



*Bradley County Commission*  
**Johnny Mull, Chairman**  
VOTING SESSION AGENDA  
November 4, 2019, at 7:00p.m.  
Bradley County Courthouse

1. Call to order
2. Pledge of Allegiance
3. Invocation – Connie Kennard
4. Roll Call
5. Approval of Minutes
6. Report from County Mayor
7. Consent Agenda (see pages 3-41)
8. Reports from Committees and/or Districts
9. Unfinished Business
10. Approval of Agenda
11. Agenda Items
  - A. Resolution authorizing the County Mayor to negotiate and enter into an agreement with Trinity Services Group, Inc. to provide food services to inmates at the Bradley County Jail and workhouse based upon a per meal per inmate sliding scale (see pages 42-43) – Commissioner Erica Davis
  - B. Resolution authorizing the Bradley County Mayor to enter into an annexation interlocal agreement between the City of Cleveland and Bradley County regarding the non-contiguous annexation of the property currently owned by Deborah Crittenden, tax map 041 parcel 55.01 (see pages 44-55) – Commissioner Mike Hughes
  - C. Motion to approve the Drinking and Waste Water Treatment Services ad hoc Committee to advertise a RFQ for the drinking water and waste water study – Commissioner Dennis Epperson

D. Motion to approve the Law Enforcement Committee recommendation to authorize the Sheriff to renegotiate the contract for federal inmates – Commissioner Erica Davis

E. Motion to approve the Law Enforcement Committee recommendation to authorize the Sheriff to explore the possibility of converting the 2,496 square feet of vacant office space at the the workhouse addition to minimal security inmate space – Commissioner Erica Davis

F. Motion to cancel the November 25, 2019, work session – Commissioner Milan Blake

G. Motion to cancel the December 23, 2019, work session – Commissioner Milan Blake

12. Communication from the audience

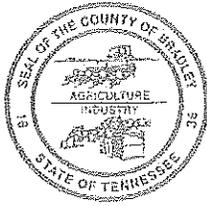
13. Announcements

14. Adjourn

Next meeting: Work Session – **Tuesday, November 12**, at 12:00p.m., Courthouse

Upcoming Events

\*County offices closed Monday, November 11 in observance of Veterans Day



*Bradley County Commission*  
**Johnny Mull, Chairman**  
CONSENT AGENDA  
November 4, 2019, at 7:00p.m.  
Bradley County Courthouse

REQUESTS TO DISPOSE OF ASSETS

1. Human Resources requests to dispose of HP 4250 laser jet printer asset 14495 (see page 4)
2. Finance Department requests to dispose of Kyocera FS3900 printer asset #13255 (see page 5)
3. Sheriff requests to dispose of black taser X26 asset #12974 (see page 6)
4. Sheriff requests to dispose of black taser X26 asset #13865 (see page 7)
5. Tri-State Exhibition Center requests to dispose of 1996 Ingersol Rand roller asset #10160 (O-26) (see page 8)
6. Tri-State Exhibition Center requests to dispose of 2001 John Deere tractor asset #D-31 (see page 9)
7. EMS requests to dispose of 2012 Chevy ambulance asset #14952 (see page 10)
8. Fire requests to dispose of Savin C2020 copy machine asset #13988, 13989 (see page 11)
9. EMS requests to dispose of 2011 Chevy G4500 asset #14327 (see page 12)
10. EMS requests to dispose of 2005 Ford Expedition asset #9860 (see pages 13-19)
11. Sheriff requests to dispose of kitchen equipment with no asset number (see pages 20-27)
12. EMS requests to dispose of 2006 Ford E-450 asset #11898 (see pages 28-32)
13. EMS requests to dispose of 2009 Chevrolet G-4500 asset #13264 (see pages 33-37)
14. EMS requests to dispose of 2007 Chevrolet Tahoe asset #14498 (see pages 38-41)

NOTARY PUBLICS

15. Notary publics – Clerk will bring to the meeting

**SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM**

*Note: For Vehicle Disposition Use "Change of Vehicle Status Form"*

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: HUMAN RESOURCE CONTACT PERSON: RENA' SAMPLES  
DATE: 10/16/2019 PHONE NUMBER: 423-728-7144

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

**Complete Description** – Include color, materials, measurements, condition, etc. \_\_\_\_\_

HP 4250 LASER JET PRINTER PURCHASED 8/1/2011

NO LONGER WORKS

Serial Number: CNGXB62027 Please Circle: Surplus or  Scrap

Asset Number: 14495 Original Price: \$ 3,800.00

Current Value: \$ 0

Item Location (Building and/or Office): ANNEX-HR CONFERENCE ROOM

Does the item include memory? NO Date cleaned by IT department: N/A

**Disposition of Property Described Above**

Price: \$ 0 Disposal Date: \_\_\_\_\_

Auctioned/  Scraped by: Will TAKE TO RECYCLE CENTER-BROKEN

Approved by: Rena Samples  
Department head/Elected official Date 10-16-2019

**SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING**

*Must submit form to Finance Office/Purchasing one week prior to voting session.*

*Completed form must accompany budget amendment request.*

**SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM**

*Note: For Vehicle Disposition Use "Change of Vehicle Status Form"*

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: FINANCE

CONTACT PERSON: RENA' SAMPLES

DATE: 10/16/2019

PHONE NUMBER: 423-728-7144

List and describe each item to be declared scrap/surplus -- List only one item per form except for matching items.

**Complete Description** -- Include color, materials, measurements, condition, etc. \_\_\_\_\_

KYROCERA FS3900 PRINTER PURCHASED 11-24-2008

NO LONGER WORKS

Serial Number: GBR8747169

Please Circle: Surplus or  Scrap

Asset Number: 13255

Original Price: \$ 1,150.00

Current Value: \$ 0

Item Location (Building and/or Office): ANNEX-PURCHASING OFFICE

Does the item include memory? NO Date cleaned by IT department: N/A

**Disposition of Property Described Above**

Price: \$ 0 Disposal Date: \_\_\_\_\_

Auctioned/  Scraped by: Will TAKE TO RECYCLE CENTER

Approved by: *Rena Samples*  
Department head/Elected official Date 10-16-2019

**SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING**

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**SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM**

*Note: For Vehicle Disposition Use "Change of Vehicle Status Form"*

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: BCSO CONTACT PERSON: Carol Fowler  
DATE: 8/15/19 PHONE NUMBER: 423-728-7318

List and describe each item to be declared scrap/surplus - List only one item per form except for matching items.

Complete Description -- Include color, materials, measurements, condition, etc. \_\_\_\_\_

Black Taser X26  
Broken Handle

Serial Number: X00-432620 Please Circle: Surplus or Scrap

Asset Number: 12974 Original Price: \$ \_\_\_\_\_

Current Value: \$ 0

Item Location (Building and/or Office): Carol Fowler

Does the item include memory? NO Date cleaned by IT department: \_\_\_\_\_

**Disposition of Property Described Above**

Price: \$ \_\_\_\_\_ Disposal Date: \_\_\_\_\_

Auctioned/Scraped by: \_\_\_\_\_

Approved by: Cassandra Stone 8/15/2019  
Department head/Elected official Date

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**SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM**

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DEPARTMENT: BESO CONTACT PERSON: Carol Fowler

DATE: 8-15-19 PHONE NUMBER: 423-728-7318

List and describe each item to be declared scrap/surplus - List only one item per form except for matching items.

Complete Description - Include color, materials, measurements, condition, etc.

Taser X26 Broken Handle

Serial Number: X00-487191

Please Circle: Surplus or Scrap

Asset Number: 13865

Original Price: \$ \_\_\_\_\_

Current Value: \$ 0

Item Location (Building and/or Office): Carol Fowler

Does the item include memory? NO Date cleaned by IT department: \_\_\_\_\_

Disposition of Property Described Above

Price: \$ \_\_\_\_\_ Disposal Date: \_\_\_\_\_

Auctioned/Scraped by: \_\_\_\_\_

Approved by: Cassandra Stone 8/15/2019  
Department head/Elected official Date

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**SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM**

*Note: For Vehicle Disposition Use "Change of Vehicle Status Form"*

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: TRI-STATE

CONTACT PERSON: Mack

DATE: 8/7/19

PHONE NUMBER: 423-663-0601

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. \_\_\_\_\_

1996 Ingersol Band Roller

Serial Number: 145157

Please Circle: Surplus or Scrap

Asset Number: 10160 (D-26)

Original Price: \$ 29,500.00

Current Value: \$ 500

Item Location (Building and/or Office): Tri-State

Does the item include memory? NO If memory, date cleaned by department: \_\_\_\_\_

**Disposition of Property Described Above**

Price: \$ \_\_\_\_\_

Disposal Date: \_\_\_\_\_

Auctioned/Scraped by: \_\_\_\_\_

Approved by: [Signature]  
Department head/Elected official

8/7/19  
Date

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**SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM**

*Note: For Vehicle Disposition Use "Change of Vehicle Status Form"*

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DEPARTMENT: TRI-STATE

CONTACT PERSON: Mack

DATE: 8/7/19

PHONE NUMBER: 423-667-0601

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. \_\_\_\_\_

2001 John Deere Tractor

Serial Number: LW54106441315

Please Circle: (Surplus) or Scrap

Asset Number: D-31 (No asset #)

Original Price: \$ 28,799.00

Current Value: \$ 2,000.00

Item Location (Building and/or Office): Tri-State

Does the item include memory? NO If memory, date cleaned by department: \_\_\_\_\_

**Disposition of Property Described Above**

Price: \$ \_\_\_\_\_

Disposal Date: \_\_\_\_\_

Auctioned/Scraped by: \_\_\_\_\_

Approved by: Mack Mess  
Department head/Elected official

8/7/19  
Date

**SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING**

*Must submit form to Finance Office/Purchasing one week prior to voting session.*

*Completed form must accompany budget amendment request.*

CHANGE OF VEHICLE STATUS FORM

This form is to be completed when a vehicle is transferred or disposed of in accordance with Bradley County general fixed assets policies and procedures. After you have reached your assigned divisional vehicle allotment, each vehicle received in transfer or surplus without release of another vehicle in exchange constitutes a fleet increase for your division.

PLEASE CIRCLE: DISPOSAL OR TRANSFER

DEPARTMENT: EMS CONTACT PERSON: Eric J. Block

DATE: 6-10-2019 PHONE NUMBER: 728-7010

VEHICLE ACQUIRED: VIN NUMBER: 1G8665CL3C1193773 ASSET #: 14952

TAG NUMBER: 2352GC YEAR: 2012 PRICE: \$40,000.00

MAKE: Chevy MODEL: AMB

DATE ACQUIRED: 6/18/2007 ACCOUNT/LINE: ---

If vehicle is acquired from another department, list the department: ---

Enhancements to vehicle: ---

DISPOSED VEHICLE: VIN NUMBER: 1G8665CL3C1193773 ASSET #: 14952

MILEAGE: 100,500 + DISPOSAL DATE: 7-17-2019

If vehicle is transferred to another department, list the department: ---

If vehicle is disposed of as wrecked/scraped, please specifically explain method of disposal and include photographs: Vehicle has been sent for a re-chassis.

Need title

Condition of vehicle: poor

Approved by: [Signature] Date: 6-10-19  
Department head/Elected official

Disposition of Property Described Above:

Sale Price: \_\_\_\_\_ Date: \_\_\_\_\_

Prepared by: \_\_\_\_\_

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

*Must submit form to Finance Office/Purchasing one week prior to voting session.*

*Completed form must accompany budget amendment request.*

**SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM**

*Note: For Vehicle Disposition Use "Change of Vehicle Status Form"*

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Fire Department  
DATE: 9/12/2019

CONTACT PERSON: Troy Maney  
PHONE NUMBER: 423-331-7805

List and describe each item to be declared scrap surplus - List only one item per form except for matching items.

Complete Description - Include color, materials, measurements, condition, etc. White Copy  
Machine - Savin C2020 - non working

Serial Number: M5085100087  
Asset Number: 13988, 13989  
Current Value: \$ Less than \$100

Please Circle: Surplus or Scrap  
Original Price: \$ Unknown - no one @ department has any info on this machine.

Item Location (Building and/or Office): 260 Inman St. E @ St. 8 firehall - front  
Does the item include memory? no If memory, date cleaned by department: n/a dispatch room

**Disposition of Property Described Above**

Price: \$ \_\_\_\_\_ Disposal Date: \_\_\_\_\_  
Auctioned/Scraped by: \_\_\_\_\_

Approved by: [Signature]  
Department head/Elected official Date

**SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING**

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CHANGE OF VEHICLE STATUS FORM

010 510

This form is to be completed when a vehicle is transferred or disposed of in accordance with Bradley County general fixed assets policies and procedures. After you have reached your assigned divisional vehicle allotment, each vehicle received by transfer or surplus without release of another vehicle in exchange constitutes a fleet increase for your division.

