



Bradley County Commission
Louie Alford, Chairman
VOTING SESSION AGENDA
February 6, 2017 at 7:00p.m.
Bradley County Courthouse

1. Call to order
2. Pledge of Allegiance
3. Invocation – Connie Kennard
4. Roll Call
5. Approval of Minutes
6. Report from County Mayor
7. Consent Agenda (see page 2-32)
8. Reports from Committees and/or Districts
9. Unfinished Business
10. Approval of Agenda
11. Agenda Items
 - A. Resolution 2017-02 declaring approximately 7.35 acres of Bradley County property located on Kinser Road, known as Primitive Settlement, map and parcel number 067 052.00, as surplus property and authorizing the County Mayor to offer for sale or trade this property, not including the post office structure located on the south end of the property or the log house located on the northern most end of the property, by public bid (see page 33) – Commissioner Charlotte Peak
 - B. Motion to approve the 2017-2018 budget calendar (see page 34) – Commissioner Milan Blake
12. Communication from the audience
13. Announcements
14. Adjourn

Next meeting: Work Session – Monday, February 13 at noon

Upcoming Events



Bradley County Commission
Louie Alford, Chairman
CONSENT AGENDA
February 6, 2017 at 7:00p.m.
Bradley County Courthouse

BUDGET AMENDMENTS

1. Health Department (see page 4-5)
2. EMS (see page 6)
3. EMS (see page 7)
4. EMS (see page 8)
5. Adult Drug Court (see page 9)
6. Adult Drug Court (see page 10)
7. Sheriff's Office (see page 11)
8. Sheriff's Office (see page 12)
9. Sheriff's Office (see page 13)
10. Sheriff's Office (see page 14)
11. Sheriff's Office (see page 15)
12. Sheriff's Office (see page 16)
13. Sheriff's Office (see page 17)
14. Sheriff's Office (see page 18)

MISCELLANEOUS

15. Motion to pay the additional charges for .gov from 101-51100-599 (see page 3)

REQUESTS TO DISPOSE OF ASSETS

16. County Clerk request to dispose of Fijitsu duplexor scanner (see page 19)
17. County Clerk request to dispose of Pitney Bowes folder (see page 20)
18. County Clerk request to dispose of two Dell Optiplex GX270 computers (see pages 21-22)
19. Election Commission request to dispose of Cannon scanner (see page 23)
20. Election Commission request to dispose of computer server (see page 24)
21. Election Commission request to dispose of Dell 8200 computer tower (see page 25)
22. Election Commission request to dispose of MSI computer server data processor (see page 26)
23. Election Commission request to dispose of Dell Vostro 220 tower (see page 27)
24. Election Commission request to dispose of two laptop computers (see pages 28-29)
25. Election Commission request to dispose of copier (see page 30)
26. Juvenile Department request to dispose of Dell Latitude laptop (see page 31)
27. Juvenile Department request to dispose of Noridctrac Treadmill (see page 32)
28. Juvenile Department request to dispose of Epson projector (see page 33)
29. Juvenile Department request to dispose of Dell Inspiron laptop (see page 34)
30. GIS Department request to dispose of Dell 2950 server (see page 35)
31. GIS Department request to dispose of GPS unit (see pages 36-37)
32. GIS Department request to dispose of HP ML 570 server (see page 38)
33. County Mayor request to dispose of satellite dish (see page 39)
34. County Mayor request to dispose of Fellowes shredder (see page 40)
35. Sheriff's Department request to dispose of three lightbars (see pages 41-43)

NOTARY PUBLICS

36. Notary publics (see page 44)

Bradley County, Tennessee

Finance Committee

County Mayor's

Date: 1/17/2017

1:00 P.M.

Conference Room

| | | | |
|---------------|----------|----------------|----------|
| D. Gary Davis | <u>X</u> | Charlotte Peak | <u>X</u> |
| Milan Blake | <u>X</u> | Dan Rawls | <u>X</u> |
| Thom Crye | <u>X</u> | Mike Hughes | <u>X</u> |

| Items discussed at this meeting: | | | | |
|--|-------|-------------------------|--------|-------|
| | PAGE | MOTION | SECOND | VOTE |
| 1 Health Department Budget Amendment | 1-6 | CP | DR | 5-0-0 |
| 2 EMS Budget Amendment | 7 | CP | TC | 5-0-0 |
| 3 EMS Budget Amendment | 8-9 | TC | DP | 5-0-0 |
| 4 EMS Budget Amendment | 10-15 | CP | MH | 5-0-0 |
| 5 Adult Drug Court Budget Amendment | 16 | CP | MH | 5-0-0 |
| 6 Adult Drug Court Budget Amendment | 17-19 | CP | TC | 5-0-0 |
| 7 Sheriff's Department Budget Amendment | 20 | TC | DR | 5-0-0 |
| 8 Sheriff's Department Budget Amendment | 21-22 | CP | DR | 5-0-0 |
| 9 Sheriff's Department Budget Amendment (This is the one pulled) | 23-30 | CP | MH | 5-1-0 |
| 10 Sheriff's Department Budget Amendment | 31-32 | TC | CP | 5-0-0 |
| 11 Sheriff's Department Budget Amendment | 33-51 | CP | TC | 5-0-0 |
| 12 Sheriff's Department Budget Amendment | 52-57 | CP | DR | 5-0-0 |
| 13 Sheriff's Department Budget Amendment | 58-61 | ***Combine # 3 & 4 **** | | |
| 14 Sheriff's Department Budget Amendment | 62-66 | TC | CP | 5-0-0 |
| 15 Motion to adopt the Cudget Calendar for 2016-2017 | | TC | MH | 3-2-0 |
| 16 Agree to pay for additional charges for .gov from Commission Line | | | | |

| Recommendations to be made to full Commission: | | | | |
|---|-------|-------------------------|----|-------|
| | PAGE | | | |
| 1 Health Department Budget Amendment | 1-6 | CP | DR | 5-0-0 |
| 2 EMS Budget Amendment | 7 | CP | TC | 5-0-0 |
| 3 EMS Budget Amendment | 8-9 | TC | DP | 5-0-0 |
| 4 EMS Budget Amendment | 10-15 | CP | MH | 5-0-0 |
| 5 Adult Drug Court Budget Amendment | 16 | CP | MH | 5-0-0 |
| 6 Adult Drug Court Budget Amendment | 17-19 | CP | TC | 5-0-0 |
| 7 Sheriff's Department Budget Amendment | 20 | TC | DR | 5-0-0 |
| 8 Sheriff's Department Budget Amendment | 21-22 | CP | DR | 5-0-0 |
| 9 Sheriff's Department Budget Amendment (This is the one pulled) | 23-30 | CP | MH | 5-1-0 |
| 10 Sheriff's Department Budget Amendment | 31-32 | TC | CP | 5-0-0 |
| 11 Sheriff's Department Budget Amendment | 33-51 | CP | TC | 5-0-0 |
| 12 Sheriff's Department Budget Amendment | 52-57 | CP | DR | 5-0-0 |
| 13 Sheriff's Department Budget Amendment | 58-61 | ***Combine # 3 & 4 **** | | |
| 14 Sheriff's Department Budget Amendment | 62-66 | TC | CP | 5-0-0 |
| Motion to adopt the Cudget Calendar for 2016-2017 | | TC | MH | 3-2-0 |
| Agree to pay for additional charges for .gov from Commission Line | | | | |

