

OLD SYSTEM – ELECTRICAL INSPECTION PROCESS

Electrical permits that are O3P or O2P numbers, call State inspector Dan Wilson at 423-593-7235 to set up inspections. Calling hours are Monday – Friday, 8:30 am – 10:00 am EST (NO CALLS ON HOLIDAYS OR WEEKENDS). You will need the following information to set up your inspection when calling:

1. Customer Name (You MUST have this)
2. Address (Street number included... NOT just a lot number & subdivision)
3. Permit #
4. Electrician's Name
5. Inspection Type
6. Contact Phone #



NEW SYSTEM – ELECTRICAL INSPECTION PROCESS

Any permits that are internet-based file numbers, inspections must be set up thru the State. You can set up those inspections by going online @ <https://tn.gov/commerce/fire/permits-licensing.html> or by calling 1-615-741-7170. Phone operation hours are Monday – Friday 8:30 am – 6:00 pm EST (NO CALLS ON HOLIDAYS OR WEEKENDS). **You MUST have your FILE NUMBER in order TO SET UP ANY INSPECTIONS; NO EXCEPTIONS!** Inspections cannot be set up until 24 hours after purchasing your inspection.

NEW SYSTEM – PURCHASING ELECTRICAL PERMIT

The process of purchasing electrical permits has changed!

NOTE: Electrical permits CAN still be purchased thru the City of Cleveland by visiting our office @ 185 2nd Street NE, Monday – Friday 8 am – 5 pm (Sometimes closed for lunch 12:00 – 1:00; CLOSED ON HOLIDAYS & WEEKENDS).

The State Fire Marshal's Office is pleased to announce the implementation of online permit purchasing.

Beginning January 27th, 2020, customers can now visit www.core.tn.gov to purchase state Electrical. Customers will no longer have to purchase permits within the county that electrical work is being done. Customer focused options have also been included in the new system such as the ability to purchase additional inspections/services on the same active permit in addition to the purchase of re-inspection(s) on active permits. The new online system also has interactive features like the ability to add notes to the inspection requests that the inspector as well as inspection results sent via email directly to the customer.

We anticipate this new system will improve customer service by allowing them to purchase permits online versus traveling to each individual issuing agent. Furthermore, customers have direct access to information related to services they have remaining on their permit(s).

How to purchase a permit through the new self-service system:

Please visit our online system at core.tn.gov to create an account. You will use this account to purchase and service permits, including printing your permit and requesting all your inspections.

Steps to using the online system:

1. Visit www.core.tn.gov
2. On the left side of the screen under "New User", select "Register a new account."
3. To purchase a permit:
 - Select "Apply for a New Type of License Permit or Registration"
 - Then select "Permits -Electrical and Residential"
 - Choose the application for the permit you wish to purchase
 - Follow the steps to complete the application
 - Submit payment.

Several tutorial videos are located on the right side of www.core.tn.gov if you need additional assistance.

Current Issuing Agents: A list of current issuing agents and additional information can be found on our website at

https://www.tn.gov/content/dam/tn/commerce/documents/fire_prevention/posts/Permit-Issue-Agents.pdf Please do not hesitate to contact the Permits and Licensing team at (615) 7 41-7170 or by email at SFMO.permits-licensing@tn.gov if you have any questions.