

REGULAR SESSION

MARCH 16th, 2020

The Bradley County Commission meets in REGULAR SESSION on March 16th, 2020, at the Courthouse in Cleveland, Tennessee, at 12:00 noon EST. D. Gary Davis, County Mayor; Donna A. Simpson, County Clerk; and Crystal Freiberg, County Attorney are present. On roll call the following Commissioners are present: DENNIS EPPERSON, MIKE HUGHES, LOUIE ALFORD, THOMAS L. CRYE, MILAN M. BLAKE, JOHNNY MULL, HOWARD LEWIS THOMPSON, BOBBY GOINS, CINDY SLATER, TIM MASON, ERICA DAVIS, KEVIN RAPER and BILL WINTERS. Commissioner CHARLOTTE PEAK is absent. TOTAL PRESENT: 13; ABSENT: NONE. There is a quorum present and Chairman Johnny Mull calls the meeting to order.

Following the Pledge of Allegiance to the Flag, Wesley Memorial United Methodist Church Pastor Ramon Torres leads in the invocation.

Commissioner Howard Thompson moves that the Minutes of the March 2nd, 2020, REGULAR SESSION be approved; Commissioner Dennis Epperson seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Thompson, aye; Goins, aye; Slater, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 13; OPPOSES: NONE; ABSENT: 1. The motion passes.

Commissioner Mike Hughes moves that the Commission confirm the County Mayor's reappointment of Kyle Cooper to the Board of Zoning Appeals - term expires 02/25; Commissioner Louie Alford seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Thompson, aye; Goins, aye; Slater, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 13; OPPOSES: NONE; ABSENT: 1. The motion passes.

Commissioner Cindy Slater moves that the letter from the Regional Planning Manager for the Tennessee Emergency Management Agency (TEMA) approving the Basic Emergency Operations Plan (BEOP) for Bradley County be made a part of the Commission Minutes; Commissioner Thomas Crye seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Thompson, aye; Goins, aye; Slater, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 13; OPPOSES: NONE; ABSENT: 1. The motion passes.

LETTER RECORDED AS AN ATTACHMENT

Commissioner Milian Blake pulls item No. 2 Budget Amendment \$300,000.00 for the Bradley County Road Department from the Consent Agenda and moves that this Budget Amendment be approved as presented; Commissioner Mike Hughes seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Thompson, aye; Goins, aye; Slater, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 13; OPPOSES: NONE; ABSENT: 1. The motion passes.

BUDGET AMENDMENT RECORDED AS AN ATTACHMENT

03/16/2020

00259

03/16/2020

Commissioner Milan Blake pulls Item No. 4 Budget Amendment \$1,000,000.00 for the Bradley County Schools from the Consent Agenda and moves that this amendment be approved as presented; Commissioner Bobby Goins seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Thompson, aye; Goins, aye; Slater, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 13; OPPOSES: NONE; ABSENT: 1. The motion passes.

BUDGET AMENDMENT RECORDED AS AN ATTACHMENT

Commissioner Milan Blake pulls Item No. 5 Budget Amendment \$1,172,045.50 for the Bradley County Schools from the Consent Agenda and moves that this amendment be approved as presented; Commissioner Mike Hughes seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Thompson, aye; Goins, aye; Slater, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 13; OPPOSES: NONE; ABSENT: 1. The motion passes.

BUDGET AMENDMENT RECORDED AS AN ATTACHMENT

Commissioner Milan Blake pulls Item No. 6 \$160,098.00 for the Mayor [on behalf of the schools] from the Consent Agenda and moves that this amendment be approved as presented; Commissioner Bobby Goins seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Thompson, aye; Goins, aye; Slater, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 13; OPPOSES: NONE; ABSENT: 1. The motion passes.

BUDGET AMENDMENT RECORDED AS AN ATTACHMENT

Commissioner Milan Blake pulls Item No. 7 \$103,070.00 for the County Clerk from the Consent Agenda and moves that this amendment be approved; Commissioner Bobby Goins seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Thompson, aye; Goins, aye; Slater, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 13; OPPOSES: NONE; ABSENT: 1. The motion passes.

BUDGET AMENDMENT RECORDED AS AN ATTACHMENT

Commissioner Milan Blake moves that Item No. 36 motion for the Mayor to put in his 2020-2021 Budget proposal \$25,000.00 in Fund 172 for Volunteer Electric Cooperative grant for broadband extension go back to the Finance Committee; Commissioner Thomas Crye seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Thompson, aye; Goins, aye; Slater, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. The Clerk asks if anyone would like to change their vote. TOTAL FOR: 12; OPPOSES: 1; ABSENT: 1. The motion passes.

Commissioner Dennis Epperson moves that the Consent Agenda be approved less Item 2, Item 4, Item 5, Item 6, Item 7 and Item 36; Commissioner Bobby Goins seconds the motion. Voting on the Consent Agenda the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Thompson, aye; Goins, aye; Slater, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 13; OPPOSES: NONE; ABSENT: 1. The motion passes.

CONSENT AGENDA RECORDED AS AN ATTACHMENT

03/16/2020

00260

03/16/2020

Chairman Johnny Mull appoints the following persons to serve on the HCl Ad Hoc Committee: Commissioners Cindy Slater, Milan Blake, Louie Alford, Executive Assistant to the County Mayor Lindsay Hathcock and Patti Hunt with Commissioner Cindy Slater to serve as Chairperson.

STATEMENT BY CHAIRMAN JOHNNY MULL:

"The County Commission recognizes the seriousness of the coronavirus pandemic and will continue to monitor the situation working with the Mayor and County Officials through this trying time. I encourage everyone to follow CDC recommendations of social distancing and self-quarantine as much as possible. County Government will continue to operate. In an abundance of caution, I recommend we cancel the March 23, 2020, Work Session. Unless you have business with the Commission, I ask you to follow Commission meetings on the Mix 104.1 Social Media Live Stream. May God keep Bradley County and its citizens in His Hands."

Commissioner Thomas Crye moves that the March 23rd, 2020, County Commission Work Session be cancelled; Commissioner Cindy Slater seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Thompson, aye; Goins, aye; Slater, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 13; OPPOSES: NONE; ABSENT: 1. The motion passes.

Commissioner Dennis Epperson moves that the Meeting Agenda be approved; Commissioner Bill Winters seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Thompson, aye; Goins, aye; Slater, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 13; OPPOSES: NONE; ABSENT: 1. The motion passes.

MEETING AGENDA RECORDED AS AN ATTACHMENT

Commissioner Milan Blake puts in the form of a motion to enter the March 6th, 2020, letter of resignation submitted by Judge Daniel Swafford into the Commission Minutes; Commissioner Mike Hughes seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Thompson, aye; Goins, aye; Slater, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 13; OPPOSES: NONE; ABSENT: 1. The motion passes.

LETTER IS RECORDED AS AN ATTACHMENT

Commissioner Mike Hughes moves to accept the donation of hand sanitizing gel from Logan-Thompson; Commissioner Howard Thompson seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Thompson, aye; Goins, aye; Slater, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 13; OPPOSES: NONE; ABSENT: 1. The motion passes.

Commissioner Thomas Crye puts in the form of a motion to send a letter to the Judges and decision makers regarding electronic monitoring and the Workhouse; Commissioner Kevin Raper seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Thompson, aye; Goins, aye; Slater, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 13; OPPOSES: NONE; ABSENT: 1. The motion passes.

LETTER RECORDED AS AN ATTACHMENT

03/16/2020

00261

03/16/2020

PUBLIC HEARING

RESOLUTION 2020-10

RESOLUTION TO REZONE FROM FAR FORESTRY/AGRICULTURAL/RESIDENTIAL DISTRICT TO C-3 HIGHWAY COMMERCIAL PROPERTY LOCATED AT 1727 SPRING PLACE ROAD SE AND IDENTIFIED BY TAX MAP: 066A GROUP: B PARCEL: 006.00

Commissioner Howard Thompson moves to approve Resolution to rezone from Forestry/Agricultural/Residential (FAR) District to Highway Commercial (C3) District property located at 1727 Spring Place Road SE and identified by Tax Map: 066A Group: B Parcel 006.00; Commissioner Mike Hughes seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Thompson, aye; Goins, aye; Slater, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 13; OPPOSES: NONE; ABSENT: 1. The motion passes.

RESOLUTION 2020-10 AND MAP RECORDED AS AN ATTACHMENTS

PUBLIC HEARING CONCLUDES

On recommendation from the Building and Land Committee, Commissioner Louie Alford moves to proceed with solicitation of bids to demolish buildings 4, 7 and 8 at Lake Forest Middle School and the old Waterville School building; Commissioner Thomas Crye seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Thompson, aye; Goins, aye; Slater, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 13; OPPOSES: NONE; ABSENT: 1. The motion passes.

On recommendation from the Building and Land Committee, Commissioner Louie Alford moves to authorize the Mayor to move forward with utilizing the second floor of the Agricultural Building located at 95 Church Street for long term storage/archives; Commissioner Mike Hughes seconds the motion. On roll call the Commissioners vote as follows: Epperson, aye; Hughes, aye; Alford, aye; Crye, aye; Blake, aye; Mull, aye; Thompson, aye; Goins, aye; Slater, aye; Mason, aye; Davis, aye; Raper, aye; and Winters, aye. TOTAL FOR: 13; OPPOSES: NONE; ABSENT: 1. The motion passes.

There is no further business to come before the Commission and on a motion by Commissioner Howard Thompson, the Commission adjourns at 1:12 P.M. EST.

Johnny Mull, Chairman
Bradley County Commission

Donna A. Simpson
Bradley County Clerk

03/16/2020

00262

Patrick C. Sheehan
Director

Major General
Jeffrey H. Holmes
The Adjutant General

February 27, 2020

Mr. Troy Spence
Director, Cleveland-Bradley County EMA
1555 Guthrie Drive, NW
Cleveland, TN 37312

Dear Mr. Spence,

On behalf of the State of Tennessee and the Tennessee Emergency Management Agency (TEMA), and in accordance with TCA 58-2-106, it gives the agency great pleasure to inform you we have reviewed and approved the Basic Emergency Operations Plan (BEOP) for Bradley County. The BEOP signifies the dedication to both the field of emergency management as well as to the protection of all county residents, properties, and interests.

We commend the Bradley County Emergency Management Agency, and all other plan participants, for the development of a solid, workable plan that can serve as a guide for every stage of the disaster cycle.

BEOPs are required for submission to TEMA on a five-year cycle. Based upon the current cycle, the next update to your county BEOP will be due in 2025. Your plan's status will be updated in the TEMA BEOP Dashboard.

Should you have any further questions, or need additional information, feel free to contact Mr. Trip Voss, TEMA Regional Planning Manager, at c. 615-815-8116, email john.voss@tn.gov, or contact your appropriate TEMA Regional Planner for assistance.