PLEASE CIRCLE: DISPOSAL OR TRANSFER

DEPARTMENT: EMS CONTACT PERSON: Eric J. Black  
DATE: 3/5/19 PHONE NUMBER: 728-7010  
VEHICLE ACQUIRED: VIN NUMBER: 1GBCG5C88B1146169 ASSET #: 14327  
TAG NUMBER: \_\_\_\_\_ YEAR: 2011 PRICE: \$75,114  
MAKE: Chevrolet MODEL: G4500  
DATE ACQUIRED: 4/10/11 ACCOUNT/LINE: 17191140

If vehicle is acquired from another department, list the department: \_\_\_\_\_

Enhancements to vehicle: \_\_\_\_\_

DISPOSED VEHICLE: VIN NUMBER: 1GBCG5C88B114616A ASSET #: 14327  
MILEAGE: 295764 DISPOSAL DATE: 2/7/19

If vehicle is transferred to another department, list the department: N/A

If vehicle is disposed of as wrecked/scraped, please specifically explain method of disposal and include photographs: Vehicle sent to Select-Tech in Shelbyville TN for re-chassis with the box going onto an International chassis.

Condition of vehicle: Poor

Approved by: [Signature] Date: 3-5-19  
Department head/Elected official

Disposition of Property Described Above: \_\_\_\_\_

Sale Price: \_\_\_\_\_ Date: \_\_\_\_\_

Prepared by: \_\_\_\_\_

SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

*Must submit form to Finance Office/Purchasing one week prior to voting session.*

*Completed form must accompany budget amendment request.*

**CHANGE OF VEHICLE STATUS FORM**

This form is to be completed when a vehicle is transferred or disposed of in accordance with Bradley County general fixed assets policies and procedures. After you have reached your assigned divisional vehicle allotment, each vehicle received by transfer or surplus without release of another vehicle in exchange constitutes a fleet increase for your division.

PLEASE CIRCLE: DISPOSAL OR TRANSFER

DEPARTMENT: EMS

CONTACT PERSON: Eric Blach

DATE: 7-22-2019

PHONE NUMBER: 423-728-7010

VEHICLE ACQUIRED: VIN NUMBER: 1FMPU14515LA14358 ASSET #: 009860 and 0013025

TAG NUMBER: GX-1028 YEAR: 2005 PRICE: UNKNOWN

MAKE: Ford

MODEL: Expedition - first responder

DATE ACQUIRED: UNKNOWN

ACCOUNT/LINE: UNKNOWN

If vehicle is acquired from another department, list the department: EMA Transfer

Enhancements to vehicle: none

DISPOSED VEHICLE: VIN NUMBER: 1FMPU14515LA14358 ASSET #: 009860 and 0013025

MILEAGE: 156,144 DISPOSAL DATE: 7-22-2019

If vehicle is transferred to another department, list the department: \_\_\_\_\_

If vehicle is disposed of as wrecked/scraped, please specifically explain method of disposal and include photographs: \_\_\_\_\_

Condition of vehicle: Poor ; please note that we have no paperwork on this vehicle. It has been sitting at the scrap yard for 10 years, and has yet to be disposed of.

Approved by: [Signature] Date: 7-26-19  
Department head/Elected official

Disposition of Property Described Above:

Sale Price: \_\_\_\_\_ Date: \_\_\_\_\_

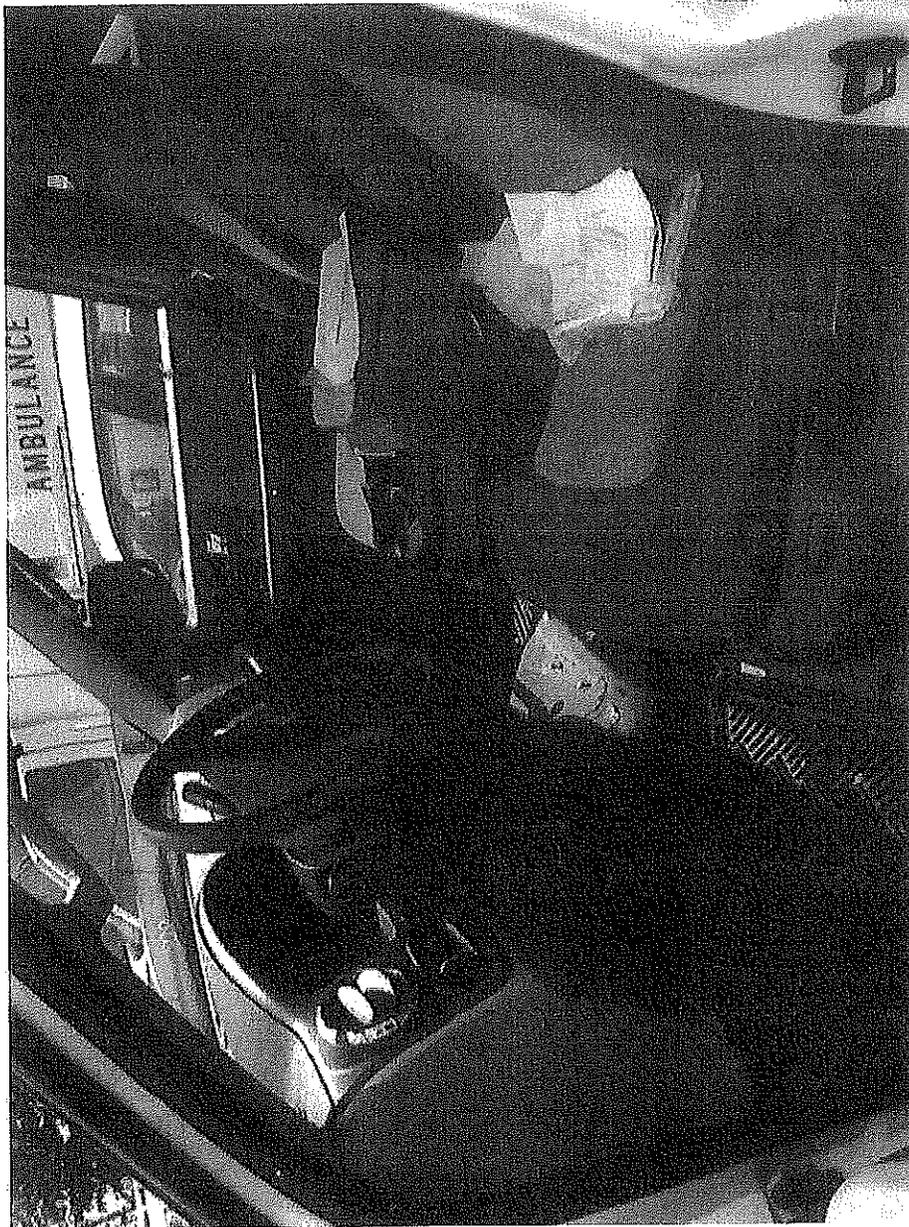
Prepared by: \_\_\_\_\_

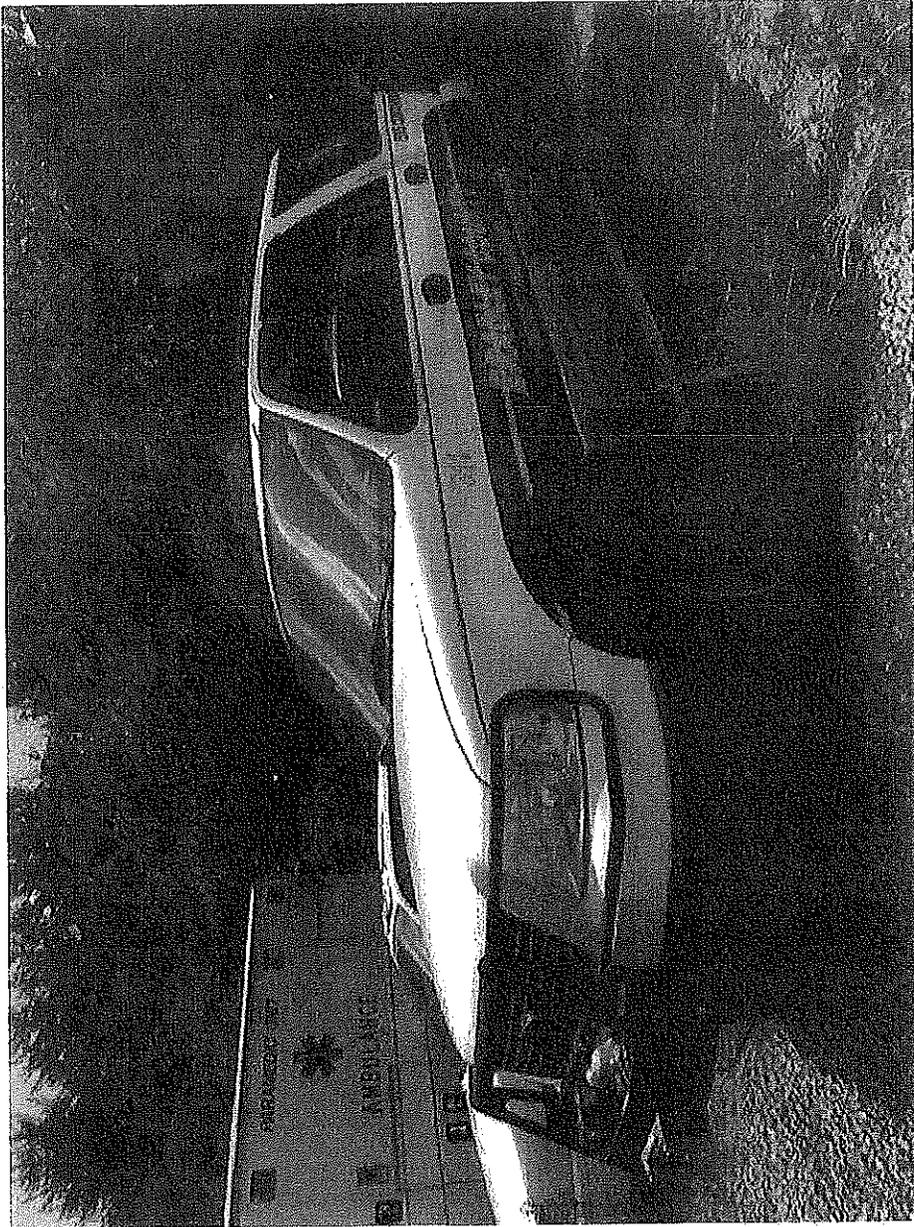
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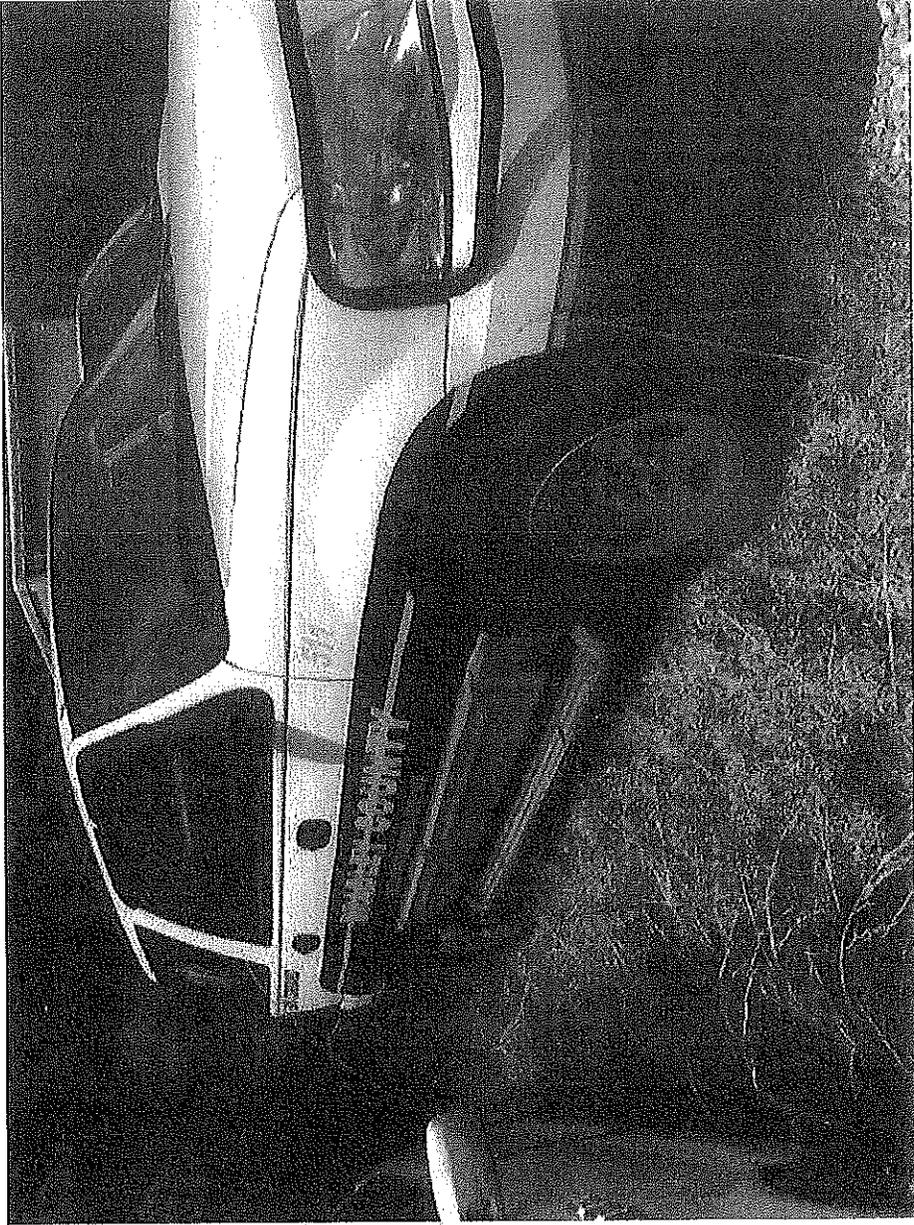
*Completed form must accompany budget amendment request.*













**SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM**

*Note: For Vehicle Disposition Use "Change of Vehicle Status Form"*

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: BCSO CONTACT PERSON: CAROL FOWLER

DATE: 6-4-2019 PHONE NUMBER: 423-728-7318

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc.

