

Bradley County Commission
Louie Alford, Chairman
VOTING SESSION AGENDA
June 4, 2018 at 7:00p.m.
Bradley County Schools Central Office

1. Call to order
2. Pledge of Allegiance
3. Invocation – Mitch Maloney
4. Roll Call
5. Approval of Minutes
6. Report from County Mayor
7. Consent Agenda (see pages 3-26)
8. Reports from Committees and/or Districts
9. Unfinished Business
10. Approval of Agenda
11. Agenda Items
 - A. Resolution authorizing Bradley County Mayor to negotiate and enter into an agreement with Commercial Air Mechanical Company D/B/A Commercial Air Solutions to provide installation services of a walk-in cooler for the Medical Examiner's office for an amount of \$23,336.42 (see page 30) – Commissioner Thomas Crye
12. Communication from the audience

)

13. Announcements

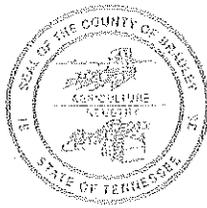
14. Adjourn

Next meeting: Work Session – Monday, June 11 at noon, Central Office

Upcoming Event

Finance Committee, Thursday, June 7, 9am-3pm, Mayor's conference room

Tax Committee, Monday, June 11, 11am, Central Office



Bradley County Commission
Louie Alford, Chairman
CONSENT AGENDA
June 4, 2018 at 7:00p.m.
Bradley County Schools Central Office

BUDGET AMENDMENTS

1. Finance Department (see page 5)
2. Veterans Services (see page 6)
3. EMA (see page 7)
4. Sheriff's Department (see page 8) ****contingent upon receipt of requested information****
5. Sheriff's Department (see page 9)
6. Sheriff's Department (see page 10)
7. Sheriff's Department (see page 11)
8. Sheriff's Department (see page 12)
9. Sheriff's Department (see page 13)
10. Sheriff's Department (see page 14)
11. Sheriff's Department (see page 15)
12. Sheriff's Department (see page 16)
13. Sheriff's Department (see page 17)
14. Sheriff's Department (see page 18)
15. Sheriff's Department (see page 19)
16. Sheriff's Department (see page 20)
17. Sheriff's Department (see page 21)
18. Sheriff's Department (see page 22)

REQUESTS TO DISPOSE OF ASSETS

19. EMA request to dispose of asset #12905 (see page 23)
20. EMA request to dispose of asset #12997 (see page 24)
21. EMA request to dispose of asset #12999 (see page 25)
22. EMA request to dispose of asset #13126 (see page 26)
23. EMS request to dispose of asset #14503 (see page 27)
24. EMS request to dispose of asset #12862 (see page 28)
25. EMS request to dispose of asset #13817 (see page 29)

NOTARY PUBLICS

23. Notary publics (Clerk Simpson will bring to meeting)

Bradley County, Tennessee

Finance Committee

County Mayor's

Date: 5/21/2018

12:00 P.M.

Conference Room

D. Gary Davis	X	Charlotte Peak	X
Milan Blake	X	Dan Rawls	X
Thom Crye	X	Mike Hughes	A

Items discussed at this meeting:

	PAGE	MOTION	SECOND	VOTE	
1 Finance Department Budget Amendment Request	1	TC	DR	4-0-1	
2 Veteran's Department Budget Amendment Request	2	TC	DR	4-0-1	
3 Drug Court Budget Amendment Request	3	TC	DR	4-0-1	****
4 Drug Court Budget Amendment Request	4	TC	DR	4-0-1	****
5 EMA Budget Amendment Request	5-6	CP	TC	3-1-1	
6 Sheriff Department Budget Amendment Request	7	CP	TC	3-1-1	
**Contingent upon Commissioner Rawls receiving answers to his concerns					
7 Sheriff Department Budget Amendment Request	8-10	CP	DR	4-0-1	
8 Sheriff Department Budget Amendment Request	11-12	***COMBINE # 8 & # 9			
9 Sheriff Department Budget Amendment Request	13-14	DR	CP	4-0-1	
10 Sheriff Department Budget Amendment Request	15-16	****COMBINE # 9,10,11,12,13,14,15,16,17, 18			
11 Sheriff Department Budget Amendment Request	17-18	****COMBINE # 9,10,11,12,13,14,15,16,17			
12 Sheriff Department Budget Amendment Request	19-20	****COMBINE # 9,10,11,12,13,14,15,16,17			
13 Sheriff Department Budget Amendment Request	21-22	****COMBINE # 9,10,11,12,13,14,15,16,17			
14 Sheriff Department Budget Amendment Request	23-24	****COMBINE # 9,10,11,12,13,14,15,16,17			
15 Sheriff Department Budget Amendment Request	25-26	****COMBINE # 9,10,11,12,13,14,15,16,17			
16 Sheriff Department Budget Amendment Request	27-28	****COMBINE # 9,10,11,12,13,14,15,16,17			
17 Sheriff Department Budget Amendment Request	29-30	****COMBINE # 9,10,11,12,13,14,15,16,17			
18 Sheriff Department Budget Amendment Request	31-32	TC	DR	4-0-1	
19 Sheriff Department Budget Amendment Request	33-34	CP	TC	4-0-1	
20 Sheriff Department Budget Amendment Request	35-36	DR	CP	4-0-1	
21 Juvenile Detention Budget Amendment Request	35-36	TC	DR	4-0-1	****