Sincerely,


Trip Voss
Regional Planning Manager

Tennessee Emergency Management Agency (TEMA) • 3041 Sidco Drive • Nashville, TN 37204
Tel: 615-741-0001 • <http://www.tn.gov/tema>

00263

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: February 5, 2020

Requestor: Bradley County Road Department

Sub Fund: 131
(if applicable)

INCREASE / DECREASE		(circle one)	Amount: \$	300,000.00
Type:	Expense			
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>			
Account (fund, number, name)	<u>68000</u>	<u>790</u>	<u>Capital Projects-Other Equipment</u>	<u>200,000</u>
Account (fund, number, name)	<u>91200</u>	<u>790</u>	<u>Bridge Program-Other Equipment</u>	<u>100,000</u>
INCREASE / DECREASE		(circle one)	Amount: \$	300,000.00
Type:	Expense			
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>			
Line item (number & name)	<u>62000</u>	<u>404</u>	<u>Asphalt - Hot Mix</u>	<u>286,200</u>
		<u>405</u>	<u>Asphalt - Liquid</u>	<u>7300</u>
	<u>63100</u>	<u>187</u>	<u>Garage Overtime</u>	<u>2000</u>
		<u>399</u>	<u>Garage Other Contracted Services</u>	<u>1,500</u>
	<u>65000</u>	<u>506</u>	<u>Liability Insurance</u>	<u>3000</u>

Description of amendment (be specific):

Decreasing equipment due to money needed for paving, garage overtime, other contracted services and Liability Insurance (deductibles)

FINANCE COMMITTEE RECOMMENDATION:

Approved: [Signature] Denied: _____ Date: 2/25/20

10/04

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**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 13-Feb-20

Requestor: Bradley County Schools - 141 General Fund

Sub Fund: _____
(if applicable)

INCREASE / DECREASE	(circle one)	Amount: \$ <u>1,000,000.00</u>	<i>BOE # 141-2019-24</i>
Type:	<u>Fund Balance</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>141</u> <u>39000</u> <u>Undesignated Fund Balance</u>		\$ <u>1,000,000.00</u>
DECREASE	(circle one)	Amount: \$ <u>1,000,000.00</u>	
Type:	<u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>141</u> <u>99100</u> <u>Operating Transfers</u>		
Line item (number & name)	<u>590</u> <u>Transfers to Other Funds</u>		\$ <u>1,000,000.00</u>
Description of amendment (be specific): <u>L FMS New Building Funds transfer to cover Architect Fees on Gym and Resurfacing of Cafeteria (\$300,000)</u> <u>Additions at North Lee & Black Fox (\$700,000)</u>			

FINANCE COMMITTEE RECOMMENDATION:

Approved: [Signature] Denied: _____ Date: 5/2/2020

(K)

BRADLEY COUNTY SCHOOLS
BUDGET TRANSFERS

#141-2020-24

Fund 141 General Fund

Account Number	Account Description	Amount
	Sources of funding (Increase in Revenues, Decrease in Appropriations, or Unassigned Fund Balance).	
39000	Undesignated Fund Balance	\$1,000,000.00

Total

\$1,000,000.00

Uses of funding (Increase in Appropriations & Fund Balance, Decrease in Revenue)

99100	Operating Transfers 141-99100-590	\$1,000,000.00
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Explanation:

\$1,000,000.00

LTRMS New Building Funds transfer to cover Architect Fees on Gym & Resurfacing of Cafeteria Additions at North Lee & Black Fox (\$700,000)

Approved by Finance Director

Lucas Whitte

Date

2-5-2020

Approved by Director of Schools

Shirley Carl

Date

2-10-20

Approved by Bradley County BOB
c/o Chairman of the Board

Amey Gilbert

Date

FEB 13 2020

11 ✓

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 13-Feb-20

Requestor: Bradley County Schools - 177 Education Capital Projects

Sub Fund: _____
(if applicable)

INCREASE		<i>BOE # 177-2019-25</i>	
DECREASE	(circle one)	Amount: \$	1,172,045.50
Type:	Revenue		
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	177	44212	Lease/Rentals \$ 171,440.00
Account (fund, number, name)	177	44170	Miscellaneous Refunds \$ 80.50
Account (fund, number, name)	177	44540	Sale of Property \$ 525.00
Account (fund, number, name)	177	49800	Operating Transfers \$ 1,000,000.00

INCREASE		(circle one)	Amount: \$	1,172,045.50
Type:	Expense			
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>			
Account (fund, number, name)	177	91300	Education Capital Projects	
Line item (number & name)	304		Architects	\$ 150,000.00
Line item (number & name)	321		Engineering Services	\$ 9,850.00
Line item (number & name)	399		Other Contracted Services	\$ 1,275.00
Line item (number & name)	510		Trustee's Commission	\$ 11,714.40
Line item (number & name)	706		Building Construction	\$ 999,206.10

Description of amendment (be specific):
LFMS New Building Funds to cover Architect Fees on Gym and Resurfacing of Cafeteria (\$300,000)
Additions at North Lee & Black Fox (\$700,000)
PIE Lease Revenues

FINANCE COMMITTEE RECOMMENDATION:
 Approved: _____ Date: 3/2/2020
 Denied: _____

16

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BRADLEY COUNTY SCHOOLS
BUDGET TRANSFERS

#177-2020-25

Fund 177 Education Capital Projects

Account Number	Account Description	Amount
44120	Lease/Rentals 177-44120-PIE	\$171,440.00
44170	Miscellaneous Refunds 177-44170-PIE	\$80.50
44540	Sale of Property 177-44540-NLS	\$525.00
49800	Operating Transfers 177-49800-LPNB 177-49800-BRS 177-49800-NLS	\$1,000,000.00 300,000.00 350,000.00 350,000.00
Total		<u>\$1,172,045.50</u>

Uses of Funding (Increase in Appropriations & Fund Balance, Decrease in Revenue)

91300	Education Capital Projects	\$1,172,045.50
	177-91300-304-BFS	75,000.00
	177-91300-321-BFS	5,000.00
	177-91300-706-BFS	270,000.00
	177-91300-304-NLS	75,000.00
	177-91300-321-NLS	4,850.00
	177-91300-706-NLS	270,675.00
	177-91300-706-LPNB	300,000.00
	177-91300-399-PIE	1,275.00
	177-91300-510	11,714.40
	177-91300-706-PIE	158,531.10
		<u>\$1,172,045.50</u>

Explanation:
Transfer from 141 for Lake Forest, Black Fox, and North Lee
PIE Lease Revenues

Approved by Finance Director
Date 2-5-2020 *Susan McNeill*

Approved by Director of Schools
Date 2-16-20 *Shirley Cook*

Approved by Bradley County BOB
c/o Chairman of the Board
Date FEB 13 2020 *Andy Whittle*

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13

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 30-Jan-20 3/5/20

Requestor: Mayor DN BEHRELL OF SCHOOLS

Sub Fund: _____
(if applicable)

INCREASE / DECREASE	<small>(circle one)</small>	Amount: <u>160,098.00</u>
Type:	<u>Fund Balance</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	<u>189</u> <u>34675</u>	<u>Budget Committed for Capital Outlay</u>
Line item (number & name)	_____	_____

INCREASE / DECREASE	<small>(circle one)</small>	Amount: <u>160,098.00</u>
Type:	<u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	<u>189</u> <u>91300</u>	<u>Education Capital Projects</u>
Line item (number & name)	<u>790</u>	<u>" Schools Locks "</u>

Description of amendment (be specific):

Balance of the \$250,000 that was obligated in the 2018-2019 budget for locks but was not requested. This went into fund balance and is now being requested to pay the attached bill.

FINANCE COMMITTEE RECOMMENDATION:

Approved: _____ Denied: _____ Date: 3/2/2020

10/04



14

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 15-Jan-20

Requestor: COUNTY CLERK Sub Fund: _____ (if applicable)

INCREASE / DECREASE (circle one) Amount: 103,070.00

Type: REVENUE
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 43360 LIBRARY /ARCHIVE FEE

Line item (number & name) _____

INCREASE / DECREASE (circle one)	Amount:	<u>103,070.00</u>
Type: EXPENSE		
(Revenue, Expense, Fund Balance, Reserve)		
Account (fund, number, name)	<u>101 52500</u>	<u>COUNTY CLERKS OFFICE</u>
Line item (number & name)	<u>106</u>	<u>DEPUTY 3</u>
	<u>201</u>	<u>FICA</u>
	<u>204</u>	<u>ST RETIRE</u>
		<u>87,000.00</u>
		<u>6,700.00</u>
		<u>9,370.00</u>

Description of amendment (be specific):
TRANSFER FROM COUNTY CLERK LIBRARY /ARCHIVE FEE TO BUDGET EXPENSE LINE

FINANCE COMMITTEE RECOMMENDATION:

Approved: [Signature] Denied: _____ Date: 2/3/2020

10/04

*Motion to rescind KR
Second TR
\$00*

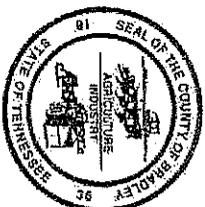
3/2/2020

*Pulled up next
month*

2/2/2020

[Signature]

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Bradley County Commission

Johnny Mull, Chairman

CONSENT AGENDA

March 16, 2020, at 12:00p.m.

Bradley County Courthouse

BUDGET AMENDMENTS

1. Road Department (see page 7)
2. Road Department (see page 8) *pulled - voted on separately*
3. Road Department (see page 9)
4. Bradley County Schools (see pages 10-11) *pulled - voted on separately*
5. Bradley County Schools (see pages 12-13) *pulled - voted on separately*
6. Mayor (see page 14) *pulled - voted on separately*
7. County Clerk (see page 15) *pulled - voted on separately*
8. Adult Drug Court (see page 16)
9. Finance Department (see page 17)
10. Finance Department (see page 18)
11. Finance Department (see page 19)
12. Juvenile Court (see page 20)
13. Sheriff's Department (see page 21)
14. Sheriff's Department (see page 22)
15. Sheriff's Department (see page 23)
16. Sheriff's Department (see page 24)
17. Sheriff's Department (see page 25)
18. Sheriff's Department (see page 26)
19. Sheriff's Department (see page 27)
20. Sheriff's Department (see page 28)
21. Sheriff's Department (see page 29)
22. Sheriff's Department (see page 30)
23. Sheriff's Department (see page 31)
24. Sheriff's Department (see page 32)
25. Sheriff's Department (see page 33)
26. Sheriff's Department (see page 34)
27. Sheriff's Department (see page 35)
28. Sheriff's Department (see page 36)
29. Sheriff's Department (see page 37)

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30. Sheriff's Department (see page 38)
31. Sheriff's Department (see page 39)
32. Sheriff's Department (see page 40)
33. Sheriff's Department (see page 41)
34. Sheriff's Department (see page 42)
35. Sheriff's Department (see page 43)

MISCELLANEOUS

- * 36. Motion for the Mayor to put in his 2020-2021 budget proposal \$25,000 in Fund 172 for Volunteer Electric Cooperative grant for broadband extension

Back to Finance

APPOINTMENTS

37. Motion to appoint Jose Gonzalez to the Farmers Market North Committee term expiring March 31, 2024

NOTARY PUBLICS

38. County Clerk will bring notary list to the meeting.

**Bradley County, Tennessee
Finance Committee**

Date: 3/2/2020

11:30

County Commission
Conference Room

D. Gary Davis	X	Erica Davis	X
Milan Blake	X	Louie Alford	X
Thom Crye	X	Kevin Raper	X

Items discussed at this meeting:

	PAGE	MOTION	SECOND	VOTE
1 Road Dept Budget Amendment Request	1	ED	KR	5-0-0
2 Road Dept Budget Amendment Request	2	KR	ED	5-0-0
2a Road Dept Budget Amendment Request	3	KR	TC	5-0-0
3 Bradley Schools Budget Amendment	4-5	TC	KR	5-0-0
4 Bradley Schools Budget Amendment	6-7	TC	LA	5-0-0
5 Mayor Budget Amendment Request (behalf of School)	8-18	LA	ED	2-3-0
6 Court Clerk Budget Amendment	17	LA	KR	4-1-0
7 Adult Drug Court Budget Amendment Request	18	TC	KR	5-0-0
8 Finance Department Budget Amendment	19-20	ED	KR	5-0-0
9 Finance Department Budget Amendment	21	KR	TC	6-0-0
10 Finance Department Budget Amendment(behalf Tr-State)	22	TC	KR	5-0-0
11 Juvenile Courts Budget Amendment Request	23-24	KR	ED	5-0-0
12 Sheriff Department Budget Amendment Request	25-33	ED	LA	5-0-0
13 Sheriff Department Budget Amendment Request	34-35	*****COMBINE 13-22*****		
14 Sheriff Department Budget Amendment Request	36-37	*****COMBINE 13-22*****		
15 Sheriff Department Budget Amendment Request	38-39	*****COMBINE 13-22*****		
16 Sheriff Department Budget Amendment Request	40-41	*****COMBINE 13-22*****		
17 Sheriff Department Budget Amendment Request	42-43	*****COMBINE 13-22*****		
18 Sheriff Department Budget Amendment Request	44-45	*****COMBINE 13-22*****		
19 Sheriff Department Budget Amendment Request	46-47	*****COMBINE 13-22*****		
20 Sheriff Department Budget Amendment Request	48-49	*****COMBINE 13-22*****		
21 Sheriff Department Budget Amendment Request	50	*****COMBINE 13-22*****		
22 Sheriff Department Budget Amendment Request	-51	ED	KR	5-0-0
23 Sheriff Department Budget Amendment Request	52-54	*****COMBINE 23-35*****		
24 Sheriff Department Budget Amendment Request	55-57	*****COMBINE 23-35*****		
25 Sheriff Department Budget Amendment Request	58-60	*****COMBINE 23-35*****		
26 Sheriff Department Budget Amendment Request	61-63	*****COMBINE 23-35*****		
27 Sheriff Department Budget Amendment Request	64-67	*****COMBINE 23-35*****		
28 Sheriff Department Budget Amendment Request	68-70	*****COMBINE 23-35*****		
29 Sheriff Department Budget Amendment Request	71-73	*****COMBINE 23-35*****		
30 Sheriff Department Budget Amendment Request	74-76	*****COMBINE 23-35*****		
31 Sheriff Department Budget Amendment Request	77-79	*****COMBINE 23-35*****		
32 Sheriff Department Budget Amendment Request	80-82	*****COMBINE 23-35*****		
33 Sheriff Department Budget Amendment Request	83-86	*****COMBINE 23-35*****		
34 Sheriff Department Budget Amendment Request	87-89	*****COMBINE 23-35*****		
35 Sheriff Department Budget Amendment Request	90-91	LA	ED	6-0-0
Motion for Mayor to send a letter to ESG to discontinue contract with ESG		LA	TC	5-0-0
Motion for the Mayor to put in his 2020-2021 Budget Proposal \$25,0000 in Fund 172 for YEC Grant for Broadband Expansion		ED	TC	5-0-0
Motion to revisit item #8 and to move money from 189 Fund Balance And pay for the atenna under the umbrella of sals school		ED	TC	5-0-0

Recommendations to be made to full Commission:		PAGE			
1	Road Dept Budget Amendment Request	1	ED	KR	5-0-0
2	Road Dept Budget Amendment Request	2	KR	ED	5-0-0
2a	Road Dept Budget Amendment Request	3	KR	TC	5-0-0
3	Bradley Schools Budget Amendment	4-5	TC	KR	5-0-0
4	Bradley Schools Budget Amendment	6-7	TC	LA	5-0-0
5	Mayor Budget Amendment Request (behalf of School)	8-18	TC	ED	2-3-0
6	County Clerk Budget Amendment	17	LA	KR	4-1-0
7	Adult Drage Court Budget Amendment Request	18	TC	KR	5-0-0
8	Finance Department Budget Amendment	19-20	ED	KR	5-0-0
9	Finance Department Budget Amendment	21	KR	TC	5-0-0
10	Finance Department Budget Amendment(behalf Tri-State)	22	TC	KR	5-0-0
11	Juvenile Courts Budget Amendment Request	23-24	KR	ED	5-0-0
12	Sheriff Department Budget Amendment Request	25-33	ED	LA	5-0-0
13	Sheriff Department Budget Amendment Request	34-35	*****COMBINE 13-22****		
14	Sheriff Department Budget Amendment Request	38-37	*****COMBINE 13-22****		
15	Sheriff Department Budget Amendment Request	38-39	*****COMBINE 13-22****		
16	Sheriff Department Budget Amendment Request	40-41	*****COMBINE 13-22****		
17	Sheriff Department Budget Amendment Request	42-43	*****COMBINE 13-22****		
18	Sheriff Department Budget Amendment Request	44-45	*****COMBINE 13-22****		
19	Sheriff Department Budget Amendment Request	46-47	*****COMBINE 13-22****		
20	Sheriff Department Budget Amendment Request	48-49	*****COMBINE 13-22****		
21	Sheriff Department Budget Amendment Request	50	*****COMBINE 13-22****		
22	Sheriff Department Budget Amendment Request	51	ED	KR	5-0-0
23	Sheriff Department Budget Amendment Request	52-54	*****COMBINE 23-35****		
24	Sheriff Department Budget Amendment Request	55-57	*****COMBINE 23-35****		
25	Sheriff Department Budget Amendment Request	58-60	*****COMBINE 23-35****		
26	Sheriff Department Budget Amendment Request	61-63	*****COMBINE 23-35****		
27	Sheriff Department Budget Amendment Request	64-67	*****COMBINE 23-35****		
28	Sheriff Department Budget Amendment Request	68-70	*****COMBINE 23-35****		
29	Sheriff Department Budget Amendment Request	71-73	*****COMBINE 23-35****		
30	Sheriff Department Budget Amendment Request	74-76	*****COMBINE 23-35****		
31	Sheriff Department Budget Amendment Request	77-79	*****COMBINE 23-35****		
32	Sheriff Department Budget Amendment Request	80-82	*****COMBINE 23-35****		
33	Sheriff Department Budget Amendment Request	83-86	*****COMBINE 23-35****		
34	Sheriff Department Budget Amendment Request	87-89	*****COMBINE 23-35****		
35	Sheriff Department Budget Amendment Request	90-91	LA	ED	5-0-0
	Motion for Mayor to send a letter to ESG to discontinue contract with ESG		LA	TC	5-0-0
	Motion for the Mayor to put in the 2020-2021 Budget Proposal \$25,0000 in Fund 172 for VEC Grant for Broadband Expansion		ED	TC	5-0-0
	Motion to revisit item #34 and to move money from 189 Fund Balances And pay for the atenna under the umbrella of safe school		ED	TC	5-0-0

Commission Voting Date:

3/16/2020

✓
6

00274

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: February 5, 2020

Requestor: Bradley County Road Department

Sub Fund: 131
(if applicable)

<u>INCREASE / DECREASE</u>	<small>(circle one)</small>	Amount: \$	13,400.00
Type: Revenue			
<small>(Revenue, Expense, Fund Balance, Reserve)</small>			
Account (fund, number, name)	131	44110	Investment Income 5200
Account (fund, number, name)		44170	Miscellaneous Refunds 8200
<u>INCREASE / DECREASE</u>	<small>(circle one)</small>	Amount: \$	13,400.00
Type: Expense			
<small>(Revenue, Expense, Fund Balance, Reserve)</small>			
Line Item (number & name)	61000	317	Data Processing 7,100
		320	Dues & memberships 300
		708	Communication Equipment 6,000

Description of amendment (be specific):

Data Processing is increased due to extra software that was requested for shop equipment and also replacing fixed asset program with Local Government. Dues and memberships increased a little more than expected this year. Also, Communication Equipment, we are upgrading more radios because of the band changes. (replaced several hand held and are replacing some mobiles this year and some next year.

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date 3/2/2020

10/04

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✓
7

00275

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: February 5, 2020

Requestor: Bradley County Road Department

Sub Fund: 131
(if applicable)

INCREASE / DECREASE	(circle one)				
Type: <u>Expense</u>					
<small>(Revenue, Expense, Fund Balance, Reserve)</small>					
<u>62000</u>		<u>149</u>	<u>Highway- Laborer</u>		<u>3,000</u>
INCREASE / DECREASE	(circle one)				
Type: <u>Expense</u>					
<small>(Revenue, Expense, Fund Balance, Reserve)</small>					
<u>62000</u>		<u>141</u>	<u>Highway - Foreman</u>		<u>3,000</u>
INCREASE / DECREASE	(circle one)				
Type: <u>Expense</u>					
<small>(Revenue, Expense, Fund Balance, Reserve)</small>					
<u>66000</u>		<u>217</u>	<u>Retirement Hybrid Stabilization</u>		<u>6,400</u>
INCREASE / DECREASE	(circle one)				
Type: <u>Expense</u>					
<small>(Revenue, Expense, Fund Balance, Reserve)</small>					
<u>66000</u>		<u>204</u>	<u>State Retirement</u>		<u>6,400</u>

Moving money from Laborer line item to Foreman because Foreman is also (call out) person and works lots of straight time overtime when there is bad weather, etc during Holidays.

Retirement Stabilization account was requested by auditorsmoving money from regular retirement line item to the stabilization account as requested

FINANCE COMMITTEE RECOMMENDATION: ✓

Approved: _____ Date: 3/12/2020

Denied: _____ Date: _____

10/04

(97) ✓
9

00276

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 12-Feb-20

Requestor: Adult Drug Court Jill Barrett

Sub Fund: _____
(if applicable)

INCREASE / DECREASE	(circle one)	Amount: \$	<u>333,623</u>
Type: <u>Revenue</u>			
<small>(Revenue, Expense, Fund Balance, Reserve)</small>			
Account (fund, number, name)	<u>101</u>	<u>49954</u>	<u>Drug Court Fee / Fines</u>
Line item (number & name)			

INCREASE / DECREASE	(circle one)	Amount: \$	<u>118,371</u>
Type: <u>Revenue</u>			
<small>(Revenue, Expense, Fund Balance, Reserve)</small>			
Line item (number & name)	<u>101</u>	<u>42641</u>	<u>Drug Court Fee / Fines</u>
Line item (number & name)			

INCREASE / DECREASE	(circle one)	Amount: \$	<u>551,994</u>
Type: <u>Expense</u>			
<small>(Revenue, Expense, Fund Balance, Reserve)</small>			
Account (fund, number, name)	<u>101</u>	<u>53330</u>	<u>Adult Drug Court</u>
Line item (number & name)	<u>399</u>		<u>Other Contracted Services</u>
Line item (number & name)			

Description of amendment (be specific):

The Recovery Court needs to withdraw the funds out of the fees/fines account for ongoing expenses

FINANCE COMMITTEE RECOMMENDATION:

Approved: Denied: _____ Date: 3/2/2020

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✓
16

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 21-Feb-20

Requestor: FINANCE

Sub Fund: _____

(if applicable)

INCREASE / DECREASE (check one)		Amount: <u>1,158.29</u>
Type:	<u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	<u>101 51100</u> County Commission	
Line Item (number & name)	<u>599</u> Other Charges	

INCREASE / DECREASE (check one)		Amount: <u>1,158.29</u>
Type:	<u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	<u>101 54110</u> Sheriff	
Line Item (number & name)	<u>331</u> Legal Services	

Description of amendment (be specific):

Deductible on a Sheriff lawsuit Date of Loss 4/16/2017

FINANCE COMMITTEE RECOMMENDATION:		
Approved: <input checked="" type="checkbox"/>	Denied: _____	Date: <u>3/21/2020</u>

678

✓

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 21-Feb-20

Requestor: FINANCE Sub Fund: _____ (if applicable)

INCREASE / DECREASE (circle one) Amount: 2,156.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 51310 Personnel

Line item (number & name) 513 Workman's Compensation

INCREASE / DECREASE (circle one) Amount: 2,156.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 51800 County Building

Line item (number & name) 513 Workman's Compensation

Description of amendment (be specific):

Workman's compensation paid from budget where employeeworks as requested but not budgeted for in that budget. Correcting from budget where it was usually paid.