Commission Voting Date: 2/6/2017

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 15-Dec-16

Requestor: HEALTH DEPT ELOSIE

Sub Fund: _____
(If applicable)

| | |
|--|---|
| INCREASE / DECREASE (circle one) | Amount: \$ <u>39,300.00</u> |
| Type: <u>Revenue</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small> | |
| Account (fund, number, name) | <u>101 46310 Health Department Programs</u> |
| Line item (number & name) | _____ |
| Line item (number & name) | _____ |
| Line item (number & name) | _____ |
| Line item (number & name) | _____ |
| Line item (number & name) | _____ |

| | |
|--|---|
| INCREASE / DECREASE (circle one) | Amount: \$ <u>39,300.00</u> - |
| Type: <u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small> | |
| Account (fund, number, name) | <u>101 55190 OTHER LOCAL HEALTH (STATE)</u> |
| Line item (number & name) | <u>133 Paraprofessionals 32,512.91</u> |
| Line item (number & name) | <u>201 Social Security 2,487.58</u> |
| Line item (number & name) | <u>204 Retirement 4,299.51</u> |
| Line item (number & name) | _____ |
| Line item (number & name) | _____ |
| Line item (number & name) | _____ |
| Line item (number & name) | _____ |

Description of amendment (be specific):

State increase by 4.5% all salaries of full time employees below \$50,000 annual salary. That means on this budget (55190) except Dr. Fred Woolwine, RN Deborah Redman, and part time worker Deborah Bowman are eligible for a 4.5% salary increase back to July 1, 2016

FINANCE COMMITTEE RECOMMENDATION:

Approved:  Denied: _____ Date: 1/17/17



**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: Dec 9 2016

Requestor: Eloise Waters *Eloise Waters*

Sub Fund: _____
(If applicable)

| | | | |
|---|--------------|-----------------|-----------------------------------|
| INCREASE / DECREASE | (circle one) | Increase | Amount: \$ <u>39,300.00</u> |
| Type: _____ <small>(Revenue, Expense, Fund Balance, Reserve)</small> | | | |
| Account (fund, number, name) | <u>101</u> | <u>55190</u> | <u>Other Local Health (state)</u> |
| Line item (number & name) | <u>133</u> | | <u>Paraprofessionals</u> |
| | <u>201</u> | | <u>Social Security</u> |
| | <u>204</u> | | <u>State Retirement</u> |
| | <u>206</u> | | <u>Life Insurance</u> |

| | | | |
|---|------------|-------|--------------------------|
| INCREASE / DECREASE | | | Amount: \$ _____ |
| Type: _____ <small>(Revenue, Expense, Fund Balance, Reserve)</small> | | | |
| Account (fund, number, name) | _____ | _____ | _____ |
| Line item (number & name) | <u>207</u> | | <u>Medical Insurance</u> |
| Line item (number & name) | _____ | | _____ |
| Line item (number & name) | _____ | | _____ |
| Line item (number & name) | _____ | | _____ |
| Line item (number & name) | _____ | | _____ |
| Line item (number & name) | _____ | | _____ |

Description of amendment (be specific):
State increased by 4.5% all salaries of full time employees below \$50,000 annual salary. That means on this budget (\$5190) except Dr. Fred Woolwine, RN Doborah Redman, and part time worker Deborah Bowman are eligible for a 4.5% salary increase back to July 1, 2016.

| | | |
|--|---------------|-------------|
| FINANCE COMMITTEE RECOMMENDATION: | | |
| Approved: _____ | Denied: _____ | Date: _____ |

②

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 31-Oct-16

Requestor: Bradley Co EMS Shawn Fairbanks

Sub Fund: _____
(if applicable)

| | | | |
|-----------------------------------|--------------|--|------------------------------|
| INCREASE / DECREASE | (circle one) | | Amount: \$ <u>150,000.00</u> |
| Type: | | <u>EXPENSE</u> | |
| | | <small>(Revenue, Expense, Fund Balance, Reserve)</small> | |
| Account (fund, number, name) | <u>101</u> | <u>169</u> | <u>PART TIME PERSONNEL</u> |
| Line item (number & name) | _____ | _____ | _____ |
| Line item (number & name) | _____ | _____ | _____ |
| Line item (number & name) | _____ | _____ | _____ |

| | | | |
|-----------------------------------|--------------|--|--|
| INCREASE / DECREASE | (circle one) | | Amount: \$ <u>150,000.00</u> |
| Type: | | <u>EXPENSE</u> | |
| | | <small>(Revenue, Expense, Fund Balance, Reserve)</small> | |
| Account (fund, number, name) | <u>101</u> | <u>55130</u> | <u>Ambulance/Emergency Medical Service</u> |
| Line item (number & name) | <u>187</u> | <u>OVERTIME</u> | _____ |
| Line item (number & name) | _____ | _____ | _____ |

Description of amendment (be specific):
INCREASING OVERTIME LINE TO JUSTIFY PAY OUT

| | | |
|-----------------------------------|---------------|-----------------------|
| FINANCE COMMITTEE RECOMMENDATION: | | |
| Approved: <u></u> | Denied: _____ | Date: <u>10/17/16</u> |

①

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 19-Dec-16

Requestor: Bradley Co Fire and Rescue Shawn Fairbanks

Sub Fund: _____
(if applicable)

| | | | |
|-----------------------------------|--------------|--|-------------------------|
| INCREASE / DECREASE | (circle one) | | Amount: \$ <u>20.00</u> |
| Type: | | <u>EXPENSE</u> | |
| | | <small>(Revenue, Expense, Fund Balance, Reserve)</small> | |
| Account (fund, number, name) | <u>121</u> | <u>54310</u> | <u>FIRE AND RESCUE</u> |
| Line item (number & name) | <u>599</u> | | <u>Other Charges</u> |
| Line item (number & name) | _____ | _____ | _____ |
| Line item (number & name) | _____ | _____ | _____ |

| | | | |
|-----------------------------------|--------------|--|-------------------------|
| INCREASE / DECREASE | (circle one) | | Amount: \$ <u>20.00</u> |
| Type: | | <u>REVENUE</u> | |
| | | <small>(Revenue, Expense, Fund Balance, Reserve)</small> | |
| Account (fund, number, name) | <u>121</u> | <u>49961</u> | <u>DONATIONS</u> |
| Line item (number & name) | _____ | _____ | _____ |
| Line item (number & name) | _____ | _____ | _____ |

Description of amendment (be specific):
Donation to fire dept. station 4

| | | |
|-----------------------------------|---------------|----------------------|
| FINANCE COMMITTEE RECOMMENDATION: | | |
| Approved: <u> ✓ </u> | Denied: _____ | Date: <u>1/17/17</u> |