Recommendations to be made to full Commission:

	PAGE	MOTION	SECOND	VOTE	
1 Finance Department Budget Amendment Request	1	TC	DR	4-0-1	
2 Veteran's Department Budget Amendment Request	2	TC	DR	4-0-1	
5 EMA Budget Amendment Request	5-6	CP	TC	3-1-1	
6 Sheriff Department Budget Amendment Request	7	CP	TC	3-1-1	
**Contingent upon Commissioner Rawls receiving answers to his concerns					
7 Sheriff Department Budget Amendment Request	8-10	CP	DR	4-0-1	
8 Sheriff Department Budget Amendment Request	11-12	***COMBINE # 8 & # 9			
9 Sheriff Department Budget Amendment Request	13-14	DR	CP	4-0-1	
10 Sheriff Department Budget Amendment Request	15-16	****COMBINE # 9,10,11,12,13,14,15,16,17, 18			
11 Sheriff Department Budget Amendment Request	17-18	****COMBINE # 9,10,11,12,13,14,15,16,17			
12 Sheriff Department Budget Amendment Request	19-20	****COMBINE # 9,10,11,12,13,14,15,16,17			
13 Sheriff Department Budget Amendment Request	21-22	****COMBINE # 9,10,11,12,13,14,15,16,17			
14 Sheriff Department Budget Amendment Request	23-24	****COMBINE # 9,10,11,12,13,14,15,16,17			
15 Sheriff Department Budget Amendment Request	25-26	****COMBINE # 9,10,11,12,13,14,15,16,17			
16 Sheriff Department Budget Amendment Request	27-28	****COMBINE # 9,10,11,12,13,14,15,16,17			
17 Sheriff Department Budget Amendment Request	29-30	****COMBINE # 9,10,11,12,13,14,15,16,17			
18 Sheriff Department Budget Amendment Request	31-32	TC	DR	4-0-1	
19 Sheriff Department Budget Amendment Request	33-34	CP	TC	4-0-1	
20 Sheriff Department Budget Amendment Request	35-36	DR	CP	4-0-1	
Accept the Lowest Bid & Authorize the Mayor to Sign the Contract with TS Raulston Inc		TC	DR	4-0-1	

***ITEM 3, 4 AND 21 WERE PULLED AND VOTED ON AT THE 5-21-2018 COMMISSION MEETING

Commission Voting Date: 6/4/2018

4

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 11-May-18

Requestor: Finance Department

Sub Fund: _____
(If applicable)

INCREASE / DECREASE (circle one)	Amount: <u>5,365.50</u>
Type: <u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name) <u>101</u> <u>5110</u> <u>Sheriff Commission</u>	
Line item (number & name) <u>425</u> <u>Gasoline</u> <u>599</u> <u>Other Charges</u>	

INCREASE / DECREASE (circle one)	Amount: <u>5,365.50</u>
Type: <u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name) <u>101</u> <u>54110</u> <u>Sheriff</u>	
Line item (number & name) <u>331</u> <u>Legal Services</u>	

Description of amendment (be specific):

Legal Deductible on three cases

FINANCE COMMITTEE RECOMMENDATION:		<u>5/18</u>
Approved: _____	Denied: _____	



BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 11-May-18

Requestor: Veterans Service Office

Sub Fund: _____
(If applicable)

INCREASE / DECREASE (circle one)	Amount: <u>\$8,750.00</u>
Type: <u>Expense</u> (Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name) <u>58300</u> <u>103</u> <u>Assistant(s)</u>	
Line item (number & name) _____	

INCREASE / DECREASE (circle one)	Amount: <u>\$8,750.00</u>
Type: <u>Expense</u> (Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name) <u>58300</u> <u>435</u> <u>Office Supplies</u>	
Line item (number & name) _____	

Description of amendment (be specific):

VSO Joe Davis retired on 12/31/17 leaving unused salary in line 103 for rest of FY of \$13,990.89.
Budget amendment is to transfer a portion of these funds to Line 435 so we can replace our outdated IT
equipment (hardware, software plus desktop scanner) plus replace furniture items discarded due to the
Courthouse fire. We will also need additional items because of our move from room 105 across hall to
to Room 106 upon return to new offices.

