

Bradley County Commission
Louie Alford, Chairman
VOTING SESSION AGENDA
May 21, 2018 at noon
Bradley County Schools Central Office

1. Call to order
2. Pledge of Allegiance
3. Invocation – Connie Kennard
4. Roll Call
5. Approval of Minutes
6. Report from County Mayor
7. Consent Agenda (see pages 3-19)
8. Reports from Committees and/or Districts
9. Unfinished Business
10. Approval of Agenda
11. Agenda Items
 - A. Resolution authorizing the County Trustee to collect municipal property taxes on behalf of Charleston, TN and authorizing the Mayor and Trustee to negotiate and execute and interlocal agreement with Charleston, TN (see pages 20-21) – Commissioner Milan Blake
 - B. Resolution authorizing submission of an application for a Litter and Trash Collecting Grant for fiscal year 2018-2019 from the Tennessee Department of Transportation and authorizing the acceptance of said grant (see page 22) – Vice Chairman Jeff Yarber

12. Communication from the audience

13. Announcements

14. Adjourn

Next meeting: Work Session – **Tuesday**, May 29 at 7pm, Central Office

Upcoming Event

County Offices closed Monday, May 28 in observance of Memorial Day



Bradley County Commission
Louie Alford, Chairman
CONSENT AGENDA
May 21, 2018 at noon
Bradley County Schools Central Office

BUDGET AMENDMENTS

1. Commission (see page 5)
2. Trustee's office (see page 6)
3. Trustee's office (see page 7)
4. Trustee's office (see page 8)
5. Health Department (see page 9)
6. Health Department (see page 10)
7. Fire Department (see page 11)
8. Sheriff's Department (see page 12)

REQUESTS TO DISPOSE OF ASSETS

9. Sheriff's Department disposal of asset #14836 (see pages 13-18)

APPOINTMENTS

10. Reappoint Barbara Fagen to the Cleveland Bradley County Library Board for term beginning July 1, 2018 and expiring June 30, 2021 (see page 19)

NOTARY PUBLICS

11. Notary publics (Clerk Simpson will bring to meeting)

Bradley County, Tennessee

Finance Committee

County Mayor's

Date: 5/7/2018

12:00 P.M.

Conference Room

D. Gary Davis	<u>X</u>	Charlotte Peak	<u>X</u>
Milan Blake	<u>X</u>	Dan Rawls	<u>X</u>
Thom Crye	<u>X</u>	Mike Hughes	<u>X</u>

Items discussed at this meeting:

	PAGE	MOTION	SECOND	VOTE
1 Commission Budget Amendment Request	1-8	CP	DR	5-0-0
2 Trustee Budget Amendment Request	9	***COMBINE # 2, 3, & 4		
3 Trustee Budget Amendment Request	10	***COMBINE # 2, 3, & 4		
4 Trustee Budget Amendment Request	11	CP	MH	5-0-0
5 Health Department Budget Amendment Request	12-13	MH	DR	5-0-0
6 Health Department Budget Amendment Request	14-15	CP	DR	5-0-0
7 Fire Department Budget Amendment Request	16-17	CP	DR	5-0-0
8 Sheriff Department Budget Amendment Request	18-19	DR	CP	5-0-0
9				
10 Adult Drug Court Budget Amendment		CP	DR	
***** Commissioner Peak withdrew her motion Amendment pulled until next Finance 5-21-2018 to check balances in Reserves				
11				
12				
13				
14				
15				
16				
17				

Recommendations to be made to full Commission:

	PAGE			
1 Commission Budget Amendment Request	1-8	CP	DR	5-0-0
2 Trustee Budget Amendment Request	9	***COMBINE # 2, 3, & 4		
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5 Health Department Budget Amendment Request	12-13	MH	DR	5-0-0
6 Health Department Budget Amendment Request	14-15	CP	DR	5-0-0
7 Fire Department Budget Amendment Request	16-17	CP	DR	5-0-0
8 Sheriff Department Budget Amendment Request	18-19	DR	CP	5-0-0
9				
10				
11				
12				
13				
14				
15				

Commission Voting Date: 5/21/2018

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 10-Apr-18

Requestor: Commission

Sub Fund: _____
(If applicable)

INCREASE / DECREASE (circle one)	Amount: <u>4,490.00</u>
Type: <u>Reserve</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name) <u>101</u> <u>34520</u> <u>RESTRICTED ADM JUSTICE</u>	
Line item (number & name) _____	