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 19-Dec-16

Requestor: Bradley Co Fire and Rescue Shawn Fairbanks

Sub Fund: _____
(if applicable)

| | | | |
|-----------------------------------|--|------------------------|--------------------------|
| INCREASE / DECREASE | (circle one) | | Amount: \$ <u>426.00</u> |
| Type: | <u>EXPENSE</u> | | |
| | <small>(Revenue, Expense, Fund Balance, Reserve)</small> | | |
| Account (fund, number, name) | <u>121</u> <u>54310</u> | <u>FIRE AND RESCUE</u> | |
| Line item (number & name) | <u>599</u> | <u>Other Charges</u> | |
| Line item (number & name) | _____ | _____ | |
| Line item (number & name) | _____ | _____ | |

| | | | |
|-----------------------------------|--|------------------|--------------------------|
| INCREASE / DECREASE | (circle one) | | Amount: \$ <u>426.00</u> |
| Type: | <u>REVENUE</u> | | |
| | <small>(Revenue, Expense, Fund Balance, Reserve)</small> | | |
| Account (fund, number, name) | <u>121</u> <u>49961</u> | <u>DONATIONS</u> | |
| Line item (number & name) | _____ | _____ | |
| Line item (number & name) | _____ | _____ | |

Description of amendment (be specific):
Donation to fire Dept. Station 4

| | | |
|-----------------------------------|---------------|----------------------|
| FINANCE COMMITTEE RECOMMENDATION: | | |
| Approved: <u>J</u> | Denied: _____ | Date: <u>1/17/17</u> |

(10)

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 13-Dec-16

Requestor: Jill Barrett

Sub Fund: _____
(If applicable)

| | |
|--|-------------------------|
| INCREASE / DECREASE (circle one) | Amount: <u>5,387.00</u> |
| Type: <u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small> | |
| Account (fund, number, name) <u>101</u> <u>53330</u> <u>Drug Court</u> | |
| Line item (number & name) <u>135</u> <u>Assessment Personnel</u> | |

| | |
|--|-------------------------|
| INCREASE / DECREASE (circle one) | Amount: <u>5,387.00</u> |
| Type: <u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small> | |
| Account (fund, number, name) <u>101</u> <u>53330</u> <u>Drug Court</u> | |
| Line item (number & name) <u>399</u> <u>Other Contracted Services</u> | |
| | |
| | |
| | |

Description of amendment (be specific):

Request increase in salary as a result of the Recovery Court Program doubling in size, in addition to,
increased management responsibilities as a result of the implementation of the Mental Health Court

FINANCE COMMITTEE RECOMMENDATION:

Approved: 

Denied: _____

1/17/17

(16)

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 13-Dec-16

Requestor: Jill Barrett

Sub Fund: _____
(If applicable)

| | |
|--|---------------------------|
| INCREASE / DECREASE (circle one) | Amount: <u>252,868.00</u> |
| Type: <u>Revenue</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small> | |
| Account (fund, number, name) <u>101</u> <u>46220</u> <u>Drug Control Grants</u> | |
| Line item (number & name) _____ | |

| | |
|--|--|
| INCREASE / DECREASE (circle one) | Amount: <u>252,868.00</u> |
| Type: <u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small> | |
| Account (fund, number, name) <u>101</u> <u>53930</u> | |
| Line item (number & name) | |
| <u>135</u> | <u>Assessment Personnel</u> <u>36,000.00</u> |
| <u>201</u> | <u>Social Security</u> <u>2,754.00</u> |
| <u>204</u> | <u>Retirement</u> <u>3,240.00</u> |
| <u>206</u> | <u>Life Insurance</u> <u>10.50</u> |
| <u>207</u> | <u>Medical Insurance</u> <u>4,308.50</u> |
| <u>355</u> | <u>Travel</u> <u>5,000.00</u> |
| <u>399</u> | <u>Other Contracted Services</u> <u>194,000.00</u> |
| <u>435</u> | <u>Office Supplies</u> <u>2,100.00</u> |
| <u>499</u> | <u>Other Supplies and Materials</u> <u>5,455.00</u> |

Description of amendment (be specific):
SAMHSA Grant awarded \$252,868 annually for 3 years to Enhance the 10th Judicial District Recovery Court

FINANCE COMMITTEE RECOMMENDATION:
 Approved:  Denied: _____ 1/17/17

17

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 5-Jan-17

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(If applicable)

| | | |
|--|------------------|---|
| INCREASE / DECREASE (circle one) | | Amount: \$ 35,020.43 |
| Type: <u>REVENUE</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small> | | |
| Account (fund, number, name) | 101 47250 | LAW ENFORCEMENT GRANT (TRAFFIC SAFETY) 35,000.04 |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |

| | | |
|--|------------------|--------------------------------------|
| INCREASE / DECREASE (circle one) | | Amount: \$ 35,000.04 |
| Type: <u>EXPENSE</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small> | | |
| Account (fund, number, name) | 101 54210 | SPECIAL PATROL-TRAFFIC SAFETY |
| Line item (number & name) | 106 | DEPUTIES 15,090.00 |
| Line item (number & name) | 201 | SOCIAL SECURITY 117.96 |
| Line item (number & name) | 204 | STATE RETIREMENT 210.03 |
| Line item (number & name) | 716 | LAW ENFORCEMENT EQUIPMENT 19,582.05 |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | 35,000.04 |

| | | |
|---|-------|------------------|
| INCREASE / DECREASE (circle one) | | Amount: \$ _____ |
| Type: _____ <small>(Revenue, Expense, Fund Balance, Reserve)</small> | | |
| Account (fund, number, name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |

Description of amendment (be specific):
HWY SAFETY GRANT

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓

Denied: _____

Date: 1/17/17

20

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 11-Oct-16

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(If applicable)

| | | | |
|-------------------------------------|-----------------------------|--|----------------------------|
| INCREASE / DECREASE | <small>(circle one)</small> | | Amount: \$ <u>2,500.00</u> |
| Type: | <u>REVENUE</u> | <small>(Revenue, Expense, Fund Balance, Reserve)</small> | |
| Account (fund, number, name) | <u>101 44570</u> | CONTRIBUTIONS & GIFTS | <u>2,500.00</u> |
| Line item (number & name) | _____ | _____ | _____ |
| Line item (number & name) | _____ | _____ | _____ |
| Line item (number & name) | _____ | _____ | _____ |
| Line item (number & name) | _____ | _____ | _____ |
| Line item (number & name) | _____ | _____ | _____ |
| | | | \$ 2,500.00 |

| | | | |
|-------------------------------------|-----------------------------|--|------------------|
| INCREASE / DECREASE | <small>(circle one)</small> | | Amount: \$ _____ |
| Type: | <u>EXPENSE</u> | <small>(Revenue, Expense, Fund Balance, Reserve)</small> | |
| Account (fund, number, name) | <u>101 54110</u> | SHERIFF | |
| Line item (number & name) | <u>716</u> | LAW ENFORCEMENT EQUIPM WACKER | <u>2,500.00</u> |
| Line item (number & name) | _____ | _____ | _____ |
| Line item (number & name) | _____ | _____ | _____ |
| Line item (number & name) | _____ | _____ | _____ |
| Line item (number & name) | _____ | _____ | _____ |
| Line item (number & name) | _____ | _____ | _____ |