FINANCE COMMITTEE RECOMMENDATION:	
Approved: <u>✓</u>	Denied: _____

5/21/18



**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 11-May-18

Requestor: Bradley County EMA

Sub Fund: _____
(If applicable)

INCREASE / DECREASE	(circle one)		Amount: \$ <u>9,000.00</u>
Type:		<u>Expense</u>	
		<small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	<u>101</u>	<u>54410</u>	<u>Emergency Management Agency</u>
Line item (number & name)	<u>599</u>		<u>Other Charges</u>

INCREASE / DECREASE	(circle one)		Amount: \$ <u>9,000.00</u>
Type:		<u>Revenue</u>	
		<small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	<u>101</u>	<u>44530</u>	<u>Sale of Equipment</u>
Line item (number & name)			

Description of amendment (be specific):

We are transferring a Ford F250 to BCSO in return for \$9,000
Place 9,000 in 599 to complete purchase of bed and equipment for new truck
*BCSO is doing budget amendment to purchase truck on 5/21

FINANCE COMMITTEE RECOMMENDATION:		
Approved: <u>J</u>	Denied: _____	Date: <u>5/21/18</u>

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 27-Apr-18

Requestor: BRADLEY COUNTY SHERIFF'S OFFICE

Sub Fund: _____
(If applicable)

INCREASE	DECREASE	(circle one)		Amount: \$	40,000.00
Type: <u>EXPENSE</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>					
Account (fund, number, name)		<u>101</u>	<u>54110</u>	<u>SHERIFF'S DEPARTMENT</u>	
Line item (number & name)		<u>425</u>		<u>GASOLINE</u>	

INCREASE	DECREASE	(circle one)		Amount: \$	40,000.00
Type: <u>EXPENSE</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>					
Account (fund, number, name)		<u>101</u>	<u>54110</u>	<u>SHERIFF'S DEPARTMENT</u>	
Line item (number & name)		<u>718</u>		<u>MOTOR VEHICLE</u>	
Line item (number & name)		_____		_____	

Description of amendment (be specific):

THE MONIES WILL BE USED TO PURCHASE A NEW VEHICLE FOR A PATROL SUPERVISOR
WHOSE VEHICLE WAS TOTALED AND A TRUCK FROM EMA FOR THE LITTER CREW TO PULL
THE NEW TRAILER THAT WAS PURCHASED. THE INSURANCE CHECK FOR THE TOTALED
VEHICLE WILL BE PUT BACK INTO THE DRUG FUND.

FINANCE COMMITTEE RECOMMENDATION:

Approved: J

Denied: _____

Date: 5/21/18



BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 23-Apr-18

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(If applicable)

INCREASE / DECREASE (circle one)		Amount: \$ <u>25.00</u>
Type: <u>REVENUE</u> (Revenue, Expense, Fund Balance, Reserve)		
Account (fund, number, name)	<u>101 44530</u>	<u>SALE OF EQUIPMENT</u> <u>25.00</u>
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
INCREASE / DECREASE (circle one)		Amount: \$ <u>25.00</u>
Type: <u>EXPENSE</u> (Revenue, Expense, Fund Balance, Reserve)		
Account (fund, number, name)	<u>101 54110</u>	<u>SHERIFF'S</u>
Line item (number & name)	<u>451</u>	<u>UNIFORMS</u> <u>25.00</u>
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____

INCREASE / DECREASE (circle one)		Amount: \$ _____
Type: _____ (Revenue, Expense, Fund Balance, Reserve)		
Account (fund, number, name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____

Description of amendment (be specific):
SALE OF BADGE TO OFFICER

FINANCE COMMITTEE RECOMMENDATION:		Date: <u>5/21/18</u>
Approved: <input checked="" type="checkbox"/>	Denied: <input type="checkbox"/>	

10

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 03-May-18

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(if applicable)

INCREASE / DECREASE	(circle one)		Amount: 101.69
Type:	<u>Revenue</u> (Revenue, Expense, Fund Balance, Reserve)		
Account (fund, number, name)	<u>101</u>	<u>43194</u>	<u>Service Charges</u>
Line item (number & name)	_____	_____	<u>MICHIGAN AVE ELEM SCHOOL</u> <u>101.69</u>
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____