INCREASE / DECREASE (circle one)	Amount: <u>4,490.00</u>
Type: <u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name) <u>101</u> <u>51400</u> <u>County Attorney</u>	
Line item (number & name) <u>599</u> <u>Other Charges</u>	

Description of amendment (be specific):

Clean-up of property located at Woolen Street

FINANCE COMMITTEE RECOMMENDATION:

Approved: 

Denied: _____

5/7/18



**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 4/10/18

Requestor: TRUSTEE'S OFFICE

Sub Fund: _____
(If applicable)

<input checked="" type="radio"/> INCREASE / <input type="radio"/> DECREASE (circle one)	Amount: \$ <u>65.00</u>
Type: <u>EXPENSE</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name) <u>101 52400</u>	<u>COUNTY TRUSTEE'S OFFICE</u>
Line item (number & name) <u>435</u>	<u>OFFICE SUPPLIES</u>

<input type="radio"/> INCREASE / <input checked="" type="radio"/> DECREASE (circle one)	Amount: \$ <u>65.00</u>
Type: <u>EXPENSE</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name) <u>101 52400</u>	<u>COUNTY TRUSTEE'S OFFICE</u>
Line item (number & name) <u>356</u>	<u>TUITION</u>

Description of amendment (be specific):

FINANCE COMMITTEE RECOMMENDATION:		
Approved: <input checked="" type="checkbox"/>	Denied: <input type="checkbox"/>	Date: <u>5/7/18</u>

6

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 4/10/18

Requestor: TRUSTEE'S OFFICE

Sub Fund: _____
(If applicable)

<input checked="" type="radio"/> INCREASE / <input type="radio"/> DECREASE <small>(circle one)</small>	Amount: \$ <u>224.86</u>
Type: <u>EXPENSE</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name) <u>101 52400</u>	<u>COUNTY TRUSTEE'S OFFICE</u>
Line item (number & name) <u>435</u>	<u>OFFICE SUPPLIES</u>

<input type="radio"/> INCREASE / <input checked="" type="radio"/> DECREASE <small>(circle one)</small>	Amount: \$ <u>224.86</u>
Type: <u>EXPENSE</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name) <u>101 52400</u>	<u>COUNTY TRUSTEE'S OFFICE</u>
Line item (number & name) <u>399</u>	<u>CONTRACTED SERVICES</u>

Description of amendment (be specific):

FINANCE COMMITTEE RECOMMENDATION:		
Approved: <input checked="" type="checkbox"/> _____	Denied: _____	Date: <u>5/7/18</u>

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 4/10/18

Requestor: TRUSTEE'S OFFICE

Sub Fund: _____
(if applicable)

<input checked="" type="radio"/> INCREASE / <input type="radio"/> DECREASE (circle one)	Amount: \$ <u>500.00</u>
Type: <u>EXPENSE</u> (Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name) <u>101 52400</u>	<u>COUNTY TRUSTEE'S OFFICE</u>
Line item (number & name) <u>435</u>	<u>OFFICE SUPPLIES</u>

<input type="radio"/> INCREASE / <input checked="" type="radio"/> DECREASE (circle one)	Amount: \$ <u>500.00</u>
Type: <u>EXPENSE</u> (Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name) <u>101 52400</u>	<u>COUNTY TRUSTEE'S OFFICE</u>
Line item (number & name) <u>355</u>	<u>TRAVEL</u>

Description of amendment (be specific):

FINANCE COMMITTEE RECOMMENDATION:		
Approved: <u>✓</u>	Denied: _____	Date: <u>5/7/18</u>

8

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: April 23 2018

Requestor: Health Department Eloise Waters

Sub Fund: _____
(If applicable)

<u>Increase</u>	Decrease	<small>(circle one)</small>		Amount: <u>\$250.00</u>
Type: <u>Revenue</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>				
Account (fund, number, name) <u>101</u> <u>48010</u> <u>Donations</u> 43190 Other General Service Charges				
Line item (number & name) _____				

<u>Increase</u>	Decrease	<small>(circle one)</small>		Amount: <u>\$250.00</u>
Type: <u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>				
Account (fund, number, name) <u>55110</u> <u>499</u> <u>Other Supplies and Materials</u>				
Line item (number & name) _____				

Description of amendment (be specific):
Money has been deposited to Revenue Account. Money needs to be transferred to expense account in Bu
55110 line 499 Other supplies and Material. Money is donated by VEC for Life Maze Project.