Description of amendment (be specific):
DONATION TO BSCO

FINANCE COMMITTEE RECOMMENDATION:

Approved: 

Denied: _____

Date: 11/17

(21)

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 22-Nov-16

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(If applicable)

| | | | | | |
|--|-------------------|-----------------------------|--------------|--------------------------|---------------|
| INCREASE | / DECREASE | <small>(circle one)</small> | | Amount: \$ | <u>300.00</u> |
| Type: <u>Revenue</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small> | | | | | |
| Account (fund, number, name) | | <u>101</u> | <u>44530</u> | Sale of Equipment | 300.00 |
| Line item (number & name) | | _____ | _____ | _____ | _____ |
| Line item (number & name) | | _____ | _____ | _____ | _____ |
| Line item (number & name) | | _____ | _____ | _____ | _____ |
| Line item (number & name) | | _____ | _____ | _____ | _____ |
| Line item (number & name) | | _____ | _____ | _____ | _____ |
| Line item (number & name) | | _____ | _____ | _____ | _____ |

| | | | | | |
|--|-------------------|-----------------------------|--------------|----------------------|---------------|
| INCREASE | / DECREASE | <small>(circle one)</small> | | Amount: \$ | <u>300.00</u> |
| Type: <u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small> | | | | | |
| Account (fund, number, name) | | <u>101</u> | <u>54110</u> | SHERIFF | |
| Line item (number & name) | | <u>718</u> | | MOTOR VEHICLE | 300.00 |
| Line item (number & name) | | _____ | _____ | _____ | _____ |
| Line item (number & name) | | _____ | _____ | _____ | _____ |
| Line item (number & name) | | _____ | _____ | _____ | _____ |
| Line item (number & name) | | _____ | _____ | _____ | _____ |

| | | | | | |
|---|-------------------|-----------------------------|-------|------------|---------------|
| INCREASE | / DECREASE | <small>(circle one)</small> | | Amount: \$ | <u>300.00</u> |
| Type: _____ <small>(Revenue, Expense, Fund Balance, Reserve)</small> | | | | | |
| Account (fund, number, name) | | _____ | _____ | _____ | |
| Line item (number & name) | | _____ | _____ | _____ | _____ |
| Line item (number & name) | | _____ | _____ | _____ | _____ |

Description of amendment (be specific):
SALE OF VEHICLE
2008 FORD CROWN VIC VIN# 2FAFP71V88X141362.

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 11/16/16

(12)
(2)

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 22-Dec-16

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(If applicable)

| | | |
|--|------------------|--|
| INCREASE / DECREASE (circle one) | | Amount: \$ <u>4,073.98</u> |
| Type: <u>REVENUE</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small> | | |
| Account (fund, number, name) | <u>101 44530</u> | SALE OF EQUIPMENT 4,073.98 |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |
| INCREASE / DECREASE (circle one) | | Amount: \$ _____ |
| Type: <u>EXPENSE</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small> | | |
| Account (fund, number, name) | <u>101 54110</u> | SHERIFF'S |
| Line item (number & name) | <u>718</u> | MOTOR VEHICLE GOVDEALS 4,073.98 |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |
| | | \$ 4,073.98 |

| | | |
|---|-------|------------------|
| INCREASE / DECREASE (circle one) | | Amount: \$ _____ |
| Type: _____ <small>(Revenue, Expense, Fund Balance, Reserve)</small> | | |
| Account (fund, number, name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |
| Line item (number & name) | _____ | _____ |

Description of amendment (be specific):

SALE OF VEHICLE ON GOVDEALS 2007 FORD CROWN VIC VIN# 2FAPP71W27X119378 ✓
1998 FORD CROWN VIC VIN# 2FAPP71W7WX130200 ✓ 2006 FORD ECONLINE VIN# 1FMRE11W16DA03455

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓

Denied: _____

Date: 1/7/17

(33)

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 21-Dec-16

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(If applicable)

| | | |
|--|------------|-----------------------------------|
| INCREASE / DECREASE (circle one) | | Amount: 4,773.55 |
| Type: <u>Revenue</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small> | | |
| Account (fund, number, name) | 101 | 43194 |
| Line item (number & name) | | Service Charges |
| Line item (number & name) | | <u>FIRST BAPTIST</u> 3,545.24 |
| Line item (number & name) | | <u>TRI-STATE</u> 752.10 |
| Line item (number & name) | | <u>WESTWOOD BAPTIST</u> 476.21 |
| Line item (number & name) | | |
| Line item (number & name) | | |
| Line item (number & name) | | |
| Line item (number & name) | | |
| INCREASE / DECREASE (circle one) | | Amount: \$ 4,773.55 |
| Type: <u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small> | | |
| Account (fund, number, name) | 101 | 54110 |
| Line item (number & name) | | Sheriff's |
| Line item (number & name) | | <u>Overtime</u> 3,176.05 |
| Line item (number & name) | | <u>Soc Sec</u> 243.81 |
| Line item (number & name) | | <u>State Retirement</u> 432.31 |
| Line item (number & name) | | <u>Life Ins.</u> 23.81 |
| Line item (number & name) | | <u>Medical Ins.</u> 23.81 |
| | | <u>Vehicle Maintenance</u> 436.88 |
| | | <u>Vehicle Gasoline</u> 436.88 |

| | | |
|---|--|----------------------------|
| INCREASE / DECREASE (circle one) | | Amount: \$ 4,773.55 |
| Type: _____ <small>(Revenue, Expense, Fund Balance, Reserve)</small> | | |
| Account (fund, number, name) | | |
| Line item (number & name) | | |
| Line item (number & name) | | |

Description of amendment (be specific):
Reimb. Received for Deputies Working Special Detail

FINANCE COMMITTEE RECOMMENDATION:
Approved:  Denied: _____ Date: 12/17



BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 22-Dec-16

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(If applicable)

| | | |
|--|------------|------------------------------------|
| INCREASE / DECREASE (circle one) | | Amount: 2,528.59 |
| Type: <u>Revenue</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small> | | |
| Account (fund, number, name) | 101 | 43194 |
| Line item (number & name) | | Service Charges |
| Line item (number & name) | | <u>OCOEE MIDDLE</u> 356.76 |
| Line item (number & name) | | <u>BRADLEY CENTRAL HIGH</u> 918.99 |
| Line item (number & name) | | <u>BRADLEY CENTRAL HIGH</u> 919.63 |
| Line item (number & name) | | <u>LAKE FOREST MIDDLE</u> 333.21 |
| Line item (number & name) | | |
| Line item (number & name) | | |
| Line item (number & name) | | |
| INCREASE / DECREASE (circle one) | | Amount: \$ 2,528.59 |
| Type: <u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small> | | |
| Account (fund, number, name) | 101 | 54110 |
| Line item (number & name) | <u>189</u> | Sheriff's |
| Line item (number & name) | <u>201</u> | <u>Overtime</u> 2,059.62 |
| Line item (number & name) | <u>204</u> | <u>Soc Sec</u> 157.55 |
| Line item (number & name) | <u>206</u> | <u>State Retirement</u> 280.52 |
| Line item (number & name) | <u>207</u> | <u>Life Ins.</u> 15.45 |
| Line item (number & name) | <u>338</u> | <u>Medical Ins.</u> 15.45 |
| | <u>425</u> | <u>Vehicle Maintenance</u> 0.00 |
| | | <u>Vehicle Gasoline</u> 0.00 |

| | | |
|---|--|----------------------------|
| INCREASE / DECREASE (circle one) | | Amount: \$ 2,528.59 |
| Type: _____ <small>(Revenue, Expense, Fund Balance, Reserve)</small> | | |
| Account (fund, number, name) | | |
| Line item (number & name) | | |
| Line item (number & name) | | |

