REGULAR SESSION **SEPTEMBER 16th, 2019**

The Bradley County Commission meets in REGULAR SESSION on September 16th, 2019, at 12:00 noon EDST at the Bradley County Courthouse in Cleveland, Tennessee. D. Gary Davis, County Mayor; Donna A. Simpson, County Clerk; and Crystal Freiberg, County Attorney are present. On roll call the following Commissioners are present: DENNIS EPPERSON, MIKE HUGHES, LOUIE ALFORD, THOMAS L. CRYE, MILAN M. BLAKE, JOHNNY MULL, CHARLOTTE PEAK, BOBBY GOINS, TIM MASON, ERICA DAVIS, KEVIN RAPER and BILL WINTERS. Commissioner HOWARD LEWIS THOMPSON is absent. TOTAL PRESENT: 12; ABSENT: 1. There is a quorum present and Chairman Johnny Mull calls the meeting to order.

Following the Pledge of Allegiance to the Flag, Evan Cockerham, Pastor Living Word Church leads in the invocation.

Commissioner Mike Hughes moves that the Minutes of the September 3rd, 2019, REGULAR SESSION be approved; Commissioner Charlotte Peak seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Peak, aye; Goins, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 12; OPPOSES: NONE; ABSENT: 1. The motion passes.

County Mayor Davis asks for confirmation of the following appointments:

ETHICS COMMITTEE			
	Erica Davis	**Commissioner**	**9/20**
	Kevin Raper	**Commissioner**	**9/20**
	Mike Hughes	**Commissioner**	**9/20**
	Bobby Goins	**Commissioner**	**9/20**
	Mike Smith	**County Trustee**	**9/20**
HEALTHY COMMUNITY INITIATIVE (HCI)			
	Scott Oliver	**Co. Mayor Appt.**	**8/23**

Commissioner Thomas Crye moves to confirm these appointments by the County Mayor; Commissioner Kevin Raper seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Peak, aye; Goins, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 12; OPPOSES: NONE; ABSENT: 1. The motion passes.

Commissioner Mike Hughes moves that the **Fiscal Strength and Efficient Government Fiscal Confirmation Letter ThreeStar Program Requirements** be made a part of the Minutes; Commissioner Bill Winters seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Peak, aye; Goins, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 12; OPPOSES: NONE; ABSENT: 1. The motion passes.

THE **FISCAL STRENGTH AND EFFICIENT GOVERNMENT FISCAL CONFIRMATION LETTER THREESTAR PROGRAM REQUIREMENTS** IS RECORDED AS AN ATTACHMENT

Commissioner Milan Blake pulls **BUDGET AMENDMENT 2. Bradley County Schools (page 6)** from the Consent Agenda and puts in the form of a motion to approve the $1,199,187.62 Bradley County Schools Budget Amendment; Commissioner Thomas Crye seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Peak, aye; Goins, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 12; OPPOSES: NONE; ABSENT: 1. The motion passes.

BUDGET AMENDMENT RECORDED AS AN ATTACHMENT

Commissioner Bobby Goins moves that the Consent Agenda be approved less Budget Amendment 2. Bradley County Schools (voted on separately); Commissioner Dennis Epperson seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Peak, aye; Goins, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 12; OPPOSES: NONE; ABSENT: 1. The motion passes.

CONSENT AGENDA RECORDED AS AN ATTACHMENT

Commissioner Erica Davis moves to add to the Meeting Agenda the appointment of a Broadband Initiative Ad Hoc Committee; Commissioner Mike Hughes seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Peak, aye; Goins, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 12; OPPOSES: NONE; ABSENT: 1. The motion passes.

Commissioner Milan Blake moves that the Bradley County Commission Internal Standing Committees appointed by the Commission Chairman be made a part of the Minutes; Commissioner Bobby Goins seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Peak, aye; Goins, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 12; OPPOSES: NONE; ABSENT: 1. The motion passes.

INTERNAL STANDING COMMITTEES LIST RECORDED AS AN ATTACHMENT

Commissioner Bobby Goins moves that the Meeting Agenda be approved with the addition as Item B Appointment of a Broadband Initiative Ad Hoc Committee; Commissioner Dennis Epperson seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Peak, aye; Goins, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. The motion passes.

MEETING AGENDA RECORDED AS AN ATTACHMENT

Commissioner Milan Blake puts in the form of a motion the adoption of the **Resolution For Local Government Participation In The Electronic Monitoring Indigency Fund**; Commissioner Mike Hughes seconds the motion.

Commissioner Kevin Raper offers a substitute motion to send this back to the Finance Committee and have them look into the financing possibilities of it; Commissioner Thomas Crye seconds the substitute motion.

Voting on the substitute motion the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Peak, aye; Goins, aye; Mason, aye; Davis, nay; Raper, aye; and Winters, nay. The Clerk asks if anyone would like to change their vote. TOTAL FOR: 10; OPPOSES: 2; ABSENT: 1. The substitute motion passes therefore no vote required on the original motion.

THE PROPOSED RESOLUTION IS RECORDED AS AN ATTACHMENT

Commissioner Erica Davis moves to approve the appointment of a Broadband Initiative Ad Hoc Committee; Commissioner Mike Hughes seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Peak, aye; Goins, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 12; OPPOSES: NONE; ABSENT: 1. The motion passes.

There is no further business to come before the Commission and on a motion by Commissioner Thomas Crye, the Commission adjourns at 12:50 P.M. EDST.

Johnny Mull, Chairman
Bradley County Commission

Donna A. Simpson
Bradley County Clerk

FYI: AN REQUIREMENT OF 3 STAR. NEEDS TO BE MADE A PART OF MINUTES ON 9/16/19

BY 10/1 9/16

(Letterhead of the County)

Date:

Fiscal Strength and Efficient Government Fiscal Confirmation Letter
ThreeStar Program requirements

This document confirms that BRADLEY County has taken the following actions in accordance with the requirements of the ThreeStar Program:

- The county mayor has reviewed with the county commission at an official meeting the county's debt management policy that is currently on file with the Comptroller of the Treasury Office. The purpose of this requirement is to ensure that local elected officials are aware and knowledgeable of the county's debt management policy.
- The county mayor and county commission acknowledge that an annual cash flow forecast must be prepared and submitted to the Comptroller prior to issuance of debt. The purpose of this requirement is to ensure elected officials are aware that prior to the issuance of debt the county must go through the process of assessing the county's cash flow. This is done to evaluate the county's finances and confirm that sufficient revenues are available to cover additional debt service associated with the proposed issuance of debt.
- The county mayor and county commission acknowledge that all county offices are required to have documented system of internal controls (TCA Section 9-18-102).

Debt Management Policy

This is an acknowledgement that *the Debt Management Policy of* BRADLEY *County is on file with the Office of the Comptroller of the Treasury* and was reviewed with the members of the BRADLEY County Commission present at the meeting held on the 16 day of SEPT.

☑ Minutes of this meeting have been included as documentation of this agenda item.

Annual Cash Flow Forecast

This is an acknowledgement that *prior to the issuance of debt an annual cash flow forecast was prepared for the appropriate fund and submitted to the Comptroller's office* and was reviewed with the members of the BRADLEY County Commission present at the meeting held on the 16 day of SEPT.

☑ Minutes of this meeting have been included as documentation of this agenda item.

Confirmation of Documented Internal Controls Requirement

This is an acknowledgement that BRADLEY County Commission understands that all county offices are required to develop a documented system of internal control for all offices, funds, and departments under the authority and administration of the elected officials of BRADLEY County in compliance with Section 9-18-102 (a), Tennessee Code Annotated.

Acknowledged this 16 day of SEPT., 2019

County Mayor/Executive Name

Signature

Cash Flow Forecast Schedule **County Name** BRADLEY COUNTY
FY 2019

General Fund	JUL	AUG*	SEP	OCT	NOV	DEC	JAN	FEB	MAR*	APR	MAY	JUN	Total	
Cash Receipts	$ 635,765	$ 2,194,115	$ 1,982,664	$ 2,287,530	$ 3,217,237	$ 5,933,187	$ 3,300,121	$ 6,600,240	$ 2,952,247	$ 2,568,186	$ 3,840,607	$ 2,897,739	$ 38,409,638	$ 38,409,638
Transfers In (PILOT, etc)													-	
Loan Proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Cash Inflows	635,765	2,194,115	1,982,664	2,287,530	3,217,237	5,933,187	3,300,121	6,600,240	2,952,247	2,568,186	3,840,607	2,897,739	38,409,638	
Beg Cash Bal	10,630,342	7,518,095	5,203,047	4,124,881	2,531,665	1,979,521	4,375,129	4,885,910	8,995,927	8,419,048	8,497,011	8,427,373	10,630,342	
Available Cash	11,266,107	9,712,210	7,185,711	6,412,411	5,748,902	7,912,708	7,675,250	11,486,150	11,948,174	10,987,234	12,337,618	11,325,112	49,039,980	
Cash Payments	$ 3,748,012	$ 4,509,163	$ 3,060,830	$ 3,880,746	$ 3,769,380	$ 3,387,579	$ 2,789,340	$ 2,490,223	$ 3,529,126	$ 2,490,223	$ 3,880,745	$ 2,488,450	40,023,818	$ 40,023,818
Debt Service	-	-	-	-	-	-	-	-	-	-	-	-		
Transfers Out (PILOT, etc)	-	-	-	-	-	150,000	-	-	-	-	29,500	-	179,500	
Total Cash Outflows	3,748,012	4,509,163	3,060,830	3,880,746	3,769,380	3,537,579	2,789,340	2,490,223	3,529,126	2,490,223	3,910,245	2,488,450	40,203,318	
End Bal	7,518,095	5,203,047	4,124,881	2,531,665	1,979,521	4,375,129	4,885,910	8,995,927	8,419,048	8,497,011	8,427,373	8,836,662	8,836,662	
Cash Inflows - Outflows	$ (3,112,247)	$ (2,315,048)	$ (1,078,166)	$ (1,593,216)	$ (552,143)	$ 2,395,608	$ 510,781	$ 4,110,017	$ (576,879)	$ 77,963	$ (69,638)	$ 409,289	$ (1,793,680)	

