscal year, and noting the importance of not working part-time employees more than twenty-nine and a half (29.5) hours per week (see pages 8-9) – Commissioner Milan Blake

E. Motion to accept the Broadband Initiative ad hoc committee recommendation to look at opportunities to partner with all broadband providers on 50-50 match projects for the approximately three million two hundred twenty thousand dollars (\$3,220,000.00) remaining in the American Rescue Plan Act broadband bucket – Commissioner Cindy Slater

F. Motion to submit recommendations for Election Commission to improve transparency by posting meetings and agendas on the website a minimum of twenty-four (24) hours in advance of the meeting and to improve access to minutes and other public records – Commissioner Cindy Slater

14. Communication from the audience

15. Announcements

16. Adjourn

Next meeting: Work Session – Monday, September 12, at 12:00p.m., Bradley County Courthouse

Upcoming Events

*New Terra Compost kiosk ribbon cutting, tomorrow, 10:30a.m., Urbane Road Farmers Market

*Elks Lodge 9/11 ceremony, September 11, 1:00p.m., Elks Lodge

*TCCA Regional meeting, September 12, 6:00p.m., Elks Lodge



Bradley County Commission
CONSENT AGENDA
September 6, 2022, at 7:00p.m.
Bradley County Courthouse

REQUESTS TO DISPOSE OF ASSETS

1. Fire Department request to dispose of 1995 Ford F250 asset number 1790 (see page 4)
2. Sheriff's Office request to dispose of computer tower asset number 15014 (see page 5)

NOTARIES PUBLIC

3. Notaries public (will be presented at the meeting)

CHANGE OF VEHICLE STATUS FORM

This form is to be completed when a vehicle is transferred or disposed of in accordance with Bradley County general fixed assets policies and procedures. After you have reached your assigned divisional vehicle allotment, each vehicle received by transfer or surplus without release of another vehicle in exchange constitutes a fleet increase for your division.

SALE _____ SCRAP _____ TRANSFER X _____ TRADE-IN _____

DEPARTMENT: Fire CONTACT PERSON: Troy Maney

DATE: 8/16/2022 PHONE NUMBER: 423-331-7805

VEHICLE: VIN NUMBER: 1FTHX26G25KB49306 ASSET #: 1790

YEAR: 1995

MAKE: FORD MODEL: F250

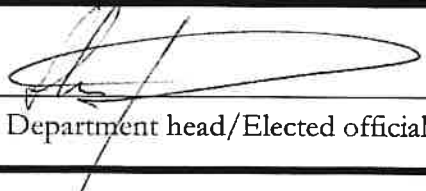
MILEAGE: 120,468.4

DATE ACQUIRED: 8/1/2003

Enhancements to vehicle: _____

If vehicle is disposed of as wrecked/scraped, please specifically explain method of disposal and include photographs: FULLY DEPRECIATED

Condition of vehicle: Good Exchange to Road Dept. for Ford Ranger to be used in small engine repairs

Approved by:  8-16-22
Department head/Elected official Date

Disposition of Property Described Above:

Sale Price: Even Trade Date: 8/16/2022

Prepared by: Troy Maney

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

*Must submit form to Finance Office/Purchasing one week prior to voting session.
County Commission approval is required prior to disposal.
Completed form must accompany budget amendment request.*

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

SALE _____ SCRAP TRANSFER _____ TRADE-IN _____

DEPARTMENT: BCSO CONTACT PERSON: Carol Fowler

DATE: 3-14-2022 PHONE NUMBER: 728-7318

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. _____

Computer Tower

Serial Number: FT-IV-0212-0070 Item Location (Building/Office) _____

Asset Number: 15014 Original Price: \$ Donation

Current Value: \$ _____ Purchase Date: 10-1-2013

Does the item include memory? yes If memory, date cleaned by department: 3/22/2022

Disposition of Property Described Above

Price: \$ _____ Disposal Date: _____

Auctioned/Scraped by _____ If transfer, which department _____

Approved by: Cassandra Stone 3/22/2022
Department head/Elected official Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

*Must submit form to Finance Office/Purchasing one week prior to voting session.
County Commission approval is required prior to disposal.*



RESOLUTION 2022-

RESOLUTION AUTHORIZING THE BRADLEY COUNTY MAYOR TO EXECUTE AN INTERLOCAL AGREEMENT WITH THE CITY OF CLEVELAND REGARDING THE 2022 BYRNE JUSTICE ASSISTANCE GRANT PROGRAM AWARD

Whereas, Bradley County and the City of Cleveland are both local governmental entities of the State of Tennessee and, as such, are authorized to enter into interlocal agreements pursuant to Tennessee Code Annotated § 12-9-104; and

Whereas, an application for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program was filed jointly by City of Cleveland, Tennessee, and Bradley County, Tennessee and;

Whereas, the City of Cleveland, Tennessee, has agreed to serve as the Fiscal Agent and administer the grant; and

Whereas, the City of Cleveland, Tennessee, has agreed to share \$14,693 with Bradley County for the purpose of purchasing mobile data computers; and

Whereas, the 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) Program requires no matching funds from Bradley County.

