Bradley County Commission
Louie Alford, Chairman
VOTING SESSION AGENDA
September 4, 2018, at 7:00p.m.
Bradley County Schools Central Office

1. Call to order

2. Pledge of Allegiance

3. Invocation – Neil Thomason, Living Word Church

4. Roll Call

5. Election of Chairman – County Clerk Donna Alley Simpson

6. Approval of Minutes

7. Report from County Mayor

8. Consent Agenda (pages 3-16)

9. Reports from Committees and/or Districts

10. Unfinished Business

11. Approval of Agenda

12. Agenda Items

A. Motion to present upon retirement to Sargent Steve McCollum his Glock generation 1 service weapon with serial number CKL812US (see page 17) – Vice Chairman Jeff Yarber

B. Resolution to authorize County Mayor to enter into a five (5) year lease purchase agreement with Community Leasing Partners, a division of Community First National Bank, for seventy (70) SCBAs and face pieces for the fire department for a total of four hundred ninety eight thousand eight hundred and eighty three dollars (see page 18) – Commissioner Milan Blake

13. Communication from the audience

14. Announcements

15. Adjourn

Next meeting: Work Session – Monday, September 10, at 12:00p.m., Central Office

Upcoming Events
Light Up the Night, Saturday, September 8, 6:00p.m., Greenway Park

Bradley County Commission
Louie Alford, Chairman
CONSENT AGENDA
September 4, 2018 at 7:00p.m.
Bradley County Schools Central Office

BUDGET AMENDMENTS

1. Mayor's Office (see page 5)
2. Finance Department (see page 6)
3. Courts Community Service (see page 7)
4. Health Department (see page 8)
5. Juvenile Court (see page 9)
6. EMA (see page 10)
7. Sheriff's Department (see page 11)
8. Schools (see pages 12-16)

NOTARY PUBLICS

9. Notary publics (Clerk Simpson will bring to meeting)

Bradley County, Tennessee

Finance Committee

Date: 8/20/2018 1:00 P.M. County Mayor's Conference Room

D. Gary Davis	X	Charlotte Peak	X
Milan Blake	X	Dan Rawls	X
Thom Crye	X	Mike Hughes	A

Items discussed at this meeting:

		PAGE	MOTION	SECOND	VOTE
1	County Mayor Budget Amendment Request	1	TC	DR	4-0-1
2	Finance Department Budgetg Amendmt Request	2-4	TC	DR	4-0-1
3	Courts Community Service Budget Amendment Request	5-6	DR	CP	4-0-1
4	Health Department Budget Amendment Request	7-8	CP	TC	4-0-1
5	Juvenile Court Budget Amendment Request	9-11	CP	DR	4-0-1
6	Ema Budget Amendment Request	1213	TC	DR	4-0-1
7	Election Commission Budget Amendment Request	1415	ROLLED TO NEXT FINANCE		
8	Sheriff Department Budget Amendment Request	16-17	DP	DR	4-0-1
9	Fire Departmentg Lease Request	18-*21	DP	DR	4-0-1
	***AUTHORIZE MAYOR TO SIGN 5 YEAR LEASE FOR FIRE				
10	School Budget Amendment		TC	DR	4-0-1
11					
12					
13					
14					

Recommendations to be made to full Commission:

		PAGE			
1	County Mayor Budget Amendment Request	1	TC	DR	4-0-1
2	Finance Department Budgetg Amendmt Request	2-4	TC	DR	4-0-1
3	Courts Community Service Budget Amendment Request	5-6	DR	CP	4-0-1
4	Health Department Budget Amendment Request	7-8	CP	TC	4-0-1
5	Juvenile Court Budget Amendment Request	9-11	CP	DR	4-0-1
6	Ema Budget Amendment Request	1213	TC	DR	4-0-1
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9	Fire Departmentg Lease Request	18-*21	DP	DR	4-0-1
	***AUTHORIZE MAYOR TO SIGN 5 YEAR LEASE FOR FIRE				
10	School Budget Amendment		TC	DR	4-0-1
11					
12					
13					
14					

Commission Voting Date: 9/3/2018

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 3-Aug-18

Requestor: County Mayor Sub Fund: _____ (If applicable)