INCREASE / DECREASE	(circle one)		Amount: \$ 101.69
Type:	<u>Expense</u> (Revenue, Expense, Fund Balance, Reserve)		
Account (fund, number, name)	<u>101</u>	<u>54110</u>	<u>Sheriff's</u>
Line item (number & name)	<u>189</u>	_____	<u>Overtime</u> <u>82.83</u>
Line item (number & name)	<u>201</u>	_____	<u>Soc Sec</u> <u>6.34</u>
Line item (number & name)	<u>204</u>	_____	<u>State Retirement</u> <u>11.28</u>
Line item (number & name)	<u>206</u>	_____	<u>Life Ins.</u> <u>0.62</u>
Line item (number & name)	<u>207</u>	_____	<u>Medical Ins.</u> <u>0.62</u>
	<u>338</u>	_____	<u>Vehicle Maintenance</u> <u>0.00</u>
	<u>425</u>	_____	<u>Vehicle Gasoline</u> <u>0.00</u>

INCREASE / DECREASE	(circle one)		Amount: \$ 101.69
Type:	_____ (Revenue, Expense, Fund Balance, Reserve)		
Account (fund, number, name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____

Description of amendment (be specific):

Reimb. Received for Deputies Working Special Detail

FINANCE COMMITTEE RECOMMENDATION:

Approved: _____

Denied: _____

Date: 5/21/18

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 03-May-18

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(if applicable)

INCREASE / DECREASE <small>(circle one)</small>		Amount: <u>640.51</u>
Type:	<u>Revenue</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	<u>101</u> <u>43194</u>	Service Charges
Line item (number & name)	_____	<u>COMPTON'S GUN & KNIFE</u> <u>640.51</u>
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____

INCREASE / DECREASE <small>(circle one)</small>		Amount: \$ <u>640.51</u>
Type:	<u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	<u>101</u> <u>54110</u>	Sheriff's
Line item (number & name)	<u>189</u>	<u>Overtime</u> <u>427.02</u>
Line item (number & name)	<u>201</u>	<u>Soc Sec</u> <u>32.67</u>
Line item (number & name)	<u>204</u>	<u>State Retirement</u> <u>58.16</u>
Line item (number & name)	<u>206</u>	<u>Life Ins.</u> <u>3.20</u>
Line item (number & name)	<u>207</u>	<u>Medical Ins.</u> <u>3.20</u>
	<u>338</u>	<u>Vehicle Maintenance</u> <u>58.13</u>
	<u>425</u>	<u>Vehicle Gasoline</u> <u>58.13</u>

INCREASE / DECREASE <small>(circle one)</small>		Amount: \$ <u>640.51</u>
Type:	_____	
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____

Description of amendment (be specific):
Reimb. Received for Deputies Working Special Detail

FINANCE COMMITTEE RECOMMENDATION:		
Approved: _____	Denied: _____	Date: _____

13

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 03-May-18

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(If applicable)

INCREASE / DECREASE (circle one)		Amount: <u>101.69</u>
Type:	<u>Revenue</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	<u>101</u> <u>43194</u>	<u>Service Charges</u>
Line item (number & name)	_____	<u>BLACK BOX PTO</u> <u>101.69</u>
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____

INCREASE / DECREASE (circle one)		Amount: \$ <u>101.69</u>
Type:	<u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	<u>101</u> <u>54110</u>	<u>Sheriff's</u>
Line item (number & name)	<u>189</u>	<u>Overtime</u> <u>82.83</u>
Line item (number & name)	<u>201</u>	<u>Soc Sec</u> <u>6.34</u>
Line item (number & name)	<u>204</u>	<u>State Retirement</u> <u>11.28</u>
Line item (number & name)	<u>206</u>	<u>Life Ins.</u> <u>0.62</u>
Line item (number & name)	<u>207</u>	<u>Medical Ins.</u> <u>0.62</u>
	<u>338</u>	<u>Vehicle Maintenance</u> <u>0.00</u>
	<u>425</u>	<u>Vehicle Gasoline</u> <u>0.00</u>

INCREASE / DECREASE (circle one)		Amount: \$ <u>101.69</u>
Type:	_____	
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____

Description of amendment (be specific):
Reimb. Received for Deputies Working Special Detail

FINANCE COMMITTEE RECOMMENDATION:		
Approved: _____	Denied: _____	Date: _____

14

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 03-May-18

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(If applicable)

INCREASE / DECREASE (circle one)		Amount: <u>8,083.77</u>
Type:	<u>Revenue</u> (Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name)	<u>101</u> <u>43194</u>	<u>Service Charges</u>
Line item (number & name)		<u>FIRST BAPTIST</u> 8,083.77
Line item (number & name)		_____
Line item (number & name)		_____
Line item (number & name)		_____
Line item (number & name)		_____
Line item (number & name)		_____
Line item (number & name)		_____

