



*Bradley County Commission*  
**Johnny Mull, Chairman**  
VOTING SESSION AGENDA  
September 8, 2020, at 7:00p.m.  
Bradley County Courthouse

1. Call to order
2. Pledge of Allegiance
3. Invocation – Living Word Prayer Coordinator Nancy Clark
4. Roll Call
5. Election of Chairman – Clerk Donna Simpson
6. Election of Vice Chairman
7. Approval of Minutes
8. Report from County Mayor
9. Consent Agenda (see pages 3-13)
10. Reports from Committees and/or Districts
11. Unfinished Business
12. Approval of Agenda
13. Agenda Items  
  
\*\*No agenda items\*\*
14. Communication from the audience

15. Announcements

16. Adjourn

Next meeting: Work Session – Monday, September 14, at 12:00p.m., Bradley County Courthouse Commission room

Upcoming Events

\*Ad hoc to review HCI procedures, September 15, 9:00a.m., Commission room



*Bradley County Commission*  
**Johnny Mull, Chairman**  
**CONSENT AGENDA**  
September 8, 2020, at 7:00p.m.  
Bradley County Courthouse

**REQUESTS TO DISPOSE OF ASSETS**

1. Juvenile Detention request to dispose of HP 350 server asset number 14291 (see page 4)
2. Juvenile Court request to dispose of Ricoh Aifico1027 copier asset number 11388 (see page 5)
3. Juvenile Detention request to dispose of Dell dimension 2400 computer asset number 11342 (see page 6)
4. Health Department request to dispose of Dualys 3 duel sided printer asset number 13375 (see page 7)
5. Health Department request to dispose of digital fingerprint device asset number 9852 (see page 8)
6. Health Department request to dispose of Nobillis laptop computer asset number 9854 (see page 9)
7. Health Department request to dispose of Kidprint id software asset number 9855 (see page 10)
8. Health Department request to dispose of Eltron P310 color printer asset number 9851 (see page 11)
9. County Attorney request to dispose of Dell 090 computer asset number 14322 (see page 12)
10. Juvenile Court request to dispose of Simplex Grin Security System asset number 12470 (see page 13)

**APPOINTMENTS**

11. Reappoint Anna Jill Barrett to the Greenway Board term expiring September 30, 2022
12. Reappoint Floyd Clevenger to Beer Board, 7<sup>th</sup> District representative, term expiring October 30, 2024

**NOTARIES PUBLIC**

13. Notaries public (will be presented at the meeting)

**SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM**

*Note: For Vehicle Disposition Use "Change of Vehicle Status Form"*

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Juvenile Det. 53500

CONTACT PERSON: Jeremy Ledford

DATE: 7/22/2020

PHONE NUMBER: (423) 728-7077

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. HP 350 Server  
Nonfunctioning

Serial Number: MXQ02503XH

Please Circle: Surplus or Scrap

Asset Number: 14291

Original Price: \$ 4,900

Current Value: \$ 0

Purchased 7-20-2010

Item Location (Building and/or Office):

IT Office

Does the item include memory? Yes

If memory, date cleaned by department: 7/21/2020

**Disposition of Property Described Above**

Price: \$ 0

Disposal Date: after approval

Auctioned/Scraped by: Jeremy Ledford

Approved by:

Mickie Towne

Department head/Elected official

22 July 2020

Date

**SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING**

*Must submit form to Finance Office/Purchasing one week prior to voting session.*

*Completed form must accompany budget amendment request.*

**SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM**

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This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Juvenile Court 54230 CONTACT PERSON: Jeremy Ledford  
DATE: 7/22/2020 PHONE NUMBER: (423) 728-7077

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. Ricoh Aficio 1027 Copier

Serial Number: J0210900121 Please Circle: Surplus or Scrap - Returned  
Asset Number: 11388 Original Price: \$ 3,000  
Current Value: \$ 0 Purchased 6-10-2004  
Item Location (Building and/or Office): Returned to Cleveland Business Machines  
Does the item include memory? no If memory, date cleaned by department: \_\_\_\_\_

**Disposition of Property Described Above**

Price: \$ 0 Disposal Date: Returned January 2020  
Auctioned/Scraped by: \_\_\_\_\_ was a lease / machine was sold  
& lease was costly

Approved by: Wickie Towne 22 July 2020  
Department head/Elected official Date

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DEPARTMENT: Juvenile Det. 53500

CONTACT PERSON: Jeremy Ledford

DATE: 7/22/2020

PHONE NUMBER: (423) 728-7077

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. Dell Dimension 2400 Computer. Non functioning

Serial Number: 96WSP51

Please Circle: Surplus or Scrap

Asset Number: 11342

Original Price: \$ \$1,100

Current Value: \$ 0

Purchased 9-14-2004

Item Location (Building and/or Office):

IT Office

Does the item include memory? Yes

If memory, date cleaned by department: 7/21/2020

**Disposition of Property Described Above**

Price: \$ 0

Disposal Date: after approval

Auctioned/Scraped by: Jeremy Ledford

Approved by:

Mickie Towne

Department head/Elected official

22 July 2020

Date

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This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Health

CONTACT PERSON: Brittany Hopkins

DATE: 8/25/2020

PHONE NUMBER: 423-728-7020

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

**Complete Description** – Include color, materials, measurements, condition, etc. \_\_\_\_\_

Dualys 3 Duelsided Printer

Serial Number: 04090100117009

Please Circle: Surplus or Scrap or Transfer

Asset Number: 13375

Original Price: \$ 2,925.00

Current Value: \$ 0.00

Purchase Date: 5/26/2009

Item Location (Building and/or Office): Health Dept. Storage

Does the item include memory? none If memory, date cleaned by department: \_\_\_\_\_