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 3/2/2020

②7 ✓
18

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 21-Feb-20

Requestor: Finance (for Tri-State)

Sub Fund: _____
(if applicable)

INCREASE / DECREASE (circle one)

Amount: 9,000.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 124 56900 Other Social, Cultural and Recreation

Line item (number & name) <u>169</u>	<u>Part-time Personnel</u>	<u>1,649.00</u>
Line item (number & name) <u>207</u>	<u>Medical Insurance</u>	<u>7,351.00</u>

INCREASE / DECREASE (circle one) Amount: 9,000.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 56900 Other Social, Cultural and Recreation

Line item (number & name) <u>502</u>	<u>Building and Contents Insurance</u>	
_____	_____	_____
_____	_____	_____
_____	_____	_____

Description of amendment (be specific):

Original request was for \$12000, lowered this for the insurance to \$3,000 because thought the buildings were covered under county's policy. Tri-State carries their own coverage for the buildings. Moving extra money from Medical insurance (one employee does not have) And excess from part-time since one employee leaving

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date 3/21/20

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**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 4 Feb 20

Requestor: Juvenile Court - Vickie Towne

Sub Fund: _____
(or applicable)

Vickie Towne

INCREASE **DECREASE** Amount: \$ \$1,000.00

Type: Revenue
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 45570 Contribution/Donation

Line item (number & name) _____

INCREASE **DECREASE** (circle one) Amount: \$ \$1,000.00

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 53170 Juvenile Drug/Recovery Court

Line item (number & name) 599 Other Charges

Description of amendment (be specific):
Donation to Juvenile Drug /Recovery Court program

FINANCE COMMITTEE RECOMMENDATION:
Approved: [Signature] Dated: _____ Date: 2/16/20

10/04

(23)
✓
20

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 31-Jan-20

Requestor: BRADLEY COUNTY SHERIFF Sub Fund: _____ (if applicable)

INCREASE / DECREASE (circle one)		Amount: \$	<u>503.30</u>
Type:	REVENUE		
	<small>(Revenue, Expenses, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101 49700</u>	<u>INSURANCE RECOVERY</u>	<u>503.30</u>
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
INCREASE / DECREASE (circle one)		Amount: \$	<u>503.30</u>
Type:	EXPENSE		
	<small>(Revenue, Expenses, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101 54110</u>	<u>SHERIFF'S</u>	
Line item (number & name)	<u>338</u>	<u>MAINT. REPAIR SERVICE VEHICLE</u>	<u>503.30</u>
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
INCREASE / DECREASE (circle one)		Amount: \$	_____
Type:	<small>(Revenue, Expenses, Fund Balance, Reserve)</small>		
Account (fund, number, name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____
Line item (number & name)	_____	_____	_____

Description of amendment (be specific):
PAYMENT FOR VEHICLE DAMAGE
2005 Ford Crown Vic VIN 2FAFP71W85X144279 - Vehicle was parked in parking lot when hit.

FINANCE COMMITTEE RECOMMENDATION:
 Approved: Denied: _____ Date: 2/2/20

10/04

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21

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 31-Jan-19

Requestor: BRADLEY COUNTY SHERIFF'S OFFICE

Sub Fund: _____
(if applicable)

INCREASE / DECREASE	<small>(circle one)</small>		Amount: \$ <u>1,000.00</u>
Type:	<u>REVENUE</u>		
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>48610</u>	<u>DONATIONS</u>
Line item (number & name)	_____		

INCREASE / DECREASE	<small>(circle one)</small>		Amount: \$ <u>1,000.00</u>
Type:	<u>EXPENSE</u>		
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>54110</u>	<u>SHERIFF</u>
Line item (number & name)	<u>716</u>	<u>LAW ENFORCEMENT EQUIPMENT</u>	
Line item (number & name)	_____		

Description of amendment (be specific):
Monies are being donated to purchase a K-9 to replace the K-9 that was hit.

FINANCE COMMITTEE RECOMMENDATION:	
Approved: <u>J</u>	Denied: _____
Date: <u>3/1/2020</u>	

10/04

(75)

22

00283

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 31-Jan-19

Requestor: BRADLEY COUNTY SHERIFFS OFFICE

Sub Fund: _____
(if applicable)

INCREASE / DECREASE	(circle one)						
		Amount: \$	500.00				
Type:	<u>REVENUE</u>						
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>						
Account (fund, number, name)	<u>101</u>	<u>48610</u>	<u>DONATIONS</u>				
Line item (number & name)							

INCREASE / DECREASE	(circle one)						
		Amount: \$	500.00				
Type:	<u>EXPENSE</u>						
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>						
Account (fund, number, name)	<u>101</u>	<u>54110</u>	<u>SHERIFF</u>				
Line item (number & name)	<u>716</u>	<u>LAW ENFORCEMENT EQUIPMENT</u>					
Line item (number & name)							

Description of amendment (be specific):
 Monies are being donated to purchase a K-9 to replace the K-9 that was hit.

FINANCE COMMITTEE/RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 21/2/2020

10/04

(29)

23

00284

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 31-Jan-19

Requestor: BRADLEY COUNTY SHERIFF'S OFFICE

Sub Fund: _____
(if applicable)

INCREASE / DECREASE	(circle one)			Amount: \$	500.00
Type:	<u>REVENUE</u>				
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>				
Account (fund, number, name)	<u>101</u>	<u>48610</u>	<u>DONATIONS</u>		
Line item (number & name)					

INCREASE / DECREASE	(circle one)			Amount: \$	500.00
Type:	<u>EXPENSE</u>				
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>				
Account (fund, number, name)	<u>101</u>	<u>54110</u>	<u>SHERIFF</u>		
Line item (number & name)	<u>716</u>	<u>LAW ENFORCEMENT EQUIPMENT</u>			
Line item (number & name)					

Description of amendment (be specific):
 Monies are being donated to purchase a K-9 to replace the K-9 that was hit.

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 3/2/2019

10/04

(83) ✓

24

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 31-Jan-19

Requestor: BRADLEY COUNTY SHERIFFS OFFICE

Sub Fund: _____
(if applicable)

INCREASE / DECREASE	(circle one)		Amount: \$ <u>200.00</u>
Type: <u>REVENUE</u>			
(Revenue, Expense, Fund Balance, Reserve)			
Account (fund, number, name)	<u>101</u>	<u>48610</u>	<u>DONATIONS</u>
Line item (number & name)			

INCREASE / DECREASE	(circle one)		Amount: \$ <u>200.00</u>
Type: <u>EXPENSE</u>			
(Revenue, Expense, Fund Balance, Reserve)			
Account (fund, number, name)	<u>101</u>	<u>54110</u>	<u>SHERIFF</u>
Line item (number & name)	<u>716</u>		<u>LAW ENFORCEMENT EQUIPMENT</u>
Line item (number & name)			

Description of amendment (be specific):
 Monies are being donated to purchase a K-9 to replace the K-9 that was hit.

FINANCE COMMITTEE RECOMMENDATION:

Approved: <input checked="" type="checkbox"/>	Denied: <input type="checkbox"/>
Date: <u>3/2/2008</u>	

10/04

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25

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 31-Jan-19

Requestor: BRADLEY COUNTY SHERIFFS OFFICE Sub Fund: _____
(if applicable)

INCREASE / DECREASE	(circle one)	Amount: \$	<u>1,000.00</u>
Type:	<u>REVENUE</u>		
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>48610</u>	<u>DONATIONS</u>
Line item (number & name)	_____	_____	_____

INCREASE / DECREASE	(circle one)	Amount: \$	<u>1,000.00</u>
Type:	<u>EXPENSE</u>		
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>54110</u>	<u>SHERIFF</u>
Line item (number & name)	<u>716</u>	_____	<u>LAW ENFORCEMENT EQUIPMENT</u>
Line item (number & name)	_____	_____	_____

Description of amendment (be specific):
Months are being donated to purchase a K-9 to replace the K-9 that was hit.

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 2/2/2020

10/04

26

BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 31-Jan-19

Requestor: BRADLEY COUNTY SHERIFF'S OFFICE Sub Fund: _____
(if applicable)

INCREASE / DECREASE	(circle one)	
		Amount: \$ <u>1,000.00</u>
Type:	<u>REVENUE</u>	
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	<u>101</u> <u>48610</u> <u>DONATIONS</u>	
Line item (number & name)	_____	_____

INCREASE / DECREASE	(circle one)	
		Amount: \$ <u>1,000.00</u>
Type:	<u>EXPENSE</u>	
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	<u>101</u> <u>54110</u> <u>SHERIFF</u>	
Line item (number & name)	<u>716</u> <u>LAW ENFORCEMENT EQUIPMENT</u>	
Line item (number & name)	_____	_____

Description of amendment (be specific):
Monies are being donated to purchase a K-9 to replace the K-9 that was hit.

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 3/2/2020

10/04

(74) ✓
27

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 11-Feb-20

Requestor: BRADLEY COUNTY SHERIFF'S OFFICE

Sub Fund: _____
(if applicable)

INCREASE / DECREASE	<small>(circle one)</small>	Amount: \$	500.00
Type:	<u>REVENUE</u>		
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u> <u>48610</u>	<u>DONATIONS</u>	
Line item (number & name)	_____	_____	

INCREASE / DECREASE	<small>(circle one)</small>	Amount: \$	500.00
Type:	<u>EXPENSE</u>		
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u> <u>54110</u>	<u>SHERIFF</u>	
Line item (number & name)	<u>716</u>	<u>LAW ENFORCEMENT EQUIPMENT</u>	

Description of amendment (be specific):
Monies are being donated to purchase a K-9 to replace the K-9 that was hit.

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓ Denied: _____ Date: 3/2/2020

10/04

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29

00290

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 18-Feb-20

Requestor: BRADLEY COUNTY SHERIFF'S OFFICE Sub Fund: _____
(if applicable)

INCREASE / DECREASE	(circle one)	Amount: \$	<u>1,000.00</u>
Type:	<u>REVENUE</u>		
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>48610</u>	<u>DONATIONS</u>
Line item (number & name)	_____	_____	_____

INCREASE / DECREASE	(circle one)	Amount: \$	<u>1,000.00</u>
Type:	<u>EXPENSE</u>		
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>54110</u>	<u>SHERIFF</u>
Line item (number & name)	<u>716</u>		<u>LAW ENFORCEMENT EQUIPMENT</u>
Line item (number & name)	_____	_____	_____

Description of amendment (be specific):
Monies are being donated to purchase a K-9 to replace the K-9 that was hit.