Debt Service	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR*	APR	MAY	JUN	Total	
Cash Receipts	$ 132,522	$ 54,734	$ 83,148	$ 597,631	$ 628,811	$ 2,794,139	$ 1,028,965	$ 3,026,263	$ 689,440	$ 169,762	$ 57,691	$ 158,401	$ 9,421,508	$ 9,421,508
Transfers In (PILOT, etc)									$ -					
Loan Proceeds	-	-	-	-	-	-	-	-	1,200,000	-	212,413	-	1,412,413	
Total Cash Inflows	132,522	54,734	83,148	597,631	628,811	2,794,139	1,028,965	3,026,263	1,889,440	169,762	270,104	158,401	10,833,921	
Beg Cash Bal	11,330,988	10,248,309	10,301,860	10,119,121	10,450,865	10,328,214	12,856,466	13,619,544	16,379,921	18,003,474	17,907,349	11,672,335	11,330,988	
Available Cash	11,463,510	10,303,043	10,385,008	10,716,752	11,079,676	13,122,353	13,885,431	16,645,808	18,269,361	18,173,236	18,177,453	11,830,736	22,164,909	
Cash Payments	$ 15,201	$ 1,183	$ 265,887	$ 265,887	$ 751,462	$ 265,887	$ 265,887	$ 265,887	$ 265,887	$ 265,887	$ 6,266,741	$ 262,192	9,157,988	$ 9,157,988
Debt Service	-	-	-	-	-	-	-	-	-	-	-	-		
Transfers Out (PILOT, etc)	1,200,000	-	-	-	-	-	-	-	-	-	238,377	-	1,438,377	
Total Cash Outflows	1,215,201	1,183	265,887	265,887	751,462	265,887	265,887	265,887	265,887	265,887	6,505,118	262,192	10,596,365	
End Bal	10,248,309	10,301,860	10,119,121	10,450,865	10,328,214	12,856,466	13,619,544	16,379,921	18,003,474	17,907,349	11,672,335	10,568,544	11,568,544	
Cash Inflows - Outflows	$ (1,082,679)	$ 53,551	$ (182,739)	$ 331,744	$ (122,651)	$ 2,528,252	$ 763,078	$ 2,760,376	$ 1,623,553	$ (96,125)	$ (6,235,014)	$ (103,791)	$ 237,556	

Other Capital Projects	JUL	AUG	SEP*	OCT	NOV	DEC	JAN	FEB	MAR*	APR	MAY	JUN	Total	
Cash Receipts	$ 89,862	$ 42,352	$ 39,816	$ 26,811	$ 259,223	$ 1,966,825	$ 732,925	$ 1,397,045	$ 349,162	$ 68,691	$ 99,881	$ 122,312	$ 5,194,905	$ 1,647,003
Loan Proceeds	1,200,000	-	-	-	-	-	-	-	-	-	-	-	1,200,000	
Total Cash Inflows	1,289,862	42,352	39,816	26,811	259,223	1,966,825	732,925	1,397,045	349,162	68,691	99,881	122,312	6,394,905	
Beg Cash Bal	1,502,854	530,133	570,402	608,134	(267,138)	(9,998)	1,954,743	1,685,585	1,880,547	2,227,625	2,294,233	2,392,030	1,502,854	
Available Cash	2,792,716	572,485	610,218	634,945	(7,915)	1,956,827	2,687,668	3,082,630	2,229,709	2,296,316	2,394,114	2,514,342	7,897,759	
Cash Payments	$ 2,083	$ 2,083	$ 2,083	$ 902,083	$ 2,083	$ 2,083	$ 1,002,083	$ 2,083	$ 2,083	$ 2,083	$ 2,083	$ 252,083	2,175,000	$ 2,175,000
Debt Service	-	-	-	-	-	-	-	-	-	-		-		
Transfers Out (PILOT, etc)	2,260,500	-	-	-	-	-	-	1,200,000	-	-	-	-	3,460,500	
Total Cash Outflows	2,262,583	2,083	2,083	902,083	2,083	2,083	1,002,083	1,202,083	2,083	2,083	2,083	252,083	5,635,500	
End Bal	530,133	570,402	608,134	(267,138)	(9,998)	1,954,743	1,685,585	1,880,547	2,227,625	2,294,233	2,392,030	2,262,259	2,262,259	
Cash Inflows - Outflows	$ (972,721)	$ 40,269	$ 37,733	$ (875,272)	$ 257,140	$ 1,964,742	$ (269,158)	$ 194,962	$ 347,079	$ 66,608	$ 97,798	$ (129,771)	$ 759,405	

*Months with three payrolls instead of two

SUBMITTED TO STATE JULY '19 FOR T.A.N. FOR R.E. CTR

BRADLEY COUNTY
TENNESSEE

Debt Management Policy

Formally Adopted: October 3, 2011
Amended: January 22, 2013

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INTRODUCTION

This Debt Management Policy (the "Debt Policy") is a written guideline with parameters that affect the amount and type of debt that can be issued by Bradley County, Tennessee (the "County"), the issuance process and the management of the County's debt. The purpose of this Debt Policy is to improve the quality of management and legislative decisions and to provide justification for the structure of debt issuances consistent with the Debt Policy's goals while demonstrating a commitment to long-term capital planning. It is also the intent of the County that this Debt Policy will signal to credit rating agencies, investors and the capital markets that the County is well managed and will always be prepared to meet its obligations in a timely manner. This Debt Policy fulfills the requirements of the State of Tennessee regarding the adoption of a formal debt management policy on or before January 1, 2012.

This Debt Policy provides guidelines for the County to manage its debt and related annual costs within both current and projected available resources while promoting understanding and transparency for our citizens, taxpayers, rate payers, businesses, investors and other interested parties.

The County may, from time to time, review this Debt Policy and make revisions and updates, if warranted.

Bradley County, Tennessee
DEBT MANAGEMENT POLICY

I. INTRODUCTORY STATEMENT

In managing its Debt (defined herein as tax-exempt or taxable bonds, capital outlay notes, other notes, capital leases, interfund loans or notes and loan agreements); it is the County's policy to:

- Achieve the lowest cost of capital within acceptable risk parameters
- Maintain or improve credit ratings
- Assure reasonable cost access to the capital markets
- Preserve financial and management flexibility
- Manage interest rate risk exposure within acceptable risk parameters

II. GOALS AND OBJECTIVES

Debt policies and procedures are tools that ensure that financial resources are adequate to meet the County's long-term capital planning objectives. In addition, the Debt management policy (the "Debt Policy") helps to ensure that financings undertaken by the County have certain clear, objective standards which allow the County to protect its financial resources in order to meet its long-term capital needs.

The Debt Policy formally establishes parameters for issuing debt and managing a debt portfolio which considers the County's specific capital improvement needs; ability to repay financial obligations; and, existing legal, economic, and financial market conditions. Specifically, the policies outlined in this document are intended to assist in the following:

- To guide the County in policy and debt issuance decisions
- To maintain appropriate capital assets for present and future needs
- To promote sound financial management
- To protect the County's credit rating
- To ensure the County's debt is issued legally under applicable state and federal laws
- To promote cooperation and coordination with other parties in the financing
- To evaluate debt issuance options

III. PROCEDURES FOR ISSUANCE OF DEBT

1) Authority

a) The County will only issue Debt by utilizing the statutory authorities provided by *Tennessee Code Annotated* as supplemented and revised ("TCA") and the Internal Revenue Code (the "Code").

b) The County will adhere to any lawfully promulgated rules and regulations of the State and those promulgated under the Code.

c) All Debt must be formally authorized by resolution of the County's Legislative Body.

2) Transparency

a) It is recognized that the issuance of Debt must have various approvals and on occasion, written reports provided by the State of Tennessee Comptroller's office either prior to adoption of resolutions authorizing such Debt, prior to issuance and/or following issuance. The County, in conjunction with any professionals (including, but not limited to, financial advisors, underwriters, bond counsel, etc. which may individually or collectively be referred to herein as "Financial Professionals") will ensure compliance with TCA, the Code and all federal and State rules and regulations. Such State compliance will include, but not be limited to, compliance with all legal requirements regarding adequate public notice of all meetings of the County related to consideration and approval of Debt. Additionally, the County shall provide the Tennessee Comptroller's office sufficient information on the Debt to not only allow for transparency regarding the issuance, but also assuring that the Comptroller's office has sufficient information to adequately report or approve any formal action related to the sale and issuance of Debt. The County will also make this information available to its legislative body, citizens and other interested parties.

b) The County will file its Audited Financial Statements and any Continuing Disclosure document prepared by the County or its Dissemination Agent. To promote transparency and understanding, these documents should be furnished to members of the Legislative Body and made available electronically or by other usual and customary means to its citizens, taxpayers, rate payers, businesses, investors and other interested parties by posting such information on-line or in other prominent places.

IV. CREDIT QUALITY AND CREDIT ENHANCEMENT

The County's Debt management activities will be conducted in order to maintain or receive the highest possible credit ratings. The Mayor and Finance Director in conjunction with any Financial Professionals that the County may chose to engage will be responsible for maintaining relationships and communicating with one or more rating agencies.

The County will consider the use of credit enhancements on a case-by-case basis, evaluating the economic benefit versus cost for each case. Only when clearly demonstrable savings can be shown shall an enhancement be considered. The County will consider each of the following enhancements as alternatives by evaluating the cost and benefit of such enhancements:

1) Insurance

The County may purchase bond insurance when such purchase is deemed prudent and advantageous. The predominant determination shall be based on such insurance being less costly than the present value of the difference in the interest on insured bonds versus uninsured bonds.

2) Letters of Credit

The County may enter into a letter-of-credit ("LOC") agreement when such an agreement is deemed prudent and advantageous. The County or its Financial Professionals, if any, may seek proposals from qualified banks or other qualified financial institutions pursuant to terms and conditions that are acceptable to the County.