FINANCE COMMITTEE RECOMMENDATION:	
Approved: <u>[Signature]</u>	Denied: _____

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BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: April 23 2018

Requestor: Health Department Eloise Waters

Sub Fund: _____
(If applicable)

<u>Increase</u>	Decrease	(circle one)	Amount: <u>\$5,374.64</u>
Type:	<u>Revenue</u>		
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>43190</u>	<u>Other General Service Charges</u>
Line item (number & name)	_____	_____	_____

<u>Increase</u>	Decrease	(circle one)	Amount: <u>\$5,374.64</u>
Type:	<u>Expense</u>		
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>55110</u>	<u>335</u>	<u>Maintenance and Repair Services-Buildings</u>
Line item (number & name)	_____	_____	_____

Description of amendment (be specific):

Money has been deposited to Revenue Account. Money needs to be transferred to expense account in Bu
55110 line 335 Maintenance and Repair Services-Buildings

FINANCE COMMITTEE RECOMMENDATION:

Approved: [Signature]

Denied: _____

5/7/18

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 11-Apr-18

Requestor: Bradley Co Fire Department Shawn Fairbanks

Sub Fund: _____

(If applicable)

INCREASE	DECREASE	(circle one)		Amount: \$ <u>34,800.00</u>
Type: <u>Revenue</u> (Revenue, Expense, Fund Balance, Reserve)				
Account (fund, number, name)		<u>121</u>	<u>46990</u>	<u>Other State Revenue</u>
Line item (number & name)		_____	_____	_____
Line item (number & name)		_____	_____	_____
Line item (number & name)		_____	_____	_____

INCREASE	DECREASE	(circle one)		Amount: \$ <u>34,800.00</u>
Type: <u>Expense</u> Revenue (Revenue, Expense, Fund Balance, Reserve)				
Account (fund, number, name)		<u>121</u>	<u>54310</u>	<u>Fire Department</u>
Line item (number & name)		<u>196</u>	_____	<u>In-Service Training</u>
Line item (number & name)		_____	_____	_____

Description of amendment (be specific):

Check received from state To cover expenses.

FINANCE COMMITTEE RECOMMENDATION:		
Approved: <u>✓</u>	Denied: _____	Date: <u>5/7/18</u>

11

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 11-Apr-18

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(if applicable)

INCREASE / DECREASE	(circle one)		Amount: <u>95.32</u>
Type:	<u>Revenue</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>43194</u>	<u>Service Charges</u>
Line item (number & name)	_____	_____	<u>OCOEE MIDDLE SCHOOL</u> <u>95.32</u>
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____

INCREASE / DECREASE	(circle one)		Amount: \$ <u>95.32</u>
Type:	<u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>54110</u>	<u>Sheriff's</u>
Line item (number & name)	<u>189</u>	_____	<u>Overtime</u> <u>77.64</u>
Line item (number & name)	<u>201</u>	_____	<u>Soc Sec</u> <u>5.95</u>
Line item (number & name)	<u>204</u>	_____	<u>State Retirement</u> <u>10.57</u>
Line item (number & name)	<u>206</u>	_____	<u>Life Ins.</u> <u>0.58</u>
Line item (number & name)	<u>207</u>	_____	<u>Medical Ins.</u> <u>0.58</u>
	<u>338</u>	_____	<u>Vehicle Maintenance</u> <u>0.00</u>
	<u>425</u>	_____	<u>Vehicle Gasoline</u> <u>0.00</u>

INCREASE / DECREASE	(circle one)		Amount: \$ <u>95.32</u>
Type:	_____ <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____

Description of amendment (be specific):
Reimb. Received for Deputies Working Special Detail

FINANCE COMMITTEE RECOMMENDATION:		
Approved: <u>✓</u>	Denied: _____	Date: <u>5/7/18</u>

CHANGE OF VEHICLE STATUS FORM

This form is to be completed when a vehicle is transferred or disposed of in accordance with Bradley County general fixed assets policies and procedures. After you have reached your assigned divisional vehicle allotment, each vehicle received by transfer or surplus without release of another vehicle in exchange constitutes a fleet increase for your division.