Photo's attached - Kitchen equipment that doesn't work and  
Serial Number: Could Not Find Please Circle: Surplus or Scrap was replaced  
Asset Number: Could Not Find Original Price: \$ \_\_\_\_\_ with new.  
Current Value: \$ 0  
Item Location (Building and/or Office): Jail Kitchen  
Does the item include memory? No Date cleaned by IT department: N/A

\* See letter attached.

Disposition of Property Described Above

Price: \$ \_\_\_\_\_ Disposal Date: \_\_\_\_\_

Auctioned/Scraped by: \_\_\_\_\_

Approved by: Cassandra Stone 6/11/2019  
Department head/Elected official Date

**SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING**

*Must submit form to Finance Office/Purchasing one week prior to voting session.*

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June 11, 2019

We are asking for the attached property to be scrapped. Several employees at the Sheriff's Office have tried to locate serial number for each of the items pictured. There are no serial numbers that could be found and as you can see from the picture there was only piece of property that gave any details. We took what information we could get from the property and searched our list of assets and no asset could be found. This property has been in the kitchen since the building opened in 2004 and we are not sure if this may have been purchased from a different budget then the Sheriff or Jail budget. The items were replaced with new items recently because these particular items had been repaired as many times as they could be. We feel like we have exhausted all avenues on finding asset numbers.

Cassandra Stone



U.S. Range

OPTIONAL GAS  
VALVE FITTING  
SEE PAGE 1

Galland  
DORR

5  
OFF  
ON

OFF  
ON

OFF  
ON

OFF  
ON

Master

U.S. Range

OPTIONAL GAS  
VALVE FITTING  
SEE PAGE 1

OFF  
ON

OFF  
ON

OFF  
ON

OFF  
ON

Summit



U.S. Range

MAGNETIC VALVE CONTROL THIS MODEL

Garland

KITCHEN LIGHT  
BROIL

TEMPERATURE DIAL

Master

U.S. Range

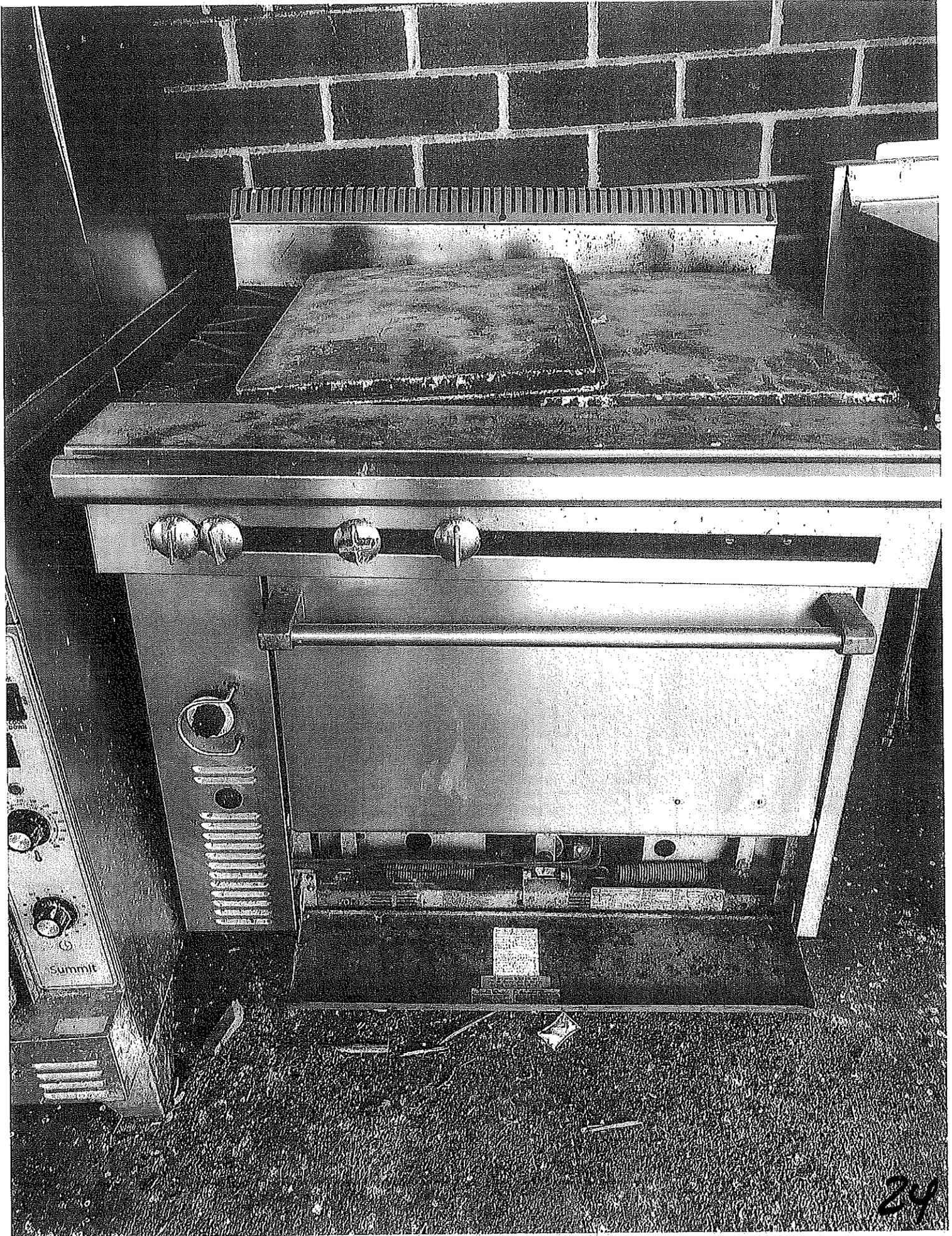
MAGNETIC VALVE CONTROL THIS MODEL

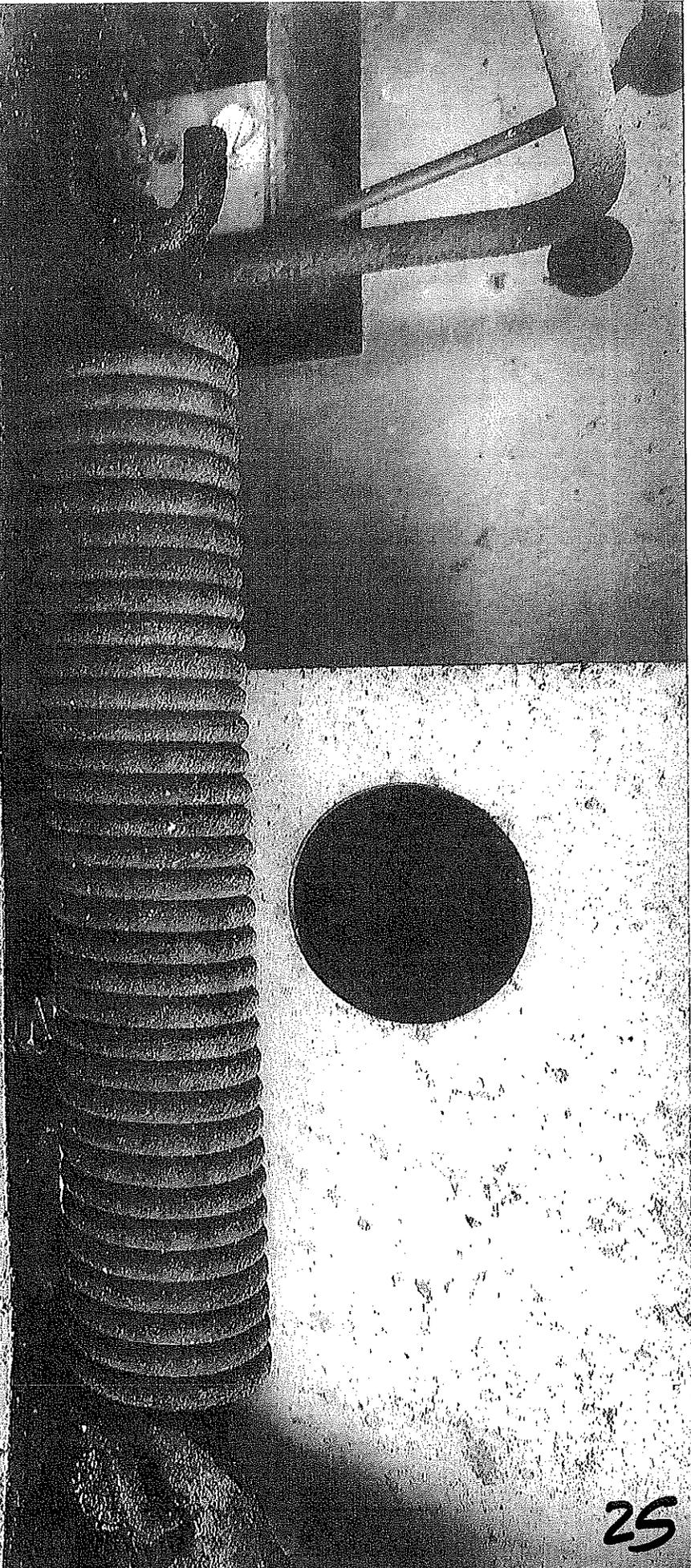
POWER

BROIL

TEMPERATURE DIAL

Summit





CODE 0312600129  
 MODEL 033828  
 MANUFACTURER WINDMILL PRESSURE  
 PRESSION A APPAREIL WINDMILL  
 GAZ GAS

COMBUSTIBLE  SIDE   
 NON-COMBUSTIBLE  COOKING   
 SIDE  BACK   
 SIDE  FRONT   
 SIDE  REAR

FOR INSTALLATION WITH THE FOLLOWING MINIMUM CLEARANCES:  
 POUR INSTALLATION AVEC LES DISTANCES MINIMUM:

INPUT PER BURNER IN BTU/H  
 PUISSANCE PAR BRULEUR EN BTU/H

OPEN TOP  30000  
 DESSUS OUVERT

UPPER BROILER   
 HAUT GRILLON

LOWER BROILER   
 BAS GRILLON

FRYER   
 FRITEUSE

OVEN   
 FOUR

GRIDDLE   
 PL. A. FRIRE

SOLID-TOP   
 DESSUS PLEIN

ANS 1997  
 GSA 19-107  
 FOOD SERVICE EQUIPMENT  
 HANGER OF KNIFE

DESIGN CERTIFIED



McCALL

DUZAD

Handwritten notes on a piece of paper taped to the door.

Handwritten notes on a piece of paper taped to the door, below the first note.

Handwritten notes on a piece of paper taped to the door, below the second note.

Dean Foods

Wrecked 507

**CHANGE OF VEHICLE STATUS FORM**

This form is to be completed when a vehicle is transferred or disposed of in accordance with Bradley County general fixed assets policies and procedures. After you have reached your assigned divisional vehicle allotment, each vehicle received by transfer or surplus without release of another vehicle in exchange constitutes a fleet increase for your division.