V. AFFORDABILITY

The County shall consider the ability to repay Debt as it relates to the total budget resources, the wealth and income of the community and its property tax base and other revenues available to service the Debt. The County may consider debt ratios and other benchmarks compared to its peers when analyzing its Debt including materials published by the nationally recognized credit rating agencies.

VI. DEBT STRUCTURE

The County shall establish all terms and conditions relating to the issuance of Debt and will invest all bond proceeds pursuant to the terms of its investment policy, if any. Unless otherwise authorized by the County, the following shall serve as the Debt Policy for determining structure:

1) **Term**

All capital improvements financed through the issuance of Debt will be financed for a period not to exceed the useful economic life of the improvements and in consideration of the ability of the County to absorb such additional debt service expense. The term of Debt shall be determined by, but not limited to, the economic life of the assets financed, conditions in the capital markets, the availability of adequate revenue streams to service the Debt and the existing pattern of Debt payable from such identifiable fund or enterprise activity, but in no event will the term of such Debt exceed forty (40) years, as outlined in TCA.

2) **Capitalized Interest**

From time to time, certain financings may require the use of capitalized interest from the date of issuance until the County is able to realize beneficial use and/or occupancy of the financed project. Interest may be capitalized through a period permitted by federal law and TCA if it is determined that doing so is beneficial to the financing by the Legislative Body and is appropriately memorialized in the legislative action authorizing the sale and issuance of the Debt.

3) **Debt Service Structure**

General Obligation debt issuance shall be planned to achieve relatively net level debt service or level principal amortization considering the County's outstanding debt obligations, while matching debt service to the useful economic life of facilities. Absent events or circumstances determined by its Legislative Body, the County shall avoid the use of bullet or balloon maturities (with the exception of sinking fund requirements required by term bonds) except in those instances where such maturities serve to make existing overall debt service level or match specific income streams. Debt which is supported by project revenues and is intended to be self-supporting should be structured to achieve level proportional coverage to expected available revenues.

4) **Call Provisions**

In general, the County's Debt should include a call feature no later than ten (10) years from the date of delivery of the bonds. The County will avoid the sale of long-term debt which carries longer redemption features unless a careful evaluation has been conducted by the Mayor and Finance Director and/or Financial Professionals, if any, with respect to the value of the call option.

5) **Original Issuance Discount/Premium**

Debt with original issuance discount/premium will be permitted.

6) **Deep Discount Bonds**

Deep discount debt may provide a lower cost of borrowing in certain capital markets. The Mayor and Finance Director and/or Financial Professionals, if any, should carefully consider their value and effect on any future refinancing as a result of the lower-than-market coupon.

VII. DEBT TYPES

When the County determines that Debt is appropriate, the following criteria will be utilized to evaluate the type of debt to be issued.

1) **Security Structure**

a) **General Obligation Bonds**

The County may issue Debt supported by its full faith, credit and unlimited ad valorem taxing power ("General Obligation Debt"). General Obligation Debt shall be used to finance capital projects that do not have significant independent creditworthiness or significant on-going revenue streams or as additional credit support for revenue-supported Debt, if such support improves the economics of the Debt and is used in accordance with these guidelines.

b) **Revenue Debt**

The County may issue Debt supported exclusively with revenues generated by a project or enterprise fund ("Revenue Debt"), where repayment of the debt service obligations on such Revenue Debt will be made through revenues generated from specifically designated sources. Typically, Revenue Debt will be issued for capital projects which can be supported from project or enterprise-related revenues.

c) **Capital Leases**

The County may use capital leases to finance projects assuming the Mayor and Finance Director and/or Financial Professionals, if any, determine that such an instrument is economically feasible.

2) **Duration**

a) **Long-Term Debt**

The County may issue long-term Debt when it is deemed that capital improvements should not be financed from current revenues or short-term borrowings. Long-term Debt will not be used to finance current operations or normal maintenance. Long-

term Debt will be structured such that financial obligations do not exceed the expected useful economic life of the project(s) financed.

i. *Serial and Term Debt.* Serial and Term Debt may be issued in either fixed or variable rate modes to finance capital infrastructure projects;

ii. *Capital Outlay Notes ("CONs").* CONs may be issued to finance capital infrastructure projects with an expected life up to twelve years; or

iii. *Capitalized Leases.* Capitalized Leases may be issued to finance infrastructure projects or equipment with an expected life not greater than its expected useful life.

b) Short-Term Debt

Short-term borrowing may be utilized for:

i. Financing short economic life assets;

ii. The construction period of long-term projects;

iii. For interim financing; or

iv. For the temporary funding of operational cash flow deficits or anticipated revenues subject to the following policies:

1. *Bond Anticipation Notes ("BANs").* *BANs,* including commercial paper notes issued as BANs, may be issued instead of capitalizing interest to reduce the debt service during the construction period of a project or facility. The BANs shall not mature more than 2 years from the date of issuance. BANs can be rolled in accordance with federal and state law. BANs shall mature within 6 months after substantial completion of the financed facility.

2. *Revenue Anticipation Notes ("RANs") and Tax Anticipation Notes ("TANs").* RANs and TANS shall be issued only to meet cash flow needs consistent with and fully conforming to federal IRS and state requirements and limitations.

3. *Lines of Credit.* Lines of Credit shall be considered as an alternative to other short-term borrowing options. A line of credit shall only be structured to federal and state requirements.

4. *Interfund Loans.* Interfund Loans shall only be used to fund operational deficiencies among accounts or for capital projects to be paid from current fiscal year revenues. Such interfund loans shall be approved by the State

Comptroller's office and shall only be issued in compliance with state regulations and limitations.

5. *Other Short-Term Debt.* Other Short-Term Debt including commercial paper notes, BANs, Capitalized Leases and CONs may be used when it provides an interest rate advantage or as interim financing until market conditions are more favorable to issue debt in a fixed or variable rate mode. The County will determine and utilize the most advantageous method for short-term borrowing. The County may issue short-term Debt when there is a defined repayment source or amortization of principal.

3) <u>Interest Rate Modes</u>

a) Fixed Rate Debt

To maintain a predictable debt service schedule, the County may give preference to debt that carries a fixed interest rate.

b) Variable Rate Debt

The targeted percentage of net variable rate debt outstanding (excluding (1) debt which has been converted to synthetic fixed rate debt and (2) an amount of debt considered to be naturally hedged to short-term assets in the Unreserved General and/or Debt Service Fund Balance) shall not exceed 45% of the County's total outstanding debt and will take into consideration the amount and investment strategy of the County's operating cash.

The following circumstances may result in the consideration of issuing variable rate debt:

i. *Asset-Liability Matching;*

ii. *Construction Period Funding;*

iii. *High Fixed Interest Rates.* Interest rates are above historic averages;

iv. *Diversification of Debt Portfolio;*

v. *Variable Revenue Stream.* The revenue stream for repayment is variable and is anticipated to move in the same direction as market-generated variable interest rates or the dedication of revenues allows capacity for variability; and

vi. *Adequate Safeguard Against Risk.* Financing structure and budgetary safeguards are in place to prevent adverse impacts from interest rate shifts such structures could include, but are not limited to, interest rate caps and short-term cash investments in the County's General Fund.

An analysis by the Mayor and Finance Director and/or Financial Professionals, if any, shall be conducted to evaluate and quantify the risks and returns associated with the variable rate Debt including, but not limited to, a recommendation regarding the use of variable rate debt.

4) **Zero Coupon Debt**

Zero Coupon Debt may be used if an analysis has been conducted by the Mayor and Finance Director and/or Financial Professionals, if any, and the risks and returns associated with the Zero Coupon Debt have been made. The analysis shall include, but not be limited to a recommendation regarding the use of Zero Coupon Debt as the most feasible instrument considering available revenues streams, the need for the project and other factors determined by the Legislative Body.

5) **Synthetic Debt**

The County will not enter into any new interest rate swaps or other derivative instruments unless it adopts a Debt Derivative Policy consistent with the requirements of TCA and only after approval of the State Comptroller's office and affirmative action of the Legislative Body. To the extent the County has any current existing interest rate swaps or other derivative instruments, the County will monitor these agreements and any amendments consistent with the compliance report issued by the State Comptroller's Office at the time the agreements were previously authorized.

VIII. REFINANCING OUTSTANDING DEBT

The Mayor and Finance Director, in conjunction with Financial Professionals, if any, shall have the responsibility to analyze outstanding Debt for refunding opportunities. The Mayor and Finance Director will consider the following issues when analyzing possible refunding opportunities:

1) **Debt Service Savings**

Absent other compelling considerations such as the opportunity to eliminate onerous or restrictive covenants contained in existing Debt documents, the County has established a minimum net present value savings threshold of at least 3.0 percent of the advance refunded Debt principal amount. Current refunding opportunities may be considered by the County using any savings threshold if the refunding generates positive net present value savings. The decision to take less than 3.0 percent net present value savings for an advance refunding or to take the savings in any manner other than a traditional year-to-year level savings pattern must be approved by the Legislative Body or delegated to the County's Chief Executive.

2) **Restructuring for economic purposes**

The County may also refund Debt when it is in its best financial interest to do so. Such a refunding will be limited to restructuring to meet unanticipated revenue expectations, achieve cost savings, mitigate irregular debt service payments, release reserve funds or remove unduly restrictive bond covenants or any other reason approved by the Legislative Body in its discretion.

3) **Term of Refunding Issues**

Normally, the County will refund Debt equal to or within its existing term. However, the Mayor and Finance Director may consider maturity extension, when necessary to achieve desired outcomes, provided that such extension is legally permissible and it is approved by the Legislative Body. The Mayor and Finance Director may also consider shortening the term of the originally issued debt to realize greater savings. The remaining useful economic life of the financed facility and the concept of inter-generational equity should guide these decisions.

4) **Escrow Structuring**

The County shall utilize the least costly securities available in structuring refunding escrows. In the case of open market securities, a certificate will be provided by a third party agent, who is not a broker-dealer stating that the securities were procured through an arms-length, competitive bid process, that such securities were more cost effective than State and Local Government Obligations (SLGS), and that the price paid for the securities was reasonable within Federal guidelines. In cases where taxable Debt is involved, the Mayor and Finance Director, with the approval of bond counsel, may make a direct purchase as long as such purchase is the most efficient and least costly. Under no circumstances shall an underwriter, agent or any Financial Professionals sell escrow securities involving tax-exempt Debt to the County from its own account.