PLEASE CIRCLE: DISPOSAL OR TRANSFER

DEPARTMENT: BCSO CONTACT PERSON: Richard McAllister
DATE: 4/24/18 PHONE NUMBER: (423) 728-7372
VEHICLE ACQUIRED: VIN NUMBER: 1FMSK8ARDGA68643 ASSET #: 14836
TAG NUMBER: 4130GB YEAR: 2013 PRICE: \$27,594
MAKE: Ford MODEL: Explorer
DATE ACQUIRED: 8/15/12 ACCOUNT/LINE: 122-5410-718

If vehicle is acquired from another department, list the department: N/A

Enhancements to vehicle: Emergency equipment (Has been removed)

DISPOSED VEHICLE: VIN NUMBER: 1FMSK8ARDGA68643 ASSET #: 14836

MILEAGE: 71,949 DISPOSAL DATE: 4/24/18

If vehicle is transferred to another department, list the department: N/A

If vehicle is disposed of as wrecked/scraped, please specifically explain method of disposal and include photographs: Wrecked vehicle (total loss) Will use many useable parts, then salvage the remainder. Salvage value \$659.00

Condition of vehicle: Total loss

Approved by: Richard McAllister 4/24/18
Department head/Elected official Date

Disposition of Property Described Above:

Sale Price: _____ Date: _____

Prepared by: _____

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

Must submit form to Finance Office/Purchasing one week prior to voting session.

Completed form must accompany budget amendment request.