FINANCE COMMITTEE RECOMMENDATION:

Approved: [Signature] Denied: _____ Date: 3/2/20

10/04

①8
30

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 31-Jan-20

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(If applicable)

INCREASE / DECREASE		(circle one)	Amount:	252.86
Type:	Revenue	(Revenue, Expense, Fund Balance, Reserve)		
Account (fund, number, name)	<u>101</u>	<u>43194</u>	<u>Service Charges</u>	
Line item (number & name)			<u>Michigan Ave Elementary</u>	<u>252.86</u>
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				
INCREASE / DECREASE (circle one) Amount: \$ <u>252.86</u>				
Type:	Expense	(Revenue, Expense, Fund Balance, Reserve)		
Account (fund, number, name)	<u>101</u>	<u>54110</u>	<u>Sheriff's</u>	
Line item (number & name)	<u>189</u>		<u>Overtime</u>	<u>205.96</u>
Line item (number & name)	<u>201</u>		<u>Soc Sec</u>	<u>15.75</u>
Line item (number & name)	<u>204</u>		<u>State Retirement</u>	<u>28.05</u>
Line item (number & name)	<u>206</u>		<u>Life Ins.</u>	<u>1.55</u>
Line item (number & name)	<u>207</u>		<u>Medical Ins.</u>	<u>1.55</u>
Line item (number & name)	<u>338</u>		<u>Vehicle Maintenance</u>	<u>0.00</u>
	<u>716</u>		<u>Law Enforcement Equipment</u>	<u>0.00</u>
INCREASE / DECREASE (circle one) Amount: \$ <u>252.86</u>				
Type:	(Revenue, Expense, Fund Balance, Reserve)			
Account (fund, number, name)				
Line item (number & name)				
Line item (number & name)				

Description of amendment be specific:

Reimbursement received for extra duty for Michigan Ave.

Chay Kinsey and Tim Allison

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓

Dated: _____

Date: 3/12/2020

10/94

①
✓ 3

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 4-Feb-20

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(If applicable)

INCREASE / DECREASE	(circle one)	Amount:	<u>732.52</u>
Type:	Revenue <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>43194</u>	<u>Service Charges</u>
Line item (number & name)			<u>Mt. Olive</u>
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			

INCREASE / DECREASE	(circle one)	Amount: \$	<u>732.52</u>
Type:	Expense <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>54110</u>	<u>Sheriff's</u>
Line item (number & name)	<u>189</u>		<u>Overtime</u>
Line item (number & name)	<u>201</u>		<u>Soc Sec</u>
Line item (number & name)	<u>204</u>		<u>State Retirement</u>
Line item (number & name)	<u>206</u>		<u>Life Ins.</u>
Line item (number & name)	<u>207</u>		<u>Medical Ins.</u>
Line item (number & name)	<u>101</u>	<u>54210</u>	<u>Jail</u>
		<u>354</u>	<u>Transportation - Other Than Student</u>

INCREASE / DECREASE	(circle one)	Amount: \$	<u>732.52</u>
Type:	Revenue, Expense, Fund Balance, Reserve		
Account (fund, number, name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			

Description of amendment (be specific):
Reimbursement received for extra duty for Mt. Olive Church of God.
Mario Santos, Jamie Harris, and Bryan Chaney

FINANCE COMMITTEE RECOMMENDATION: _____
 Approved: ✓ Denied: _____ Date: 3/2/2020

1004

32 ✓

00293

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 4-Feb-20

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(optional)

INCREASE / DECREASE	(circle one)	Amount	127.25
Type:	Revenue		
	(Revenue, Expense, Fund Balance, Reserve)		
Account (fund, number, name)	101	43194	Service Charges
Line item (number & name)			Westwood Baptist Church
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			

INCREASE / DECREASE	(circle one)	Amount: \$	127.25
Type:	Expense		
	(Revenue, Expense, Fund Balance, Reserve)		
Account (fund, number, name)	101	54110	Sheriffs
Line item (number & name)	189		Overtime
Line item (number & name)	201		Soc Sec
Line item (number & name)	204		State Retirement
Line item (number & name)	206		Life Ins
Line item (number & name)	207		Medical Ins
Line item (number & name)	101	54210	Jail
	354		Transportation - Other Than Student

INCREASE / DECREASE	(circle one)	Amount: \$	127.25
Type:	(Revenue, Expense, Fund Balance, Reserve)		
Account (fund, number, name)			
Line item (number & name)			
Line item (number & name)			

Description of amendment (be specific):
Reimbursement received for extra duty for Westwood Baptist Church.

Paul Johnson

FINANCE COMMITTEE RECOMMENDATION: _____

Approved: ✓ _____ Date: 3/2/2020

Denied: _____ Date: _____

10/04

33 ✓

00294

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 31-Jan-20

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(if applicable)

INCREASE / DECREASE	(check one)	Amount: <u>5,650.67</u>
Type:	Revenue <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	<u>101</u> <u>43194</u> <u>Service Charges</u>	<u>5,650.67</u>
Line item (number & name)	<u>OCVVOE</u>	
Line item (number & name)	_____	
Line item (number & name)	_____	
Line item (number & name)	_____	
Line item (number & name)	_____	
Line item (number & name)	_____	

INCREASE / DECREASE	(check one)	Amount: \$ <u>5,650.67</u>
Type:	Expense <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	<u>101</u> <u>54110</u> <u>Sheriff's</u>	
Line item (number & name)	<u>189</u> <u>Overtime</u>	<u>4401.06</u>
Line item (number & name)	<u>201</u> <u>Soe Sec</u>	<u>396.67</u>
Line item (number & name)	<u>204</u> <u>State Retirement</u>	<u>599.42</u>
Line item (number & name)	<u>206</u> <u>Life Ins</u>	<u>33.01</u>
Line item (number & name)	<u>207</u> <u>Medical Ins</u>	<u>33.01</u>
Line item (number & name)	<u>338</u> <u>Vehicle Maintenance</u>	<u>123.75</u>
	<u>716</u> <u>Law Enforcement Equipment</u>	<u>123.75</u>

INCREASE / DECREASE	(check one)	Amount: \$ <u>5,650.67</u>
Type:	<small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	_____	
Line item (number & name)	_____	
Line item (number & name)	_____	
Line item (number & name)	_____	

Description of amendment (be specific):
Reimbursement received for extra duty for OCVVOE.
Mickey Young, Jasper McDonald, Carlos McConnell, Dennis Goins, Angie Whitmore

FINANCE COMMITTEE RECOMMENDATION:
 Approved: ✓ Denied: _____ Date: 3/2/2020

10/04

⑤
✓
34

00295

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 4 Feb 20

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(optional)

INCREASE / DECREASE (circle one)

Amount: 941.52

Type: Revenue
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	<u>101</u>	<u>43194</u>	<u>Service Charges</u>	<u>941.52</u>
Line item (number & name)			<u>Lake Forest Middle School</u>	
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				

INCREASE / DECREASE (circle one)

Amount: \$ 941.52

Type: Expense
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)	<u>101</u>	<u>54110</u>	<u>Sheriff's</u>	
Line item (number & name)	<u>189</u>		<u>Overtime</u>	<u>766.90</u>
Line item (number & name)	<u>201</u>		<u>Soe Sec</u>	<u>58.67</u>
Line item (number & name)	<u>204</u>		<u>State Retirement</u>	<u>104.45</u>
Line item (number & name)	<u>206</u>		<u>Life Ins.</u>	<u>5.75</u>
Line item (number & name)	<u>207</u>		<u>Medical Ins.</u>	<u>5.75</u>
	<u>338</u>		<u>Vehicle Maintenance</u>	<u>0.00</u>
	<u>716</u>		<u>Law Enforcement Equipment</u>	<u>0.00</u>

INCREASE / DECREASE (circle one)

Amount: \$ 941.52

Type: _____
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name)				
Line item (number & name)				
Line item (number & name)				
Line item (number & name)				

Description of amendment the special:

Reimbursement received for extra duty for Lake Forest Middle School.

Craig Frost and Marcus Cochran

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓

Denial: _____

Date: 3/2/2020

1004

36 ✓

00297

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 31-Jan-20

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(if applicable)

INCREASE / DECREASE	(circle one)	Amount:	<u>929.98</u>
Type:	Revenue <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>43194</u>	Service Charges
Line item (number & name)			Lake Forest Middle School
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			

INCREASE / DECREASE	(circle one)	Amount:	<u>929.98</u>
Type:	Expense <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>54110</u>	Sheriff's
Line item (number & name)	<u>189</u>		Overtime
Line item (number & name)	<u>201</u>		Soc Sec
Line item (number & name)	<u>204</u>		State Retirement
Line item (number & name)	<u>206</u>		Life Ins.
Line item (number & name)	<u>207</u>		Medical Ins.
Line item (number & name)	<u>338</u>		Vehicle Maintenance
	<u>716</u>		Law Enforcement Equipment

INCREASE / DECREASE	(circle one)	Amount:	<u>929.98</u>
Type:	<small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			

Description of amendment (to specify):
Reimbursement received for extra duty for Lake Forest Middle School.
Craig Frost

FINANCE COMMITTEE RECOMMENDATION: _____
 Approved: [Signature] Denied: _____ Date: 2/2/20

1004

⑦
3-

00298

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 5 Feb 20

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(If Applicable)

INCREASE / DECREASE	(circle one)	Amount:	<u>144.23</u>
Type:	<u>Revenue</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u> <u>43194</u>	<u>Service Charges</u>	
Line item (number & name)		<u>Over Middle School</u>	<u>144.23</u>
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			

INCREASE / DECREASE	(circle one)	Amount: \$	<u>144.23</u>
Type:	<u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u> <u>54110</u>	<u>Sheriff's</u>	
Line item (number & name)	<u>189</u>	<u>Overtime</u>	<u>117.48</u>
Line item (number & name)	<u>201</u>	<u>Soc Sec</u>	<u>8.99</u>
Line item (number & name)	<u>204</u>	<u>State Retirement</u>	<u>16.00</u>
Line item (number & name)	<u>206</u>	<u>Life Ins.</u>	<u>0.88</u>
Line item (number & name)	<u>207</u>	<u>Medical Ins.</u>	<u>0.88</u>
Line item (number & name)	<u>338</u>	<u>Vehicle Maintenance</u>	<u>0.00</u>
	<u>716</u>	<u>Law Enforcement Equipment</u>	<u>0.00</u>

INCREASE / DECREASE	(circle one)	Amount: \$	<u>144.23</u>
Type:	<u>Revenue, Expense, Fund Balance, Reserve</u>		
Account (fund, number, name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			

Description of amendment (be specific):
Reimbursement received for extra duty for Cooco Middle School.
Tony Moore

FINANCE COMMITTEE RECOMMENDATION: _____

Approved: ✓ Denied: _____ Date: 3/2/2020

10/094

716
38

00299

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 4-Feb-20

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(if applicable)

INCREASE / DECREASE	<small>(enter one)</small>	Amount:	<u>118.60</u>
Type:	<u>Revenue</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>43194</u>	<u>Service Charges</u>
Line item (number & name)			<u>Waterville Elementary School</u>
Line item (number & name)			<u>118.60</u>
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			

INCREASE / DECREASE	<small>(enter one)</small>	Amount: \$	<u>118.60</u>
Type:	<u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>54110</u>	<u>Sheriff's</u>
Line item (number & name)	<u>189</u>		<u>Overtime</u>
Line item (number & name)	<u>201</u>		<u>Soc Sec</u>
Line item (number & name)	<u>204</u>		<u>State Retirement</u>
Line item (number & name)	<u>206</u>		<u>Life Ins.</u>
Line item (number & name)	<u>207</u>		<u>Medical Ins.</u>
Line item (number & name)	<u>338</u>		<u>Vehicle Maintenance</u>
Line item (number & name)	<u>716</u>		<u>Law Enforcement Equipment</u>
			<u>0.00</u>

INCREASE / DECREASE	<small>(enter one)</small>	Amount: \$	<u>118.60</u>
Type:	<u>Revenue, Expense, Fund Balance, Reserve</u>		
Account (fund, number, name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			

Description of amendment (be specific):
Reimbursement received for extra duty for Waterville Elementary School.