INCREASE / DECREASE (circle one)		Amount: \$ <u>8,083.77</u>
Type:	<u>Expense</u> (Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name)	<u>101</u> <u>54110</u>	<u>Sheriff's</u>
Line item (number & name)	<u>189</u>	<u>Overtime</u> 5,958.30
Line item (number & name)	<u>201</u>	<u>Soc Sec</u> 455.81
Line item (number & name)	<u>204</u>	<u>State Retirement</u> 811.52
Line item (number & name)	<u>206</u>	<u>Life Ins.</u> 44.69
Line item (number & name)	<u>207</u>	<u>Medical Ins.</u> 44.69
	<u>338</u>	<u>Vehicle Maintenance</u> 384.38
	<u>425</u>	<u>Vehicle Gasoline</u> 384.38

INCREASE / DECREASE (circle one)		Amount: \$ <u>8,083.77</u>
Type:	_____	
	(Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name)	_____	
Line item (number & name)	_____	
Line item (number & name)	_____	

Description of amendment (be specific):

Reimb. Received for Deputies Working Special Detail

FINANCE COMMITTEE RECOMMENDATION:

Approved: _____

Denied: _____

Date: _____



BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 07-May-18

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(if applicable)

INCREASE / DECREASE	(circle one)		Amount: <u>2,861.35</u>
Type:	<u>Revenue</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>43194</u>	<u>Service Charges</u>
Line item (number & name)			<u>WALKER VALLEY</u> <u>2,861.35</u>
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			

INCREASE / DECREASE	(circle one)		Amount: \$ <u>2,861.35</u>
Type:	<u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>54110</u>	<u>Sheriff's</u>
Line item (number & name)	<u>189</u>		<u>Overtime</u> <u>2,330.67</u>
Line item (number & name)	<u>201</u>		<u>Soc Sec</u> <u>178.30</u>
Line item (number & name)	<u>204</u>		<u>State Retirement</u> <u>317.44</u>
Line item (number & name)	<u>206</u>		<u>Life Ins.</u> <u>17.47</u>
Line item (number & name)	<u>207</u>		<u>Medical Ins.</u> <u>17.47</u>
	<u>338</u>		<u>Vehicle Maintenance</u> <u>0.00</u>
	<u>425</u>		<u>Vehicle Gasoline</u> <u>0.00</u>

INCREASE / DECREASE	(circle one)		Amount: \$ <u>2,861.35</u>
Type:	<small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)			
Line item (number & name)			
Line item (number & name)			

Description of amendment (be specific):
Reimb. Received for Deputies Working Special Detail

FINANCE COMMITTEE RECOMMENDATION:		
Approved: _____	Denied: _____	Date: _____

16

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 03-May-18

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(if applicable)

INCREASE / DECREASE	(circle one)		Amount: <u>362.30</u>
Type:	<u>Revenue</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>43194</u>	<u>Service Charges</u>
Line item (number & name)	_____	_____	<u>WESTWOOD BAPTIST</u> <u>362.30</u>
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____

INCREASE / DECREASE	(circle one)		Amount: \$ <u>362.30</u>
Type:	<u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>54110</u>	<u>Sheriff's</u>
Line item (number & name)	<u>189</u>	_____	<u>Overtime</u> <u>240.12</u>
Line item (number & name)	<u>201</u>	_____	<u>Soc Sec</u> <u>18.38</u>
Line item (number & name)	<u>204</u>	_____	<u>State Retirement</u> <u>32.70</u>
Line item (number & name)	<u>206</u>	_____	<u>Life Ins.</u> <u>1.80</u>
Line item (number & name)	<u>207</u>	_____	<u>Medical Ins.</u> <u>1.80</u>
	<u>338</u>	_____	<u>Vehicle Maintenance</u> <u>33.75</u>
	<u>425</u>	_____	<u>Vehicle Gasoline</u> <u>33.75</u>

INCREASE / DECREASE	(circle one)		Amount: \$ <u>362.30</u>
Type:	_____ <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____

Description of amendment (be specific):
Reimb. Received for Deputies Working Special Detail

FINANCE COMMITTEE RECOMMENDATION:		
Approved: _____	Denied: _____	Date: _____



BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 19-Apr-18

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(if applicable)

INCREASE / DECREASE	(circle one)		Amount: <u>467.15</u>
Type:	<u>Revenue</u>	(Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name)	<u>101</u> <u>43194</u>	<u>Service Charges</u>	
Line item (number & name)	_____	<u>WESTWOOD BAPTIST CHURCH</u>	<u>467.15</u>
Line item (number & name)	_____	_____	
Line item (number & name)	_____	_____	
Line item (number & name)	_____	_____	
Line item (number & name)	_____	_____	
Line item (number & name)	_____	_____	