PLEASE CIRCLE: DISPOSAL OR TRANSFER

DEPARTMENT: EMS CONTACT PERSON: Eric Blach

DATE: 7-18-2019 PHONE NUMBER: 423-728-7010

VEHICLE ACQUIRED: VIN NUMBER: 1FDXE45P56DA67770 ASSET #: 11898

TAG NUMBER: N/A YEAR: 2006 PRICE: \$75,000

MAKE: Ford MODEL: E-450

DATE ACQUIRED: 2006 ACCOUNT/LINE: 101-55130-718

If vehicle is acquired from another department, list the department: \_\_\_\_\_

Enhancements to vehicle: n/a

DISPOSED VEHICLE: VIN NUMBER: 1FDXE45P56DA67770 ASSET #: 11898

MILEAGE: UNKNOWN - dash is missing in Ambulance DISPOSAL DATE: 7-18-2019

If vehicle is transferred to another department, list the department: \_\_\_\_\_

If vehicle is disposed of as wrecked/scraped, please specifically explain method of disposal and include

photographs: To be scraped - photos attached  
(Vehicle was wrecked years ago and a disposal was never done)

Condition of vehicle: Very poor

Approved by: [Signature] Department head/Elected official Date: 7-22-19

Disposition of Property Described Above:

Sale Price: \_\_\_\_\_ Date: \_\_\_\_\_

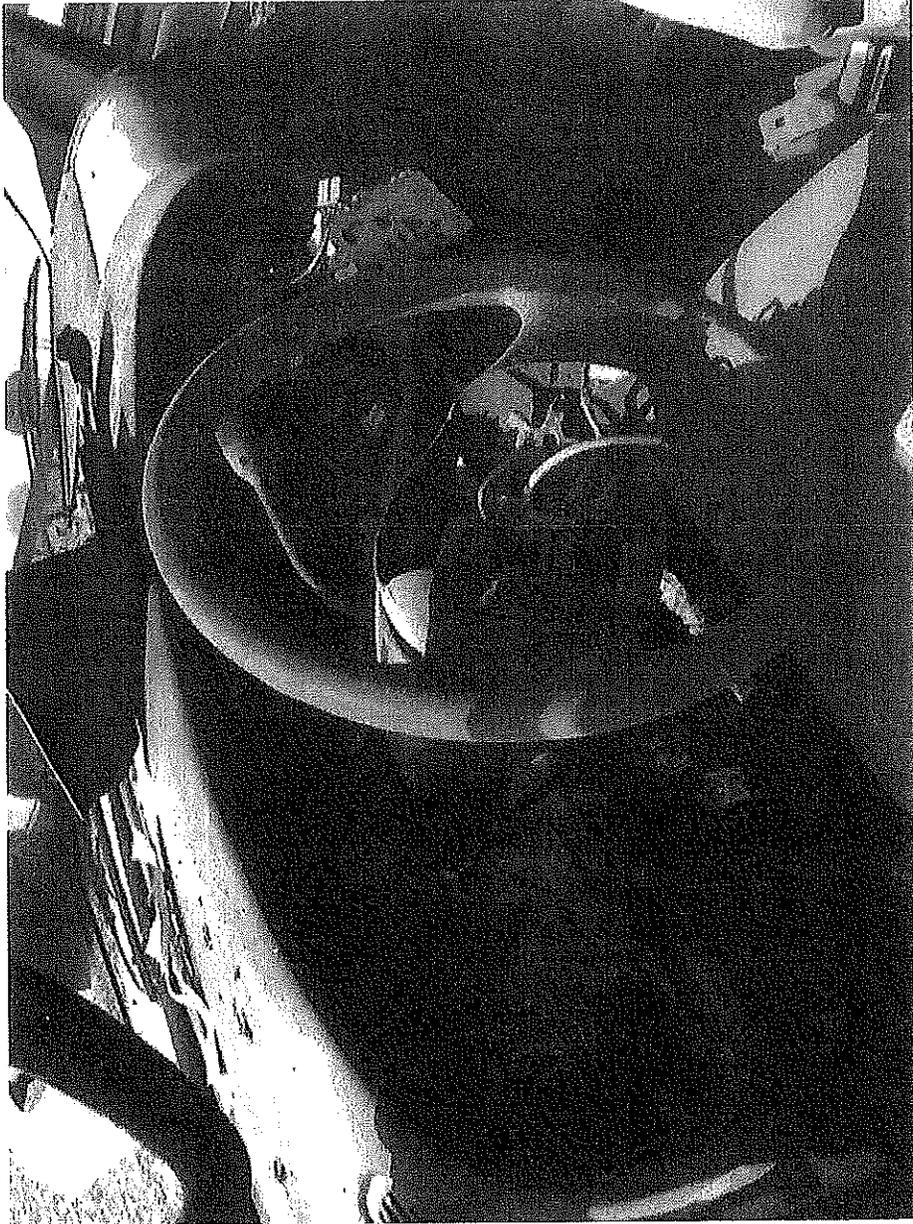
Prepared by: \_\_\_\_\_

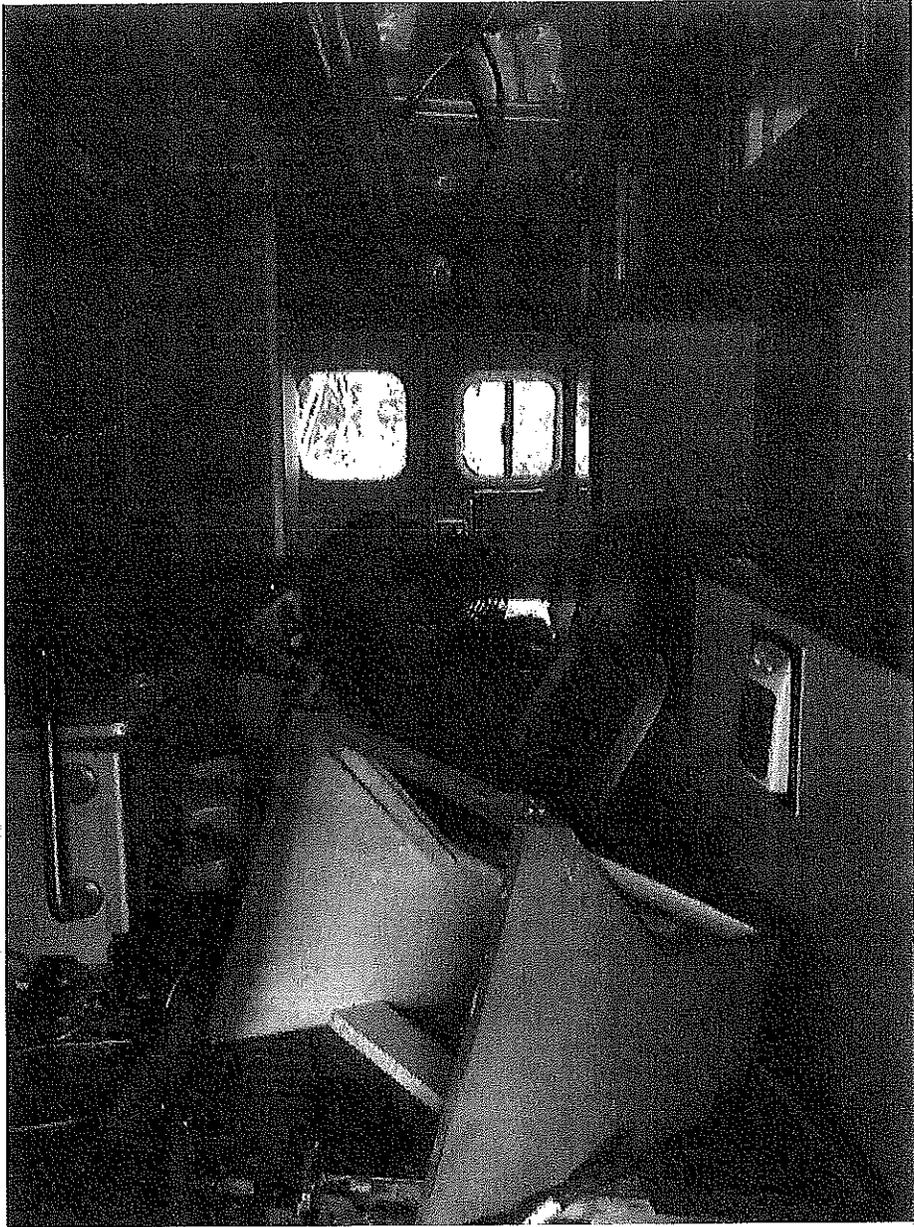
**SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING**

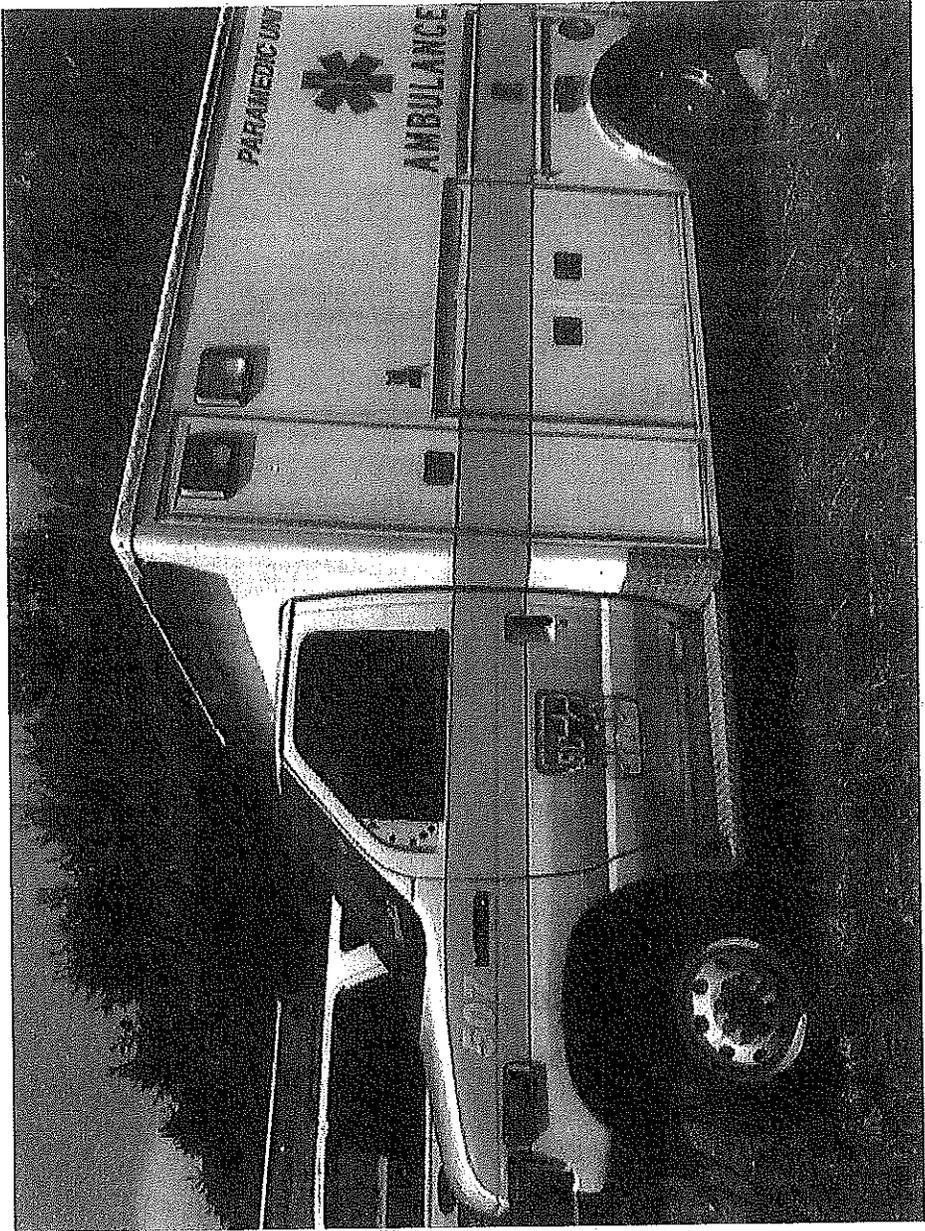
*Must submit form to Finance Office/Purchasing one week prior to voting session.*

*Completed form must accompany budget amendment request.*









Burned 507

**CHANGE OF VEHICLE STATUS FORM**

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PLEASE CIRCLE DISPOSAL OR TRANSFER

DEPARTMENT: EMS CONTACT PERSON: Eric Bloch

DATE: 7-18-2019 PHONE NUMBER: 728-7010

VEHICLE ACQUIRED: VIN NUMBER: 1GPKG31639110D131 ASSET #: 13264

TAG NUMBER: G7-4511 YEAR: 2009 PRICE: \$94,950

MAKE: Chevy MODEL: G-4500

DATE ACQUIRED: 10/28/2008 ACCOUNT/LINE: 101-55130-718

If vehicle is acquired from another department, list the department: \_\_\_\_\_

Enhancements to vehicle: \_\_\_\_\_

DISPOSED VEHICLE: VIN NUMBER: 1GPKG31639110D131 ASSET #: 13264

MILEAGE: 285286 DISPOSAL DATE: 7-18-2019

If vehicle is transferred to another department, list the department: \_\_\_\_\_

If vehicle is disposed of as wrecked/scraped, please specifically explain method of disposal and include photographs: Burned - ~~not~~ ~~scraped~~ Insurance paid us out and took the ambulance.