Description of amendment (be specific):
Reimb. Received for Deputies Working Special Detail

| | | |
|-----------------------------------|---------------|---------------------|
| FINANCE COMMITTEE RECOMMENDATION: | | |
| Approved: <u>✓</u> | Denied: _____ | Date: <u>1/1/17</u> |

(2)

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Co Clerk CONTACT PERSON: Donna A. Simpson
DATE: 1-19-17 PHONE NUMBER: 423-728-7226

List and describe each item to be declared scrap/surplus -- List only one item per form except for matching items.

Complete Description -- Include color, materials, measurements, condition, etc. _____

Fujitsu Duplexor Scanner 30L x 14W x 8H

OK - condition obsolete-out dated to expensive to repair

Serial Number: 20317115 Please Circle: Surplus or Scrap

Asset Number: 5785 Original Price: \$ _____

Current Value: \$ _____

Item Location (Building and/or Office): Office

Does the item include memory? NO Date cleaned by IT department: _____

Disposition of Property Described Above

Price: \$ _____ Disposal Date: _____

Auctioned/Scraped by: _____

Approved by: Donna A. Simpson 1-19-17
Department head/Elected official Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Co Clerk
DATE: 1-19-17

CONTACT PERSON: Donna A Simpson
PHONE NUMBER: 423-728-7226

List and describe each item to be declared scrap/surplus -- List only one item per form except for matching items.

Complete Description -- Include color, materials, measurements, condition, etc. _____

Pitney Bowes folder 36L X 22W X 30H
OK Condition - obsolete - too expensive to repair, outdated.

Serial Number: 0001829

Please Circle: Surplus or Scrap

Asset Number: 12140

Original Price: \$ _____

Current Value: \$ _____

Item Location (Building and/or Office): Office

Does the item include memory? NO Date cleaned by IT department: _____

Disposition of Property Described Above

Price: \$ _____ Disposal Date: _____

Auctioned/Scraped by: _____

Approved by: Donna A. Simpson 1-19-17
Department head/Elected official Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form".

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: CoClerk CONTACT PERSON: Donna A. Simpson
DATE: 1-19-17 PHONE NUMBER: 423-728-7226

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. _____

Dell Opti-plex Gx270 Computer 14 Hx6Wx16L
obsolete - out dated Condition - bad

Serial Number: 48518 Please Circle: Surplus or Scrap
Asset Number: 10868 Original Price: \$ _____

Current Value: \$ _____

Item Location (Building and/or Office): Office

Does the item include memory? yes Date cleaned by IT department: Per Vendor BIS
Clean to be destroyed

Disposition of Property Described Above

Price: \$ _____ Disposal Date: _____

Auctioned/Scraped by: _____

Approved by: Donna A. Simpson 1-19-17
Department head/Elected official Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Co Clerk
DATE: 1-19-17

CONTACT PERSON: Donna A Simpson
PHONE NUMBER: 423-728-7226

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. _____

Dell optiplex Gx270 Computer 14HX6WY16L
Obsolete - out dated Condition - bad

Serial Number: 48520

Please Circle: Surplus or Scrap

Asset Number: 11282

Original Price: \$ _____

Current Value: \$ _____

Item Location (Building and/or Office): Office

Does the item include memory? yes Date cleaned by IT department: Our Vendor BIS
Clean to be destroyed

Disposition of Property Described Above

Price: \$ _____

Disposal Date: _____

Auctioned/Scraped by: _____

Approved by: Donna A. Simpson 1-19-17
Department head/Elected official Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Elections CONTACT PERSON: Phaedra
DATE: January 11-2017 PHONE NUMBER: 728-7132

List and describe each item to be declared scrap/surplus - List only one item per form except for matching items. Scanner Serial# 39773CA0141

Cannon

Complete Description - Include color, materials, measurements, condition, etc. Scanner
does not support operating system.

Serial Number: 39773CA0141 Please Circle: Surplus or Scrap
Asset Number: 3530 Original Price: \$ recycle w/ reimbursement
Current Value: \$ _____
Item Location (Building and/or Office): Annex-basement / Not in use
Does the item include memory? yes If memory, date cleaned by department: Network Solutions

Disposition of Property Described Above

Price: \$ _____ Disposal Date: _____
Auctioned/Scraped by: _____

Approved by: [Signature] 1-17-17
Department head/Elected official Date

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Elections

CONTACT PERSON: Phaedra

DATE: January 11, 2017

PHONE NUMBER: 728-7132

List and describe each item to be declared scrap/surplus - List only one item per form except for matching items. Computer server

Complete Description - Include color, materials, measurements, condition, etc. _____

Operating system not supported

Serial Number: _____

Please Circle: Surplus or Scrap

Asset Number: 3577

Original Price: \$ _____ recycle w/o reimburse

Current Value: \$ _____

Item Location (Building and/or Office):

Elections basement annex/Not in use

Does the item include memory? yes

If memory, date cleaned by department: Network Solutions
Jan. 17, 2017

Disposition of Property Described Above

Price: \$ _____

Disposal Date: _____

Auctioned/Scraped by: _____

Approved by: [Signature]

Department head/Elected official

1-17-17

Date

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Elections CONTACT PERSON: Phaedra
DATE: January 11 2017 PHONE NUMBER: 728-7132

List and describe each item to be declared scrap/surplus - List only one item per form except for matching items. Dell 8200 computer tower

Complete Description - Include color, materials, measurements, condition, etc. _____
black and gray Dell tower Operating system not supported.