NOW, THEREFORE, BE IT RESOLVED by the Bradley County Legislative Body meeting in regular session at Cleveland, Tennessee, on this 6th day of September, 2022, that the Bradley County Mayor is authorized to execute an interlocal agreement with the City of Cleveland regarding the 2022 Byrne Justice Assistance Grant Program Award.

APPROVED this 6th day of September, 2022.

Chairman

Donna A. Simpson, County Clerk

APPROVE/VETO:

D. Gary Davis, County Mayor



**RESOLUTION 2022-
RESOLUTION TO AMEND RESOLUTION 2016-45 REGARDING THE MEMBERSHIP OF THE
EMERGENCY SERVICES INTERNAL STANDING COMMITTEE OF THE BRADLEY COUNTY
COMMISSION**

WHEREAS, the Bradley County Commission adopted on September 19, 2016, Resolution 2016-45 to dissolve the standing internal commission Fire Committee and the EMS Committee and to establish one internal Emergency Services standing committee of the Bradley County Commission with seven (7) members; and

WHEREAS, the need remains for an internal standing committee to assist the Commission with issues related to strategic and long range planning regarding current and future needs of Bradley County's fire protection and Emergency Medical Service; and

WHEREAS, all current Bradley County Commission internal standing committees are made up of five (5) members; and

WHEREAS, the Bradley County Commission desires consistency in the internal standing committees.

NOW, THEREFORE, BE IT RESOLVED by the Bradley County Commission meeting in regular session at Cleveland, Tennessee, on this 6th day of September, 2022, that Resolution 2016-45 shall be amended such that the Emergency Services Committee shall be composed of five (5) members elected annually as all other internal standing committees of the County Commission as set forth in the adopted Bradley County Commission Rules of Procedures.

ADOPTED this 6th day of September, 2022.

Chairperson

Donna A. Simpson, County Clerk

RATIFY/VETO:

D. Gary Davis, County Mayor



OFFICE OF THE BRADLEY COUNTY COMMISSION CHAIRMAN

September 7, 2022

Mr. Travis Henry
Bradley County Election Commission
175 Spring Street NW
Cleveland, TN 37311

Dear Chairman Henry:

The Bradley County Commission annually recognizes and adheres to the State of Tennessee uniform budget process. The Tennessee Budget Manual for Local Governments prepared by the Comptroller clearly states the process was adopted by our Tennessee State Legislators understanding the importance of financial stability and resilience for Tennessee's local governments and have passed laws that strengthen financial accountability for public dollars.

The Bradley County Commission, pursuant to Tennessee Code Annotated § 9-11-115, passed a balanced budget for fiscal year 2021-2022 by resolution on July 6, 2021, which included the Election Commission appropriation of \$281,805.00. When the budget closed on June 30, 2022, the Bradley County Commission learned that the Election Commission exceeded the appropriated budget.

We, the County Commission, take seriously our duty to establish a balanced budget by sound financial stewardship and carefully considering how to provide the best services for Bradley County residents. Likewise, we expect department heads and elected officials to accept fiduciary responsibility and to live within their appropriation.

The recent close examination of the Election Commission budget causes us, the County Commission, to remind Election Commission leadership of both the duty to operate within the approved budget and also the duty to correctly classify employees as full-time or part-time keeping in mind the requirements of the Affordable Care Act mandate to provide health care coverage to employees consistently working more than 29.5 hours per week and Bradley County Employee Handbook Section 201 which defines "Part-Time" employees as "those who are not assigned to a temporary or introductory status and who are regularly scheduled to work less than (30) hours per week." A violation of this requirements could result in penalties being assessed to Bradley County. Your current budget for fiscal year 2022-23 includes \$16,444.00 for part-time employees and

\$41,092 for deputies. The expectation remains that the Election Commission Office will work within the approved budget to provide payment to part-time employees working less than 29.5 hours per week from the part-time line and pay only the full-time employee from the deputy line item.

Mr. Henry, the County Commission and the Election Commission both have statutory duties to fulfill. Our responsibility is to provide a reasonable appropriation and your responsibility is to satisfy your duties within that appropriation. Additionally, as county officials, it remains our responsibility to ensure the financial stability and resiliency of Bradley County. Certainly, we are all Bradley County residents and strive daily to improve our community. It is my sincere hope and desire that we, together, recognize and appreciate the tasks and challenges before us and work collectively to satisfy the obligations of Bradley County.

Sincerely,

Bradley County Commission Chairman

cc: Fran Green, Election Administrator
D. Gary Davis, Bradley County Mayor
Dan Howell, Tennessee House of Representatives
J. Adam Lowe, Tennessee Senate
Kevin Raper, Tennessee House of Representatives
Dana Burgner, Election Commission
Kezmond Pugh, Election Commission
Art Rhodes, Election Commission
Christy Schuch, Election Commission
Tennessee State Election Commission Office