Condition of vehicle: Very poor - burnt

Approved by: [Signature] Date: 7-22-19  
Department head/Elected official Date

Disposition of Property Described Above: \_\_\_\_\_

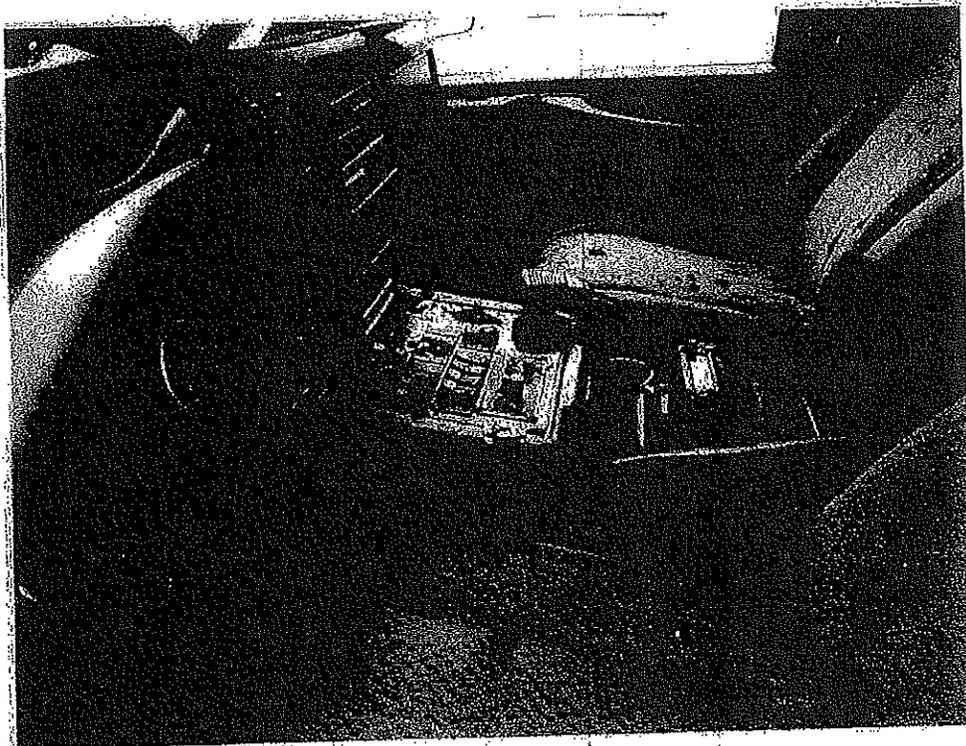
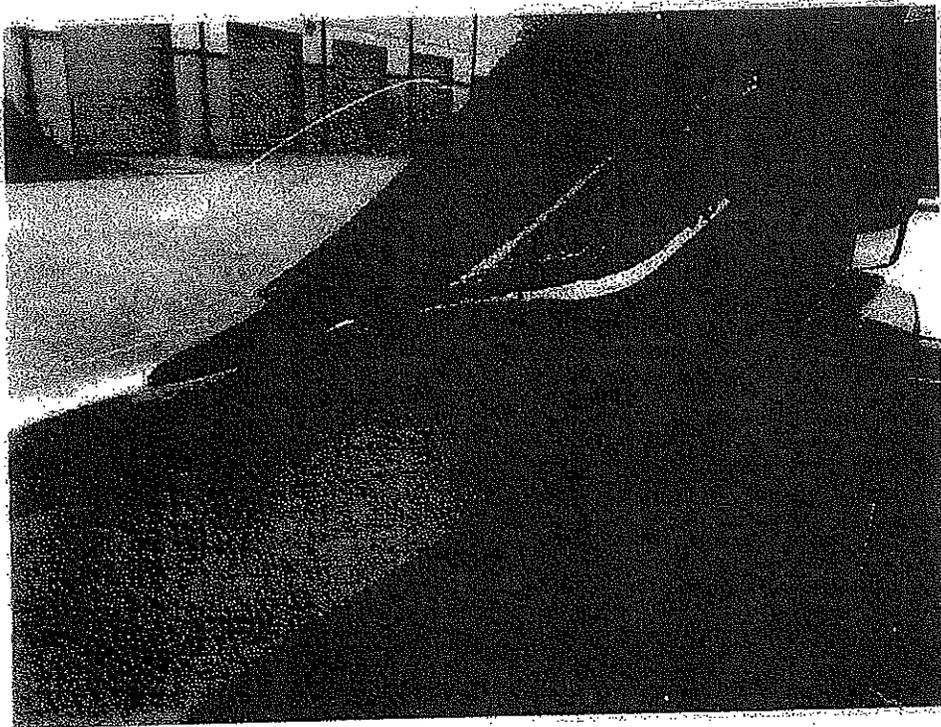
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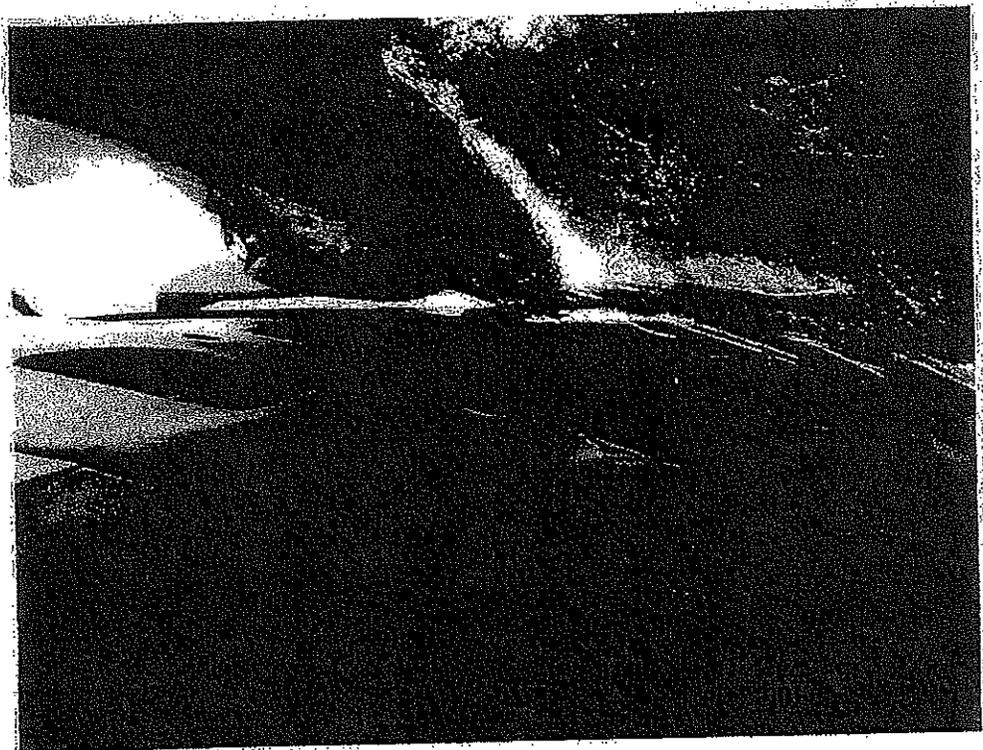
Prepared by: \_\_\_\_\_

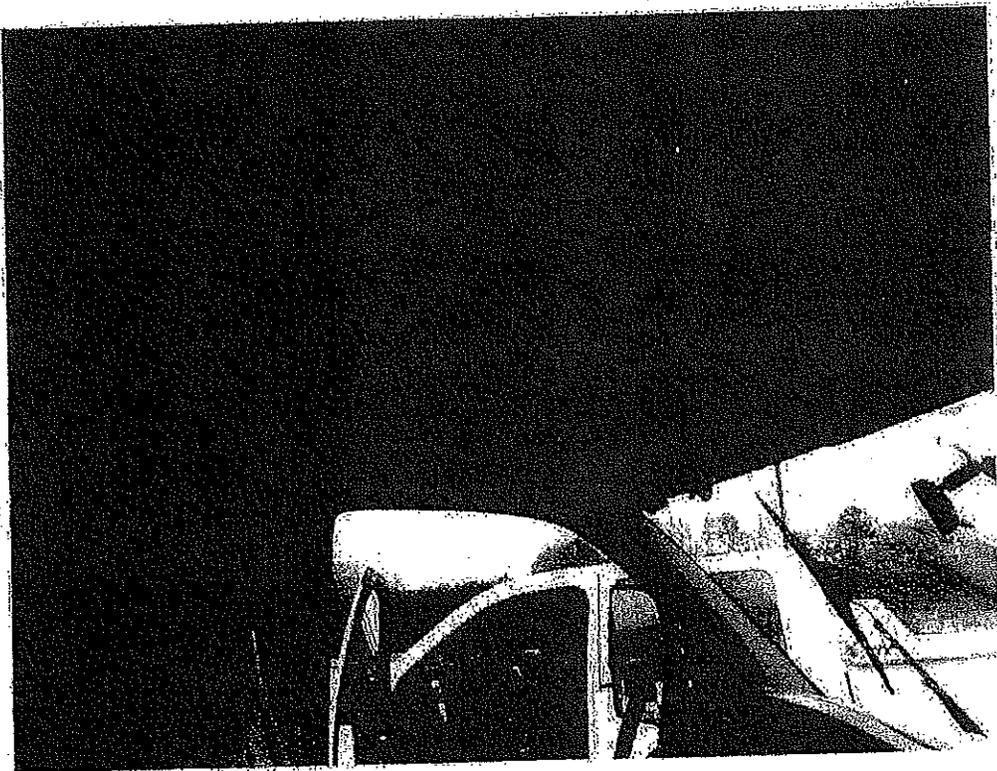
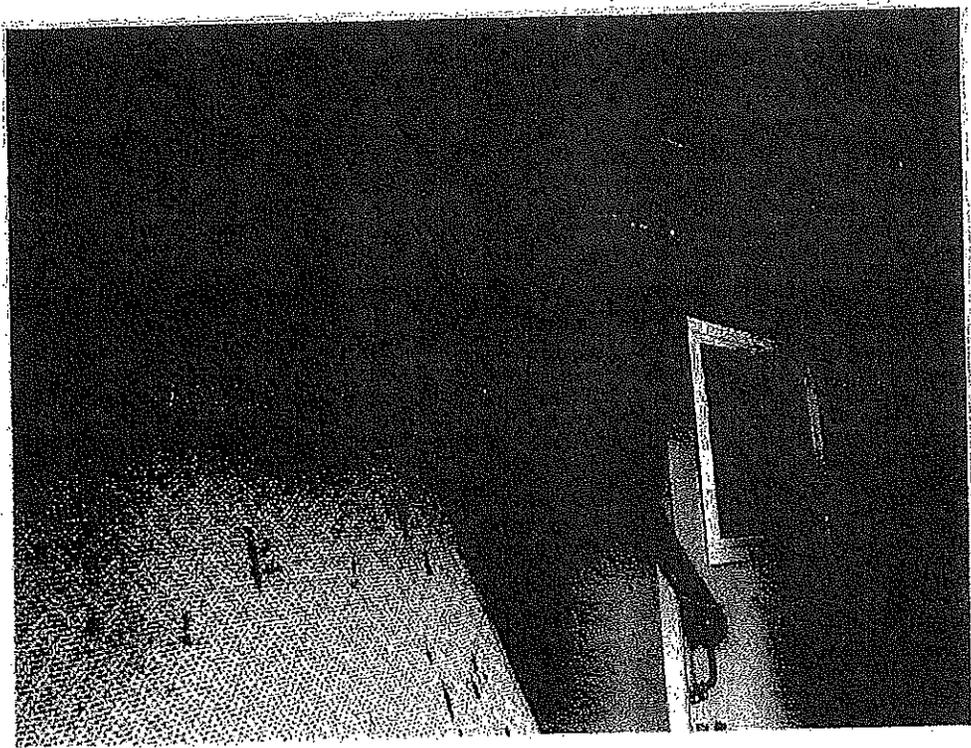
**SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING**