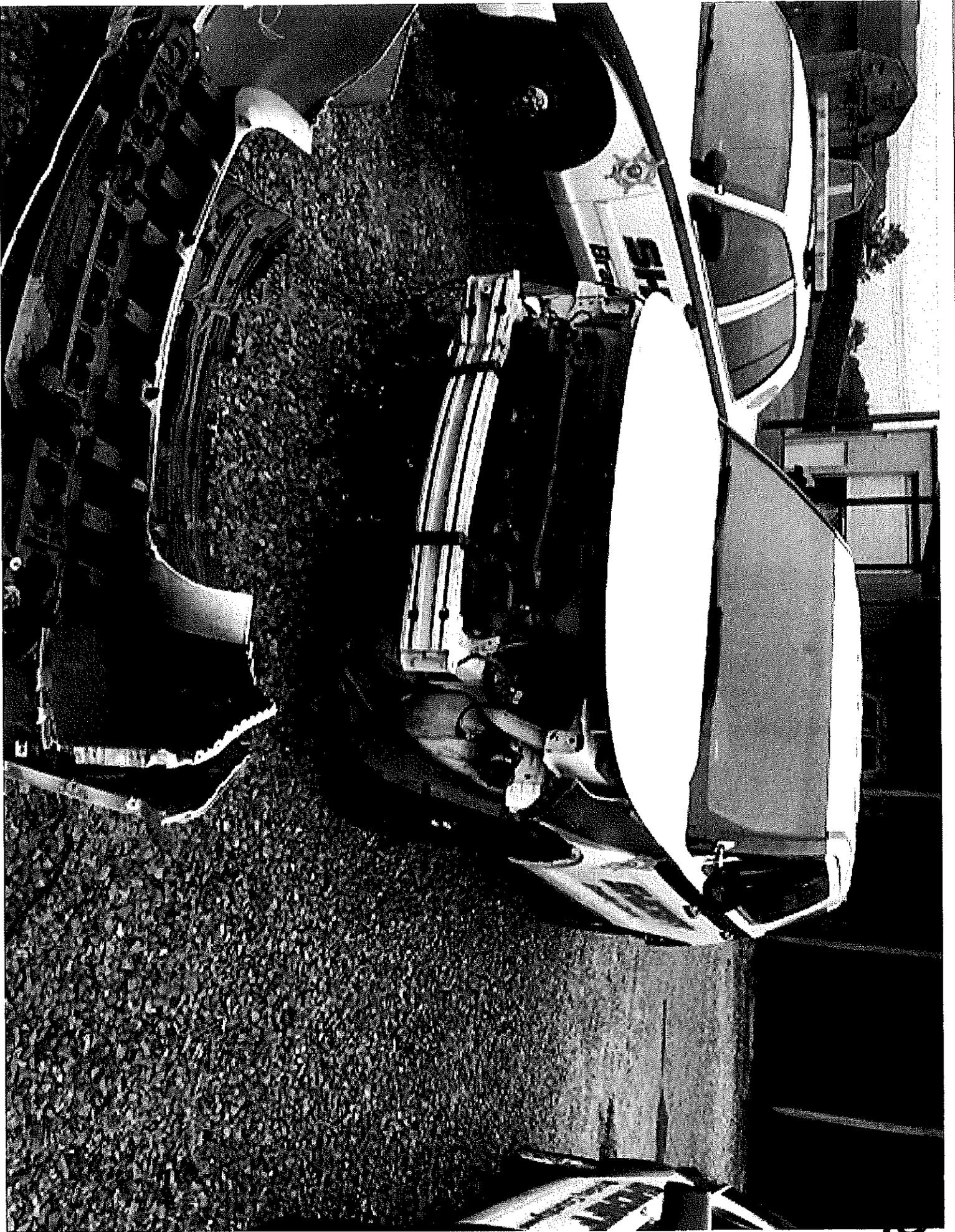


SHERIFF
Sevier County

**DIAL
911**

CAUTION
K-9

BRI





Chase Shope



2013 Ford Explorer P209-18-22535-01

Ned Myers

to:

Richard McAllister (rmcallister@bradleycountytn.gov)

02/23/2018 02:39 PM

Cc:

"mmccoy@bradleycountytn.gov"

Hide Details

From: Ned Myers <Ned.Myers@ascrisk.com>

To: "Richard McAllister (rmcallister@bradleycountytn.gov)"

<rmcallister@bradleycountytn.gov>

Cc: "mmccoy@bradleycountytn.gov" <mmccoy@bradleycountytn.gov>

History: This message has been replied to.

Richard,

The 2013 Explorer has been determined a total loss after a reinspection for additional damage. PDA determined the ACV to be \$13,172.50 and received a high salvage bid of \$659. If the county decides they would like LGIP to handle the claim as a collision loss. The claim payments would be as follows:

- 1. County retains salvage - the claim payment would be \$7,513.55
- 2. County does not retain salvage - the claim payment would be \$8,172.55

I called St. Farm when I saw the revised appraisal and they do have a claim open #113037N88. And I sent them a police report. They are supposed to review and talk to their insured and get back to me with a liability decision. I wasn't sure if you had contacted them yet or not.

Ned



Alternative Service Concepts

Loyalty • Integrity • Flexibility • Expertise



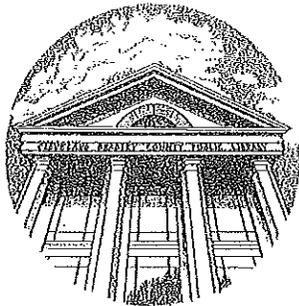
Ned Myers – Senior Claims Adjuster, P&C

PO Box 291587 Nashville, TN 37229

Office phone: (615) 360-1386 Office fax: (615) 360-5698

ned.myers@ascrisk.com www.ascrisk.com

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*Cleveland Bradley County
Public Library*

795 Church Street, NE • Cleveland, Tennessee 37311

Telephone: (423) 472-2163

Fax: (423) 339-9791

www.clevelandlibrary.org

May 9, 2018

Bradley County Commission

P.O. Box 1167

Cleveland, TN 37364

Dear County Commission:

This letter serves as my request for your consideration to appoint Barbara Fagen for an additional three-year term. She has been on the Board of Director's since July 1, 2015. In addition to serving on this board, she was also a valued employee of the Library for over twenty years. Her expertise is the best since she has worked in so many facets of the Library and it would truly be wonderful to have her for an additional term. Her current term will end on June 30, 2018.

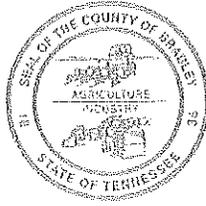
Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrew L. Hunt".

Andrew L. Hunt, Director

Cleveland Bradley County Public Library



RESOLUTION 2018-__
RESOLUTION AUTHORIZING THE BRADLEY COUNTY TRUSTEE TO COLLECT MUNICIPAL PROPERTY TAXES ON BEHALF OF CHARLESTON, TENNESSEE AND AUTHORIZING THE MAYOR AND TRUSTEE TO NEGOTIATE AND EXECUTE AN INTERLOCAL AGREEMENT WITH CHARLESTON, TENNESSEE FOR THE PROVISION OF SAID SERVICES

WHEREAS, Bradley County and Charleston are both local governmental entities of the State of Tennessee and, as such, are authorized to enter into an interlocal agreement pursuant to Tennessee Code Annotated § 12-9-104; and

WHEREAS, the Bradley County Trustee began collecting Charleston municipal property taxes by pursuant to interlocal agreement in October of 2015; and

WHEREAS, Tennessee Code Annotated § 67-5-1801, *et seq.* authorizes a County Trustee to collect municipal property taxes on behalf of municipalities within the boundaries of the collection county; and

WHEREAS, the terms of the Interlocal Agreement define the obligations concerning collection of municipal property taxes, collection of delinquent municipal taxes, and establishment of a per parcel fee for the provision of services provided on behalf of Charleston; and

WHEREAS, the parties desire to cooperate to transfer the responsibility to collect Charleston's municipal property taxes.