Jamie Harris

FINANCE COMMITTEE RECOMMENDATION: _____

Approved: ✓ Denied: _____ Date: 3/16/20

10/04

3

00300

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 7-Feb-20

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(if applicable)

INCREASE / DECREASE	(check one)	Amount: <u>3,759.42</u>
Type:	Revenue (Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name)	<u>101 43194</u>	Service Charges
Line item (number & name)		OCl
Line item (number & name)		
Line item (number & name)		
Line item (number & name)		
Line item (number & name)		
Line item (number & name)		
Line item (number & name)		

INCREASE / DECREASE	(check one)	Amount: \$ <u>3,759.42</u>
Type:	Expense (Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name)	<u>101 54110</u>	Sheriff's
Line item (number & name)	<u>189</u>	Overtime
Line item (number & name)	<u>201</u>	Soc Sec
Line item (number & name)	<u>204</u>	State Retirement
Line item (number & name)	<u>206</u>	Life Ins.
Line item (number & name)	<u>207</u>	Medical Ins.
Line item (number & name)	<u>101 54210</u>	Toll
	<u>354</u>	Transportation - Other Than Student

INCREASE / DECREASE	(check one)	Amount: \$ <u>3,759.42</u>
Type:	(Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name)		
Line item (number & name)		
Line item (number & name)		
Line item (number & name)		

Description of amendment (be specific):
Reimbursement received for extra duty for OCl.
Tim Robinson, Jasper McDonald, Dennis Goins and Angie Whitmore

FINANCE COMMITTEE RECOMMENDATION:
 Approved: ✓ Denied: _____ Date: 3/26/20

10/04

✓
 (88)
 40

00301

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 11-Feb-20

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(if applicable)

INCREASE / DECREASE		(check one)	Amount: <u>3,435.11</u>
Type:	<u>Revenue</u>		
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>43194</u>	<u>Service Charges</u>
Line item (number & name)			<u>State of Tennessee</u>
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
INCREASE / DECREASE	(check one)		Amount: \$ <u>3,435.11</u>

Type:	<u>Expense</u>		
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>54110</u>	<u>Sheriff's</u>
Line item (number & name)	<u>187</u>	<u>Overtime</u>	<u>2,794.46</u>
Line item (number & name)	<u>201</u>	<u>Soc Sec</u>	<u>262.79</u>
Line item (number & name)	<u>204</u>	<u>State Retirement</u>	<u>167.86</u>
Line item (number & name)	<u>206</u>	<u>Life Ins.</u>	
Line item (number & name)	<u>207</u>	<u>Medical Ins.</u>	
Line item (number & name)	<u>338</u>	<u>Vehicle Maintenance</u>	
	<u>399</u>	<u>Other Contracted Services</u>	
INCREASE / DECREASE	(check one)		Amount: \$ <u>3,435.11</u>

Type:	<u>Revenue, Expense, Fund Balance, Reserve</u>		
Account (fund, number, name)			
Line item (number & name)			
Line item (number & name)			

Description of amendment (be specific):
Reimb. Received for overtime worked on meth case. This is not contract but a grant we have with the state for our detectives that investigate drug cases.

FINANCE COMMITTEE RECOMMENDATION: _____
Approved: [Signature] Dated: 2/10/20

10/04

✓
(83)
W

00302

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 18-Feb-20

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____ (if applicable)

INCREASE / DECREASE	(circle one)	Amount: <u>3,537.37</u>
Type: <u>Revenue</u>	(Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name)	<u>101</u>	<u>43194</u> Service Charges
Line item (number & name)		<u>First Baptist Church</u> 3,537.37
Line item (number & name)		
Line item (number & name)		
Line item (number & name)		
Line item (number & name)		
Line item (number & name)		

INCREASE / DECREASE	(circle one)	Amount: \$ <u>3,537.37</u>
Type: <u>Expense</u>	(Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name)	<u>101</u>	<u>54110</u> Sheriff's
Line item (number & name)	<u>189</u>	<u>Overtime</u> 2,386.47
Line item (number & name)	<u>201</u>	<u>Soc Sec</u> 182.56
Line item (number & name)	<u>204</u>	<u>State Retirement</u> 325.04
Line item (number & name)	<u>206</u>	<u>Life Ins.</u> 17.90
Line item (number & name)	<u>207</u>	<u>Medical Ins.</u> 17.90
Line item (number & name)	<u>101</u>	<u>Jail</u> 0.00
	<u>354</u>	<u>Transportation - Other Than Student</u> 607.50

INCREASE / DECREASE	(circle one)	Amount: \$ <u>3,537.37</u>
Type: _____	(Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name)		
Line item (number & name)		
Line item (number & name)		

Description of amendment (as printed):

Reimbursement received for extra duty for First Baptist Church.
Tony Moore, Tim Myers, Paul Silveira, Andy Smith, Angie Whittemore, and Jannie Harris

FINANCE COMMITTEE RECOMMENDATION: _____

Approved: ✓ Denied: _____ Date: 3/18/20

1004

✓ (87)

42

00303

**BRADLEY COUNTY, TENNESSEE
BUDGET AMENDMENT FORM**

Date: 31-Jan-20

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: _____
(if applicable)

INCREASE / DECREASE	(circle one)	Amount:	<u>89.20</u>
Type:	<u>Revenue</u>		
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>43194</u>	<u>Service Charges</u>
Line item (number & name)			<u>Larry L. Henry</u> 89.20
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			

INCREASE / DECREASE	(circle one)	Amount: \$	<u>89.20</u>
Type:	<u>Expense</u>		
	<small>(Revenue, Expense, Fund Balance, Reserve)</small>		
Account (fund, number, name)	<u>101</u>	<u>54110</u>	<u>Sheriff's</u>
Line item (number & name)	<u>187</u>		<u>Overtime</u> 74.35
Line item (number & name)	<u>201</u>		<u>Soc Sec</u> 6.82
Line item (number & name)	<u>204</u>		<u>State Retirement</u> 8.03
Line item (number & name)	<u>206</u>		<u>Life Ins.</u> -
Line item (number & name)	<u>207</u>		<u>Medical Ins.</u> -
Line item (number & name)	<u>338</u>		<u>Vehicle Maintenance</u> 0.00
	<u>425</u>		<u>Vehicle Gasoline</u> 0.00

INCREASE / DECREASE	(circle one)	Amount: \$	<u>89.20</u>
Type:	<u>Revenue, Expense, Fund Balance, Reserve</u>		
Account (fund, number, name)			
Line item (number & name)			
Line item (number & name)			

Description of amendment (be specific):
Reimbursement received for the transportation of Emergency Committal Cases.

FINANCE COMMITTEE RECOMMENDATION:
Approved: [Signature] Dated: _____ Date: 21 Jan 20

10/04

43
80

00304

BRADLEY COUNTY CLERK
DONNA A. SIMPSON COUNTY CLERK

PO BOX 46

CLEVELAND TN 37364

Telephone 423-728-7226

Fax 423-478-8845

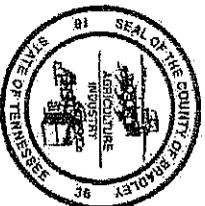
Notaries to be elected March 16, 2020

EPI ALMAZAN
WENDY BARICK
TINA M BENSON
SUMMER BOWLING
KANDI BRAKEBILL
CINDY S CROSS
SHERRY L. CROSS
THERESA CRUMP
ERICA CRUTCHER
DEDRA DAVIS
JENNIFER M EXUM
JENNIFER FUMAGALLI

CLIFFORD HARTLINE
KRISTY LEE
KENNY LONGLEY
SARA V MEALS
FRANKIEL STANDRIDGE
KELLY STRODE
KRISTEN TEMPLETON
KENNETH R. TUSTIN
MELINDA VARNELL
ROBYN WARREN
CATHY WHITE

PERSONAL SURETY

00305



Bradley County Commission
Johnny Mull, Chairman
VOTING SESSION AGENDA
March 16, 2020, at 12:00p.m.
Bradley County Courthouse

1. Call to order
2. Pledge of Allegiance
3. Invocation – *Ramon Torres* Wesley Memorial United Methodist
4. Roll Call
5. Approval of Minutes
6. Report from County Mayor
7. Consent Agenda (see pages 3-43)
8. Reports from Committees and/or Districts
9. Unfinished Business
10. Approval of Agenda
11. Agenda Items
 - A. Motion to enter into the minutes the March 6, 2020, resignation letter submitted by Judge Daniel Swafford (see page 44) – Commissioner Milan Blake
 - B. Motion to accept donation of hand sanitizing gel from Logan Thompson – Commissioner Mike Hughes
 - C. Motion to send a letter to the Judges and decisionmakers regarding electronic monitoring and the Workhouse (see page 45) – Vice Chairman Thomas Crye

✓
1

D. PUBLIC HEARING - motion to approve a resolution to rezone from Forestry/Agricultural/Residential (FAR) district to Highway Commercial (C3) district property located at 1727 Spring Place Road SE and identified by tax map 066A group B parcel 006.00 (see pages 46-47) – Commissioner Howard Thompson

E. Motion to authorize the Mayor to proceed with bidding the demolition of the old Lake Forest Middle School buildings and the old Waterville School building – Commissioner Louie Alford

F. Motion to ask the Mayor to solicit bids to build cages for storage facilities for our various departments at the Church Street building – Commissioner Alford

12. Communication from the audience
13. Announcements
14. Adjourn

Next meeting: Work Session – Monday, March 23, at 7:00p.m., Courthouse

Upcoming Events

*SPCA Board meeting, March 18, 6:00p.m., Juvenile Center

*Emergency Services Committee, March 19, 1:00p.m., Commission conference room

*Mac Hess retirement reception, March 19, 7:00p.m., Lee University Higginbotham Building

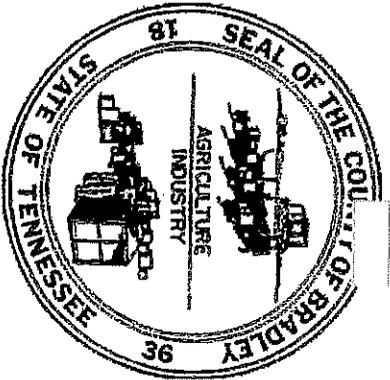
*Arts Alive, March 20, 10:00a.m., Lake Forest Middle School for those that RSVP'd

*Mix 104.1 Home & Garden Show, March 21, 9am-1pm, Museum Center

✓

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00307



Honorable Daniel R. Swafford
Judge

General Sessions Court
Bradley County Courthouse
155 Ocoee Street Cleveland, TN 37311
423-728-7264

Juvenile Court
1620 Johnson Boulevard
Cleveland, TN 37311
423-728-7086

March 6, 2020

To Whom It May Concern:

I will be retiring this year and wish to allow sufficient time for the County to appoint my replacement. My last day in office will be September 30, 2020.