Serial Number: G3CM401 Please Circle: Surplus or Scrap
Asset Number: 3593 Original Price: \$ _____ replaced w/o reimbursement
Current Value: \$ _____
Item Location (Building and/or Office): Election Dept. - basement / Not in Use
Does the item include memory? yes If memory, date cleaned by department: Network Solutions.
Jan 17. 2017

Disposition of Property Described Above
Price: \$ _____ Disposal Date: _____
Auctioned/Scraped by: _____

Approved by: [Signature] 1-17-17
Department head/Elected official Date

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Electons CONTACT PERSON: Phaedra
DATE: January 11, 2017 PHONE NUMBER: 728-7132

List and describe each item to be declared scrap/surplus - List only one item per form except for matching items. MSI Comp. server
Data proc

Complete Description - Include color, materials, measurements, condition, etc. _____

operating system not supported

Serial Number: 7295P35112M Please Circle: Surplus or Scrap
Asset Number: 11997 Original Price: \$ _____
Current Value: \$ _____ recycle without reimbursement
Item Location (Building and/or Office): Annex basement
Does the item include memory? yes If memory, date cleaned by department: not in use

Disposition of Property Described Above

Price: \$ _____ Disposal Date: _____
Auctioned/Scraped by: _____

Approved by: [Signature] 1-17-17
Department head/Elected official Date

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Elections CONTACT PERSON: Phaedra

DATE: January 11-2017 PHONE NUMBER: 728-7132

List and describe each item to be declared scrap/surplus - List only one item per form except for matching items. Dell Vostro 220 tower

Complete Description - Include color, materials, measurements, condition, etc. black tower
Operating system not supported.

Serial Number: JZR27H1 Please Circle: Surplus or Scrap
Asset Number: 13021 Original Price: \$ _____ rec'd w/o reimbursement
Current Value: \$ _____
Item Location (Building and/or Office): Election Dept. - basement / Not in use
Does the item include memory? yes If memory, date cleaned by department: Network Solutions.

Disposition of Property Described Above

Price: \$ _____ Disposal Date: _____
Auctioned/Scraped by: _____

Approved by: [Signature] 1-17-17
Department head/Elected official Date

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Elections

CONTACT PERSON: Phaedra Walker

DATE: January 17 2017

PHONE NUMBER: 728 7132

List and describe each item to be declared scrap/surplus - List only one item per form except for matching items. Laptop Computer

Complete Description - Include color, materials, measurements, condition, etc. _____

Operating systems not supported

Serial Number: TW20208364

Please Circle: Surplus or Scrap

Asset Number: 3590

Original Price: \$ _____

Current Value: \$ _____

Scrap without reimbursement.

Item Location (Building and/or Office):

Election - Annex

Does the item include memory? Yes

If memory, date cleaned by department: Jan 17 2017

Network Solutions

Disposition of Property Described Above

Price: \$ _____

Disposal Date: _____

Auctioned/Scraped by: _____

Approved by: [Signature]

Department head/Elected official

1-20-17

Date

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Electrons CONTACT PERSON: Phaedra
DATE: January 17, 2017 PHONE NUMBER: 728-7132

List and describe each item to be declared scrap/surplus - List only one item per form except for matching items. Laptop Computer

Complete Description - Include color, materials, measurements, condition, etc. _____

Operating systems not supported

Serial Number: 808736316378 Please Circle: Surplus or Scrap
Asset Number: 3591 Original Price: \$ _____
Current Value: \$ _____ Scrap without reimbursement
Item Location (Building and/or Office): Election Annex
Does the item include memory? yes If memory, date cleaned by department: Jan 17, 2017
Network Solutions.

Disposition of Property Described Above

Price: \$ _____ Disposal Date: _____

Auctioned/Scraped by: _____

Approved by: [Signature] 1-20-17
Department head/Elected official Date

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Elections

CONTACT PERSON: Paedra

DATE: January 17, 2017

PHONE NUMBER: 728-7132

List and describe each item to be declared scrap/surplus - List only one item per form except for matching items. Copier

Complete Description - Include color, materials, measurements, condition, etc. old and outdated - operating systems not supported

Serial Number: 90011362

Please Circle: Surplus or Scrap

Asset Number: 3568

Original Price: \$ Scrap without reimbursement

Current Value: \$ _____

Item Location (Building and/or Office): Election Annex

Does the item include memory? yes If memory, date cleaned by department: Jan 17, 2017

Network Solutions

Disposition of Property Described Above

Price: \$ _____

Disposal Date: _____

Auctioned/Scraped by: _____

Approved by: Jan Green

1-20-17

Department head/Elected official

Date

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: 53500 Juvenile Det. 54230 JSC CONTACT PERSON: Jeremy Ledford
DATE: 1/26/17 PHONE NUMBER: (423) 331-6496

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. Dell Latitude Laptop

Serial Number: 6GVMF1 Please Circle: Surplus or Scrap
Asset Number: 12764 Original Price: \$ _____
Current Value: \$ _____
Item Location (Building and/or Office): IT Office
Does the item include memory? Yes If memory, date cleaned by department: 1/25/17

Disposition of Property Described Above

Price: \$ _____ Disposal Date: _____
Auctioned/Scraped by: _____

Approved by: [Signature] 1-31-17
Department head/Elected official Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Juvenile Det. 54230 CONTACT PERSON: Jeremy Ledford

DATE: 1/26/17 PHONE NUMBER: (423) 331-6496

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. Nordic trac Treadmill

Serial Number: None

Please Circle: Surplus or Scrap

Asset Number: 11908

Original Price: \$ _____

Current Value: \$ _____

Item Location (Building and/or Office): Juvenile Det.

Does the item include memory? NO If memory, date cleaned by department: _____

Disposition of Property Described Above

Price: \$ _____ Disposal Date: _____

Auctioned/Scraped by: _____

Approved by: [Signature] Date: 1-31-17
Department head/Elected official Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Juvenile Det. 53500 CONTACT PERSON: Jeremy Ledford

DATE: 1/26/17 PHONE NUMBER: (423) 331-6496

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. Epson Projector

Serial Number: EXNG340381F Please Circle: Surplus or Scrap

Asset Number: 10909 Original Price: \$ _____

Current Value: \$ _____

Item Location (Building and/or Office): IT Office

Does the item include memory? NO If memory, date cleaned by department: _____

Disposition of Property Described Above

Price: \$ _____ Disposal Date: _____

Auctioned/Scraped by: _____

Approved by: [Signature] 1-31-17
Department head/Elected official Date

SUBMIT THIS FORM TO: FINANCE OFFICE /PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: 53500 Juvenile Det ~~54230~~ JSL CONTACT PERSON: Jeremy Ledford
DATE: 1/26/17 PHONE NUMBER: (423) 331-6496

List and describe each item to be declared scrap/surplus -- List only one item per form except for matching items.

Complete Description -- Include color, materials, measurements, condition, etc. Dell Inspiron Laptop

Serial Number: D0GRH01 Please Circle: Surplus or (Scrap)
Asset Number: 3891 Original Price: \$ _____
Current Value: \$ _____
Item Location (Building and/or Office): IT Office
Does the item include memory? Yes If memory, date cleaned by department: 1/25/17

Disposition of Property Described Above

Price: \$ _____ Disposal Date: _____
Auctioned/Scraped by: _____

Approved by: [Signature] 1-31-17
Department head/Elected official Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: GIS Department CONTACT PERSON: Wayne Owenby
DATE: 01/31/2017 PHONE NUMBER: 728-7110

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. Dell 2950 Server
This server is no longer being used and was purchased in 2007. Since we currently are using virtual servers it is not needed. Because of age it has little or no value.