5) **Arbitrage**

The County shall take all necessary steps to optimize escrows and to avoid negative arbitrage in its refunding. Any positive arbitrage will be rebated as necessary according to Federal guidelines.

IX. METHODS OF ISSUANCE

The Mayor and Finance Director may consult with a Financial Professional regarding the method of sale of Debt. Subject to approval by the Legislative Body, the Mayor and Finance Director will determine the method of issuance of Debt on a case-by-case basis consistent with the options provided by prevailing State law.

1) **Competitive Sale**

In a competitive sale, the County's Debt will be offered in a public sale to any and all eligible bidders. Unless bids are rejected, the Debt shall be awarded to the bidder providing the lowest true interest cost as long as the bid adheres to the requirements set forth in the official notice of sale.

In a competitive sale, a financial advisor may bid on an issue for which they are providing advisory services only if:

a) Authorized by the rules and regulations of the Municipal Securities Rulemaking Board (the "MSRB"), including Rule G-23, as may be amended and modified;

b) The Legislative Body or designated official grants in writing specific authority on a transaction by transaction basis;

c) Such sale is properly carried out through a widely and publicly advertised sale, during normal bond sale hours, and through an industry standard, electronic bidding platform; and

d) The financial advisory fee is separately disclosed and billed from the underwriting fee.

2) **Negotiated Sale**

The County recognizes that some securities are best sold through a negotiated sale with an underwriter or group of underwriters. The County shall assess the following circumstances in determining whether a negotiated sale is the best method of sale:

a) State requirements on negotiated sales;

b) Debt structure which may require a strong pre-marketing effort such as those associated with a complex transaction generally referred to as a "story" bond;

c) Size or structure of the issue which may limit the number of potential bidders;

d) Market conditions including volatility wherein the County would be better served by the flexibility afforded by careful timing and marketing such as is the case for Debt issued to refinance or refund existing Debt;

e) Whether the Debt is to be issued as variable rate obligations or perhaps as Zero Coupon Debt;

f) Whether an idea or financing structure is a proprietary product of a single firm;

g) In a publicly offered or privately placed, negotiated sale, a financial advisor, if any, shall not be permitted to resign as the financial advisor in order to underwrite or privately place an issue for which they are or have been providing advisory services;

h) The underwriter shall clearly identify itself in writing as an underwriter and not as a financial advisor from the earliest stages of its relationship with the County with respect to the negotiated issue. The underwriter must clarify its primary role as a purchaser of securities in an arm's length commercial transaction and that it has financial and other interests that differ from those of the County. The underwriter in a publicly offered, negotiated sale shall be required to provide pricing information both as to interest rates and to takedown per maturity to the Legislative Body (or its designated official) in advance of the pricing of the debt.

3) Private Placement

From time to time, the County may elect to privately place its Debt. Such placement shall only be considered if this method is demonstrated to be advantageous to the County.

X. PROFESSIONALS

1) Financial Professionals

As needed, the County may select Financial Professionals to assist in its Debt issuance and administration processes. In selecting Financial Professionals, consideration should be given with respect to:

a) relevant experience with municipal government issuers and the public sector;

b) indication that the firm has a broadly based background and is therefore capable of balancing the County's overall needs for continuity and innovation in capital planning and Debt financing;

c) experience and demonstrated success as indicated by its experience;

d) the firm's professional reputation;

e) professional qualifications and experience of principal employees; and

f) the estimated costs, but price should not be the sole determining factor.

2) **Miscellaneous**

a) **Written Agreements**

i. Any Financial Professionals engaged by the County shall enter into written agreements including, but not limited to, a description of services provided and fees and expenses to be charged for the engagement.

ii. The County shall enter into an engagement letter agreement with each lawyer or law firm representing the County in a debt transaction. No engagement letter is required for any lawyer who is an employee of the County or lawyer or law firm which is under a general appointment or contract to serve as counsel to the County. The County does not need an engagement letter with counsel not representing the County, such as underwriters' counsel.

iii. The County shall require all Financial Professionals engaged in the process of issuing debt to clearly disclose all compensation and consideration received related to services provided in the debt issuance process by both the County and the lender or conduit issuer, if any. This includes "soft" costs or compensations in lieu of direct payments.

b) **Conflict of Interest**

i. Financial Professionals involved in a debt transaction hired or compensated by the County shall be required to disclose to the County existing client and business relationships between and among the professionals to a transaction (including but not limited to financial advisors, swap advisors, bond counsel, swap counsel, trustee, paying agent, underwriter, counterparty, and remarketing agent), as well as conduit issuers, sponsoring organizations and program administrators. This disclosure shall include that information reasonably sufficient to allow the County to appreciate the significance of the relationships.

ii. Financial Professionals who become involved in the debt transaction as a result of a bid submitted in a widely and publicly advertised competitive sale conducted using an industry standard, electronic bidding platform are not subject to this disclosure. No disclosure is required that would violate any rule or regulation of professional conduct.

XI. COMPLIANCE

1) **Continuing Annual Disclosure**

Normally at the time Debt is delivered, the County will execute a Continuing Disclosure Certificate in which it will covenant for the benefit of holders and

beneficial owners of the publicly traded Debt to provide certain financial information relating to the County by not later than twelve months after each of the County's fiscal years, (the "Annual Report and provide notice of the occurrence of certain enumerated events. The Annual Report (and audited financial statements, if filed separately) will be filed with the MSRB through the operation of the Electronic Municipal Market Access system ("EMMA") and any State Information Depository established in the State of Tennessee (the "SID"). If the County is unable to provide the Annual Report to the MSRB and any SID by the date required, notice of each failure will be sent to the MSRB and any SID on or before such date. The notices of certain enumerated events will be filed by the County with the MSRB through EMMA and any SID. The specific nature of the information to be contained in the Annual Report or the notices of significant events is provided in each Continuing Disclosure Certificate. These covenants are made in order to assist underwriters in complying with SEC Rule 15c2-12(b) (the "Rule").

2) **Arbitrage Rebate**

The County will also maintain a system of record keeping and reporting which complies with the arbitrage rebate compliance requirements of the Internal Revenue Code (the "Code").

3) **Records**

The County will also maintain records required by the Code including, but not limited to, all records related to the issuance of the debt including detailed receipts and expenditures for a period up to 6 years following the final maturity date of the Debt or as required by the Code.

XII. DEBT POLICY REVIEW

1) **General Guidance**

The guidelines outlined herein are only intended to provide general direction regarding the future issuance of Debt. The County maintains the right to modify this Debt Policy and may make exceptions to any of its guidelines at any time to the extent that the execution of such Debt achieves the goals of the County as long as such exceptions or changes are consistent with TCA and any rules and regulations promulgated by the State.

This Debt Policy should be reviewed from time to time as circumstances, rules and regulations warrant.

2) **Designated Official**

The Mayor and Finance Director are responsible for ensuring substantial compli with this Debt Policy.

XIII. FEDERAL TAX COMPLIANCE (Amended 1/22/13)

Purpose

In order to issue tax-exempt debt obligations ("Tax-Exempt Obligations"), the interest on which is excluded from gross income of the holders of such debt obligations, Bradley County, Tennessee (the "County") must comply with federal tax rules regarding expenditure of proceeds, use of financed property, investment of proceeds in compliance with arbitrage rules, retention of records and filings with the Internal Revenue Service pursuant to Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"). This Tax Compliance Policy sets forth the County's policies for compliance with Sections 141-150 of the Code and related rules and regulations.

I. Expenditure of Proceeds

Expenditure of proceeds as set forth below will be reviewed and managed by the Finance Director ("Finance Director") as needed to ensure compliance with the requirements with each tax certificate executed in connection with Tax-Exempt Obligations. In connection with such review and management, the Finance Director will undertake the following with respect to the expenditure of proceeds of Tax-Exempt Obligations:

- Establish forms and procedures for documenting expenditures of the proceeds, including for new money issues a description of the property financed, with each expenditure and for refunding issues a description of the refunded obligations and the property finance with the refunded obligations.

- Only permit proceeds to be expended for capital expenditures, working capital if accompanied by an opinion of nationally recognized bond counsel, refunding of Tax-Exempt Obligations and other debt obligations used for the foregoing purposes, and costs of issuance of Tax-Exempt Obligations.

- Not permit amounts to be expended to pay capitalized interest on Tax-Exempt Obligations except during the actual construction period of financed property unless accompanied by an opinion of nationally recognized bond counsel.

- Restrict reimbursement of costs that were paid to the issuance of the Tax-Exempt Obligations to costs paid subsequent to, or not more than 60 days prior to, the date a "declaration of intent" to reimburse the costs was adopted by the County or as in otherwise approved by bond counsel.

- Prepare a "final allocation" of proceeds to uses, which will be made and retained with the records of the Tax-Exempt Obligations, no later than 18 months after the placed-in-service date of the finance property (and in any event not later than 5 years and 60 days after the issuance of the issue).

- Monitor the expenditure of proceeds of new-money Tax-Exempt Obligations against the tax certificate expectation to (i) spend or commit 5% of new sale proceeds within 6 months, (ii) spend 85% of net sales proceeds within 3 years, and (iii) proceed with due diligence to complete the project and fully spend the net sale proceeds.

- Monitor the expenditure of proceeds of the Tax-Exempt Obligations against the schedule for any arbitrage rebate exception or exceptions identified in the tax certificate related to such issue of Tax-Exempt Obligations.

II. Use of Property Financed with Tax-Exempt Obligations

Use of property financed with Tax-Exempt Obligations, when completed and placed in service, will be reviewed by the finance Director on at least an annual basis.

The County will not do any of the following with respect to the finance d property without prior discussion with bond counsel regarding potential effect of such action on the tax exemption of the Tax-Exempt Obligations that financed or refinanced such property:

- Enter into a management, service or incentive payment contract with any non-governmental person or entity (including the federal government) (a "Non-Governmental Person").