INCREASE / DECREASE	(circle one)		Amount: \$ <u>467.15</u>
Type:	<u>Expense</u>	(Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name)	<u>101</u> <u>54110</u>	<u>Sheriff's</u>	
Line item (number & name)	<u>189</u>	<u>Overtime</u>	<u>307.20</u>
Line item (number & name)	<u>201</u>	<u>Soc Sec</u>	<u>23.50</u>
Line item (number & name)	<u>204</u>	<u>State Retirement</u>	<u>41.85</u>
Line item (number & name)	<u>206</u>	<u>Life Ins.</u>	<u>2.30</u>
Line item (number & name)	<u>207</u>	<u>Medical Ins.</u>	<u>2.30</u>
	<u>338</u>	<u>Vehicle Maintenance</u>	<u>45.00</u>
	<u>425</u>	<u>Vehicle Gasoline</u>	<u>45.00</u>

INCREASE / DECREASE	(circle one)		Amount: \$ <u>467.15</u>
Type:	_____	(Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name)	_____	_____	
Line item (number & name)	_____	_____	
Line item (number & name)	_____	_____	

Description of amendment (be specific):
Reimb. Received for Deputies Working Special Detail

FINANCE COMMITTEE RECOMMENDATION:		
Approved: _____	Denied: _____	Date: _____

18

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 19-Apr-18

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(if applicable)

INCREASE / DECREASE	(circle one)		Amount: <u>351.71</u>
Type:	<u>Revenue</u> (Revenue, Expense, Fund Balance, Reserve)		
Account (fund, number, name)	<u>101</u>	<u>43194</u>	<u>Service Charges</u>
Line item (number & name)			<u>LAKE FOREST MIDDLE</u> <u>351.71</u>
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			

INCREASE / DECREASE	(circle one)		Amount: \$ <u>351.71</u>
Type:	<u>Expense</u> (Revenue, Expense, Fund Balance, Reserve)		
Account (fund, number, name)	<u>101</u>	<u>54110</u>	<u>Sheriff's</u>
Line item (number & name)	<u>189</u>		<u>Overtime</u> <u>286.48</u>
Line item (number & name)	<u>201</u>		<u>Soc Sec</u> <u>21.92</u>
Line item (number & name)	<u>204</u>		<u>State Retirement</u> <u>39.01</u>
Line item (number & name)	<u>206</u>		<u>Life Ins.</u> <u>2.15</u>
Line item (number & name)	<u>207</u>		<u>Medical Ins.</u> <u>2.15</u>
	<u>338</u>		<u>Vehicle Maintenance</u> <u>0.00</u>
	<u>425</u>		<u>Vehicle Gasoline</u> <u>0.00</u>

INCREASE / DECREASE	(circle one)		Amount: \$ <u>351.71</u>
Type:	_____ (Revenue, Expense, Fund Balance, Reserve)		
Account (fund, number, name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____

Description of amendment (be specific):
Reimb. Received for Deputies Working Special Detail

FINANCE COMMITTEE RECOMMENDATION:		
Approved: _____	Denied: _____	Date: _____



BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 11-Apr-18

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(If Applicable)

INCREASE / DECREASE	(circle one)		Amount: <u>3,702.24</u>
Type:		<u>Revenue</u>	
		(Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name)	<u>101</u> <u>43194</u>	<u>Service Charges</u>	
Line item (number & name)		<u>FIRST BAPTIST</u>	<u>3,702.24</u>
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
INCREASE / DECREASE	(circle one)		Amount: \$ <u>3,702.24</u>
Type:		<u>Expense</u>	
		(Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name)	<u>101</u> <u>54110</u>	<u>Sheriff's</u>	
Line item (number & name)	<u>189</u>	<u>Overtime</u>	<u>2,500.41</u>
Line item (number & name)	<u>201</u>	<u>Soc Sec</u>	<u>191.28</u>
Line item (number & name)	<u>204</u>	<u>State Retirement</u>	<u>340.55</u>
Line item (number & name)	<u>206</u>	<u>Life Ins.</u>	<u>18.75</u>
Line item (number & name)	<u>207</u>	<u>Medical Ins.</u>	<u>18.75</u>
	<u>338</u>	<u>Vehicle Maintenance</u>	<u>318.75</u>
	<u>425</u>	<u>Vehicle Gasoline</u>	<u>318.75</u>

INCREASE / DECREASE	(circle one)		Amount: \$ <u>3,707.24</u>
Type:			
		(Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name)			
Line item (number & name)			
Line item (number & name)			

Description of amendment (be specific):
Reimb. Received for Deputies Working Special Detail