Serial Number: 7WXD2G1 Please Circle: Surplus or Scrap
Asset Number: 12810 Original Price: \$ 4462
Current Value: \$ Scrap Value ? - \$100
Item Location (Building and/or Office): GIS Department
Does the item include memory? Yes *If memory, date cleaned by department:* Yes

Disposition of Property Described Above

Price: \$ _____ Disposal Date: _____
Auctioned/Scraped by: _____

Approved by: _____
Department head/Elected official Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: GIS Department CONTACT PERSON: Wayne Owenby
DATE: 01/31/2017 PHONE NUMBER: 728-7110

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. These items were purchased in 2005. We currently have an updated GPS unit. The old unit may have a value of \$1000. Probably GOVDEALS.com maybe the best way to auction this item.

Serial Number: 453711, 06270051, 102882 Please Circle: Surplus or Scrap

Asset Number: 11700, 11701, 11702 Original Price: \$ 16,778.57

Current Value: \$? - maybe up to \$1000

Item Location (Building and/or Office): GIS Department

Does the item include memory? No *If memory*, date cleaned by department: _____

Disposition of Property Described Above

Price: \$ _____ Disposal Date: _____

Auctioned/Scraped by: _____

Approved by: _____

Department head/Elected official

Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

11701 Antenna



11702 Controller



11700 Receiver



SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: GIS Department CONTACT PERSON: Wayne Owenby
DATE: 01/31/2017 PHONE NUMBER: 728-7110

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. HP ML570 Server
This server is no longer operable. The hard drives are bad and not worth replacing. This server was purchased in 2005 and has not been used for some time. We currently are using virtual servers.

Serial Number: USE548NOC7 Please Circle: Surplus or Scrap
Asset Number: 11808 Original Price: \$ 15,808
Current Value: \$ Scrap Value ? - \$100

Item Location (Building and/or Office): GIS Department
Does the item include memory? Yes If memory, date cleaned by department: Yes

Disposition of Property Described Above

Price: \$ _____ Disposal Date: _____
Auctioned/Scraped by: _____

Approved by: _____
Department head/Elected official Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC

AS A CLERK OF THE COUNTY OF BRADLEY, TENNESSEE I HEREBY CERTIFY TO THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF NOTARY PUBLIC DURING THE FEBRUARY 06, 2017 MEETING OF THE GOVERNING BODY:

| NAME | HOME ADDRESS | HOME PHONE | BUSINESS ADDRESS | BUSINESS PHONE | SURETY |
|-----------------------|--|--------------|--|----------------|-------------------------|
| 1. BRENDA D. VAUGHN | 7731 N. LEE HWY. CLEVELAND TN 37312 | 423-432-5714 | 3001 KEITH STREET NW CLEVELAND TN 37312 | 423-473-5871 | INTERNATIONAL FIDELITY |
| 2. ROBIN C HUNSUCKER | 187 HUNTER RUN CIRCLE NW CLEVELAND TN 37312 CLEVELAND | 423-421-4186 | 10 CHURCH STREET NE STE 2 CLEVELAND TN 37311 | 423-339-3042 | INSURANCE INC |
| 3. CRISTI LYNN WATERS | 133 SWAN RD OLD FORT TN 37362 | 423-883-5903 | 764 OLD CHATTANOOGA PIKE SW CLEVELAND TN 37311 | 423-472-5268 | MCINTIRE AND ASSOCIATES |
| 4. CAROLYNE SMITH | 371 HOMESTEAD CIRCLE NE CLEVELAND TN 37323 | 423-716-1619 | 85 25TH STREET CLEVELAND TN 37311 | 423-559-1083 | INSURANCE INC |
| 5. ROBERT CODY | 2055 OAK STREET NW CLEVELAND TN 37311 | 423-716-2717 | 2415 GEORGETOWN RD CLEVELAND TN 37311 | 423-473-2620 | FARM BUREAU INS |
| 6. LUCAS B SHEPHERD | 111 ATHENS PIKE ETOWAH TN 37331 | 423-368-8997 | 2415 GEORGETOWN RD NW CLEVELAND TN 37311 | 4234732620 | FARM BUREAU INS |
| 7. TIMOTHY W CASH | 1161 BANCROFT RD MC DONALD TN 37353 | 423 715 0770 | | | STATE FARM INS |
| 8. BEVERLEY LINDSEY | 215 WHITECREST CR NW CLEVELAND TN 37311 CLEVELAND | 423-593-6675 | 190 CHURCH ST NE CLEVELAND TN 37311 | 423 472 4551 | INS INC |
| 9. KELLEY BEARD | 212 BOLEN LN NE CHARLESTON TN 37310 | 423 336 9944 | 217 BROAD ST NW CLEVELAND TN 37311 | 423 559 0600 | MCINTIRE & ASSOCIATES |
| 10. STEPHANIE TAYLOR | 3110 FOXBURY CT CLEVELAND TN 37312 | 423-715-3356 | 1120 N OCOEE ST CLEVELAND TN 37311 | 4236148600 | WESTERN SURETY CO/ |
| 11. RHONDA MORGAN | 640 KING EDWARD AVE CLEVELAND TN 37311 | - | 640 KING EDWARD AVE CLEVELAND TN 37311 | 423-479-5511 | CNA SURETY |
| 12. MICHAEL PATTERSON | 1315 BLOUNT AVENUE CLEVELAND TN 37311 | 423-303-9747 | 2340 DALTON PIKE CLEVELAND TN 37323 | 423-524-6500 | INSURANCE INC |
| 13. DEWANNA BURNS | 156 BETTIS AVENUE CLEVELAND TN 37311 | 423-618-5326 | 1275 WILDWOOD AVENUE CLEVELAND TN 37311 | 4235598095 | BRADLEY INSURANCE |
| 14. JULIE P BOYD | 403 SEMINOLE DR NW CLEVELAND TN 37312 | 423-284-2278 | 1008 TASSO ROAD NE CLEVELAND TN 37323 | 423-479-7009 | STATE FARM |
| 15. ANN DOWNS | 890 RAMSEY BRIDGE RD SE CLEVELAND TN 37323 | 203-206-2604 | 10 CHURCH STREET CLEVELAND TN 37311 | 423-339-3042 | INSURANCE INC |
| 16. ERIC L EVANS | 145 MEADOWBROOK LANE CLEVELAND TN 37312 | 423-650-6730 | 2431 SPRING CREEK BLVD NE CLEVELAND TN 37311 | 4234766505 | STATE FARM |
| 17. CAROLYN B HALL | 5665 GEORGETOWN ROAD NW CLEVELAND TN 37312 | 423-310-4612 | 2431 SPRING CREEK BLVD CLEVELAND TN 37311 | 4234766505 | STATE FARM |
| 18. LINDA J DELONG | 130 PIN OAK DRIVE NE CLEVELAND TN 37323 | 423-472-1972 | 1510 STUART ROAD SNE STE 210 CLEVELAND TN 37312 | 4234729512 | INSURANCE INC |
| 19. TAMMY WILLIAMS | 177 BLOSSOM TRAIL NE CLEVELAND TN 37312 | | 1275 STUART RD CLEVELAND TN 37312 | 4237099100 | MCINTIRE AND ASSOCIATES |
| 20. LESLIE A HAYWOOD | 3540 EDGWOOD CR NW CLEVELAND TN 37312 | 423-464-0421 | PO BOX 191 2ND ST CLEVELAND TN 37312 | 423 476 2251 | INSURANCE INC |