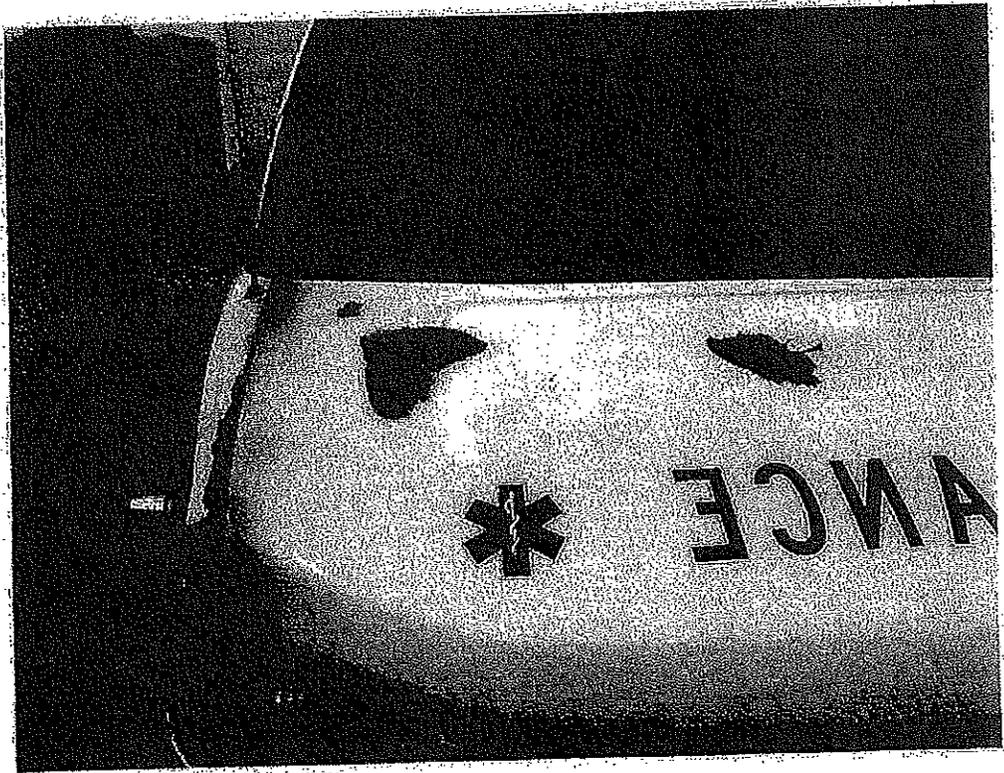
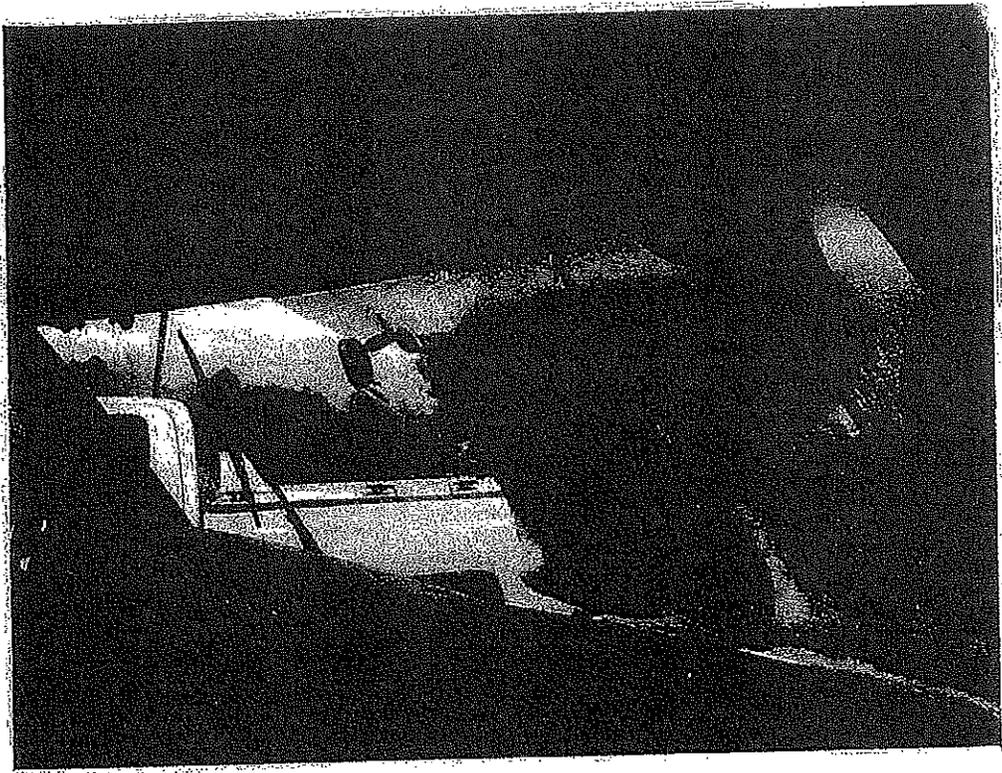
*Must submit form to Finance Office/Purchasing one week prior to voting session.*

*Completed form must accompany budget amendment request.*









**CHANGE OF VEHICLE STATUS FORM**

This form is to be completed when a vehicle is transferred or disposed of in accordance with Bradley County general fixed assets policies and procedures. After you have reached your assigned divisional vehicle allotment, each vehicle received by transfer or surplus without release of another vehicle in exchange constitutes a fleet increase for your division.

PLEASE CIRCLE: DISPOSAL OR TRANSFER

DEPARTMENT: EMS CONTACT PERSON: Eric Blach

DATE: 7-18-2019 PHONE NUMBER: 423-728-7010

VEHICLE ACQUIRED: VIN NUMBER: 1FMPU14515HA14358 ASSET #: 14498

TAG NUMBER: 9275-GA YEAR: 2007 PRICE: \$7,000

MAKE: Chevy MODEL: Tahoe

DATE ACQUIRED: 2013 ACCOUNT/LINE: 101-55130-718

If vehicle is acquired from another department, list the department: Purchased from Drug Task force

Enhancements to vehicle: \_\_\_\_\_

DISPOSED VEHICLE: VIN NUMBER: 1FMPU14515HA14358 ASSET #: 14498

MILEAGE: 264,568 DISPOSAL DATE: 7-18-2019

If vehicle is transferred to another department, list the department: \_\_\_\_\_

If vehicle is disposed of as wrecked/scraped, please specifically explain method of disposal and include photographs: \_\_\_\_\_

Condition of vehicle: Fair to Poor. (To be sold on Gov Deals)

Approved by: [Signature] Date: 7-22-19  
Department head/Elected official

Disposition of Property Described Above:

Sale Price: \_\_\_\_\_ Date: \_\_\_\_\_

Prepared by: \_\_\_\_\_

**SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING**

*Must submit form to Finance Office/Purchasing one week prior to voting session.*

*Completed form must accompany budget amendment request.*

Asset 14448



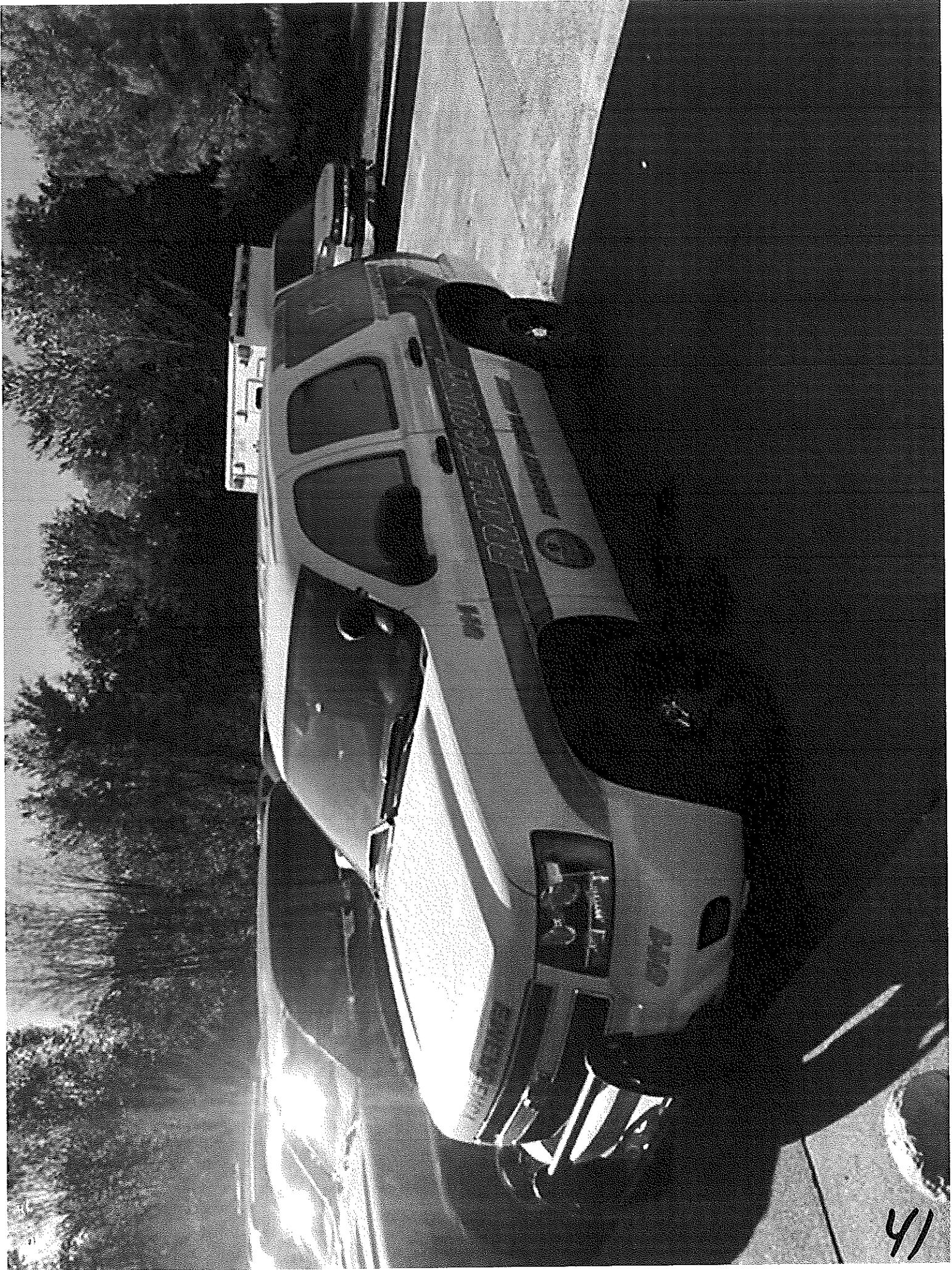
39

Asset 14498

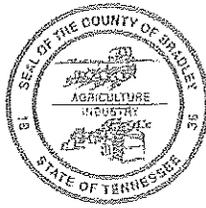


NO PARKING

Asset 14448



41



RESOLUTION 2019-\_\_\_\_\_

**RESOLUTION AUTHORIZING BRADLEY COUNTY MAYOR TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH TRINITY SERVICES GROUP, INC. TO PROVIDE FOOD SERVICES TO INMATES AT THE BRADLEY COUNTY JAIL AND WORKHOUSE BASED UPON A PER MEAL PER INMATE SLIDING SCALE**

**Whereas**, the Bradley County Sheriff's Department is in need of food services for inmates in the Bradley County Jail and Workhouse three (3) meals per day seven (7) days per week; and

**Whereas**, the provision of inmate food services for the Bradley County Jail and Workhouse was the subject of competitive bidding as required by Tennessee Law; and

**Whereas**, the Bradley County Sheriff's Department has reviewed the bids submitted and has recommended proceeding with Trinity Services Group, Inc. as the lowest and best bid for the project.

**Now, therefore, be it resolved** by the Bradley County Legislative Body meeting in regular session at Cleveland, Tennessee, on this 4<sup>th</sup> day of November, 2019, that the Bradley County Mayor is hereby authorized to negotiate and enter into an agreement with Trinity Services Group, Inc. for a period of three (3) years with two (2) additional optional one (1) year renewals to provide food services to inmates at the Bradley County Jail and Workhouse based upon a per meal per inmate sliding scale attached hereto and included an up-front investment from Trinity Services Group, Inc. in the amount of \$75,000.

ADOPTED this 4<sup>th</sup> day of November, 2019.