FINANCE COMMITTEE RECOMMENDATION:		
Approved: _____	Denied: _____	Date: _____

20

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 19-Apr-18

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(If applicable)

INCREASE / DECREASE (circle one)		Amount: \$ <u>1,878.75</u>
Type: <u>REVENUE</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101 44560</u>	<u>DAMAGES RECOVERED-INSURANCE</u> <u>1,878.75</u>
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____

INCREASE / DECREASE (circle one)		Amount: \$ <u>1,878.75</u>
Type: <u>EXPENSE</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101 54110</u>	<u>SHERIFF'S</u>
Line item (number & name)	<u>718</u>	<u>MOTOR VEHICLES LOCAL GOVERNMENT</u> <u>1,878.75</u>
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____

INCREASE / DECREASE (circle one)		Amount: \$ _____
Type: _____ <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____

Description of amendment (be specific):
INSURANCE PAYMENT CLAIM PROPERTY DAMAGE
2004 FORD CROWN VIC. VIN#2FAFP71WX4X141379

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 5/21/18

21

CHANGE OF VEHICLE STATUS FORM

This form is to be completed when a vehicle is transferred or disposed of in accordance with Bradley County, Tennessee, policies and procedures. After you have reached your assigned divisional vehicle allotment, each vehicle received by transfer or surplus without release of another vehicle in exchange constitutes a fleet increase for your division.

DEPARTMENT: EMA CONTACT PERSON: Jeff Gustice
DATE: 14 MAY 2018 PHONE NUMBER: 728-7285
VEHICLE ACQUIRED: VIN NUMBER: _____ ASSET #: _____
TAG NUMBER: _____ YEAR: _____ PRICE: _____
MAKE: _____ MODEL: _____
DATE ACQUIRED: _____ ACCOUNT/LINE: _____

If vehicle is acquired from another department, list the department: _____
Enhancements to vehicle: _____

DISPOSED VEHICLE: 2008 Ford F250 1F7JL218X8E027351 VIN NUMBER: _____ ASSET #: 12905
MILEAGE: 110591 DISPOSAL DATE: 14 MAY 2018

If vehicle is transferred to another department, list the department: BRADLEY COUNTY SHERIFF OFFICE

If vehicle is disposed of as wrecked/scraped, please specifically explain method of disposal and include photographs: Wreck PAID # 28, 688.26 7/28/08

Condition of vehicle: _____

Approved by: [Signature] 14 MAY 2018
Department/Head/Elected official Date

Disposition of Property Described Above

Sale Price: \$ 7,349.00 Date: 14 MAY 2018

Prepared by: _____

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: EMA

CONTACT PERSON: Jeff Gustafson

DATE: 14 MAY 2018

PHONE NUMBER: 728-7288

List and describe each item to be declared scrap/surplus -- List only one item per form except for matching items.

Complete Description -- Include color, materials, measurements, condition, etc. _____

WHITE CAMPER TOP FOR 2008 FORD F250

Serial Number: N/A

Please Circle: Surplus or Scrap

Asset Number: 12997

Original Price: \$ 2,216.85

Current Value: \$ 562.00

Item Location (Building and/or Office): EMA OFFICE

Does the item include memory? NO If memory, date cleaned by department: _____

SELLING TO SHERIFF ASP.

Disposition of Property Described Above

Price: \$ _____

Disposal Date: _____

Auctioned/Scraped by: _____

Approved by: Troy Spence

Department head/Elected official

14 MAY 2018

Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: EMA

CONTACT PERSON: Jeff Gustafson

DATE: 14 MAY 2018

PHONE NUMBER: 728-7289

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc.

LIGHT BAR SYSTEM FOR TRUCKS

Serial Number: N/A

Please Circle: Surplus or Scrap

Asset Number: 12999

Original Price: \$ 3,082.20

Current Value: \$ 799.00

Item Location (Building and/or Office): EMA OFFICE

Does the item include memory? NO If memory, date cleaned by department: _____

SELLING TO SHERIFF DESO.

Disposition of Property Described Above

Price: \$ _____

Disposal Date: _____

Auctioned/Scraped by: _____

Approved by: Troy Spence

Department head/Elected official

14 MAY 2018

Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: EMA

CONTACT PERSON: JEFF GUSTAFSON

DATE: 14 MAY 2018

PHONE NUMBER: 728-7285

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc.

XTC 2500, 800MHZ RADIO SYSTEM MOTOROLA

Serial Number: 574C5P2544

Please Circle: Surplus or Scrap

Asset Number: 13126

Original Price: \$ 4,122.75

Current Value: \$ 288.00

Item Location (Building and/or Office): EMA office

Does the item include memory? no If memory, date cleaned by department: _____

selling to Sheriff Dept.