INCREASE / DECREASE (circle one) Amount: 77,619.66

Type: FUND BALANCE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 39000 UNDESIGNATED FUND BALANCE

Line item (number & name) _____ _____

INCREASE / DECREASE (circle one) Amount: 77,619.66

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 54510 INSPECTION & REGULATION

Line item (number & name)	338	Maintenance & Repair Services	67,500.00
Line item (number & name)	515	Insurance Claims	10,119.66

Description of amendment (be specific):

This is insurance money from the fire that when the year closes will roll into the fund balance and must b
brought out to finish the fire projects

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ 8/20/18

10/04

5

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 3-Aug-18

Requestor: Finance Department\ Sub Fund: _____ (If applicable)

INCREASE / DECREASE (circle one) Amount: 432.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 51100 County Commission

Line item (number & name) 599 Other Charges

INCREASE / DECREASE (circle one) Amount: 432.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 51720 Plannins/Building Inspection

Line item (number & name) 331 Legal Services

Description of amendment (be specific):

Insurance Dedctible- Subdivision Division

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ 8/20/18

10/04

6

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 8/8/2018

Requestor: Courts Community Service

Sub Fund: _____ (If applicable)

INCREASE / DECREASE (circle one) Amount: $ 600.00

Type: Revenue
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 44120 Leases

Line item (number & name) _____

INCREASE / DECREASE (circle one) Amount: $ 600.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 53900 Courts Community Service

Line item (number & name) 499 other supplies & materials

Description of amendment (be specific):
Rent paid by SE TN Community Corrections storage July 1, 2018-June 30, 2019.
To be used for community service supplies.

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 8/20/18

10/04

7

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: July 30 2018

Requestor: Health Department Eloise Waters Sub Fund: _____ (If applicable)

Increase Decrease (circle one) Amount: $5,838.88

Type: Revenue
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 43190 Other General Service Charges

Line item (number & name) _____ _____

Increase Decrease (circle one) Amount: $5,838.88

Type: Expence
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 5510 Local Health Center

Line item (number & name) 133 Paraprofessional

Description of amendment (be specific):
Money to be deposited to Revenue Accoun and then transferred to Budgett 55110 line 133 to help with sa Salaries for employees

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ 8/20/18

8

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 24-Jul-18

Requestor: Juvenile Court - Vickie Towne Vickie Towne

Sub Fund: _____ (If applicable)

INCREASE / **DECREASE** (circle one) Amount: $ $26.50

Type: REVENUE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 44145 Sell of Recycled Materials

Line item (number & name) _____

INCREASE / **DECREASE** (circle one) Amount: $ $26.50

Type: EXPENSE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 54230 Juvenile Detention

Line item (number & name) 599 Other Charges

Description of amendment (be specific):
We scraped damaged metal desks that were used in Detention.
This is the cash payment for desks.
These were non assets.

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 8/20/18

10/04

9

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 30-Jul-18

Requestor: Bradley County EMA

Sub Fund: _____ (If applicable)

INCREASE / **DECREASE** (circle one) Amount: $ 898.40

Type: Revenue
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 44990 Other Local Revenue

Line item (number & name) _____

INCREASE / **DECREASE** (circle one) Amount: $ 898.40

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 54410 Emergency Management Agency

Line item (number & name) 504 Indirect / Tower

Description of amendment (be specific):

Deposit and increase budget to pay annual fees for outside Agencies to use 800Mhz Radios.
Check 30043205 CSCC for 898.40

Deposit to 504 Tower Expense to pay 800 Mhz Fees

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 8/20/18

10/04

10

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 23-Jul-18

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____ (If applicable)

INCREASE / **DECREASE** (circle one)

Amount: **362.41**

Type: Revenue
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	**101**	**43194**	**Service Charges**	
Line item (number & name)			**Westwood Baptist Church**	**362.41**
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				

INCREASE / **DECREASE** (circle one)