It has been an honor to serve Bradley County.

Sincerely,

Daniel Swafford

00308

✓
44



OFFICE OF THE BRADLEY COUNTY
COMMISSION CHAIRMAN

March 16, 2020

Dear :

The Bradley County Commission, recognizing the benefits of alternative sentencing to offenders and our community, have acted to provide alternative sentencing options to our judiciary and legal community. The Brian K. Smith Workhouse opened July 2017, adjacent to the Justice Center, to provide an alternative for employed and employable non-violent offenders. As overcrowding at the Justice Center continues to be an issue for our community, we appreciate your efforts to offer the Workhouse as an alternative to incarceration at the Jail. Certainly, offenders already gainfully employed remain the prime candidates for the Workhouse as we continue to work with the Chamber of Commerce and local industry to create employment opportunities for Workhouse offenders possessing skills needed by our industries.

In addition to opening the Workhouse, the County Commission passed Resolution 2019-42 authorizing the Bradley County Mayor to negotiate and enter into a lease agreement with Buddi Company US, LLC for ankle monitoring and related services through the Misdemeanor Probation Program. On January 6, 2020, Bradley County began offering electronic monitoring as an alternative sentencing option and pre-trial monitoring for both juvenile and adult non-violent offenders.

[Insert Name], the Bradley County Commission appreciates the work of your team to provide justice for all. We hope your office and staff will utilize the aforementioned options when appropriate. Thank you for your service to our community.

Sincerely,

Johnny Mull

P. O. Box 1167, Cleveland, TN 37364-1167, 423-728-7105

00309



RESOLUTION 2020-10
RESOLUTION TO REZONE FROM FAR
FORESTRY/AGRICULTURAL/RESIDENTIAL DISTRICT TO C-3 HIGHWAY
COMMERCIAL PROPERTY LOCATED AT 1727 SPRING PLACE ROAD SE AND
IDENTIFIED BY TAX MAP: 066A GROUP: B PARCEL: 006.00

WHEREAS, Stephen Shelburne petitioned the Bradley County Planning Commission to rezone from FAR Forestry/Agricultural/Residential to C-3 Highway Commercial property located at 1727 Spring Place Road SE and identified by Tax Map: 066A Group: B Parcel: 006.00 and said Planning Commission on February 20, 2020 recommended approval of the rezoning request;

WHEREAS, Stephen Shelburne requested that the Bradley County Commission consider said petition and notice has been published in a newspaper in general circulation in Bradley County and that the County Commission will hold a public hearing on March 16, 2020 concerning the passage of this Resolution as required by law, and such hearing having been held.

NOW, THEREFORE BE IT RESOLVED by the county legislative body of Bradley County meeting in session at Bradley County, Tennessee, on the 16th day of March, 2020 that the zoning map of Bradley County, Tennessee be amended to rezone from FAR Forestry/Agricultural/Residential to C-3 Highway Commercial property located at 1727 Spring Place Road SE and described in Deed Book: 2076 Page: 385, Bradley County Register of Deed's Office and identified Tax Map: 066A Group: B Parcel: 006.00 as shown on the attached map.

This Resolution shall become effective upon adoption, the public welfare requiring it.

Adopted this 16th Day of March, 2020.

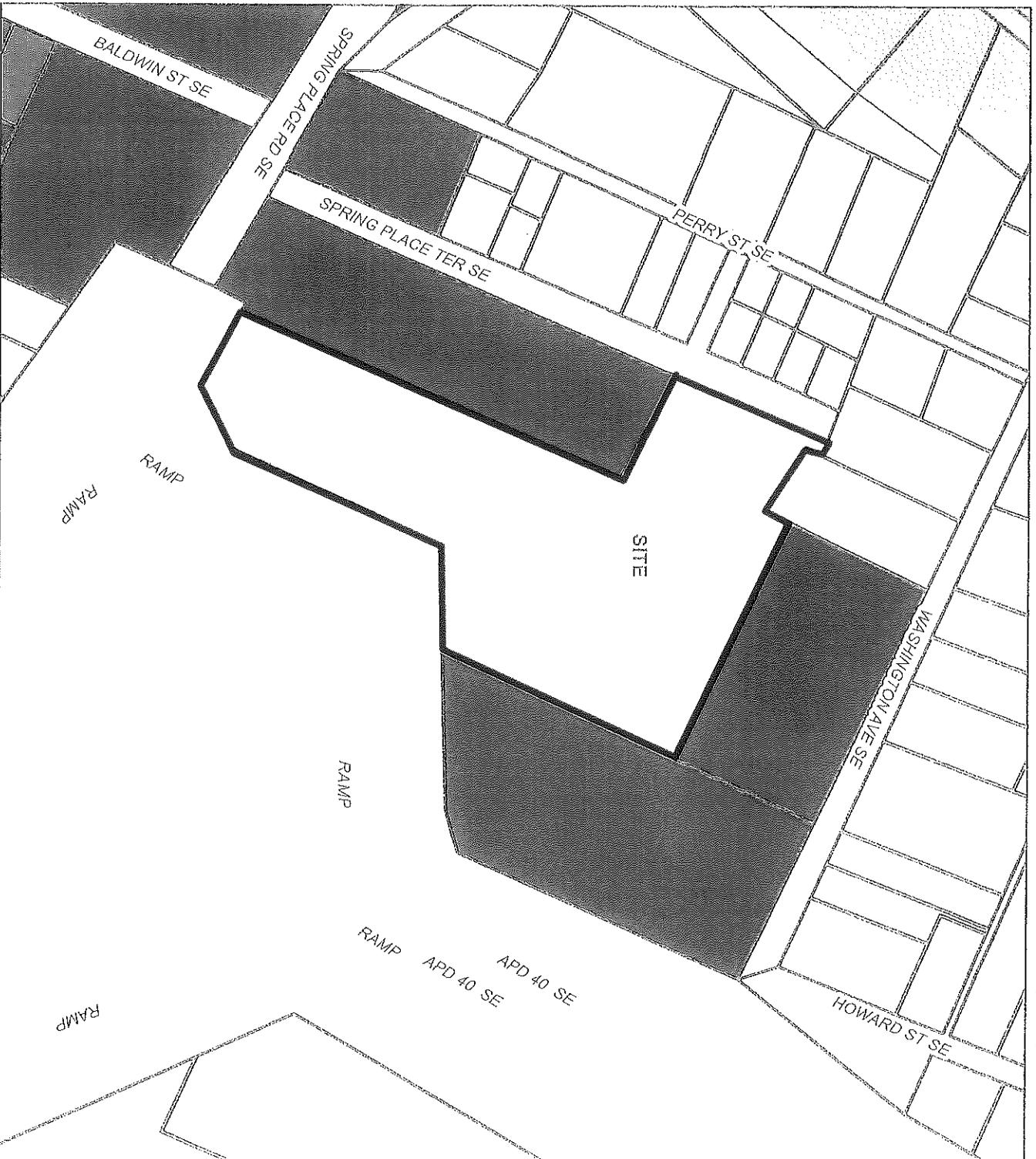

Johnny Mull, Chairman


Donna A. Simpson, County Clerk


D. Gary Davis, County Mayor

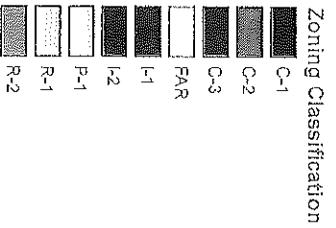
Rezoning Request

February 12, 2021
Prepared by the Bradley County Planning & Inspections Office

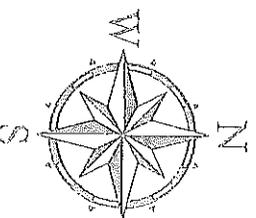


Legend

Zoning Districts



Applicant: Stephan Shelburne
Address: 1727 Spring Place Road SE
Tax Map: 066A Group: B Parcel: 006.00
Commission District: 4
Present Zoning: FAR Forestry/Agricultural/Residential
Proposed Zoning: C-3 Highway Commercial
Current Use: RV Repair Business and Storage
Proposed Use: RV Repair Business and Storage
The Bradley County Regional Planning Commission has
Recommended Approval of this Rezoning Request



00311



Building and Land Committee
Charlotte Peak, Chairperson

MINUTES

March 11, 2020, at 1:00p.m.

County Commission Conference Room

Members present: Dennis Epperson, Bobby Goins, Chairperson Charlotte Peak, Cindy Slater, Howard Thompson, and non-voting Ex Officio member D. Gary Davis

Members absent: None

Others present: Louie Alford, Nancy Alford, Milan Blake, Autumn Hughes, Lori Moultrie, Johnny Mull

Chairperson Charlotte Peak called the meeting to order and welcomed committee members and guests.

Dennis Epperson seconded a motion by Bobby Goins to approve the February 4, 2020, minutes as presented. Motion passed 5-0.

Johnny Mull reported Suburban Propane owns the propane tank at the old McDonald School property and will remove the tank within the next three to four weeks.

Lori Moultrie reported the McDonald/Black Fox Ruritan holds a certificate of liability as required by the lease agreement for the old McDonald School property. Moultrie reported the McDonald Community Center Board is actively pursuing their 501(c)3 status which is required to purchase a certificate of liability.

Chairperson Peak opened the floor for discussion on the Lake Forest Middle School Buildings. Louie Alford reported there is a motion on the March 16, 2020, voting session agenda to authorize the Mayor to move forward with the bid process to demolish buildings 4, 7, and 8. Epperson asked the committee to consider not tearing down the building 7 based on their value. Mayor D. Gary Davis reminded Epperson the buildings sit on school property and are restricted in use by the deed. Cindy Slater seconded a motion by Goins to bid [for demolition] all three buildings. Motion passed 5-0.

Mayor Davis asked the plan for the old Waterville School building. Milan Blake confirmed the demolition of the old Waterville School building was approved for demolition in the fiscal

year 2019-2020 Bradley County budget Mayor Davis stated his plan to separately bid the Lake Forest Middle School buildings and the old Waterville School building projects. Mayor Davis added that he will direct Sheriff Steve Lawson to purchase archive boxes to move the department's records currently located at the old Waterville School building to the Agriculture Building located on Church Street. Mayor Davis noted the purchase of the boxes will be paid for with archive reserve funds.

Chairperson Peak pulled item C from the agenda.

Epperson seconded a motion by Howard Thompson to authorize the Mayor to move forward with utilizing the second floor of the [Agriculture building located on Church Street] building for long term storage/archives. Mayor Davis noted his plan to utilize the Church Street building for long term storage with archives and archive staff remaining at their current location in the courthouse. Motion passed 5-0. Mayor Davis noted the bids are ready to run in the newspaper and anticipates opening bids in April.

There being no further business, the meeting was adjourned.