**Disposition of Property Described Above**

Price: \$ \_\_\_\_\_

Disposal Date: \_\_\_\_\_

Auctioned/Scraped by \_\_\_\_\_

If transfer, which department \_\_\_\_\_

Approved by: B. Hopkins, county director 8/25/20  
Department head/Elected official Date

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DEPARTMENT: Health CONTACT PERSON: Brittany Hopkins

DATE: 8-25-2020 PHONE NUMBER: 423-728-7020

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. \_\_\_\_\_

Digital Fingerprint Device

Serial Number: V300-05854 Please Circle: Surplus or Scrap or Transfer

Asset Number: 9852 Original Price: \$ 1,000 -

Current Value: \$ 0.00 Purchase Date: 06-01-2003

Item Location (Building and/or Office): Health Dept. Storage

Does the item include memory? NO If memory, date cleaned by department: N/A

**Disposition of Property Described Above**

Price: \$ \_\_\_\_\_ Disposal Date: \_\_\_\_\_

Auctioned/Scraped by \_\_\_\_\_ If transfer, which department \_\_\_\_\_

Approved by: Brittany Hopkins, county director 8/25/20  
Department head/Elected official Date

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DEPARTMENT: Health

CONTACT PERSON: Brittany Hopkins

DATE: 8/25/20

PHONE NUMBER: 423-728-7020

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

**Complete Description** – Include color, materials, measurements, condition, etc. \_\_\_\_\_

Nobellis Laptop Computer

Serial Number: 158314001

Please Circle: Surplus or Scrap or Transfer

Asset Number: 9854

Original Price: \$ 2,070.<sup>00</sup>

Current Value: \$ 0.00

Purchase Date: 06/01/2003

Item Location (Building and/or Office): Health Dept. Storage

Does the item include memory? yes If memory, date cleaned by department: once approved

**Disposition of Property Described Above**

Price: \$ \_\_\_\_\_

Disposal Date: \_\_\_\_\_

Auctioned/Scraped by \_\_\_\_\_

If transfer, which department \_\_\_\_\_

Approved by: Brittany Hopkins, county director 8/25/20  
Department head/Elected official Date

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This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Health

CONTACT PERSON: Brittany Hopkins

DATE: 8-25-2020

PHONE NUMBER: 423-728-7020

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. \_\_\_\_\_

KidPrint I.D. Software

Serial Number: unknown

Please Circle: Surplus or Scrap or Transfer

Asset Number: 9855

Original Price: \$ 1,595.00

Current Value: \$ 0.00

Purchase Date: 06-01-2003

Item Location (Building and/or Office): Health Dept.

Does the item include memory? none If memory, date cleaned by department: \_\_\_\_\_

**Disposition of Property Described Above**

Price: \$ \_\_\_\_\_

Disposal Date: \_\_\_\_\_

Auctioned/Scraped by \_\_\_\_\_

If transfer, which department \_\_\_\_\_

Approved by: Brittany Hopkins, county director 8/25/20  
Department head/Elected official Date

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**SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM**

*Note: For Vehicle Disposition Use "Change of Vehicle Status Form"*

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Health CONTACT PERSON: Brittany Hopkins  
DATE: 8/25/20 PHONE NUMBER: 423-728-7020

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

**Complete Description** – Include color, materials, measurements, condition, etc. \_\_\_\_\_

Eltron P310 Color Printer

Serial Number: E609129 Please Circle: Surplus or Scrap or Transfer  
Asset Number: 9851 Original Price: \$ 3,150.00  
Current Value: \$ 0.00 Purchase Date: 06-01-2003  
Item Location (Building and/or Office): Health Dept Storage  
Does the item include memory? none If memory, date cleaned by department: \_\_\_\_\_

**Disposition of Property Described Above**

Price: \$ \_\_\_\_\_ Disposal Date: \_\_\_\_\_  
Auctioned/Scraped by \_\_\_\_\_ If transfer, which department \_\_\_\_\_

Approved by: Brittany Hopkins, County Director 8/25/20  
Department head/Elected official Date

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**SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM**

*Note: For Vehicle Disposition Use "Change of Vehicle Status Form"*

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: County Attorney CONTACT PERSON: Crystal Freiberg  
DATE: 8-27-20 PHONE NUMBER: (423)728-7160

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. \_\_\_\_\_

Dell 980 Computer

Serial Number: N/A Please Circle: Surplus or Scrap or Transfer  
Asset Number: 14322 Original Price: \$ 1,250.00  
Current Value: \$ 0 Purchase Date: 1-24-2011  
Item Location (Building and/or Office): IT Department  
Does the item include memory? yes If memory, date cleaned by department: 1-21-20  
IT

**Disposition of Property Described Above**

Price: \$ 0 Disposal Date: 1-21-20  
Auctioned/ Scraped by IT Dept. If transfer, which department N/A

Approved by: Crystal Freiberg 8-27-20  
Department head/Elected official Date

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This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Juvenile Court 54230 CONTACT PERSON: Jeremy Ledford  
DATE: 8/5/2020 PHONE NUMBER: (423) 728-7077

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. Simplex Grin. Security System

Serial Number: None Please Circle: Surplus or (Scrap)  
Asset Number: 12470 Original Price: \$ 9,200.00  
Current Value: \$ 0 Purchased 4-27-2007  
Item Location (Building and/or Office): Juvenile Det. Maint. Room  
Does the item include memory? NO If memory, date cleaned by department: \_\_\_\_\_

**Disposition of Property Described Above**

Price: \$ 0 Disposal Date: After approval  
Auctioned/Scraped by: Jeremy Ledford

Approved by: Wickie Lowme 9/1/2020  
Department head/Elected official Date

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