Bradley County Commission

Johnny Mull, Chairman

VOTING SESSION AGENDA

November 5, 2018, at 7:00p.m.

Bradley County Schools Central Office

1. Call to order

2. Pledge of Allegiance

3. Invocation – Matthew Durante

4. Roll Call

5. Approval of Minutes

6. Report from County Mayor

7. Consent Agenda (see page 3-4)

8. Reports from Committees and/or Districts

9. Unfinished Business

10. Approval of Agenda

11. Agenda Items

A. Resolution authorizing the request for broadband ready community designation and the attached policy for issuing permits related to broadband service projects (see pages 5-8) – Commissioner Erica Davis

B. Resolution authorizing the Mayor to continue coverage with Cigna Health and Life Insurance Company to provide health insurance benefits for Bradley County employees offering three (3) options to employees at an initial county cost of five hundred eighty eight dollars and ninety nine cents ($588.99) per month for each employee enrolled (see page 9) – Commissioner Tim Mason

C. Motion to request the annexation of the Urbane Road parcel into the City of Cleveland, pending a letter from the City of Cleveland, with the county share of the utility service bill resulting from the Cleveland Utilities audit to be paid out of 101-51100-599 – Commissioner Charlotte Peak

D. Motion to cancel the November 19, 2018, voting session meeting – Commissioner Charlotte Peak

12. Communication from the audience

13. Announcements

14. Adjourn

Next meeting: Work Session – **Tuesday**, November 13, at 12:00p.m., Central Office

Upcoming Events
*Building and Land Committee, Tuesday, November 13, 10:15a.m., Central Office
*Ad hoc Commission policies, Tuesday, November 13, 11:00a.m., Central Office
*County offices closed November 12 in observance of Veterans Day
*Lake Forest tour and lunch, November 16, 10:30a.m., Lake Forest Middle School

Bradley County Commission

Johnny Mull, Chairman

CONSENT AGENDA

November 5, 2018 at 7:00p.m.

Bradley County Schools Central Office

APPOINTMENTS

1. Appoint David Durkin to the Greenway Board term expiring November 2020 (see page 4)
2. Appoint Milan Blake to the Bradley County Nursing Home Board term expiring August 2022
3. Appoint Bill Winters to the Bradley County Nursing Home Board term expiring August 2022

NOTARY PUBLICS

4. Notary publics (Clerk Simpson will bring to meeting)

DAVID DURKIN
(C) 412-266-8971 • daviddurkin6@gmail.com

EDUCATION

EMORY UNIVERSITY, GOIZUETA BUSINESS SCHOOL — Atlanta, GA
M.B.A. , Decision Analytics — *May 2011*

UNIVERSITY OF PITTSBURGH — Pittsburgh, PA
B.S.B.A., Management — May 2006

EXPERIENCE

TERRA RUNNING COMPANY — Cleveland, TN
Terra Running Company includes a specialty running store, event timing and management business, and a retail coffee shop
Co—Founder — *2015-Present*

- Manage the production of four company owned races including course design, safety planning, volunteer management, and day of event operations. Races include the Cleveland Half Marathon, Terra Trail Half Marathon, Thanksgiving Day 5k, and Bear Claw Trail Race
- Develop annual buying plans and forecasts, manage inventory levels, assortment mix, and vendor relationships
- Complete all monthly tax filings and manage accounts payable and receivable

KARNAN ASSOCIATES — Seattle, WA
Karnan Associates is a management consulting firm focused on independent specialty retail businesses
Senior Associate — *6/2013-3/2017*

- Developed data mining tool for the creation of targeted marketing campaigns leveraging historical client data
- Wrote business plan and three year pro forma statements for acquisition of over $1M in financing for client purchase and renovation of historic property
- Created space plans, budgets, and project management timelines for multiple retail renovation projects
- Designed and delivered three four day curriculums of "Brooks University" including an emphasis on the retail planning cycle, assortment planning, and category strategy
- Presented "Financial Statements for Running Stores" to 150 attendees of The Running Event 2016 and "Footwear Optimization for Footwear Retailers" at The Running Event 2014.