Amount: $ **362.41**

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	**101**	**54110**	**Sheriff's**	
Line item (number & name)	189		Overtime	**240.21**
Line item (number & name)	201		Soc Sec	**18.38**
Line item (number & name)	204		State Retirement	**32.72**
Line item (number & name)	206		Life Ins.	**1.80**
Line item (number & name)	207		Medical Ins.	**1.80**
	338		Vehicle Maintenance	**33.75**
	425		Vehicle Gasoline	**33.75**

INCREASE / **DECREASE** (circle one)

Amount: $ **362.41**

Type: _____
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)			
Line item (number & name)			
Line item (number & name)			

Description of amendment (be specific):
Reimb. Received for Deputies Working Special Detail

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 8/2/2018

10/04

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 9-Aug-18

Requestor: Bradley County Schools - 141 General Fund

Sub Fund: _____ (If applicable)

BOE # 141-2019-1

INCREASE DECREASE (circle one) Amount: $ 1,228,275.71

Type: Revenue
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	141	46515	Voluntary Pre-K / Early Childhood Ed.	$ 1,228,275.71

INCREASE DECREASE (circle one) Amount: $ 1,228,275.71

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	141	73400	Early Childhood Education	*$ 1,226,874.00*
Line item (number & name)	307		Communications	$ 16,168.00
Line item (number & name)	312		Contracts with Private Agencies	$ 893,695.00
Line item (number & name)	330		Operating Lease Payments	$ 29,191.00
Line item (number & name)	336		Maintenance & Repair Services	$ 20,427.00
Line item (number & name)	355		Travel	$ 17,892.00
Line item (number & name)	399		Other Contracted Services	$ 59,770.00
Line item (number & name)	429		Instructional Supply	$ 76,515.00
Line item (number & name)	499		Other Supplies & Materials	$ 47,989.00
Line item (number & name)	524		Staff Development	$ 7,773.00
Line item (number & name)	599		Other Charges	$ 57,454.00
Account (fund, number, name)	141	99100	Transfers Out	*$ 1,401.71*
Line item (number & name)	504		Indirect Costs	$ 1,401.71

Description of amendment (be specific):
Voluntary Pre-K / Early Child Education FY19 Original Budget per ePlan

Passed 4-0-1

8/20/18

12

BOE # 141-2019-2

INCREASE / DECREASE (circle one) Amount: $ 41,135.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	141	71200	Special Education Program		
Line item (number & name)	189		Other Salaries & Wages	$	30,600.00
Line item (number & name)	201		Social Security	$	1,890.00
Line item (number & name)	204		Retirement	$	3,200.00
Line item (number & name)	212		Medicare	$	445.00
Account (fund, number, name)	141	72220	Special Education Program		
Line item (number & name)	599		Other Charges	$	5,000.00

INCREASE / DECREASE (circle one) Amount: $ 41,135.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	141	72220	Special Education Program		
Line item (number & name)	189		Other Salaries & Wages	$	30,600.00
Line item (number & name)	201		Social Security	$	1,890.00
Line item (number & name)	204		Retirement	$	3,200.00
Line item (number & name)	212		Medicare	$	445.00
Line item (number & name)	336		Maintenance & Repair	$	1,000.00
Line item (number & name)	499		Other Supplies & Materials	$	4,000.00

Description of amendment (be specific):
Revise Special Education Budget per State Department

BOE # 141-2019-3

INCREASE / DECREASE (circle one) Amount: $ 100,000.00

Type: Fund Balance
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 141 39000 Undesignated Fund Balance $ 100,000.00

INCREASE / DECREASE (circle one) Amount: $ 100,000.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 141 76100 Regular Capital Outlay

Line item (number & name) 715 Land $ 100,000.00

Description of amendment (be specific):
Purchase 4 acres of land next to Hopewell Elementary School

BOE # 141-2019-4

INCREASE / DECREASE (circle one) Amount: $ 13,666.69

Type: Fund Balance
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 141 39000 Undesignated Fund Balance $ 13,666.69

INCREASE / DECREASE (circle one) Amount: $ 13,666.69

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 141 71100 Regular Instruction Program

Line item (number & name) 499 Other Supplies & Materials $ 3,630.17
Line item (number & name) 599 Other Charges $ 10,036.52

Description of amendment (be specific):
Elementary Education Funds set-up as reserves at year-end FY18, moving back into FY19 budget