\_\_\_\_\_  
Johnny Mull, Chairman

\_\_\_\_\_  
Donna A. Simpson, County Clerk

\_\_\_\_\_  
D. Gary Davis, County Mayor



**BRADLEY COUNTY SHERIFF'S OFFICE**  
**BRADLEY COUNTY JUSTICE COMPLEX**

2290 Blythe Avenue, SE  
Cleveland, TN 37311  
www.BradleySheriff.com

Telephone # (423) 728-7300

Fax # (423) 473-1505

October 18th, 2019

Mayor Gary Davis  
P.O. Box 1167  
Cleveland, TN 37364

Mayor Davis,

On September 22nd, 2019 we ran an advertisement in the Cleveland Daily Banner seeking bids for inmate food services for the Bradley County Jail. Companies interested in competing for the business were given until October 4th, 2019 at 4:30 P.M. to submit sealed bids to Cassandra Stone at the Bradley County Sheriff's Office.

A total of five companies requested the bid specifications and three actually returned seal bids to the Sheriff's Office. Those three companies were Kellwell Food Management, Trinity Food Service, and Summit Food Service. Captain Bill Dyer, Sr. Lt. Gwen Beavers, Finance Director Cassandra Stone and myself opened the sealed bids on October 8th, 2019 in the Sheriff's Office Community Room. After reviewing each bid presented it is my recommendation that we accept the lowest bid and award the contract to Trinity Food Service.

All proposals are filed at the Sheriff's Office and will be made available for review by you or any of the county commissioners.

Sincerely,

A handwritten signature in cursive script that reads "Steve Lawson".

Sheriff Steve Lawson  
Bradley County Sheriff's Office  
2290 Blythe Avenue, S.E.  
Cleveland, TN 37311



**RESOLUTION 2019-\_\_\_\_\_**

**RESOLUTION AUTHORIZING BRADLEY COUNTY MAYOR TO ENTER INTO AN ANNEXATION INTERLOCAL AGREEMENT BETWEEN THE CITY OF CLEVELAND AND BRADLEY COUNTY REGARDING THE NON-CONTIGUOUS ANNEXATION OF THE PROPERTY CURRENTLY OWNED BY DEBORAH CRITTENDEN, TAX MAP 041 PARCEL 55.01.**

**WHEREAS**, Tennessee Code Annotated § 6-51-104 (d) allows for a municipality to annex by Resolution territory that does not adjoin the boundary of the municipality provided that the area is within the Urban Growth Boundary of the municipality, and

**WHEREAS**, Tennessee Code Annotated § 6-51-104 (d) (4) provides that the plan of services for said annexation include a plan of services adopted under Tennessee Code Annotated § 6-51-102, and that the plan be prepared by the municipality in cooperation with the county in which the territory is located; and

**WHEREAS**, Tennessee Code Annotated § 6-51-104 (d) (4) further provides that the municipality and the county shall enter into an interlocal agreement pursuant to Tennessee Code Annotated § 5-1-113 to address emergency services for any interceding properties and to provide for maintenance of county roads and bridges comprising the primary route to the area annexed; and

**WHEREAS**, the property to be annexed and as described in the Annexation Interlocal Agreement attached hereto is not contiguous to the existing City boundary, but is within the City's Urban Growth Boundary; and

**WHEREAS**, the owner of this property, Deborah Crittenden, has petitioned the City for annexation and desires to obtain city services necessary to support the proposed development of his property; and

**WHEREAS**, the City and the County desire to cooperate with one another and to address the issues contemplated by Tennessee Code Annotated § 6-51-104 (d)(4) which include the provision of emergency services for any interceding properties, if any, and to assign responsibility for the maintenance of county roads and bridges comprising the primary route between the current City boundary to the area to be annexed into the City.

**Now, therefore, be it resolved** by the Bradley County Legislative Body meeting in regular session at Cleveland, Tennessee, on this 4<sup>th</sup> day of November, 2019, that the Bradley County Mayor is hereby authorized to enter into the attached Annexation Interlocal Agreement between the City of Cleveland and Bradley County regarding the non-contiguous annexation of the property currently owned by Deborah Crittenden, Tax Map 041 Parcel 55.01.

ADOPTED this 4<sup>th</sup> day of November, 2109.

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Johnny Mull, Chairman

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Donna A. Simpson, County Clerk

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D. Gary Davis, County Mayor

ANNEXATION INTERLOCAL AGREEMENT BETWEEN THE  
CITY OF CLEVELAND, TENNESSEE AND BRADLEY COUNTY, TENNESSEE

Pursuant to Tennessee Code Annotated 5-1-113, this Annexation Interlocal Agreement (the "Agreement") for Annexation is entered into between and among the CITY OF CLEVELAND, TENNESSEE ( hereafter "the City"), and BRADLEY COUNTY, TENNESSEE ( hereafter "the County").

WHEREAS, Tennessee Code Annotated 6-51-104 (d) allows for a municipality to annex by Resolution territory that does not adjoin the boundary of the municipality provided that the area is within the Urban Growth Boundary of the municipality, and

WHEREAS, Tennessee Code Annotated 6-51-104 (d) (4) provides that the plan of services for said annexation include a plan of services adopted under Tennessee Code Annotated 6-51-102, and that the plan be prepared by the municipality in cooperation with the county in which the territory is located; and

WHEREAS, Tennessee Code Annotated 6-51-104 (d) (4) further provides that the municipality and the county shall enter into an interlocal agreement pursuant to Tennessee Code Annotated 5-1-113 to address emergency services for any interceding properties and to provide for maintenance of county roads and bridges comprising the primary route to the area annexed; and

WHEREAS, the property to be annexed and as described in Exhibit A is not contiguous to the existing City boundary, but is within the City's Urban Growth Boundary; and

WHEREAS, the current owner of this property, Deborah Crittenden, has petitioned the City for annexation and desire to obtain city services necessary to support the proposed development of his property; and

WHEREAS, the City and the County desire to cooperate with one another and to address the issues contemplated by Tennessee Code Annotated 6-51-104 (d)(4) which include the provision of emergency services for any interceding properties, if any, and to assign responsibility for the maintenance of county roads and bridges comprising the primary route between the current City boundary to the area to be annexed into the City; and

WHEREAS, the Cleveland City Council authorized the execution of this Interlocal Agreement on \_\_\_\_\_, by passage of Resolution No. \_\_\_\_\_, which authorizes the Mayor to execute this Agreement on behalf of the City of Cleveland, and

WHEREAS, the Bradley County Commission authorized the execution of this Interlocal Agreement on \_\_\_\_\_ by passage of Resolution No. \_\_\_\_\_, which authorizes the County Mayor to execute this Agreement on behalf of the County.

NOW, THEREFORE, in consideration of the promises and covenants set forth herein, and for the good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

**Section 1. Purpose:**

This Agreement is for the purpose of establishing the manner, terms and conditions by which the City shall annex the property described in Exhibit A currently owned by Deborah Crittenden, and the services to be provided by the City in a portion of Bradley County as further described herein.

**Section 2. Cooperative & Performance Agreement.**

**(a) Property to be annexed and services provided.**

The City hereby agrees to provide urban services to the area of land currently owned by Deborah Crittenden that is being annexed into the City which is described in Exhibit A. As used herein, the term urban services shall include those services as described in the Plan of Services attached hereto as Exhibit B.

**(b) Services to be provided by the City for interceding properties located in Bradley County between the annexed property and the City boundary.**

The parties agree that for the particular annexation described herein, there are no interceding properties that require city services between the existing city boundary and the property to be annexed and that the interceding properties are adequately served by Bradley County. Therefore, the parties agree that no provision for emergency services by the City for any property in the county is required in this particular annexation.

The City will provide emergency services to the annexed property as described in Exhibits A and B.

**(c) Assignment of responsibility for the maintenance of county roads and bridges comprising the primary route to the area to be annexed.**

The parties agree that in this particular annexation, no maintenance by the City is required for any county roads or bridges.

**Section 3. Term.**

The parties hereby agree that this agreement shall continue perpetually unless the City takes action to de-annex the territory described in Exhibit "A" after first providing public notice of affected property owners and after obtaining approval of a majority of the members of the Bradley County Commission.

**Section 4. Severability.**

If any of the terms and conditions of this contract is held to be invalid or unenforceable as a matter of law, the other terms and conditions hereof shall not be affected thereby and shall remain in full force and effect. To this end, the terms and conditions of this agreement are declared severable.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
D. Gary Davis, Bradley County Mayor

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Kevin Brooks, City of Cleveland Mayor

\_\_\_\_\_  
Date Signed

Exhibit A- AREA TO BE ANNEXED

**Legal Description**

Beginning at the southeast corner of the lands of Greer, as recorded in the BCROD deed book 1323 page 240, said point lying in the northern ROW of Hensley Rd; thence in a south easterly direction with the northern ROW of Hensley Rd 906.5 feet, more or less, to an iron pin located at the southwest corner of lot 1 of the Garner Hensley Road Property Plat, as recorded in BCROD plat book 37 page 5; thence north 16 degrees 0 minutes 14 seconds east, 260.82 feet to an iron pin; thence north 12 degrees 23 minutes 5 seconds east, 200.97 feet to an iron pin; thence south 65 degrees 23 minutes 37 seconds east, 279.06 feet to an iron pin; thence in a northerly direction with the western lines Mooneyham (Book 2407 page 808), Mooneyham (book 2704 page 806), and Bebb ( book 1490 page 513) 843 feet, more or less, to the northwest corner of the lands of Bebb; thence in a northwesterly direction with the southern line of the lands of Tinsely (book 2286 page 795) and Smith (book 2390 page 71), 873 feet, more or less, to the north east corner of the lands of Greer; thence with the lands of Greer in a southerly direction 670.14 feet to a point; thence in a westerly direction with the lands of Greer 217 feet to a point; thence in a southerly direction with the lands of Greer 669.7 feet to the point of beginning.

Exhibit B- PLAN OF SERVICES



SEPTEMBER 27, 2019  
2444 HENSLEY RD ANNEXATION ANALYSIS  
PLAN OF SERVICE  
CITY OF CLEVELAND, TENNESSEE

The City of Cleveland, Tennessee is pursuing the annexation of approximately 27.5 acres located at 2444 Hensley Rd as described in this report, along with a corresponding plan of service and zoning plan for the area. The area is inside the existing Urban Growth Boundary (UGB) but not adjoining the existing City limits. The proposed annexation is proposed to occur in 2019.

This report begins with a brief overview of the annexation process and the report then turns to a proposed Plan of Services (POS) for the annexation area. The services described are those that would be necessary for the City to provide under Tennessee law. This area is proposed to receive city services in accordance with the POS.

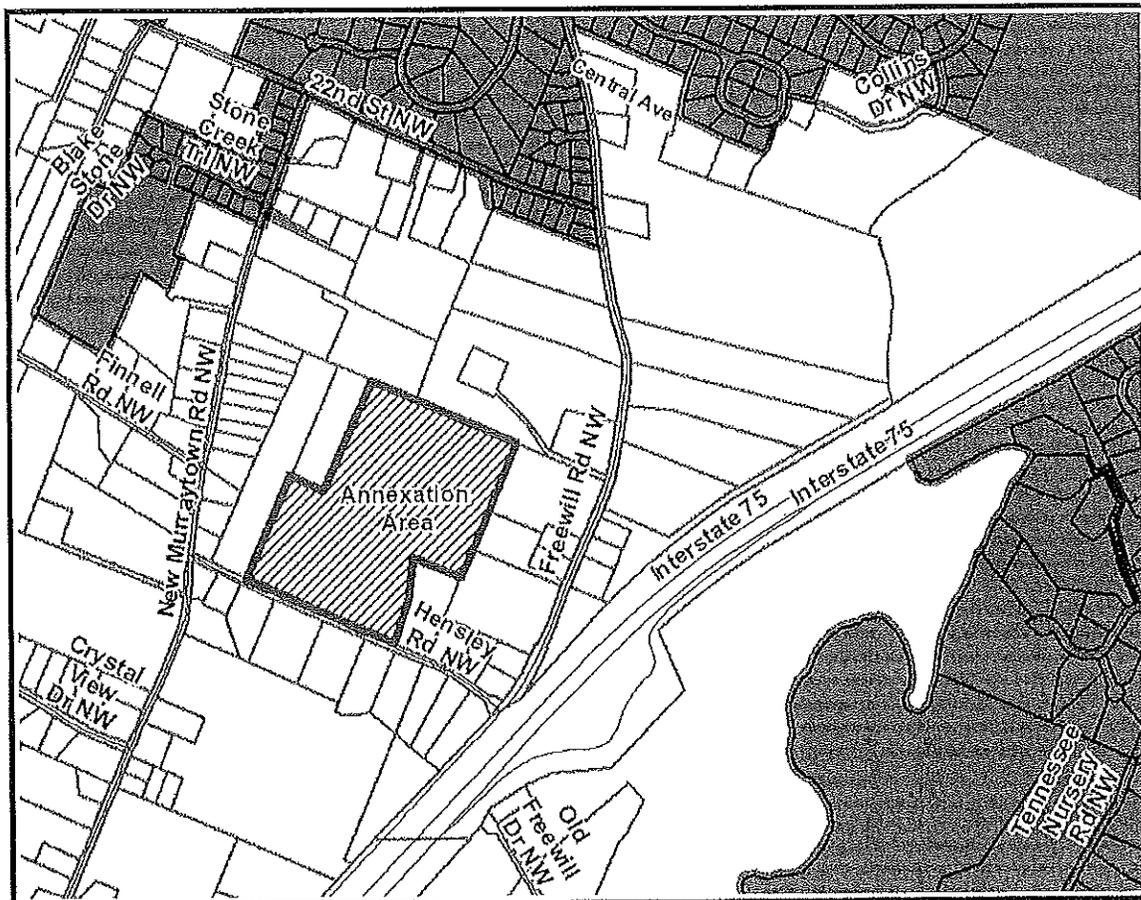
**Introduction**

Public Chapter 1101 (PC 1101), adopted as Tennessee law in 1998, required cities to work cooperatively with other local governments to determine an urban growth boundary (UGB) in which annexations could occur. Cleveland has a twenty-nine square mile UGB that was based on a study of urbanization and service requirements in a fifty square mile urban fringe area. The UGB was amended in January 2010, expanding it near I-75 Exit 20 and in the vicinity of the new airport site near Dry Valley Road. Cleveland can annex property within its UGB by resolution.