- Enter into a lease with any Non-Governmental Person.

- Sell or otherwise transfer such property to any Non-Governmental Person.

- Grant special legal entitlements with respect to such property to any Non-Governmental Person.

If any action occurs, notwithstanding the foregoing, that causes Tax-Exempt Obligations to become private activity bonds as a result of private use of financed projects and/or private payments for parties utilizing financed projects, the County will promptly consult with bond counsel as to the steps to be taken in order to remediate such change in use in accordance with the regulations under the Code, including the remediation of nonqualified bonds.

III. Investment of Proceeds

Investment of proceeds of Tax-Exempt Obligations in compliance with the arbitrage bond rules and rebate of arbitrage will be supervised by the Finance Director.

All proceeds of each Tax-Exempt Obligation will be deposited and maintained in a separate account or accounts. The investment of the proceeds of Tax-Exempt Obligations shall comply with the following:

- Investments will be purchased only in market transactions at fair market value.

- Calculations of rebate liability will be performed periodically as set forth in the tax certificate by outside consultants unless the County is eligible for an exception to rebate liability with respect to the Tax-Exempt Obligations.

- Rebate payments if required, will be made with Form 8038-T no later than 60 days after (a) each fifth anniversary of the date of issuance and (b) the final retirement of the Tax-Exempt Obligations. Compliance with rebate requirements will be reported to the bond trustee, if any, and the issuer.

- The County will identify the date for first rebate payment at the time of issuance if rebate payments are expected.

IV. Records

Management and retention of records related to Tax-Exempt Obligations will be supervised by the Finance Director.

- Records will be retained for the life of the Tax-Exempt Obligations plus any refunding bonds plus three years. Records may be in the form of documents or electronic copies of documents, appropriately indexed to specific bond issues and compliance functions.

- Retainable records pertaining to issuance of Tax-Exempt Obligations include the transcript of documents executed in connection with the issuance of the Tax-Exempt Obligations and any amendments, and copies of rebate calculations and records of payments including Form 8038-T.

- Retainable records pertaining to expenditures of proceeds of Tax-Exempt Obligations include requisitions, trustee statements (if any) and final allocation of proceeds.

- Retainable records pertaining to use of property include all agreements reviewed for nonexempt use and any reviewed documents relating to unrelated business activity.

- Retainable records pertaining to investments include GIC and hedge documents under the Treasury regulations, records of purchase and sale of other investments, and records of investment activity sufficient to permit calculation of arbitrage rebate or demonstration that no rebate is due.

V. Miscellaneous Post-Issuance Changes

The Finance Director will consult with bond counsel prior to engaging in any post-issuance credit enhancement transactions (e.g., letter of credit or bond insurance) or hedging transactions (e.g., interest rate swaps).

The Finance Director will consult with bond counsel prior to making any significant modifications to the bond documents that might cause a "reissuance" of the Tax-Exempt Obligations as described in Section 1.1001-3 of the Treasury regulations such as (i) changes in the yield of a Tax-Exempt Obligation, (ii) changes in the timing of payments on a Tax-Exempt Obligation or (iii) changes in the obligor of or security for a Tax-Exempt Obligation.

VI. Overall Responsibility

Overall administration and coordination of this policy is the responsibility of the Finance Director. The Finance director shall be responsible for identifying any violations of federal tax requirements relating to any Tax-Exempt Obligations and shall consult with bond counsel as to the best method for the timely correction of any identified violations either through available remedial actions or through the IRS's Voluntary Closing Agreement Program. The Finance Director shall be responsible for obtaining and providing for the training and education necessary to administer these policies and procedures.

BOE # 141-2020-3

INCREASE / DECREASE (circle one) Amount: $ 1,199,187.62

Type: Revenue
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	141	46515	Voluntary Pre-K / Early Childhood Ed.	$ 1,199,187.62

INCREASE / DECREASE (circle one) Amount: $ 1,199,187.62

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	141	73400	Early Childhood Education	$ 1,195,406.00
Line item (number & name)	307		Communications	$ 13,498.00
Line item (number & name)	312		Contracts with Private Agencies	$ 893,080.00
Line item (number & name)	330		Operating Lease Payments	$ 26,068.00
Line item (number & name)	336		Maintenance & Repair Services	$ 22,531.00
Line item (number & name)	355		Travel	$ 15,854.00
Line item (number & name)	399		Other Contracted Services	$ 60,760.00
Line item (number & name)	429		Instructional Supply	$ 75,937.00
Line item (number & name)	499		Other Supplies & Materials	$ 37,617.00
Line item (number & name)	524		Staff Development	$ 5,646.00
Line item (number & name)	599		Other Charges	$ 44,415.00
Account (fund, number, name)	141	99100	Transfers Out	
Line item (number & name)	504		Indirect Costs	$ 3,781.62

Description of amendment (be specific):
Voluntary Pre-K / Early Child Education FY20 Original Budget per ePlan

pulled from Consent Agenda voted on separately

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Bradley County Commission
Johnny Mull, Chairman
CONSENT AGENDA
September 16, 2019, at 12:00p.m.
Bradley County Courthouse

BUDGET AMENDMENTS

1. Bradley County Schools (see page 5)
2. Bradley County Schools (see page 6) pull voted on separately
3. Bradley County Schools (see page 7)
4. Bradley County Schools (see page 8)
5. SAMSHA grant (see page 9)
6. EMA (see page 10)
7. EMA (see page 11)
8. Juvenile Department (see pages 12-14)
9. Fire Department (see page 15)
10. Fire Department (see page 16)
11. EMS (see page 17)
12. Sheriff's Department (see page 18)
13. Sheriff's Department (see page 19)
14. Sheriff's Department (see page 20)
15. Sheriff's Department (see page 21)

APPOINTMENTS

16. Daniel Beaty appointment to the Agriculture Committee term expiring 8/2020
17. Susan Ledford appointment to the Agriculture Committee term expiring 8/2022
18. Kay Smith appointment to the Agriculture Committee term expiring 8/2020
19. Chuck McSpadden appointment to the Agriculture Committee term expiring 8/2022

NOTARY PUBLICS

20. Notary publics – Clerk will bring to the meeting

Bradley County, Tennessee

Finance Committee

Date: 9/3/2019 11:30 A.M. County Commission Conference Room

D. Gary Davis	X	Erica Davis	X
Milan Blake	X	Loule Alford	X
Thom Crye	X	Mike Hughes	X

Items discussed at this meeting:

		PAGE	MOTION	SECOND	VOTE
1	School Department Budget Amendment	1	MH	TC	5-0-0
2	School Department Budget Amendment	2	MH	ED	5-0-0
3	School Department Budget Amendment	3	MH	ED	5-0-0
4	School Department Budget Amendment	4-6	TC	MH	5-0-0
5	SAMSHA Grant Budget Amendment	7	LA	ED	5-0-0
6	EMA Budget Amendment Request	8-13	***COMBINE 6 & 7****		
7	EMA Budget Amendment Request	14-15	ED	MH	5-0-0
8	Juvenile Department Budhely Amendment	16-20	TC	MH	5-0-0
9	Fire Department Budget Amendment Request	21-22	MH	LA	5-0-0
10	Fire Department Budget Amendment Request	23-29	TC	MH	5-0-0
11	EMS Budget Amendment Request	30-36	MH	ED	5-0-0
12	Sheriff Department Budget Amendment Request	37-39	ED	TC	5-0-0
13	Sheriff Department Budget Amendment Request	40-42	***COMBINE 13, 14 15***		
14	Sheriff Department Budget Amendment Request	43-44	***COMBINE 13, 14 15***		
15	Sheriff Department Budget Amendment Request	45-47	ED	TC	5-0-0
16					

Recommendations to be made to full Commission:

		PAGE			
1	School Department Budget Amendment	1	MH	TC	5-0-0
2	School Department Budget Amendment	2	MH	ED	5-0-0
3	School Department Budget Amendment	3	MH	ED	5-0-0
4	School Department Budget Amendment	4-6	TC	MH	5-0-0
5	SAMSHA Grant Budget Amendment	7	LA	ED	5-0-0
6	EMA Budget Amendment Request	8-13	***COMBINE 6 & 7****		
7	EMA Budget Amendment Request	14-15	ED	MH	5-0-0
8	Juvenile Department Budhely Amendment	16-20	TC	MH	5-0-0
9	Fire Department Budget Amendment Request	21-22	MH	LA	5-0-0
10	Fire Department Budget Amendment Request	23-29	TC	MH	5-0-0
11	EMS Budget Amendment Request	30-36	MH	ED	5-0-0
12	Sheriff Department Budget Amendment Request	37-39	ED	TC	5-0-0
13	Sheriff Department Budget Amendment Request	40-42	***COMBINE 13, 14 15***		
14	Sheriff Department Budget Amendment Request	43-44	***COMBINE 13, 14 15***		
15	Sheriff Department Budget Amendment Request	45-47	ED	TC	5-0-0
	Motion for 20/21 budget year to budget $50,000 for ankle monitors		ED	Failed	
	Motion to put $80,000 in 20/21 budget year contenglent upon conformation		LA	Failed	
	from Attorney Freiberg that County can lower amount				
	Motion to put $50,000 in 20/21 budget year contengnet upon confirmation		ED	MH	3/2/0
	from Attorney Freiberg that County can lower amount in writing.				
	for ankle monitoring				

Commission Voting Date: 9/16/2019

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BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 15-Aug-19

Requestor: Bradley County Schools - 141 General Fund

Sub Fund: _____ (If applicable)

BOE # 141-2020-2

INCREASE / DECREASE (circle one) Amount: $ 15,475.00

Type: Expense (Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	141	72130	Other Student Support		
Line item (number & name)	499		Other Supplies & Materials	$	15,475.00

INCREASE / DECREASE (circle one) Amount: $ 15,475.00

Type: Expense (Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	141	72210	Regular Instruction Program		
Line item (number & name)	432		Library Books/Media	$	15,475.00

