



*Bradley County Commission*  
**Johnny Mull, Chairman**  
**VOTING SESSION AGENDA**  
August 3, 2020, at 7:00p.m.  
Bradley County Courthouse

1. Call to order
2. Pledge of Allegiance
3. Invocation
4. Roll Call
5. Approval of Minutes
6. Report from County Mayor
7. Consent Agenda
8. Reports from Committees and/or Districts
9. Unfinished Business
10. Approval of Agenda
11. Agenda Items
  - A. Motion to approve the Scrap and Surplus Property Disposal Authorization Form as presented (see page ) – Commissioner Milan Blake
12. Communication from the audience
13. Announcements

14. Adjourn

Next meeting: Work Session – Monday, August 10, at 12:00p.m., Bradley County Courthouse Commission room

Upcoming Events

\*PIE Center groundbreaking, tomorrow, 10:00a.m., PIE Center



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**CONSENT AGENDA**  
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NOTARIES PUBLIC

1. Notaries public (will be presented at the meeting)

**SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM**

*Note: For Vehicle Disposition Use "Change of Vehicle Status Form"*

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

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DEPARTMENT: \_\_\_\_\_ CONTACT PERSON: \_\_\_\_\_

DATE: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

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**Complete Description** – Include color, materials, measurements, condition, etc. \_\_\_\_\_

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Serial Number: \_\_\_\_\_ Please Circle: Surplus or Scrap or Transfer

Asset Number: \_\_\_\_\_ Original Price: \$ \_\_\_\_\_

Current Value: \$ \_\_\_\_\_ Purchase Date: \_\_\_\_\_

Item Location (Building and/or Office): \_\_\_\_\_

Does the item include memory? \_\_\_\_\_ If memory, date cleaned by department: \_\_\_\_\_

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**Disposition of Property Described Above**

Price: \$ \_\_\_\_\_ Disposal Date: \_\_\_\_\_

Auctioned/Scraped by \_\_\_\_\_ If transfer, which department \_\_\_\_\_

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Approved by: \_\_\_\_\_

Department head/Elected official

Date

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**SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING**

***Must submit form to Finance Office/Purchasing one week prior to voting session.***

***Completed form must accompany budget amendment request.***