BOE # 141-2019-5

INCREASE / DECREASE (circle one) Amount: $ 1,137.86

Type: Fund Balance
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 141 39000 Undesignated Fund Balance $ 1,137.86

INCREASE / DECREASE (circle one) Amount: $ 1,137.86

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 141 72120 Health Services

Line item (number & name) 499 Other Supplies & Materials $ 1,137.86

Description of amendment (be specific):
Health Services, Tobacco Funds set-up as reserve at year-end FY18; moving back into FY19 budget

BOE # 141-2019-6

INCREASE / DECREASE (circle one) Amount: $ 10,030.84

Type: Fund Balance
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 141 39000 Undesignated Fund Balance $ 10,030.84

INCREASE / DECREASE (circle one) Amount: $ 10,030.84

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 141 72210 Regular Instruction Program

Line item (number & name) 499 Other Supplies & Materials $ 10,030.84

Description of amendment (be specific):
Insurance Recovery Funds set-up as reserves at year-end FY18; moving back into FY19 budget

BOE # 141-2019-7

INCREASE / DECREASE (circle one) Amount: $ 400,000.00

Type: Fund Balance
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 141 39000 Undesignated Fund Balance $ 400,000.00

INCREASE / DECREASE (circle one) Amount: $ 400,000.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 141 99100 Operating Transfers

Line item (number & name) 590 Transfers to Other Funds $ 400,000.00

Description of amendment (be specific):
LFMS New Building Funds transfer; estimated overages

BRADLEY COUNTY COMMISSION FINANCE COMMITTEE RECOMMENDATION:

Approved: _____ Denied: _____ Date: 8/20/18

16

From: Bob Hancock
Sent: Monday, August 20, 2018 1:38 PM
To: Lorri Moultrie <LMoultrie@bradleycountytn.gov>
Subject: Re: Firearm Purchase

Lorri. I just found out that Steve McCollum is going to retire on August 31, 2018 with approximately 25 years service. He is asking for his service pistol. He meets the criteria. His weapon is a very old Glock 22 Generation 1 Pistol. Serial number is CKL812US. Please let me know what the Commission says.

Thanks.

Captain Bob Hancock

RESOLUTION 2018-_____

RESOLUTION AUTHORIZING BRADLEY COUNTY MAYOR TO ENTER INTO A FIVE (5) YEAR LEASE PURCHASE AGREEMENT WITH COMMUNITY LEASING PARTNERS, A DIVISION OF COMMUNITY FIRST NATIONAL BANK, FOR SEVENTY (70) SCBAs AND FACE PIECES FOR THE FIRE DEPARTMENT FOR A TOTAL COST OF FOUR HUNDRED NINETY EIGHT THOUSAND EIGHT HUNDRED AND EIGHTY THREE DOLLARS ($498,883.00) PLUS INTEREST AT A RATE OF 3.89%.

WHEREAS, the Bradley County Fire Department is in need of replacing out dated SCBA equipment; and

WHEREAS, Community Leasing Partners is willing to loan the funds for the purchase of the equipment from Municipal Emergency Services, Inc. in the amount of four hundred ninety eight thousand eight hundred and eighty three dollars ($498,883.00) plus interest at a rate of 3.89%; and

WHEREAS, the Bradley County Fire Department would make five yearly payments to Community Leasing Partners of one hundred nine thousand two hundred sixty three dollars and nine cents ($109,263.09).

NOW, THEREFORE, BE IT RESOLVED by the Bradley County Legislative Body meeting in regular session at Cleveland, Tennessee, on this 4th day of September, 2018, that the Bradley County Mayor be and is hereby authorized to enter into a five (5) year Lease Purchase Agreement with Community Leasing Partners, a division of Community First National Bank, for seventy (70) SCBAs and face pieces for the fire department for a total cost of four hundred ninety eight thousand eight hundred and eighty three dollars ($498,883.00) plus interest at a rate of 3.89%.

ADOPTED this 4th day of September, 2018.

_____

Louie Alford, Chairman

_____

Donna A. Simpson, County Clerk

_____

D. Gary Davis, County Mayor