Description of amendment (be specific):
Move monies to pay additional Follett expense to move Destiny Data

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BOE # 141-2020-4

INCREASE / DECREASE (circle one) Amount: $ 7,694.69

Type: Fund Balance
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 141 39000 Undesignated Fund Balance $ 7,694.69

INCREASE / DECREASE (circle one) Amount: $ 7,694.69

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 141 71100 Regular Instruction Program

Line item (number & name) 499 Other Supplies & Materials $ 4,556.67
Line item (number & name) 599 Other Charges $ 3,138.02

Description of amendment (be specific):
Elementary Education Funds set-up as reserves at year-end FY19, moving back into FY20 budget

BOE # 141-2020-5

INCREASE / DECREASE (circle one) Amount: $ 18.86

Type: Fund Balance
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 141 39000 Undesignated Fund Balance $ 18.86

INCREASE / DECREASE (circle one) Amount: $ 18.86

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 141 72120 Health Services

Line item (number & name) 499 Other Supplies & Materials $ 18.86

Description of amendment (be specific):
Health Services, Tobacco Funds set-up as reserve at year-end FY19; moving back into FY20 budget

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BOE # 141-2020-6

INCREASE / DECREASE (circle one) Amount: $ 57,200.00

Type: Fund Balance
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 141 39000 Undesignated Fund Balance $ 57,200.00

INCREASE / DECREASE (circle one) Amount: $ 57,200.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 141 71100 Regular Instruction Program

Line item (number & name)	429	Supplies & Materials	$	16,000.00
Line item (number & name)	499	Other Supplies & Materials	$	30,000.00
Line item (number & name)	524	Staff Development	$	11,200.00

Description of amendment (be specific):
Music (SOTA) Grant Funds set-up as reserves at year-end FY19; Moving back into FY20 Budget

BOE # 141-2020-7

INCREASE / DECREASE (circle one) Amount: $ 14,115.65

Type: Fund Balance
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 141 39000 Undesignated Fund Balance $ 14,115.65

INCREASE / DECREASE (circle one) Amount: $ 14,115.65

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 141 76100 Capital Outlay

Line item (number & name) 707 Building Improvements $ 14,115.65

Description of amendment (be specific):
Insurance Recovery Funds set-up as reserves at year-end FY19; moving back into FY20 budget

BRADLEY COUNTY COMMISSION FINANCE COMMITTEE RECOMMENDATION:

Approved: _____ Denied: _____ Date: _____

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BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 16-Aug-19

Requestor: SAMSHA Grant-Jill Barrett

Sub Fund: _____ (If applicable)

INCREASE / DECREASE (circle one) Amount: $ 16,009.52

Type: Revenue
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 46220 Drug Control Grant

Line item (number & name) _____ _____

INCREASE / DECREASE (circle one) Amount: $ 16,009.52

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 53930 SAMSHA Grant

Line item (number & name)	135	Assessment Personnel	11,124.08
Line item (number & name)	201	FICA	851.00
Line item (number & name)	206	Life Insurance	1,001.17
Line item (number & name)	207	Medical Insurance	5.25
Line item (number & name)	299	Other Fringe Benefits	1,828.02
Line item (number & name)	355	Travel	1,200.00

Description of amendment (be specific):
This grant will end on September 30, 2019 and will not be renewed. This is to cover the cost from July througyh September 2019

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date 9/3/19

9

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: August 14, 2019

Requestor: **Bradley County EMA** Sub Fund: _____ (If applicable)

INCREASE DECREASE (circle one)		Amount:	$ 3,618.00
Type: Revenue (Revenue, Expense, Fund Balance, Reserve)			
Account (fund, number, name)	101	44990	Other Local Revenue
Line item (number & name)			

INCREASE DECREASE (circle one)		Amount:	$ 3,618.00
Type: Expense (Revenue, Expense, Fund Balance, Reserve)			
Account (fund, number, name)	101	54410	Emergency Management Agency
Line item (number & name)	504		Indirect / Tower

Description of amendment (be specific):

Deposit and increase budget 101-54410-504 to pay annual fees for outside Agencies or personal use of 800Mhz Radios.	
Check 1059 A Gist for Shane Ware EMS	120.60
Check 1058 Andrew Gist EMS	120.60
Check 433273 Olin Corp	482.40
Check 0653279 Lee U	2,773.80
Check 7957 Charles Moats	120.60
	-
	-
	-
	-
	-
	-
Deposit to 504 Tower Expense to pay 800 Mhz Fees	3,618.00

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 9/3/19

10

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: August 14, 2019

Requestor: **Bradley County EMA** Sub Fund: _____ (If applicable)

INCREASE **DECREASE** (circle one) Amount: $ **361.80**

Type: Revenue
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 44990 Other Local Revenue

Line item (number & name) _____

INCREASE **DECREASE** (circle one) Amount: $ **361.80**

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 54410 Emergency Management Agency

Line item (number & name) 504 Indirect / Tower

Description of amendment (be specific):

Deposit and increase budget 101-54410-504 to pay annual fees for outside Agencies or personal use of 800Mhz Radios.

Check 5019307859 Tennova	361.80
	-
	-
	-
	-
	-
	-
	-
	-
	-
	-
Deposit to 504 Tower Expense to pay 800 Mhz Fees	**361.80**

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 9/13/19

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 1-Aug-19

Requestor: Juvenile Court - Vickie Towne Vickie Towne

Sub Fund: _____ (If applicable)

INCREASE / DECREASE (circle one) Amount: $ $22,981.79

Type: Revenue
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 48140 Revenue in Contracted Services

Line item (number & name) _____ _____

INCREASE / DECREASE (circle one) Amount: $ $22,981.79

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 53500 Juvenile Services

Line item (number & name) 112 Youth Service Officers

Description of amendment (be specific):
Salary portion of reimbursement
Fully funded salary for Evelyn Visage to coordinate Campus Court Program
2/3rds paid by Bradley County Board of Education $18,000
1/3 paid by Cleveland City Board of Education $9,000
Total funding $27,000

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 9/3/19

10/04

12

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 1-Aug-19

Requestor: Juvenile Court - Vickie Towne Vickie Towne

Sub Fund: _____ (If applicable)

INCREASE / DECREASE (circle one) Amount: $ $3,130.00

Type: Revenue
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 48140 Revenue on Contracted Services

Line item (number & name) _____ _____

INCREASE / DECREASE (circle one) Amount: $ $3,130.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 53500 Juvenile Services

Line item (number & name) 201 Social Security

Description of amendment (be specific):
Fully funded salary (Social Security) for Evelyn Visage to coordinate Campus Court Program
$27,000 paid by Bradley County Board of Education
$9,000 paid by Cleveland City Schools

FINANCE COMMITTEE RECOMMENDATION:

Approved: _____ Denied: _____ Date: _____

10/04

13

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 1-Aug-19

Requestor: Juvenile Court - Vickie Towne Vickie Towne

Sub Fund: _____ (if applicable)

INCREASE / DECREASE (circle one) Amount: $ $888.21

Type: Revenue
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 48140 Revenue on Contracted Services

Line item (number & name) _____ _____

INCREASE / DECREASE (circle one) Amount: $ $888.21

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 53500 Juvenile Services

Line item (number & name) 307 Communication

Description of amendment (be specific):
Campus Court form printing and tablet connection fee

FINANCE COMMITTEE RECOMMENDATION:

Approved: _____ Denied: _____ Date: _____

10/04

14

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 16-Aug-19

Requestor: Bradley Co Fire and Rescue Shawn Fairbanks

Sub Fund: _____ (If applicable)

INCREASE / DECREASE (circle one) Amount: $ 500.00

Type: Revenue
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 121 49961 Donations

Line item (number & name) _____
Line item (number & name) _____
Line item (number & name) _____

INCREASE / DECREASE (circle one) Amount: $ 500.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 121 54310 Fire & Rescue

Line item (number & name) 429 Instructional Supplies
Line item (number & name) _____

Description of amendment (be specific):
Donation to the Fire Department to go toward Fire Safety Education-- donation from Southeastern Tank

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 9/3/19

15

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 23-Aug-19

Requestor: Bradley Co Fire and Rescue Shawn Fairbanks

Sub Fund: _____ (If applicable)

INCREASE / **DECREASE** (circle one) Amount: $ 8,560.90

Type: Revenue
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 121 49700 Insurance Recovery

Line item (number & name) _____
Line item (number & name) _____

INCREASE / **DECREASE** (circle one) Amount: $ 8,560.90

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 121 54310 Fire & Rescue

Line item (number & name) 338 maint and repair- vehicles
Line item (number & name) _____

Description of amendment (be specific):
insurance check paid to us for repairs on 1997 Intl Pumper

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 9/3/19

16

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 14-Aug-19

Requestor: Bradley Co EMS Shawn Fairbanks

Sub Fund: _____ (If applicable)

INCREASE / **DECREASE** (circle one)

Amount: $ 5,718.36

Type: Revenue
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 49700 Insurance Recovery

Line item (number & name)
Line item (number & name)
Line item (number & name)
Line item (number & name)

INCREASE / **DECREASE** (circle one)

Amount: $ 5,718.36

Type: EXPENSE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 55130 Ambulance/Emergency Medical Service

Line item (number & name) 338 Maintenance & Repair- Vehicles
Line item (number & name)

Description of amendment (be specific):
Insurance payout for ambulance that was hit by drunk driver on dalton pike on 7/12/19 (Unit 504).
We are being reimbursed the cost of what was quoted it would take to fix the ambulance.

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 9/3/19

17

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 12-Aug-19

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____ (if applicable)

INCREASE / DECREASE (circle one) Amount: $ 516.00

Type: REVENUE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	101 49700	INSURANCE RECOVERY	516.00
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			

INCREASE / DECREASE (circle one) Amount: $ 516.00

Type: EXPENSE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	101 54110	SHERIFF'S	
Line item (number & name)	338	MAINT. REPAIR SERVICE VEHICLE	516.00
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			

INCREASE / DECREASE (circle one) Amount: $ _____

Type: _____
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)		
Line item (number & name)		
Line item (number & name)		
Line item (number & name)		
Line item (number & name)		
Line item (number & name)		

Description of amendment (be specific):

PAYMENT FOR VEHICLE DAMAGE

2011 Chevy Impala VIN 2G1WD5EM1B1238186 - It cost the Sheriff's office $516.00 to fix vehicle.

Property Owner requested to pay $516.00 to have vehicle fixed after vehicle struck a calf that was in the road.