Analytics Director, The Profitability Project (P2) and The Collaborative Collective (C2) — *2014-2016*

- Determined suitability, calculation, and reporting methodology of new KPIs for monthly dashboard
- Developed and delivered data driven educational content including topics such as assortment planning, annual forecasting, target marketing, and markdown analysis at bi-annual group summits for five groups of 14-25 cycling and running retailers ranging from $500k to $2M in annual revenue

KURT SALMON — Atlanta, GA
Kurt Salmon is a global management consulting firm focused on Fortune 100 retailers
Senior Consultant — *2011-2013*

- Markdown Optimization: Dutch Department Store
  - Conducted one on one interviews and group whiteboard sessions to identify needs and challenges
  - Developed and deployed markdown optimization tool for the largest Dutch department store to achieve sell through targets with minimum markdown cost, piloting with two high volume apparel categories
  - Developed and delivered training materials and documentation for new markdown process
- Space Planning Process Transformation: Canadian Grocer
  - Developed, documented, and trained Category Strategy, Assortment Planning, and Space Planning processes for Canada's largest grocer, implementing new processes for over 50 client employees
  - Designed and deployed process measurement tool for identification of process breakdowns to increase on time deployment of 100 weekly planograms

THE HOME DEPOT — Atlanta, GA
Merchandising Finance Intern — *June-August 2010*

RUNNING WILD, LLC — Allison Park, PA
General Manager, Retail — *2005 to 2009*

RESOLUTION 2018-____
BRADLEY COUNTY BROADBAND READY COMMUNITIES

WHEREAS, Bradley County, Tennessee finds that broadband internet availability in the County is of critical importance to all people living, visiting, and doing business in Bradley County, Tennessee; and

WHEREAS, the Tennessee State Legislature recently created the ability for Tennessee communities to be designated as "Broadband Ready Communities" through the Tennessee Department of Economic and Community Development; and

WHEREAS, Bradley County, Tennessee seeks to promote private investment in broadband infrastructure; and

WHEREAS, Bradley County, Tennessee seeks to be designated as a Broadband Ready Community pursuant to Tennessee Code Annotated § 4-3-709 providing as follows:

(a)(1) A political subdivision may apply to the department of economic and community development for designation as a "broadband ready community" pursuant to guidelines established by the department. The guidelines for designation must include a requirement that the political subdivision has adopted an efficient and streamlined ordinance or policy for reviewing applications and issuing permits related to projects relative to broadband services.

Now, therefore, be it resolved by the Bradley County Legislative Body, meeting in regular session on this 5th day of November, 2018, as follows:

Section 1. The Bradley County Mayor is authorized to apply to the State of Tennessee Department of Economic and Community for broadband ready community designation.

Section 2. Bradley County, Tennessee adopts the "Bradley County Policy for Issuing Permits Related to Broadband Service Projects" attached hereto as an efficient and streamlined policy for reviewing applications and issuing permits related to projects relative to broadband services.

Section 3. Bradley County Appoints the Bradley County Director of Planning and Building Inspections as the single point of contact in Bradley County for all matters related to a broadband project.

Section 4. Bradley County will establish procedures to allow all forms, applications, and documentation related to a project be reviewed and either approved or denied within thirty (30) business days after the application is submitted; and to allow the project to be filed or submitted and signed by electronic means, where possible.

Section 5. Bradley County will not:

(A) Require an applicant to designate a final contractor to complete a project;

(B) Impose an unreasonable fee for reviewing an application or issuing a permit for a project. The fee will not exceed one hundred dollars ($100);

(C) Impose a seasonal moratorium on the issuance of permits for projects; and

(D) Discriminate among communications services providers or utilities with respect to any action related to a broadband project, including granting access to public rights-of-way, infrastructure and poles, and any other physical assets owned or controlled by the political subdivision.

Section 6. Bradley County acknowledges that:

(A) Tennessee Certified Broadband Ready Community has an affirmative duty to notify the Tennessee Economic and Community Development Department (TNECD) of any changes to the information submitted as part of its application.

(B) Failure to notify TNECD of changes may result in revocation of Bradley County's Broadband Ready Certification.

Section 7. This Resolution shall take effect immediately upon adoption by the governing body, the public welfare requiring.

Adopted this 5th day of November, 2018.