Disposition of Property Described Above

Price: \$ _____

Disposal Date: _____

Auctioned/Scraped by: _____

Approved by: Troy Spence

Department head/Elected official

14 MAY 2018

Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: BCEMS CONTACT PERSON: Shawn Fairbanks
DATE: 5-21-18 PHONE NUMBER: 423-728-7010

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

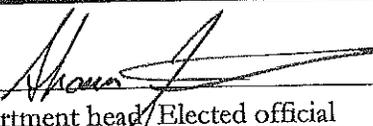
Ambulance 504 chassis only. The Box was placed on New Truck

Complete Description – Include color, materials, measurements, condition, etc. White in color
2011 Chevy 4500 Van Style

Serial Number: 1GB6G5CL6B1183608 Please Circle: Surplus or Scrap
Asset Number: Unknown-14503 Original Price: \$ 40,000.00 ?
Current Value: \$ 4000.00
Item Location (Building and/or Office): 499 Paul Huff Pkwy
Does the item include memory? NO If memory, date cleaned by department: _____

Disposition of Property Described Above

Price: \$ _____ Disposal Date: _____
Auctioned/Scraped by: _____

Approved by:  Date: 5-21-18
Department head/Elected official

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: BCEMS CONTACT PERSON: Shawn Fairbanks
DATE: 5-21-18 PHONE NUMBER: 728-7010

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Ambulance 512 chassis only. The Box was placed on a new Truck

Complete Description – Include color, materials, measurements, condition, etc. White in color
2009 Ford E-450 van style

Serial Number: 1FDXE45P38DB5557 Please Circle: Surplus or Scrap
Asset Number: unknown - 12862 Original Price: \$ 40,000.00 ?
Current Value: \$ 4000.00
Item Location (Building and/or Office): 499 Paul Huff
Does the item include memory? NO If memory, date cleaned by department: _____

Disposition of Property Described Above

Price: \$ _____ Disposal Date: _____
Auctioned/Scraped by: _____

Approved by: [Signature] Department head/Elected official
Date: 5-21-18

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.

SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

Note: For Vehicle Disposition Use "Change of Vehicle Status Form"

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: BCEMS

CONTACT PERSON: Shawn Fairbanks

DATE: 5-21-18

PHONE NUMBER: 728-7010

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Ambulance 508 chassis only. The box was placed on a new truck

Complete Description – Include color, materials, measurements, condition, etc. White in color

2009 Chevy 4500 van style

Serial Number: 1FDXE45PX9DA76237 Please Circle: Surplus or Scrap

Asset Number: Unknown - 13817

Original Price: \$ 40,000?

Current Value: \$ 4000.00

Item Location (Building and/or Office):

499 Paul Huff

Does the item include memory? NO If memory, date cleaned by department: _____

Disposition of Property Described Above

Price: \$ _____

Disposal Date: _____

Auctioned/Scraped by: _____

Approved by: _____

Department head/Elected official

5-21-18

Date

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.



RESOLUTION 2018-_____

RESOLUTION AUTHORIZING BRADLEY COUNTY MAYOR TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH COMMERCIAL AIR MECHANICAL COMPANY D/B/A COMMERCIAL AIR SOLUTIONS TO PROVIDE INSTALLATION SERVICES OF A WALK-IN COOLER FOR THE MEDICAL EXAMINER'S OFFICE FOR AN AMOUNT OF TWENTY THREE THOUSAND THREE HUNDRED THIRTY SIX DOLLARS AND FORTY TWO CENTS (\$23,336.42)

Whereas, the Bradley County Medical Examiner's Office seeks the installation of a new walk-in cooler to include all labor and materials for said installation; and

Whereas, the provision of cooler installation services for the Medial Examiner's Office was the subject of competitive bidding as required by Tennessee Law; and

Whereas, the Bradley County Medical Examiner's Office has reviewed both bids submitted and has recommended proceeding with Commercial Air Mechanical Company d/b/a Commercial Air Solutions as the lowest and best bid for the project.

Now, therefore, be it resolved by the Bradley County Legislative Body meeting in regular session at Cleveland, Tennessee, on this 4th day of June, 2018, that the Bradley County Mayor is hereby authorized to negotiate and enter into an agreement with Commercial Air Mechanical Company d/b/a Commercial Air Solutions to provide installation services of a walk-in cooler for the Medical Examiner's Office for an amount of twenty three thousand three hundred thirty dollars and forty two cents (\$23,336.42).

ADOPTED this 4th day of June, 2108.

Louie Alford, Chairman

Donna A. Simpson, County Clerk

D. Gary Davis, County Mayor