Bradley County Commission
Johnny Mull, Chairman
WORK SESSION MINUTES
March 9, 2020, at noon
Bradley County Courthouse

Members present: Louie Alford, Milan Blake, Vice Chairman Thomas Crye, Bobby Goins, Mike Hughes, Tim Mason, Chairman Johnny Mull, Kevin Raper, Cindy Slater, Howard Thompson, Bill Winters

Members absent: Erica Davis, Dennis Epperson, Charlotte Peak

Chairman Johnny Mull called the meeting to order.

Following the Pledge of Allegiance led by Commissioner Milan Blake, Mountain View United Methodist Church Pastor Rodney Dunn prayed the invocation.

REPORT FROM THE COUNTY MAYOR

County Mayor D. Gary Davis presented Commissioners with a resignation letter received on March 6, 2020, from Sessions Court and Juvenile Judge Daniel Swafford. Commissioner Blake placed on the March 16, 2020, voting session minutes a motion to enter the letter into the minutes.

Mayor Davis announced the RAM Clinic will take place at St. Therese Catholic Church on March 13, 2020, at 8:00a.m.

REPORT FROM COMMITTEES AND/OR DISTRICTS

1st District

Commissioner Mike Hughes had no report.

2nd District

Commissioner Louie Alford reported Michigan Avenue Road is covered with mud.

Commissioner Alford asked Bradley County Fire and Rescue Chief Shawn Fairbanks to explain fire protection coverage in the county. Chief Fairbanks itemized Bradley County fire equipment: thirteen (13) engines with a thousand (1,000) gallon capacity; three (3) tanks with twenty-three hundred (2,300) gallon capacity, one (1) of which holds twenty-five hundred (2,500) gallons; six (6) mini pumpers with three hundred (300) gallon capacity; two (2) UTV vehicles with fifty (50) gallon capacity; one (1) heavy rescue; and two (2) heavy tankers which hold twenty-two hundred (2,200) gallons each.

Chief Fairbanks explained the first call out for a structure fire receives three (3) engines, two (2) tankers, one (1) heavy tanker, one (1) rescue truck, one (1) Commander, and four (4) admin staff. Chief Fairbanks announced with the addition of new personnel the department will meet the new ISO requirement to have eighteen (18) members of the department on the scene of a structure fire. Chief Fairbanks stated the department protocol for structure fires more than 2,000 feet from a hydrant is a tanker shuttle. Chief

Fairbanks explained dump tanks may also be used to create a pool on the property to provide water for pumping.

Chief Fairbanks reported Bradley County is a member of the Tri-State Mutual Aid Association and will receive assistance from other area fire departments when needed. Chief Fairbanks stated no one in Bradley County is unprotected.

Chief Fairbanks provided Commissioners with Centers for Disease Control and Prevention Coronavirus Disease 2019 (COVID-19) overview and Tennessee Department of Health Novel Coronavirus 2019-nCoV Triage and Assessment Guide. DOCUMENTS RECORDED AS ATTACHMENT. Chief Fairbanks reported no knowledge of coronavirus-19 in Bradley County. Chief Fairbanks announced there will be a discussion of the Coronavirus on March 11, 2020, at 3:30p.m. at the 911 Center.

James F. Logan, Jr. asked the Commission to consider establishing a coordinating committee for emergency services to ensure communication among agencies and to establish a coordinated plan of service. Logan suggested committee representation include City of Cleveland emergency officials, City of Charleston emergency officials, and members of our local health care community. Logan announced his law firm purchased one thousand thirty dollars (\$1,030.00) of hand sanitizer gel to be donated to the county for use upon entry to the courts. Logan explained Sheriff Lawson crafted a plan to distribute the gel to court goers. Commissioner Hughes placed on the March 16, 2020. voting session agenda a motion to accept the donation of hand sanitizing gel from Mr. Logan [Logan-Thompson Law Firm]. Commissioner Hughes committed to scheduling an Emergency Services Committee meeting to discuss the coordinated plan of service committee.

Commissioner Alford placed on the March 16, 2020. voting session agenda a motion to authorize the Mayor to proceed with bids for demolishing the old Lake Forest Middle School buildings and the old Waterville School building.

Commissioner Alford placed on the March 16, 2020. voting session agenda a motion to ask the Mayor to get bids on the building on Church Street to build cages for storage facilities for our various departments.

Vice Chairman Thomas Crye reported significant pot holes at the intersection of Urbane and Stuart Roads.

3rd District

Commissioner Milian Blake had no report.

Chairman Mull announced the Bradley County Schools custodial team is sanitizing the schools during this week of spring break.

4th District

Commissioner Howard Thompson requested an update on the [Brian K. Smith] Workhouse. Bradley County Sheriff Steve Lawson reported there are currently nine (9) individuals in the work release program at the Workhouse. Sheriff Lawson suggested revisiting with the Chamber of Commerce and local companies to provide employment to those individuals possessing needed skills. Sheriff Lawson suggested the County consider providing transportation for the work release individuals to and from places of employment.

Chairman Mull asked Sheriff Lawson to opine on department statistics. Sheriff Lawson assured the Commission the burglary numbers maintained inhouse look really good and noted official numbers will be released in April.

5th District

Commissioner Bobby Goins reported Wildwood Avenue is still rough.

Commissioner Cindy Slater had no report.

6th District

Commissioner Tim Mason had no report.

7th District

Commissioners Kevin Raper and Bill Winters had no report.

AGENDA ITEMS

Commissioner Milian Blake pulled item A from the agenda.

Commissioner Alford recognized Misdemeanor and Probation Director Rich Kienlen for an update on Buddi US, LLC agreement for electronic monitoring and related services. Kienlen reported the monitoring by Buddi US, LLC began on January 6, 2020, with twenty-nine (29) participants. Kienlen noted of the twenty-nine (29) monitored sixteen (16) were monitored and have completed their sentence and twelve (12) are active (one pretrial, two juveniles, one monitored in lieu of jail time, and remainder on workhouse). Kienlen reported the County is responsible for the cost of two bracelets (\$515.00 each) that were removed by the offenders. Kienlen stated his desire to see more participation in the program. Commissioner Winters suggested the Commission consider sending a memorandum to the judges and district attorney to remind them of this new alternative sentencing option. Commissioner Crye placed on the March 16, 2020, voting session agenda a motion to send a letter to the judges and whoever that make these decisions. Commissioner Winters suggested adding to the letter that the community come together to provide jobs for the workhouse. Commissioner Crye accepted the addition to the letter.

Commission Thompson placed on the March 16, 2020, voting session agenda a motion to approve a resolution to rezone from Forestry/Agricultural/Residential (FAR) district to Highway Commercial (C3) district property located at 1727 Spring Place Road SE and identified by tax map 066A group B parcel 006.00. Property owner, Stephan Shelburne, explained during the process to purchase the property they discovered the parcel zoning was not consistent with the long time RV repair and storage use of the property. Commissioner Hughes noted the Planning Commission recommended approval of the rezoning request.

COMMUNICATION FROM THE AUDIENCE

There was no communication from the audience.

ANNOUNCEMENTS

*Next meeting, voting session, March 16, noon, Courthouse

*Building and Land Committee, March 11, 1:00p.m., Commission conference room

* RAM Clinic, March 13, 8:00a.m., St. Therese Catholic Church

* Coronavirus discussion, March 11, 2020, 3:30p.m., 911 Center.

There being no further business, the meeting was adjourned.

Coronavirus Disease 2019 (COVID-19)

Interim Guidance for Emergency Medical Services (EMS) Systems and 911 Public Safety Answering Points (PSAPs) for COVID-19 in the United States

This guidance applies to all first responders, including law enforcement, fire services, emergency medical services, and emergency management officials, who anticipate close contact with persons with confirmed or possible COVID-19 in the course of their work.

Background

Emergency medical services (EMS) play a vital role in responding to requests for assistance, triaging patients, and providing emergency medical treatment and transport for ill persons. However, unlike patient care in the controlled environment of a healthcare facility, care and transports by EMS present unique challenges because of the nature of the setting, enclosed space during transport, frequent need for rapid medical decision-making, interventions with limited information, and a varying range of patient acuity and jurisdictional healthcare resources.

When preparing for and responding to patients with confirmed or possible coronavirus disease 2019 (COVID-19), close coordination and effective communications are important among 911 Public Safety Answering Points (PSAPs)—commonly known as 911 call centers, the EMS system, healthcare facilities, and the public health system. Each PSAP and EMS system should seek the involvement of an EMS medical director to provide appropriate medical oversight. For the purposes of this guidance, “EMS clinician” means prehospital EMS and medical first responders. WFF@CDCMMID19 is suspected to be a patient regarding emergency transport, prehospital care providers and healthcare facilities should be notified in advance that they may be caring for, transporting, or receiving a patient who may have COVID-19 infection.

Updated information about COVID-19 may be accessed at <https://www.cdc.gov/coronavirus/2019-ncov/index.html>. Infection prevention and control recommendations can be found here: <https://www.cdc.gov/coronavirus/2019-ncov/hcp/infection-control.html>. Additional information for healthcare personnel can be found at <https://www.cdc.gov/coronavirus/2019-ncov/guidance-hcp.html>.

Case Definition for COVID-19

CDC’s most current case definition for a person under investigation (PU) for COVID-19 may be accessed at <https://www.cdc.gov/coronavirus/2019-ncov/clinical-criteria.html>.

Recommendations for 911 PSAPs

Municipalities and local EMS authorities should coordinate with state and local public health, PSAPs, and other emergency call centers to determine need for modified caller queries about COVID-19, outlined below.

Development of these modified caller queries should be closely coordinated with an EMS medical director and informed by local, state, and federal public health authorities, including the city or county health department(s), state health department(s), and CDC.

Modified Caller Queries

PSAPs or Emergency Medical Dispatch (EMD) centers (as appropriate) should question callers and determine the possibility that this call concerns a person who may have signs or symptoms and risk factors for COVID-19. The query process should never supersede the provision of pre-arrival instructions to the caller when immediate lifesaving interventions (e.g., CPR or



Department of
Health

NOVEL CORONAVIRUS

2019-nCoV Triage and Assessment Guidance

Contact TDH at 615-741-7247 (24 hours/day)
and ask to speak to someone about coronavirus.

1. ASSESS EXPOSURE HISTORY:

In the 14 days prior to symptom onset, did the patient:

- Travel to Wuhan City or Hubei Province, China OR
- Have close contact* with:
 - A confirmed 2019-nCoV patient OR
 - A patient under investigation (PUI)

*Within 6 feet of a case/PUI for a prolonged period of time (>10 mins)

Ex: Riding in the car, sharing living quarters, sitting in close proximity for >10 mins

2. PERFORM CLINICAL ASSESSMENT:

- Fever
- Cough
- Shortness of breath

3. NEXT STEPS:

If patient has relevant exposure history and clinically compatible symptoms, then

- Place a surgical mask on the patient
- Conduct care in a private room (ideally an airborne infection isolation room) with the door closed
- Use standard precautions, contact precautions, airborne precautions, and eye protection (e.g., goggles or a face shield)
- Contact TDH for next steps



TDH staff will consult with providers and CDC to determine if patients meet criteria for 2019-nCoV laboratory testing.

At this time, diagnostic testing for 2019-nCoV can be conducted only at CDC.

This is a rapidly evolving situation.

Up-to-date information can be found through the

CDC's novel coronavirus website.

www.cdc.gov/coronavirus/index.html

January 24, 2020 11:00 AM