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Johnny Mull, Chairman

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Donna A. Simpson, County Clerk

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D. Gary Davis, County Mayor

BRADLEY COUNTY POLICY FOR ISSUING PERMITS RELATED TO BROADBAND SERVICE PROJECTS

The purpose of this policy is to establish an efficient and streamlined policy for reviewing applications and issuing permits related to projects relative to broadband services in Bradley County. Bradley County recognizes that broadband internet availability in all areas of the County is of critical importance to all citizens living, visiting and doing business in the County, and therefore seeks to promote private investment in broadband infrastructure.

In furtherance of this purpose and pursuant to Tenn. Code Ann. § 4-3-709 regarding designation as a "Broadband Ready Community", Bradley County establishes the following:

Section 1. As used in this policy, "permit" means any local permit, license, certificate, approval, registration, or similar form of approval required by Bradley County with respect to a broadband project.

Section 2. As used in this policy, "project" means the construction or deployment of wireline or wireless communications facilities to provide communications services in a unit.

Section 3. Notwithstanding any other provisions of Bradley County Policy, the following shall apply to any broadband project as defined above:

(A) Bradley County, Tennessee appoints the Bradley County Director of Planning and Building Inspections as the "Broadband Project Coordinator" to be the single point of contact in the Bradley County for all matters related to broadband projects;

(B) The Broadband Project Coordinator shall create all necessary forms, applications, and documentation related to broadband projects.

(C) The Broadband Project Coordinator shall review and either approve or deny each application within thirty (30) business days after the application is submitted.

(D) Any decision by the Broadband Project Coordinator to deny a permit under this policy may be appealed to the Bradley County Commission.

(E) The signatures for any application may be submitted electronically to the fullest extent possible.

(F) Bradley County will charge a permit fee of one hundred dollars ($100.00) for processing of all necessary forms, applications and documentation related to broadband projects.

Section 4. Bradley County will not:

(A) Require an applicant to designate a final contractor to complete a project;

(B) Impose an unreasonable fee exceeding one hundred dollars ($100) for reviewing an application or issuing a permit for a project;

(C) Impose a seasonal moratorium on the issuance of permits for projects; and

(D) Discriminate among communications services providers or utilities with respect to any action related to a broadband project, including granting access to public rights-of-way, infrastructure and poles, and any other physical assets owned or controlled by the political subdivision

Section 5. Bradley County acknowledges that:

(A) Tennessee Certified Broadband Ready Community has an affirmative duty to notify the Tennessee Economic and Community Development Department (TNECD) of any changes to the information submitted as part of its application.

(B) Failure to notify TNECD of changes may result in revocation of Bradley County's Broadband Ready Certification.

This policy shall be effective on November 5, 2018, following approval by the Bradley County Commission.

RESOLUTION _____

RESOLUTION AUTHORIZING THE BRADLEY COUNTY MAYOR TO CONTINUE COVERAGE WITH CIGNA HEALTH AND LIFE INSURANCE COMPANY TO PROVIDE HEALTH INSURANCE BENEFITS FOR BRADLEY COUNTY EMPLOYEES OFFERING THREE (3) OPTIONS TO EMPLOYEES AT AN INITIAL COUNTY COST OF FIVE HUNDRED EIGHTY EIGHT DOLLARS AND NINETY NINE CENTS ($588.99) PER MONTH FOR EACH EMPLOYEE ENROLLED

WHEREAS, pursuant to the Affordable Care Act and Bradley County Employee Handbook Section 316, Bradley County is required to offer health benefits to all full-time employees; and

WHEREAS, Bradley County has approximately six hundred (600) full-time employees that are offered health benefits; and

WHEREAS, on October 17, 2018, based upon the recommendation of the Mayor, the Bradley County Commission Insurance Committee voted to recommend approval of three (3) employee options offered by Cigna to employees.

NOW, THEREFORE, BE IT RESOLVED by the Bradley County Legislative Body meeting in regular session at Cleveland, Tennessee, on this 5th day of November, 2018, that the Bradley County Mayor be and is hereby authorized to continue coverage with Cigna Health and Life Insurance Company for an initial one year period with three additional one year optional renewals to provide health insurance benefits for Bradley County Employees offering three (3) options to employees at a guaranteed initial twelve month cost to the County of five hundred eighty eight dollars and ninety nine cents ($588.99) per month for each employee enrolled.

ADOPTED this 5th day of November, 2018.

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Johnny Mull, Chairman

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Donna A. Simpson, County Clerk

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D. Gary Davis, County Mayor