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 9/3/19

10/04

18

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 19-Aug-19

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____ (If applicable)

INCREASE / DECREASE (circle one)

Amount: 238.36

Type: Revenue
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	101	43194	Service Charges	
Line item (number & name)			Cross Pointe Church of God	238.36
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				

INCREASE / DECREASE (circle one)

Amount: $ 238.36

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	101	54110	Sheriff's	
Line item (number & name)	189		Overtime	157.50
Line item (number & name)	201		Soc Sec	12.05
Line item (number & name)	204		State Retirement	21.45
Line item (number & name)	206		Life Ins.	1.18
Line item (number & name)	207		Medical Ins.	1.18
	338		Vehicle Maintenance	22.50
	399		Other Contracted Services	22.50

INCREASE / DECREASE (circle one)

Amount: $ 238.36

Type: _____
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)			
Line item (number & name)			
Line item (number & name)			

Description of amendment (be specific):
Reimb. Received for Deputies Working Special Detail at Cross Pointe Church of God.
Jerry Shaw

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 9/3/19

10/04

19

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 13-Aug-19

Requestor: BRADLEY COUNTY SHERIFF'S OFFICE

Sub Fund: _____ (If applicable)

INCREASE / DECREASE (circle one)			Amount: $ 44,928.00	
Type: REVENUE (Revenue, Expense, Fund Balance, Reserve)				
Account (fund, number, name)	101	43194	SERVICE CHARGES	
Line item (number & name)			BRADLEY COUNTY BOARD OF EDUCATION	

INCREASE / DECREASE (circle one)			Amount: $ 44,928.00	
Type: EXPENSE (Revenue, Expense, Fund Balance, Reserve)				
Account (fund, number, name)	101	54110	SHERIFF	
Line item (number & name)	169		PART-TIME PERSONNEL	$41,934.18
Line item (number & name)	201		SOCIAL SECURITY	$2,993.82

Description of amendment (be specific):
MONIES WILL BE USED FOR THE GATE GUARDS AT THE TWO HIGH SCHOOLS AND A CROSSING GUARD AT WALKER VALLEY. MONIES NOT USED FOR THE CROSSING GUARD WILL GO BACK TO THE SCHOOLS.

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 9/13/19

10/04

20

BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM

Date: 13-Aug-19

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____ (If applicable)

INCREASE / DECREASE (circle one)

Amount: 57.66

Type: Revenue
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	101	43194	Service Charges	
Line item (number & name)			State of Tennessee	57.66
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				

INCREASE / DECREASE (circle one)

Amount: $ 57.66

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	101	54110	Sheriff's	
Line item (number & name)	187		Overtime	48.06
Line item (number & name)	201		Soc Sec	4.41
Line item (number & name)	204		State Retirement	5.19
Line item (number & name)	206		Life Ins.	
Line item (number & name)	207		Medical Ins.	
	338		Vehicle Maintenance	
	399		Other Contracted Services	

INCREASE / DECREASE (circle one)

Amount: $ 57.66

Type: _____
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)			
Line item (number & name)			
Line item (number & name)			

Description of amendment (be specific):
Reimb. Received for overtime worked on heroin case. This is not contract but a grant we have with the state for our detectives that investigate drug cases.

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 9/3/19

10/04

21

BRADLEY COUNTY CLERK
DONNA A. SIMPSON COUNTY CLERK
PO BOX 46
CLEVELAND TN 37364
Telephone 423-728-7226
Fax 423-478-8845

Notaries to be elected September 16,2019

GLENDON BELK
DARLENE CALHOUN
TODD W GEE
AMANDA H GUPTILL
KELA HARRIS

BECKY MERRIMAN
APRIL M MILES
WANDA REDMON
NORMA STOW

PERSONAL SURETY

Bradley County Commission Internal Standing Committees
Appointed by the Commission Chairperson
Effective September 16, 2019

All committees are recommended to meet a minimum of quarterly, preferably with the appropriate department head and/or appropriate county employees. The committee can set a meeting day and time for regularly scheduled meetings. The information will be posted on our website.

Building & Land – Charlotte Peak
Bobby Goins
Howard Thompson
Dennis Epperson
Seat 5B

Education – Thomas Crye
Milan Blake
Tim Mason
Louie Alford
Bill Winters

Emergency Services – Mike Hughes
Thomas Crye
Charlotte Peak
Bill Winters
Howard Thompson
Kevin Raper
Tim Mason

Finance – Milan Blake
Louie Alford
Thomas Crye
Erica Davis
Kevin Raper

Insurance – Tim Mason
Bobby Goins
Mike Hughes
Charlotte Peak
Seat 5B

IT – Dennis Epperson
Milan Blake
Erica Davis
Charlotte Peak
Seat 5B

Juvenile – Bill Winters
Kevin Raper
Bobby Goins
Erica Davis
Mike Hughes

Law Enforcement – Erica Davis
Bill Winters
Howard Thompson
Louie Alford
Seat 5B

Road – Kevin Raper
Louie Alford
Tim Mason
Mike Hughes
Dennis Epperson

Tax – Howard Thompson
Milan Blake
Thomas Crye
Dennis Epperson
Bobby Goins

Museum – Bill Winters

Archives – Louie Alford

Bradley County Commission
Johnny Mull, Chairman
VOTING SESSION AGENDA
September 16, 2019, at 12:00p.m.
Bradley County Courthouse

1. Call to order
2. Pledge of Allegiance
3. Invocation – The Chapel Pastor Ritchie Johnson Evan Cockerham Pastor Living Word Church
4. Roll Call
5. Approval of Minutes
6. Report from County Mayor
7. Consent Agenda (see pages 3-21)
8. Reports from Committees and/or Districts
9. Unfinished Business
10. Approval of Agenda
11. Agenda Items

    A. Resolution for local government participation in the electronic monitoring indigency fund (see pages 22-24) – Commissioner Milan Blake

    B. Broadband

12. Communication from the audience
13. Announcements
14. Adjourn

RESOLUTION 2019-_____
RESOLUTION FOR LOCAL GOVERNMENT PARTICIPATION IN THE ELECTRONIC MONITORING INDIGENCY FUND

WHEREAS, pursuant to Chapter 505 of the 2019 Public Acts, a local government shall have the option to participate in the Electronic Monitoring Indigency Fund ("EMIF") relative to the payment of costs for eligible transdermal monitoring devices, other alternative drug and alcohol monitoring devices, and global positioning monitoring devices for its indigent defendants (collectively, "Devices"). Participation shall be demonstrated through a resolution legally adopted and approved by the Local Government's legislative body accepting the liability associated with participation and containing the budgeted amount that the Local Government commits to its participation in the EMIF; and

WHEREAS, Bradley County ("Local Government") desires to participate in the EMIF relative to the payment of costs associated with Devices until such time as the Local Government withdraws its participation in the EMIF; and

WHEREAS, the Local Government agrees that in order to participate in the EMIF for the payment of costs associated with Devices, it shall adopt this Resolution containing a budgeted amount for the upcoming fiscal year and sign a memorandum of understanding with the State of Tennessee ("State") about the payment of costs; and

WHEREAS, through the memorandum of understanding between the Local Government and the State, the State may bill the Local Government for its budgeted amount by drawing from either the Local Government's Local Government Investment Pool ("LGIP") account or from a bank account designated by the Local Government for costs associated with Devices; and

WHEREAS, the State may also obtain money from participating Local Governments for costs associated with Devices from the Local Government's state-shared taxes;

WHEREAS, through the Local Government's participation and for the duration of its participation period, the Local Government will be responsible for fifty percent (50%) of the cost associated with Devices that have been ordered on or after July 1, 2019; and

WHEREAS, the Local Government understands through the execution of this document that the State will provide funds matching each Local Government's budgeted amount for participation in the fund, subject to an appropriation by the State and the solvency of either or both of the accounts contained in the EMIF; and

WHEREAS, for each upcoming fiscal year, the Local Government agrees that it will work cooperatively with the State to develop its budgeted amount for participation in the fund prior to approval by the Local Government's legislative body to determine if the State anticipates having sufficient funds to provide its fifty percent (50%) match; and

WHEREAS, for each year of participation subsequent to the Local Government's initial participation year, and no later than a date certain established by the State Treasurer, the Local Government shall notify the State Treasurer of the budgeted amount that is approved for its continued participation in the EMIF within thirty (30) days after the Local Government budget is approved by the local legislative body along with a copy of the approved budget; said budgeted amount shall appropriate the funds necessary for the Local Government to meet its liabilities; and

WHEREAS, to the extent that the Local Government does not pay its costs associated with Devices, the State will cease paying its portion of the costs, and the State will not approve any claims or pay any invoices on a going forward basis until such time that the Local Government has sufficient funds; and

WHEREAS, subject to applicable rules, policies, procedures and guidance from the State, a Local Government may amend its budget by reducing and not increasing its budgeted amount; and

WHEREAS, the Local Government shall be solely responsible for its liability in its EMIF participation as indicated in applicable laws, rules, this Resolution and Memorandum of Understanding; and

WHEREAS, should a Local Government withdraw its participation from the EMIF, the Local Government shall pay outstanding liabilities for Device invoices for claims that were approved during the period of time the Local Government participated in EMIF.

NOW, THEREFORE, BE IT RESOLVED by the Bradley County Legislative Body meeting in regular session at Cleveland, Tennessee, on this 16th day of September, 2019, that the Bradley County Legislative Body hereby authorizes the Local Government participation in EMIF with the Local Government being solely responsible for meeting the requirements, conditions, limitations and restrictions relative to the payment of its liabilities associated with participation in the EMIF. The Bradley County Legislative Body will appropriate the funds necessary to meet the Local Government's liabilities associated with its participation in EMIF and has committed to budget an amount of $50,000 that will be used to fund its participation for the fiscal year beginning July 1, 2020. A copy of the budget will be provided within thirty (30) days after the Local Government budget is approved for fiscal year 2020-21.