PC 1101 Section 19 requires a "Plan of Services" (POS) prior to annexation and these services must include: police and fire protection; water, electrical and sanitary sewer services; solid waste collection; road and street construction and repair; recreational facilities and programs; street lighting; and zoning services. Public Chapter 225 adopted by the Tennessee General Assembly and signed by Governor Bredesen on June 2, 2003, amended TCA 6-51-102 to include impact on school attendance zones.

The property consists of one parcel containing one manufactured dwelling. Two new residential dwellings are anticipated post annexation. The property is described as Tax Map 41 Parcel 55.01.

## 2444 Hensley Rd NW



### Legal Description

Beginning at the southeast corner of the lands of Greer, as recorded in the BCROD deed book 1323 page 240, said point lying in the northern ROW of Hensley Rd; thence in a south easterly direction with the northern ROW of Hensley Rd 906.5 feet, more or less, to an iron pin located at the southwest corner of lot 1 of the Garner Hensley Road Property Plat, as recorded in BCROD plat book 37 page 5; thence north 16 degrees 0 minutes 14 seconds east, 260.82 feet to an iron pin; thence north 12 degrees 23 minutes 5 seconds east, 200.97 feet to an iron pin; thence south 65 degrees 23 minutes 37 seconds east, 279.06 feet to an iron pin; thence in a northerly direction with the western lines Mooneyham (Book 2407 page 808), Mooneyham (book 2704 page 806), and Bebb ( book 1490 page 513) 843 feet, more or less, to the northwest corner of the lands of Bebb; thence in a northwesterly direction with the southern line of the lands of Tinsely (book 2286 page 795) and Smith (book 2390 page 71), 873 feet, more or less, to the north east corner of the lands of Greer; thence with the lands of Greer in a southerly direction 670.14 feet to a point; thence in a westerly direction with the lands of Greer 217 feet to a point; thence in a southerly direction with the lands of Greer 669.7 feet to the point of beginning.

### Plan of Services

#### 1. Police Protection

Patrolling, radio response to calls and other routine police services using the City's personnel and equipment will be provided on the effective date of the annexation.

SI

There is no additional cost expected from this annexation.

## 2. Fire Protection

The Cleveland Fire Department could provide immediate service to this parcel from our current station (Station 5) on Freewill Rd. Providing service to this parcel would have no budgetary impact on the Fire Department.

## 3. Domestic Water, Sanitary Sewer Service, and Fire Hydrants

A. Domestic Water--- Water service is available to this parcel via existing 4-inch water mains.

B. Sanitary Sewer--- This parcel is not in a drainage area currently served by gravity collection sewers. To provide sewer service to 2444 Hensley Road, a 12-inch and 8-inch gravity sewer mains (exact size to be determined) are proposed to be constructed from the Candies Creek Interceptor. The proposed gravity sewer main would parallel an unnamed tributary to Candies Creek and include approximately 3,800 feet of pipe and approximately 10 easements located outside of the municipal boundary. The proposed gravity sewer main would cross Candies Creek as well as Interstate 75. It is estimated to cost approximately \$1,270,000.

C. Fire Protection--- The existing water mains in the area are not sufficient to provide fire protection. To provide fire protection to 2444 Hensley Road, an 8-inch water main must be extended along Freewill Road from near 22nd Street. The required length is approximately 3,400 linear feet. One fire hydrant is needed at 2444 Hensley Road. It is estimated to cost approximately \$160,000.

### SUMMARY OF COSTS

Location	Domestic Water	Sanitary Sewer	Fire Hydrants	Total
2444 Hensley Road	\$0	\$1,270,000	\$160,000	\$1,430,000

## 4. Electric Service

This property is currently served by Cleveland Utilities Electric Division. No additional costs are anticipated.

## 5. Public Works

### A. Refuse Collection

- a. Current city policies regarding residential, commercial and industrial refuse will apply in all proposed areas per the terms of the City's contract with Waste Connections of Tennessee, Inc.

- b. The City no longer provides curbside recycling and this service will not be provided in the proposed areas, unless the City Council initiates a program in the future.

*B. Route Collection Services*

- a. Current city policies regarding residential debris, brush, and white good collections will apply in all proposed areas and will begin at the time of annexation. Each residence will be included in the City's ten route collection system. No additional equipment or manpower will be needed at this time.
- b. The current city policies regarding residential leaf collection will be provided annually for a period of approximately three months and will apply in all proposed areas.

*C. Street Repair and Maintenance*

- a. Emergency maintenance of city streets (i.e. repairing hazardous potholes) within the proposed areas will begin at time of annexation.
- b. Routine maintenance of local streets in the proposed areas will be scheduled on the same basis as such maintenance in the rest of the City.
- c. Reconstruction and resurfacing of streets, installation of storm drainage facilities, construction of curbs and gutters, and other such substantial improvements in the proposed areas (where identified as needed by the governing body) will be accomplished in accordance with the priorities and policies established for the entire city.
- d. It appears that no street name signs or street striping/painting is needed at this time for the proposed areas.

*D. Stormwater and Drainage Services*

No major drainage problems were identified in these areas. Emergency drainage maintenance (i.e. cleaning catch basins, unstopping tile, installing drainage tile and/or catch basins) within these areas will begin at time of annexation.

*E. General Rights-of-Way Maintenance (i.e. street sweeping, snow removal)*

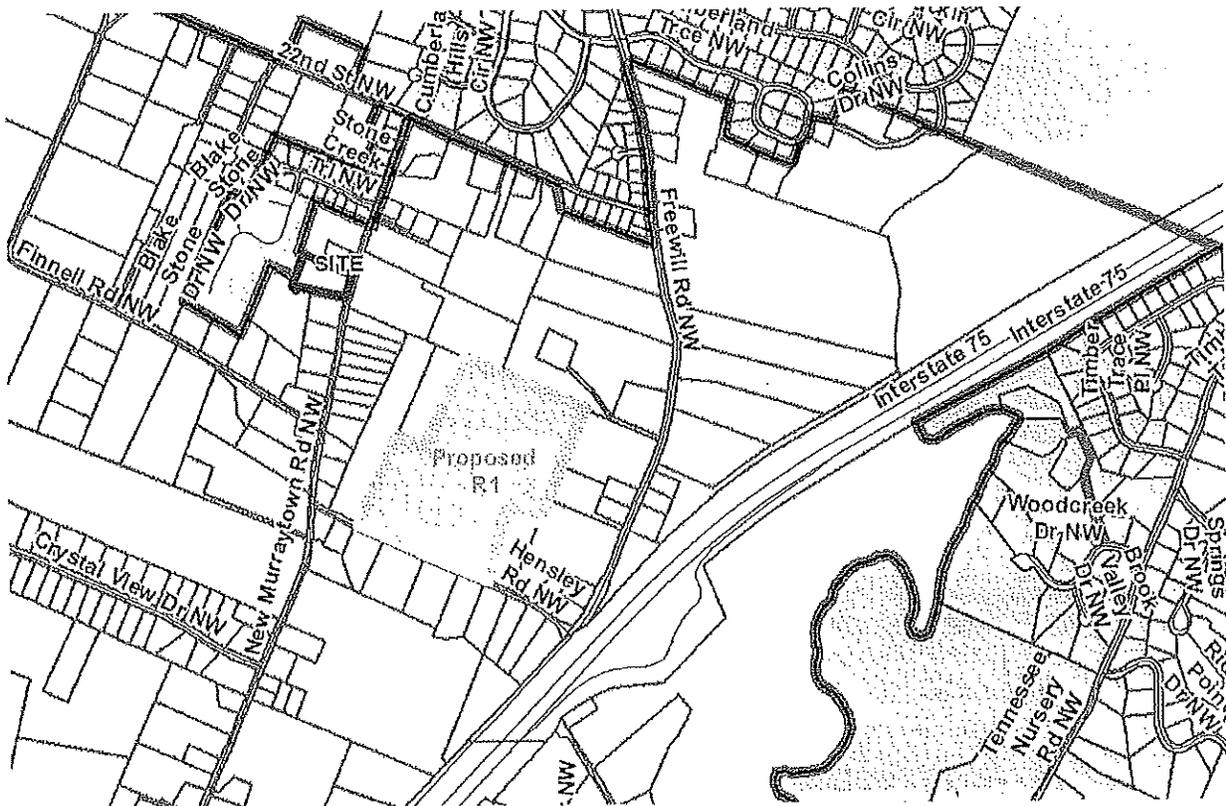
- a. Current city policies for routine street sweeping will be scheduled on the same basis as in the rest of the City and will apply in all proposed areas.
- b. Current city policies for snow removal and salting will be scheduled on the same basis as in the rest of the City and will apply in all proposed areas.

**6. Schools**

This neighborhood would have approximately 45 school-age children at a cost to the city of \$43,946.55.

## 7. Planning and Zoning

- A. The planning and zoning jurisdiction of the City will extend to the annexation areas upon the effective date of annexations and all municipal planning activities will encompass the needs of the annexed areas.
- B. This property is currently zoned FAR Forestry/Agricultural/Residential Zoning in the unincorporated County. The property is proposed as R1 Single Family Residential Zoning District as its post-annexation zoning.



- C. In the case of lots of record that are recorded prior to the effective date of annexation, if there are prevailing deed or subdivision restrictions on record, these deed or subdivision restrictions shall apply if in conflict with City zoning or subdivision regulations.

## 8. Animal Shelter

The City operates a full-time animal control program including an animal shelter. The Animal Shelter is located on Hill Street SE. Services include pick-up of stray and/or dangerous animals. These services will be available to the annexation areas on the effective date of the annexation.

## 9. Voting Rights and City Elections

- A. If an eligible voter's permanent place of residence is located in an annexed area, that voter is automatically eligible to vote in City elections.
- B. If an eligible voter is in the category of a property rights voter then that voter must register at the Election Commission Office prior to voting in a City election.
- C. This annexation is expected to add approximately 258 residents to the 3rd City Council District once the site is fully developed.

## 10. Stormwater

- a. The City of Cleveland Stormwater Utility Fee is based on impervious area. The fee is billed on the Cleveland Utilities monthly water bill. The monthly fee will be \$1.63.
- b. All new development will need to adhere to the City of Cleveland Stormwater Ordinance.
- c. The City of Cleveland is now a Qualified Local Program (QLP). All development needing the Tennessee Department of Environment and Conservation (TDEC) Construction General Permit coverage will submit all required documentation and fees to the City of Cleveland only.

## Revenue

The property currently has one single family residential dwelling with a total assessed value of \$496,300. At the City's current tax rate this would result in approximately \$2,555.95 in annual property tax. With the existing one residential unit and approximately 2.5 residents per structure the annexation would add an additional 3 residents. The current state shared appropriation is \$115.75 per resident which would result in approximately \$347.25 a year. Under existing conditions, the total revenue generated as a result of this annexation would be approximately \$2903.20.

The site will be developed with approximately 112 new residential units on the site. With the units realistically estimated at a value of \$250,000 each, property tax revenue will increase to approximately \$144,200. With an estimated 258 residents in annexation area after being developed the state shared appropriation would be approximately \$29,863.50.

The stormwater fee for each unit will generate approximately \$3.25 per month per unit which would result in approximately \$4,368 annually. Total revenue generated as a result of this annexation after being developed with 112 residential units would be approximately \$178,431.50.