NOW, THEREFORE, BE IT RESOLVED by the Bradley County Legislative Body meeting in regular session at Cleveland, Tennessee, on this 21st day of May, 2018, that the Bradley County Trustee is hereby authorized to continue to collect municipal property taxes on behalf of the City of Charleston beginning on July 1, 2018 and continuing for a period of five (5) years upon execution of the Interlocal Agreement.

BE IT FURTHER RESOLVED that the Bradley County Mayor and Bradley County Trustee are authorized to negotiate and execute an Interlocal Agreement with Charleston, Tennessee for the collection of municipal property taxes.

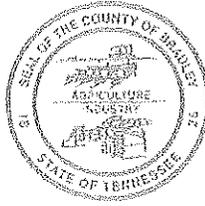
BE IT FURTHER RESOLVED that Bradley County shall receive funds under the Interlocal Agreement from the City of Charleston in the amount of forty five cents (\$0.45) per parcel and any other costs specific to Charleston in exchange for the provision of said services.

Adopted this 21st day of May, 2018.

Louie Alford, Chairman

Donna A. Simpson, County Clerk

D. Gary Davis, County Mayor



**RESOLUTION 2018-
RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION FOR A LITTER AND
TRASH COLLECTING GRANT IN FOR FISCAL YEAR 2018-2019 FROM THE TENNESSEE
DEPARTMENT OF TRANSPORTATION AND AUTHORIZING THE ACCEPTANCE OF
SAID GRANT**

Whereas, the Bradley County Sheriff's Office intends to apply for the aforementioned Grant from the Tennessee Department of Transportation; and

Whereas, the contract for the grant for fiscal year 2018-2019 will impose certain legal obligations upon Bradley County Sheriff's Office.

NOW, THEREFORE, BE IT RESOLVED by the Bradley County Legislative Body meeting in regular session at Cleveland, Tennessee, on this 21st day of May, 2018, that the Bradley County Sheriff is authorized to apply on behalf of the Bradley County Sheriff's Office for a Litter and Trash Collecting Grant for fiscal year 2018-2019 from the Tennessee Department of Transportation.

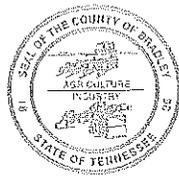
Be it further resolved that should said application be approved by the Tennessee Department of Transportation, the Bradley County Sheriff is authorized to execute contracts or other necessary documents, which may be required to signify acceptance of the Litter and Trash Collecting Grant by the Bradley County Sheriff's Office.

Adopted this 21st day of May, 2018.

Louie Alford, Chairman

Donna A. Simpson, County Clerk

D. Gary Davis, County Mayor



RESOLUTION 2018-_____

RESOLUTION AUTHORIZING BRADLEY COUNTY MAYOR TO CONTINUE MEMBERSHIP IN LOCAL GOVERNMENT INSURANCE POOL REGARDING THE PROVISION OF WORKERS' COMPENSATION AND PROPERTY AND CASUALTY COVERAGE FOR AN INCREASED AMOUNT OF APPROXIMATELY EIGHT PERCENT FROM THE PRIOR YEAR RENEWAL AMOUNT.

WHEREAS, in July of 2006 Bradley County became a member of the Local Government Insurance Pool (hereinafter "LGIP"); and

WHEREAS, since that time Bradley County has continued its membership in LGIP for the provision of workers' compensation and property and casualty coverage for Bradley County; and

WHEREAS, pursuant to Tenn. Code Ann. § 29-20-407, Bradley County may purchase tort liability insurance without competitive bidding from the local government insurance pool.

NOW, THEREFORE, BE IT RESOLVED by the Bradley County Legislative Body meeting in regular session at Cleveland, Tennessee, on this 21st day of May, 2018, that the Bradley County Mayor is authorized to continue membership in Local Government Insurance Pool regarding the provision of workers' compensation and property and casualty coverage for an increased amount of approximately eight percent from the prior year renewal amount for coverage on all current employees and assets.

ADOPTED this 21st day of May, 2018.

Louie Alford, Chairman

Donna A. Simpson, County Clerk

D. Gary Davis, County Mayor