ADOPTED this 16th day of September, 2019.

_____

Johnny Mull, Chairman

_____

Donna A. Simpson, County Clerk

D. Gary Davis, County Mayor

Insurance Committee
Tim Mason, Chairman
MINUTES
September 9, 2019, at 11:00a.m.
County Commission Conference Room

Members present: Bobby Goins, Mike Hughes, Chairman Tim Mason, Charlotte Peak, Bill Winters, non voting Ex Officio member D. Gary Davis

Members absent: None

Others present: Sam Cash, Thomas Crye, Gloria Hayes, Jordan Hayes, Autumn Hughes, Sandra Knight, Lorri Moultrie, Johnny Mull, Pam Nelson, Andy Williams

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Chairman Tim Mason called the meeting to order.

Bill Winters prayed the invocation.

AGENDA ITEMS
Road Superintendent Sandra Knight stated the high cost of out of pocket insurance fees prompted her to explore all health insurance options for her employees. Knight confirmed her authority to seek insurance for her employees as provided in Chapter 313 of Private Acts of 1951. Committee members were provided with an opinion from the county attorney on the matter. OPINION RECORDED AS AN ATTACHMENT. Knight stated there are currently sixty one road department employees with eleven of those employees on Medicare. County Mayor D. Gary Davis agreed the Road Superintendent may seek their own health employee insurance. David confirmed employee health insurance is a responsibility of his office. Davis explained several years ago his office advertised a RFP for an insurance broker and selected Ocoee Insurance. Davis stated there has been no change and the agency handles bidding and annual registration. Davis shared county current coverage versus City of Cleveland coverage and voiced his expectation of a renewal rate from Cigna in the next couple of weeks. BRADLEY COUNTY GOVERNMENT LOCAL MUNICIPALITY COMPARISION 2019 RECORDED AS ATTACHMENT. Davis committed to requesting a renewal rate including the Road Department employees and a renewal rate excluding those employees. Mike Hughes seconded a motion by Bill Winters to wait until after the Mayor gets the information to meet again. Motion passed 5-0.

There being no further business, the meeting was adjourned.

Lorri,

I believe that we had this conversation verbally; however, I wanted to respond in writing to this question prior to the insurance committee meeting addressing this issue. Pursuant to the Private Acts of 1951, Chapter 313, the "County Executive as County Purchasing Agent is hereby given exclusive power and authority to purchase materials, supplies and equipment of any kind whatsoever, including insurance, for the use of all officials, agents, servants, and departments under the control of the County government or for which the county may be chargeable." This Private Act designates the Mayor as the responsible party for procurement of insurance for all the County, except for the schools and the highway department providing further as follows:

"Provided however, that nothing in this Act shall apply to the purchasing of any material, supplies, equipment, real estate, insurance or machinery for the public schools of said County or for the Highway Department thereof."

Since the Private Act is not applicable to the Road Department, the general state law must be followed. No specific statutes address insurance for the Road Department; however, Tenn. Code Ann. § 54-7-109 authorizes the Road Superintendent to set wages and policies for the Road Department. Further, statutory authority exists in the absence of the Private Act for the County Legislative Body to provide insurance to county employees and officials. See Tenn. Code Ann. § 8-27-401 et seq. and Tenn. Code Ann. § 8-27-501 et seq. Construing these statutes together, it would seem that the County Legislative Body could delegate the power to procure insurance for Road Department employees to the Road Superintendent. This is also the opinion given from CTAS at the request of Superintendent Sandra Knight.

Sincerely,

Crystal R. Freiberg
Bradley County Attorney
P.O. Box 1167
Cleveland, TN 37323
(423)728-7160

Bradley County Government Local Municipality Comparison 2019

Presented By: Pam Nelson

Ocoee INSURANCE SERVICES

Municipality	Bradley County Government	Bradley County Government	Bradley County Government	City of Cleveland
Carrier	CIGNA	CIGNA	CIGNA	BlueCross BlueShield of TN
Plan	Option 1	Option 2- H S A ***	Option 3	Option 1
Network	LocalPlus	Open Access	Open Access	Select (S)
Individual Deductible	$850	$1,350	$850	$2,500
Family Deductible	$1,500	$2,700	$1,500	$5,000
Co-Insurance	80%	80%	80%	80%
Hospital Co-pay	Deductible/ Coinsurance	Deductible/ Coinsurance	Deductible/ Coinsurance	$150 copay then Deductible/ Coinsurance
Outpatient Co-pay	Deductible/ Coinsurance	Deductible/ Coinsurance	Deductible/ Coinsurance	Deductible/ Coinsurance
ER Co-pay	$350	Deductible/ Coinsurance	$350	$250
Urgent Care	$150	Deductible/ Coinsurance	$150	Deductible/ Coinsurance
Physician Co-pay	$45/70	Deductible/ Coinsurance	$45/70	20% Copay, no deductible
Prescription Co-pay	$25/65/90	Deductible/ Coinsurance	$25/65/90	$10/35/70
Individual Out-of-Pocket Maximum	$5,500	$5,000	$5,500	$3,000
Family Out-of-Pocket Maximum	$11,000	$6,550	$11,000	$6,000
Monthly Employee Cost				
Employee	$0.00	$0.00	$16.23	$0.00
Family	$871.70	$867.95	$952.18	$370.34
Monthly Municipality Cost				
Employee	$588.99	$586.45	$588.99	$607.99
Family	$0.00	$0.00	$0.00	$1,202.58
Total Monthly Premium				
Employee	$588.99	$586.45	$621.44	$607.99
Family	$1,460.69	$1,454.40	$1,541.17	$1,572.92

* Bradley County Government contributes $600.00 annually to the Health Savings Account for employees enrolled in Option 2

City of Cleveland Premium Compared to Bradley County Government Option 1 Plan
Employee: 3% Higher
Family: 7% Higher

Bradley County Commission
Johnny Mull, Chairman
WORK SESSION MINUTES
September 9, 2019, at noon
Bradley County Courthouse

Members present: Louie Alford, Milan Blake, Vice Chairman Thomas Crye, Erica Davis, Dennis Epperson, Bobby Goins, Mike Hughes, Tim Mason, Chairman Johnny Mull, Charlotte Peak, Kevin Raper, Howard Thompson, Bill Winters, and non voting Ex Officio member Gary Davis

Members absent: None

Chairman Johnny Mull called the meeting to order.

Following the Pledge of Allegiance led by Commissioner Howard Thompson, Living Word Church Prayer Coordinator Nancy Clark prayed the invocation.

REPORT FROM COUNTY MAYOR
County Mayor D. Gary Davis had no report.

REPORTS FROM COMMITTEES AND/OR DISTRICTS
7th District
Commissioners Bill Winters and Kevin Raper had no report.

6th District
Commissioner Erica Davis requested the Commission consider appointing a Broadband Initiative ad hoc committee to update the public on advancements, to alert the public of new information and opportunities, to include public officials in the discussion, to identify real time action steps to advance our objectives, and to lobby our state officials. Fellow sixth district resident, Charlie Brewer, attested to the challenges of poor cell reception and lack of internet access.

Commissioner Tim Mason reported the Insurance Committee met earlier and expects renewal information in the next couple of weeks.

5th District
Commissioner Bobby Goins had no report.

4th District
Commissioners Howard Thompson and Charlotte Peak had no report.

3rd District
Commissioner Milan Blake reminded everyone the HCI Committee deadline for grant letter of intent is 4:00p.m. on September 30, 2019, to the Commission Office.

2nd District
Vice Chairman Thomas Crye and Commissioner Louie Alford had no report.

1st District
Commissioner Mike Hughes had no report.

Commissioner Dennis Epperson requested the Building and Land Committee discuss at their next meeting proceeding with the demolition of the school buildings.

AGENDA ITEMS
Museum Center at 5ive Points Board of Trustees President Joe Mason announced the Museum has transformed the way they do business. Museum Executive Director Janice Neyman reported eight museum trunk shows visit schools to share Ocoee Region history with local students. Neyman noted, as a classroom extension, the trunks shows meet state standards. Curator of Education Hope Vollm and Assistant Curator of Education Elijah Hammonds presented an abbreviated Civil War trunk show to the Commission.

Commissioner Raper introduced and welcomed Road Department Special Projects Coordinator Tina Bishop. Bishop explained the goal of the Americans with Disabilities Act (ADA) is full inclusion of people with disabilities in all aspects of American society. Bishop explained Bradley County must complete a self evaluation and submit a transition plan by December 2019. Bishop reported 38.6 miles of sidewalks in Bradley County that are not currently in compliance with the ADA. Bishop noted the Road Department portion of the transition plan will include a thirty year implementation period for the sidewalks which worst case scenario could cost the county $7,235,980.

Commissioner Blake placed on the September 16, 2019, voting session agenda a motion to approve the Finance Committee recommendation to opt in to the Electronic Monitoring Indigency Fund [cost sharing plan with the state] with $50,000 funding to begin in the 2020-2021 budget. Probation and Misdemeanor Director Rich Kienlen reported there is currently one individual on indigency electronic monitoring. Blake noted the judges determine indigency eligibility and noted any county not opting in to the program in the 2020-2021 budget will not be eligible to participate in the cost sharing program. Blake stated the county budget may be reduced, but not increased per the program.

COMMUNICATION FROM THE AUDIENCE
There was no communication from the audience.

ANNOUNCEMENTS
*Next meeting is a voting session Monday, September 16, noon, Courthouse
*TCCA dinner and meeting, tonight, 6:00p.m., Elks Lodge
*Chamber Coffee, tomorrow, 8:30a.m., Chamber of Commerce
*International Cowpea Festival, Saturday, 10:00a.m.-9:00p.m., Charleston Park

There being no further business, the meeting was adjourned.