Dorinda A. Simpson
SIGNATURE

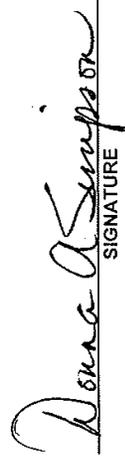
CLERK OF THE COUNTY OF BRADLEY, TENNESSEE

February 6, 2017
DATE

BATCH # 115

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC
AS A CLERK OF THE COUNTY OF BRADLEY, TENNESSEE I HEREBY CERTIFY TO
THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF
NOTARY PUBLIC DURING THE FEBRUARY 06, 2017 MEETING OF THE GOVERNING BODY:

| NAME | HOME ADDRESS | HOME PHONE | BUSINESS ADDRESS | BUSINESS PHONE | SURETY |
|--------------------------|---|--------------|--|----------------|------------------------|
| 21. TERESA COILE METAXAS | 2090 CHARLOTTE DRIVE NE CLEVELAND TN 37323 | 423-478-5450 | 545 W INMAN STREET CLEVELAND TN 37311 | 4235594172 | INSURANCE INCORPORATED |


SIGNATURE
CLERK OF THE COUNTY OF BRADLEY, TENNESSEE
February 6, 2017
DATE

RESOLUTION 2017-02

RESOLUTION DECLARING APPROXIMATELY 7.35 ACRES OF BRADLEY COUNTY PROPERTY LOCATED ON KINSER ROAD, KNOWN AS PRIMITIVE SETTLEMENT, MAP AND PARCEL NUMBER 067 052.00, AS SURPLUS PROPERTY AND AUTHORIZING THE COUNTY MAYOR TO OFFER FOR SALE OR TRADE THIS PROPERTY, NOT INCLUDING THE POST OFFICE STRUCTURE LOCATED ON THE SOUTH END OF THE PROPERTY OR THE LOG HOUSE LOCATED ON THE NORTHERN MOST END OF THE PROPERTY, BY PUBLIC BID

WHEREAS, the Bradley County Commission voted to accept from a private donor certain property, formerly Primitive Settlement, Map and Parcel Number 067 052.00; and

WHEREAS, Bradley County has determined that it has no current use for said property.

NOW, THEREFORE, BE IT RESOLVED by the Bradley County Legislative Body meeting in regular session at Cleveland, Tennessee, on this 6th day of February, 2017, that approximately 7.35 acres of property owned by Bradley County, formerly Primitive Settlement, Map and Parcel Number 067 052.00, is declared surplus property.

BE IT FURTHER RESOLVED that the Bradley County Mayor is authorized to offer this property, not including the post office structure located on the south end of the property or the log house located on the northern most end of the property, for sale or trade, by public bid pursuant to all property asset disposal requirements.

ADOPTED this 6th day of February, 2017.

Louie Alford, Chairman

Donna A. Simpson, County Clerk

APPROVE/VETO:

D. Gary Davis, County Mayor

BRADLEY COUNTY, TENNESSEE
2017/2018 BUDGET PREPARATION CALENDAR

1/17/2017

| <u>DATE</u> | | <u>TIME</u> |
|-----------------|---|-------------------|
| 3/2/2017 Th | MEETING IN COMMISSION ROOM WITH <u>ALL</u> DEPARTMENT HEADS/BOOKKEEPERS TO EXPLAIN BUDGET PROCESS AND DISTRIBUTE BUDGET WORK PAPERS TO BE COMPLETED BY DEPARTMENTS. | 2:00 PM |
| 3/23/2017 Th | BUDGET REQUEST DOCUMENTS DUE FROM <u>ALL</u> DEPARTMENTS. BRING TO COUNTY MAYOR'S OFFICE NO LATER THAN: | 12:00 PM |
| 3/27/2017 M | COPIES OF BUDGET REQUEST DOCUMENTS FORWARDED BY COUNTY MAYOR'S OFFICE TO COUNTY COMMISSION | 7:00 PM |
| 4/17/2017 M | FINANCE COMMITTEE TO MEET AND GO OVER BUDGET REQUESTS AND SCHEDULE DEPARTMENT HEADS FOR BUDGET HEARING. | 1:00 PM |
| 5/2/2017 T | BUDGET HEARINGS - DEPARTMENT HEADS, AS SCHEDULED (SPECIFIC TIMES TO BE ANNOUNCED) PRESENT & EXPLAIN BUDGET REQUESTS TO FINANCE COMMITTEE. FULL COMMISSION & PUBLIC ARE WELCOME TO ATTEND. | BEGINS AT 3:00 PM |
| 5/4/2017 Th | BUDGET HEARINGS CONTINUED (IF NEEDED) | BEGINS AT 2:00 PM |
| 5/11/2017 Th | COUNTY FINANCE DIRECTOR AND COUNTY MAYOR BEGIN TO PREPARE REVENUE PROJECTIONS. | 9:00 AM |
| 5/12/2017 F | COPIES OF SCHOOL SYSTEM'S PRELIMINARY BUDGET REQUESTS FORWARDED BY DIRECTOR OF SCHOOL'S OFFICE TO COUNTY MAYOR'S OFFICE. | 3:00 PM |
| 5/15/2017 M | SCHOOLS BUDGET HEARINGS DURING VOTING MEETING | 12:00 NOON |
| 6/5/2017 M | COUNTY MAYOR PRESENTS BUDGET PROPOSAL TO FULL COMMISSION | 7:00 PM |
| 6/8/2017 Th | FINANCE COMMITTEE MEETING TO REVIEW COUNTY MAYOR BUDGET PROPOSAL AND APPROVE FINAL BUDGET AMENDMENTS FOR 2016-2017. | 12:00 NOON |
| 6/12/2017 M | COPIES OF BUDGET AMENDMENTS AND PRELIMINARY BUDGET DISTRIBUTED TO COUNTY COMMISSION. | 12:00 NOON |
| 6/19/2017 M | COUNTY COMMISSION, IN REGULAR SESSION, TO APPROVE 2016-2017 BUDGET AMENDMENTS, REVIEW 2017/2018 PRELIMINARY BUDGET DOCUMENT, AND LISTEN TO ANY DEPARTMENT HEAD WHO WANTS TO APPEAL THEIR BUDGET BEFORE THE COUNTY COMMISSION. ALSO, COUNTY COMMISSION VOTES ON CONTINUING BUDGET RESOLUTION. | 12:00 NOON |
| 6/21/2017 W | COPIES OF PROPOSED BUDGET GIVEN TO COMMISSION- IF CHANGES | |
| 6/23/2017 F | PUBLISH PROPOSED BUDGET IN NEWSPAPER. | |
| 7/3/2017 M | COUNTY COMMISSION VOTES TO APPROVE THE 2017/2018 BUDGET DOCUMENT & TO SET THE NEW TAX RATE | 7:00 PM |